

A REPORT
TO DCSO LEADERSHIP AND THE DAVIS COUNTY AUDIT
COMMITTEE



A Performance Audit of DCSO's Firearm Key Processes

March 24, 2022

Curtis Koch
Davis County Clerk/Auditor

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Internal Auditor

Scope

A performance audit was conducted at the request of Davis County Sheriff Kelly Sparks to evaluate the current processes governing the handling of firearms at DCSO, see [attachment A](#). As part of the audit, current practices over the acquisition, inventory tracking, disposal of DCSO/County firearms, proper segregation of duties, and compliance with current policies. In addition, other law enforcement agencies were consulted in an effort to identify best practices that could be considered by DCSO going forward.

When Sheriff Sparks requested the Auditor's Office perform this firearms audit, it was done in good faith knowing that potential problems might exist within the scope of responsibility to track firearms. As a result the Auditor's Office viewed this audit as an opportunity to analyze the key processes involving firearms from a holistic point of view. Both parties understood it would require some work to identify and track all firearms purchased by DCSO, assuming approved purchasing processes were followed to acquire these firearms.

Objectives

As agreed upon with DCSO leadership the Audit reviewed the following objectives as listed below:

1. Does DCSO have policies and procedures for the purchase, safeguarding, utilization, and disposal of firearms and ammunition
2. Do all applicable DCSO policies comply with Davis County financial policy 800 – Asset Management
3. Determine if DCSO has established processes to identify and track all firearm's purchased by Davis County
4. Gain an understanding of the current processes followed to purchase, store, issue, and track ammunition
5. Compare current processes governing the purchase and handling of firearms, ammunition, and other firearm related items (scopes and silencers) to best practices used by other law enforcement agencies
6. Do an inventory spot check based on current existing DCSO inventory records

Key Facts:

Compliance with Policy and Procedures

DCSO currently follows Davis County purchasing policy 400 for the acquisition of firearms and ammunition. Approval for the acquisition of firearms begins with the budgeting process then finalized by approval of an invoice through the county's financial accounting system (Tyler Munis). The majority of firearms purchased by DCSO are acquired from Salt Lake Wholesale which is a state approved vendor, as a result, purchases from state approved vendors do not require multiple bids.

DCSO has policies for safeguarding and utilization of firearms but needs to better formalize and communicate these policies to all DCSO personnel, see recommendations section of the audit.

Disposal of firearms appear to work well when firearms are surplused through Salt Lake Wholesale, which is in accordance with county financial policy 800 (Asset Management), but when other means of disposal are utilized it has resulted in confusion and a lack of document retention.

Recommendation

DCSO administration should develop and implement a holistic firearms program that establishes clear and measureable objectives to manage the life cycle of each firearm acquired by DCSO. This should be done to fully utilize and insure the safeguarding of each firearm purchased and stored at DCSO. As part of the development of a firearms program, clearly defined policy and procedure is imperative to this process. Various resources exist for the development of this policy including the experience of current personnel at DCSO, a subscription to Lexi-pole with examples of polices, and best practices established by other law enforcement departments.

Asset Management

Davis County financial policy 800 – Asset Management defines the responsibilities of each department:

- Purchase department assets according to approved purchasing policy
- Maintain in the Access inventory program an accurate inventory of all department assets
- Assign an asset ID to each department asset
- Tag each department asset
- Track and assign department assets to individuals in the department
- Complete a Surplus/Transfer/Disposal form and submit it to the Purchasing Department before disposal

Over a period of several years DCSO has struggled to accurately track and maintain an accurate firearms inventory listing. One of the objectives of this audit was to determine if DCSO has established processes to do so. As discussed in later sections of this report, action was taken by DCSO and the Auditor’s Office to address these deficiencies.

Recommendation

See recommendation under section Firearms Tracking below.

Firearms Tracking

One of the key objectives of this audit was to determine if DCSO has established processes to identify and track all firearms purchased by Davis County. It was discovered that some issues have affected DCSO’s ability to establish processes to adequately accomplish this objective. These issues include;

- A lack of defined and well documented processes
- Turnover of key personnel assigned to key functions with oversight responsibilities
- Undefined roles and responsibilities of personnel within core processes such as purchasing, custody, and disposal of firearms
- A lack of management oversight or knowledge of the tracking processes utilized

- Lack of communication between Davis County Sheriff's Employee Association (DCSEA) and DCSO regarding requirements for financial consideration when firearms were given as gifts for retirements or employee departures

During the course of this audit the Auditor's Office worked with DCSO to build a complete and accurate inventory listing of firearms acquired by DCSO. This was accomplished by starting from scratch, meaning the Auditor's gathered all purchasing information such as PO's and other purchases recorded in the general ledger while the Sheriff's office provided an inventory listing pieced together from information obtained from the Davis County Purchasing Manager then documented in an excel spreadsheet. The spreadsheet classified each firearm by type; shotgun, rifle, or handgun. See **attachments B, C, and D**.

The Auditor's Office worked with Chief Deputy Oblad and members of the DCSO firearms training committee to obtain a copy of the excel spreadsheet, which was the starting point for building a complete inventory listing. The Auditor's Office met with Chief Oblad and firearms committee in the DCSO armory and began counting each firearm by type, we started with the shotguns. After noticing discrepancies between shotguns in the armory but not listed on the spreadsheet and the opposite as well, shotguns listed on the sheet but not found. Both parties agreed to expand the scope of the inventory count by recounting firearms in the armory, then moving to the patrol safe to count firearms, then arranging times for Deputies assigned a firearm to bring it in to be counted. After multiple appointments to count firearms and coordination with Deputies on vacation or otherwise missing, we were able to identify and track the physical location of most every firearm and confirm who it was assigned to.

For each type of firearm; handgun, shotgun, and rifle, the Auditor's Office worked closely with the firearms training committee to identify, then narrow down the list of missing firearms or firearms with a questionable background. The following items are still outstanding or pending, DCSO is aware of the issues surrounding these firearms and is currently working to resolve identified issues:

Item	Serial	Last Issued To	Status as of 10/26/21
Shotgun	R 027754	Unknown	Lost/Missing - ██████ is investigating
Item	Serial	Last Issued To	Status as of 10/26/21
Rifle	CM 209180	██████	Given to him for retirement, no consideration paid to County in exchange for asset - ██████ will obtain transfer docs.
Item	Serial	Last Issued To	Status as of 10/26/21
Handgun	BLDX650	██████	█████'s wife has it at her house, no consideration paid to County in exchange for asset - ██████ is searching for transfer docs
Item	Serial	Last Issued To	Status as of 10/26/21
SIG 1911 Pistol	54B054715	Todd Richardson	Todd Richardson took firearm upon retirement from DCSO. But no consideration was provided to DCSO or Davis County in exchange

for this county asset. Sheriff Richardson should have been aware that payment/consideration was due to County in exchange for asset, yet this did not occur. Paper work was done at Red Dot. Cragun obtained copy of transfer docs.

Most of the items on the list above exist because of issues related to the transfer/disposal of a DCSO owned firearm at the time of retirement or departure of a Deputy from the department. Some additional details are provided for each exception:

- Missing Shotgun: Currently being investigated by a member of the DCSO Firearms Committee, if item cannot be located additional action will be required to report item as lost/missing to ATF
- [REDACTED] Rifle: This item is unusual because rifles are not usually given as gifts since they are expensive and difficult to replace. When the DCSO Business Manager was asked for documentation related to consideration paid for this asset nothing could be found
- [REDACTED] Handgun: The handgun was assigned to [REDACTED] who is deceased, his family now has custody of it but it appears the federal transfer paper work to formally transfer the asset to a specific individual was not completed and consideration for the asset was not paid to the County
- Sheriff Richardson Handgun: The purchase of this handgun is interesting because it is a Sig Sauer which is a brand not commonly purchased by DCSO and cost significantly more than other handguns purchased by DCSO for use in the field. Transfer documents indicate the handgun was transferred to the outgoing Sheriff just before leaving office and he should have known consideration was due to the County in exchange for the asset but that did not occur. This could be considered theft for the county, however the asset was still transferred to the outgoing sheriff.

Further policy development/refinement could mitigate similar issues from occurring in the future. One specific area that should be addressed in policy is the criteria an officer should meet in order to be eligible to buy or receive their firearm at the time of departure. This policy should also clearly define the consideration or compensation Davis County will receive in exchange for a county owned asset.

Recommendation

Establish a process and procedures to track each and every firearm purchased by DCSO. This should include a listing that is current and available for inspection anytime. Davis County utilizes an accounting program known as Tyler Munis that allows departments to track and monitor both capital and noncapital assets. All firearms should be entered and accounted for within this program. Training or assistance could be provided to DCSO personnel by the county's Finance Director or his staff.

Ammunition Tracking

Similar to firearms the ordering and purchasing of ammunition is handled by the firearms training committee. Deputy Martin Shelburne and Will Cragun are primarily responsible for the ordering and purchasing of ammunition at DCSO. The processes are in compliance with county purchasing policy but some separation of duties issues exist. For example, the same individual responsible for ordering the

ammunition also receives it. This could be improved by including the DCSO Business Manager in the receiving process by having him match the receipt of ammunition to the packing slip and invoice.

All ammunition used by Deputies while on duty is issued and accounted for by individual round. Each Deputy is issued 50 rounds of duty ammunition, every other year those 50 rounds are inspected and inventoried. If the rounds have not been fired, a member of the training committee will authorize the duty rounds be fired on the range for training purposes, new duty rounds are issued at that time.

Ammunition purchased for training purposes is stored in a locked room adjacent but separate from the armory. This is a good practice to separate the firearms from the ammunition. Ammunition used for training is not tracked and accounted for by individual round but by bulk, for example a thousand rounds of .223.

Those with access to the ammunition room is limited to four individuals, including; Deputy [REDACTED], Deputy [REDACTED], Sgt. [REDACTED], and Deputy [REDACTED].

Once received, training ammunition is tracked as it is signed out. For example, a member of the firearms committee will sign out 1000 rounds of .40 to be used for live fire training exercises on the range. When asked what is done with any remaining rounds after a training activity, the training committee mentioned that it is usually returned to the ammunition room. A specific policy regarding the use and disposal of training/duty rounds should be beneficial for both the training committee and DCSO administration.

Recommendation

Review current practices to store and track ammunition used for both duty and training purposes. There may be opportunities for improvement. Consider using the DCSO Business Manager to assist with the inventory process to help facilitate better separation of duties among the firearms training committee. At minimum perform an annual inventory of the ammunition on hand then compare it to rounds used and quantities purchased. Retain all records of ammunition purchased from this point moving forward.

Firearm Related Best Practices

While working with various members of DCSO including members of the firearms committee, some ideas about the future including best practices were discussed. In addition, other law enforcement agencies were contacted to gain a better understanding of their practices. Members of the firearms committee should continue to work with DCSO administration to develop and identify industry best practices. Some ideas discussed include the following:

- Separation of firearms from ammunition is a must and should always be insured
- Adequate storage space for firearms in a secure and protected environment with controlled access is essential
- Development and implementation of policy and procedure related to storage and safeguarding of both firearms and ammunition
- Development and implementation of policy for disposal and retirement of firearms

- It appears a shift away from shotguns to more modern rifles has occurred in the law enforcement community, there may be need to develop a comprehensive fire arms acquisition and utilization plan

Some other questions related to firearms and ammunition may need to be further researched by DCSO administration and firearms committee, such as:

- What is the correct amount of ammunition to have on hand for each active duty deputy, for both training purposes and duty grade back up rounds
- Should training rounds be tracked by individual round
- Is there need to further expand the size and space of the current armory
- Should a fulltime gunsmith/quartermaster be employed by DCSO to track and care for all firearm related inventory

Each item requires a varying degree of resources and should be considered by DCSO administration going forward as they determine the best use of funds through the budgeting process.

Firearms Inventory

Initially during the planning phases of the audit, it was expected to that the Auditor's office would perform a spot check of DCSO's firearm inventory however it became clear that a more complete review and analysis of the inventory would be required. So the Auditor's Office worked in cooperation with DCSO personnel to build a complete inventory listing and put hands on each and every firearm owned by the county with the exception of four items listed above in the firearms tracking section of the report. See [attachments B, C, and D](#) for a listing of each firearm inventoried.

During the inventory process, we identified several Vietnam era M16 style rifles that were loaned to DCSO from the federal government as part of the 1033 program. All or most of these rifles are stored in the armory at DCSO and many of which have not been utilized for several years. See [attachment E](#), for Standard Examiner article's regarding one of these rifles that was thought to be missing for a period of time. It may be best to return these rifles to the federal government.

Recommendation

The criteria for the surplus or transfer of firearms to retiring or departing personnel has been messy in the past, which has led to firearms leaving the county without appropriate transfer and disposal. Clearly define in policy the criteria to both surplus and transfer of firearms. It may be appropriate to discontinue the practice of giving or transferring firearms purchased by the county to personnel retiring or otherwise leaving.

Identify obsolete or unutilized firearms then develop a plan to surplus or return to the appropriate agency they are owned by. This may take coordination with the federal government to arrange for the return of several M16 style rifles.

Conclusion

This performance audit was conducted to evaluate the current processes governing the handling of firearms at DCSO and provide leadership with information by which they could make informed decisions and strength the cores processes related to firearms. Some issues were identified that if corrected could significantly strengthen the control structure governing firearm related core processes. Specifically the inventorying of firearms, how they are acquired, stored and tracked. Some modifications including the development of clearly defined processes supported by policy and procedure could improve the identified weaknesses. After discussing some of these weaknesses with members of the firearms committee and DCSO administration I am confident the implementation of recommended solutions as noted above will lead to an improved firearms control environment. DCSO leadership provided a response at the conclusion of this performance audit, see [attachment F](#).



Davis County Sheriff's Office

Kelly V. Sparks
Sheriff

Arnold Butcher
Chief Deputy
Corrections

Susan M. Poulsen
Chief Deputy
Administration

Andrew Oblad
Chief Deputy
Law Enforcement

April 29, 2021

Blake Woodall
Davis County Auditor's Office
61 S Main Street
Farmington, UT 84025

RE: Request for Audit of Firearms Program at Davis County Sheriff's Office

Dear Blake:

We formally request an audit of the firearms policies, procedures, and practices of the Davis County Sheriff's Office (DCSO) in order to gain a better understanding of the current state of firearm and ammunition life cycles while in the custody of the DCSO. The scope and objectives of the audit are listed below:

1. Does DCSO have policies and procedures in place for the purchase, safeguarding, utilization, and disposal of firearms and ammunition?
2. Do all applicable DCSO policies comply with Davis County Financial Policy 800 – Asset Management?
3. Determine if DCSO has established processes to identify and track all firearms purchased by Davis County.
4. Gain an understanding of the current processes followed to purchase, store, issue, and track ammunition.
5. Compare current processes governing the purchase and handling of firearms, ammunition, and other firearm-related items (scopes and silencers) to best practices used by other law enforcement agencies.
6. Do an inventory spot-check based on current existing DCSO inventory records.
7. Provide a summary of the 10-33 program/federal rifles and results of the recent audit.

Sincerely,

A handwritten signature in black ink that reads "Kelly V. Sparks".

Kelly V. Sparks, Sheriff

Attachment B

Make	Model	Serial	Issued to	LEO/COR	or Inv Date	Notes	Issued by
Colt	M16A1	1739143	Armory		8/25/21	LEOSA	Audit
		1746528			3/29/2021		
Colt		1748131	Armory		8/25/21		Audit
Colt		1754977	Armory		8/25/21		Audit
Colt		1785194	Armory		8/25/21		Audit
	M16A1	2006067			3/29/2021	LEOSA	
HYDRA-MATIC / GMC	M16A1	3240549			8/9/21	LEOSA	
HYDRA-MATIC / GMC	M16A1	3240981	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3241192	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3242150	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3243995	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3244210	M16A1	M16A1	M16A1	M16A1	M16A1
	M16A1	3247534				LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3247963	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3248519	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3258293	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3258622			7/26/21	LEOSA/Armory	
HYDRA-MATIC / GMC	M16A1	3369143	Armory		8/25/21	LEOSA	Audit
HYDRA-MATIC / GMC	M16A1	3380972			7/15/21	LEOSA/Bountiful	
HYDRA-MATIC / GMC	M16A1	3382672	Armory		8/25/21	LEOSA	Audit
Colt		4802022	Armory		8/25/21		Audit
		4812746			3/31/2021	LEOSA/Armory	
Colt		4814198	Armory		8/25/21		Audit
Colt		4815884	Armory		8/25/21		Audit
Colt		4816776	Armory		8/25/21		Audit
Colt		4854414	Armory		8/25/21		Audit
Colt		4867630	Armory		8/25/21		Audit
Colt		4867791	Armory		8/25/21		Audit
Colt	M16A1	4867851			7/15/21	LEOSA/Layton	
Colt		4868025	Armory		8/25/21		Audit
Colt		4874703	Armory		8/25/21		Audit
Colt		4876062	Armory		8/25/21		Audit

Attachment B
Cont.

Colt		4878372	Armory		8/25/21		Audit
Colt		4880098	Armory		8/25/21		Audit
		5301140	Armory		8/25/21	LEOSA	Audit
		5301159	Armory		8/25/21	LEOSA	Audit
		5301167	Armory		8/25/21	LEOSA	Audit
		5302967	Armory		8/25/21	LEOSA	Audit
		5303079	Armory		8/25/21	LEOSA	Audit
		5303553	Armory		8/25/21	LEOSA	Audit
		5304856	Armory		8/25/21	LEOSA	Audit
		5305345	Armory		8/25/21	LEOSA	Audit
		5305491	Armory		8/25/21	LEOSA	Audit
		5305530	Armory		8/25/21	LEOSA	Audit
		5312818	Armory		8/25/21	LEOSA	Audit
		5313057	Armory		8/25/21	LEOSA	Audit
		5313072	Armory		8/25/21	LEOSA	Audit
		5313116	Armory		8/25/21	LEOSA	Audit
		5313431	Armory		8/25/21	LEOSA	Audit
		5313855	Armory		8/25/21	LEOSA	Audit
		5314367	Armory		8/25/21	LEOSA	Audit
		5314617	Armory		8/25/21	LEOSA	Audit
		5314972	Armory		8/25/21	LEOSA	Audit
		5314977	Armory		8/25/21	LEOSA	Audit
Colt		A 0256605	Armory		6/6/17		Audit
Colt		A 0257059	Armory		7/5/2017		Audit
Colt		A 0257064	Armory		4/7/2017		Audit
Colt		A 0257082	Armory		7/26/2021	Full Auto	Audit
	M4	A0257064			1/27/2021	SWAT	
RockRiver		AV/4060176			3/17/2021		
RockRiver		AV/4062317			3/17/2021		
RockRiver		AV/4062320			3/17/2021		
RockRiver		AV/4062325			3/8/2021		
RockRiver		AV/4062328	Armory		4/19/21		
RockRiver		AV/4062332			3/25/2021		

Attachment B
Cont.

RockRiver		AV4062336			3/8/2021		
RockRiver		AV4062337			3/17/2021		
RockRiver		AV4062339			3/25/2021		
RockRiver		AV4062341	Armory				
RockRiver		AV4062461			3/17/2021		
RockRiver		AV4062470			3/17/2021		
		CM 209164					
		CM 209166	Armory		12/3/21		
		CM 209168			7/26/21		
RockRiver		CM 209169			3/17/2021		
		CM 209173					
		CM 209174					
RockRiver		CM 209175			9/21/2021	Eotech and TLR-1	
RockRiver		CM 209177			3/25/2021		
		CM 209179					
		CM 209180					
Colt	HBAR	CMH 015052			8/9/21		
Colt	AR-15	CMH 015073			8/9/2021		
Colt	AR-15	CMH 015074			8/9/2021		
Colt	AR-15	CMH 015080			7/26/2021		
Colt	AR-15	CMH 015126			9/21/21		
Colt	AR-15	CMH 015172			8/9/2021		
Colt	M4	LE 325064			3/8/2021		
Colt	M4	LE 325083			3/8/2021		
Colt	M4	LE 325094			7/26/2021		
Colt	M4	LE 391158	Armory		10/22/21		
Colt	M4	LE 393703			3/3/21		
Colt	M4	LE 393706			3/8/21		
Colt	6921	LE 393745		LEO	8/9/21		
Colt	M4	LE 393759			3/8/21		
Colt	M4	LE 407604	Armory		1/18/22		
Colt	M4	LE 437546			3/24/21		
Colt	SBR	LE 437563			1/11/21		

received it as a retirement gift - DCSSO transfer doc on file 1/18/22

Attachment B
Cont.

Colt	SBR	LE 437574		1/27/21	SWAT	
Colt	6933	LE 437586		12/13/16		
Colt	6921	LE 464927		7/26/21		
Colt	M4	LE 475843		3/8/2021		
Colt	M4	LE 485156		3/8/21		
Colt	M4	LE 485159		3/8/21		
Colt	M4	LE 485303		11/3/21		
Colt	M4	LE 485304		3/8/2021		
Colt	6933	LE 487771		12/1/2016		
Thompson Gun						
AK-47						
H&K	UMP 40	162-000553		8/25/21		Audit
H&K	UMP 40	?		4/1/2021		Audit
Savage	Model 10	G782409		8/25/21		Audit
		H019920	Armory	9/22/21		
		H035879	Armory	8/25/21		
Remington	700	6367507	Armory	8/25/21		Audit
Remington	700	66612943	Armory	8/25/21		Audit
		6782409A	Armory	8/25/21		Audit

Attachment C

Make	Model	Serial	Issued to	LEO/COR	Issued Date or Inv Date	Notes	Issued by
Glock	43	BHYF884	[REDACTED]	LEO	8/12/2020		
Glock	43	BHYF889	[REDACTED]	LEO	2/21/2019		
Glock	43	BHYF902	[REDACTED]	LEO	6/4/2019		
Glock	45	BLDX361	[REDACTED]	COR	9/2/2021		
Glock	45	BLDX362	[REDACTED]	LEO	6/12/2020		
Glock	45	BLDX362	[REDACTED]	COR	8/30/2021		
Glock	45	BLDX363	[REDACTED]	COR	8/30/2021		
Glock	45	BLDX364	[REDACTED]	COR	8/30/2021		
Glock	45	BLDX365	[REDACTED]	COR	3/1/2019		
Glock	45	BLDX366	[REDACTED]	LEO	3/12/2019		
Glock	45	BLDX367	Armory		3/12/2019		
Glock	45	BLDX368	Armory		1/18/2022		
Glock	45	BLDX369	Armory		1/18/2022		
Glock	45	BLDX370	Armory		1/18/2022		
Glock	45	BLDX371	[REDACTED]	COR	2/22/2019		
Glock	45	BLDX372	[REDACTED]	LEO	2/25/2019		
Glock	45	BLDX373	Armory		8/31/2022	No Case	[REDACTED]
Glock	45	BLDX374	[REDACTED]	LEO	2/25/2019		
Glock	45	BLDX375	[REDACTED]	LEO	2/25/2019		
Glock	45	BLDX376	[REDACTED]	LEO	2/22/2019		
Glock	45	BLDX377	[REDACTED]	LEO	5/26/2021		
Glock	45	BLDX378	[REDACTED]	LEO	2/25/2019		
Glock	45	BLDX379	Armory		10/19/21	No Case & Mags	[REDACTED]
Glock	45	BLDX380	[REDACTED]	LEO	2/25/2019		
Glock	45	BLDX381	[REDACTED]	***	3/4/2019		
Glock	45	BLDX382	[REDACTED]	COR	3/4/2019		
Glock	45	BLDX383	Armory		1/13/2022		
Glock	45	BLDX384	[REDACTED]	COR	8/16/2021		
Glock	45	BLDX385	[REDACTED]	LEO	3/4/2019		
Glock	45	BLDX386	[REDACTED]	LEO	3/4/2019		
Glock	45	BLDX387	Armory		12/03/2021		
Glock	45	BLDX388	[REDACTED]	LEO	8/16/2021		
Glock	45	BLDX389	[REDACTED]	LEO	2/28/2019		
Glock	45	BLDX390	[REDACTED]	LEO	2/28/2019		
Glock	45	BLDX391	[REDACTED]	COR	6/22/2021		
Glock	45	BLDX392	[REDACTED]	LEO	2/14/2019		
Glock	45	BLDX393	[REDACTED]	LEO	2/14/2019		
Glock	45	BLDX394	[REDACTED]	LEO	2/14/2019		

Attachment C
Cont.

Glock	45	BLDX395		LEO	2/14/2019		
Glock	45	BLDX396		LEO	2/14/2019		
Glock	45	BLDX397		LEO	2/15/2019		
Glock	45	BLDX398	Armory	LEO	2/3/21		
Glock	45	BLDX398		LEO	2/15/2019		
Glock	45	BLDX398		LEO	2/8/2021		
Glock	45	BLDX399		LEO	2/14/2019		
Glock	45	BLDX612		LEO	4/21/2021		
Glock	45	BLDX613		LEO	2/28/2019		
Glock	45	BLDX614		LEO	2/26/2019		
Glock	45	BLDX615		***	3/22/2019		
Glock	45	BLDX616		LEO	3/26/2019		
Glock	45	BLDX617		LEO	8/30/2021		
Glock	45	BLDX618		LEO	3/18/2019		
Glock	45	BLDX619		LEO	8/16/2021		
Glock	45	BLDX620		LEO	3/15/2019		
Glock	45	BLDX621		COR	3/15/2019		
Glock	45	BLDX622		LEO	2/21/2019		
Glock	45	BLDX623		LEO	8/16/2021		
Glock	45	BLDX624		LEO	2/22/2019		
Glock	45	BLDX625		LEO	2/21/2019		
Glock	45	BLDX626		LEO	2/21/2019		
Glock	45	BLDX627	Armory		7/30/21		
Glock	45	BLDX628		LEO	2/15/2019		
Glock	45	BLDX629		LEO	2/22/2019		
Glock	45	BLDX630		LEO	2/21/2019		
Glock	45	BLDX631		LEO	8/16/2021		
Glock	45	BLDX632	Armory		8/16/21		
Glock	45	BLDX633		LEO	6/7/2019		
Glock	45	BLDX634	Armory		8/25/21		
Glock	45	BLDX635		LEO	4/10/2019		
Glock	45	BLDX636		COR	2/25/2019		
Glock	45	BLDX637		LEO	9/10/2019		
Glock	45	BLDX638		LEO	7/8/2019		
Glock	45	BLDX639		LEO	9/26/2019		
Glock	45	BLDX640	Armory		10/22/21		
Glock	45	BLDX641	Armory		9/30/21		
Glock	45	BLDX642		COR	3/11/2019		
Glock	45	BLDX643		LEO	9/22/2020		
Glock	45	BLDX644		COR	3/8/2019		

Glock	45	BLDX645	Armory		LEO	1/18/2022		
Glock	45	BLDX646			LEO	2/26/2020		
Glock	45	BLDX647			LEO	3/8/2019		
Glock	45	BLDX648			LEO	3/8/2019		
Glock	45	BLDX649			LEO	2/28/2019		
Glock	45	BLDX650	Transferred to					
Glock	45	BLDX651	Armory			1/18/2022	No Case	
Glock	45	BLDX652			LEO	3/5/2019		
Glock	45	BLDX653			COR	3/5/2019		
Glock	45	BLDX654			LEO	3/5/2019		
Glock	45	BLDX655	Armory			1/18/2022		
Glock	45	BLDX656			COR	3/5/2019		
Glock	45	BLDX657			LEO	3/5/2019		
Glock	45	BLDX658			LEO	1/18/2022	Patrol Cap Safe	
Glock	45	BLDX659			LEO	3/4/2019		
Glock	45	BLDX660			LEO	3/4/2019		
Glock	45	BLDX661			LEO	3/4/2019		
Glock	45	BLDX662			LEO	1/18/2022	Patrol Cap Safe	
Glock	45	BLDX663			COR	3/8/2019		
Glock	45	BLDX664	Armory			1/18/2022		
Glock	45	BLDX665			COR	3/6/2019		
Glock	45	BLDX666	Armory			1/18/2022		
Glock	45	BLDX667			LEO	2/14/2019		
Glock	45	BLDX668			LEO	2/15/2019		
Glock	45	BLDX669			LEO	2/15/2019		
Glock	45	BLDX670			LEO	3/6/2019		
Glock	45	BLDX671			LEO	3/6/2019		
Glock	45	BLDX672			LEO	2/25/2019		
Glock	45	BLDX673			LEO	2/25/2019		
Glock	45	BLDX674			LEO	2/25/2019		
Glock	45	BLDX675			LEO	2/25/2019		
Glock	45	BLDX676	Armory		LEO	2/25/2019		
Glock	45	BLDX677			LEO	2/26/2019		
Glock	45	BLDX678	Armory			1/18/2022		
Glock	45	BLDX679	Armory			7/20/2021		
Glock	45	BLDX680				8/16/2021		
Glock	45	BLDX681			COR	2/26/2019		
Glock	45	BLDX682			COR	2/28/2019		
Glock	45	BLDX683			***	3/4/2019		
Glock	45	BLDX684			COR	3/1/2019		

Attachment C
Cont.

Glock	45	BLDX685	[REDACTED]	COR	2/28/2019		
Glock	45	BLDX686	[REDACTED]	COR	2/28/2019		
Glock	45	BLDX687	[REDACTED]	COR	2/28/2019		
Glock	45	BLDX688	[REDACTED]	LEO	2/28/2019		
Glock	45	BLDX689	[REDACTED]	LEO	2/28/2019		
Glock	45	BLDX690	[REDACTED]	LEO	8/14/2020		
Glock	45	BLDX691	[REDACTED]	LEO	3/1/2019		
Glock	45	BLDX692	[REDACTED]	LEO	8/7/2020		
Glock	45	BMFN691	Army		7/13/1905		
Glock	45	BMFN692	[REDACTED]	COR	4/21/2021		
Glock	45	BMFN694	[REDACTED]	LEO	4/23/2021		
Glock	45	BMFN695	[REDACTED]	LEO	7/28/2021		
Glock	45	BMFN696	[REDACTED]	LEO	5/3/2021		
Glock	45	BMFN697	[REDACTED]	LEO	4/21/2021		
Glock	45	BMFN698	Army		12/9/21	No Case	
Glock	45	BMFN699	Army		11/22/21		
Glock	45	BMFN700	[REDACTED]	LEO	2/16/2021		
Glock	45	BMFN701	[REDACTED]	COR	7/13/1905		
Glock	45	BMFN702	[REDACTED]	COR	8/18/2020		
Glock	45	BMFN703	[REDACTED]	LEO	5/19/2021		
Glock	45	BMFN704	[REDACTED]		8/16/2021		
Glock	45	BMFN705	[REDACTED]	COR	4/30/2021		
Glock	45	BMFN706	[REDACTED]	LEO	4/19/2021		
Glock	45	BMFN707	[REDACTED]		7/13/1905		
Glock	45	BMFN708	Army		8/16/2021		
Glock	45	BMFN709	[REDACTED]		7/13/1905		
Glock	45	BMFN710	Army		8/16/2021		
Glock	45	BNTT776	[REDACTED]		10/4/2021		
Glock	45	BNTT779	[REDACTED]	LEO	1/18/2022		
Glock	45	BNTT785	Army		2/8/2021		
Glock	45	BNTU862	[REDACTED]	COR	2/8/2021		
Glock	45	BNTU864	[REDACTED]	COR	2/8/2021		
Glock	45	BNTU880	Army		1/18/2022		
Glock	45	BNTU882	Army		1/18/2022		
Glock	45	BNTU884	Army		9/21/2021		
Glock	45MOS	BUVX985	Army		1/22/2022		
Glock	45MOS	BUVX986	Army		1/20/2022		
Glock	45MOS	BUVX987	Army		1/19/2022		
Glock	45MOS	BUVX988	Army		1/22/2022		

Attachment C

Cont.

Glock	45MOS	BUVX989	Armory		1/21/2022		
Glock	45MOS	BUVX990	Armory		1/18/2022		
Glock	45MOS	BUVX991	Armory		1/18/2022		
Glock	45MOS	BUVX992	Armory		1/19/2022		
Glock	45MOS	BUVX993	Armory		1/20/2022		
Glock	45MOS	BUVX994	Armory		1/21/2022		
Glock	22	MVB233	Armory		1/18/2022		

Attachment D

Make	Model	Serial	Issued to	LEO/COR	or Inv Date	Notes	Issued by
Winchester	SXP	12azmo6241			6/7/21		
Winchester	SXP	12azmo6242			6/7/21		
Winchester	SXP	12azmo6243			6/7/21		
Winchester	SXP	12azmo6244			6/7/21		
Winchester	SXP	12azmo6245			6/7/21		
Winchester	SXP	12azmo6246			6/7/21		
Winchester	SXP	12azmo6247			6/7/21		
Winchester	SXP	12azmo6248			6/7/21		
Winchester	SXP	12azmo6249			6/7/21		
Winchester	SXP	12azmo6250			6/7/21		
Mossberg	500 A	L 168066	Armory		8/25/21		Audit
Mossberg	500 A	L 168077					Audit
Mossberg	500 A	L 168109	Armory		12/3/21		
Mossberg	500A	L 168117					Audit
Mossberg	500 A	L 168127	Armory		8/25/21		Audit
Mossberg	500 A	L 168128	Armory		8/25/21		Audit
Mossberg	500A	L 168136	Armory		8/25/21		Audit
Mossberg	500 A	L 168154	Armory		8/25/21		Audit
Mossberg	500A	L 168156	Armory		8/25/21		Audit
Mossberg	500 A	L 335927			7/15/21	Transport Van	
Mossberg	500 A	L 716681	Armory		8/25/21		Audit
Mossberg	500 A	L 716685	Armory		8/25/21		Audit
Mossberg	500A	L 716776	Armory		8/25/21		Audit
Mossberg	500A	L 871075	Armory		8/25/21		Audit
Mossberg	500 A	L 871082	Armory		8/25/21		Audit
Mossberg	590A1	P 209864	Armory		8/25/21		Audit
Mossberg	500	P 209870			5/25/21		
Mossberg	590A1	P 209888			7/15/21	Transport Van	
Mossberg	590A1	P 209889	Armory		8/25/21		Audit
Mossberg	590A1	P 209893	Armory		8/25/21		Audit
Mossberg	590A1	P 209894			10/20/21		
Mossberg	590 A1	P 209895	Armory		8/25/21		Audit

Mossberg	590 A1	P 209896	Armory		8/25/21	Audit
Mossberg	590	P 209940			6/22/21	
Mossberg	590	P 210003			6/22/21	
Mossberg	500A	P 760377			8/25/21	Audit
Mossberg	500A	P 760380	Armory		8/25/21	Audit
Mossberg	500	P 760381	Armory		8/25/21	Audit
Mossberg	500A	P 760383	Armory		8/25/21	Audit
Mossberg	500A	P 760384	Armory		8/25/21	Audit
Mossberg	500	P 760389			6/22/21	
Mossberg	500	P 760391			6/22/21	
Mossberg	500A	P 760392			6/22/21	
Mossberg	500A	P 760394			8/25/21	Audit
Mossberg	500A	P 760395	Armory		8/25/21	Audit
Mossberg	500A	P 760396	Armory		8/25/21	Audit
Mossberg	500A	P 760398	Armory		8/25/21	Audit
Mossberg	500A	P 760399	Armory		8/25/21	Audit
Mossberg	500A	P 760690	Armory		8/25/21	Audit
Mossberg	500	P 760696			2/26/21	
Mossberg	500A	P 760705	Armory		8/31/21	
Mossberg	500A	P 760707	Armory		8/25/21	Audit
Mossberg	500A	P 760709	Armory		8/25/21	Audit
Mossberg	500	P 760712			6/15/21	
Mossberg	500 A	P 866209				Audit
Mossberg	500 A	P 982568				Audit
Mossberg	500 A	P 982571				Audit
Mossberg	500 A	P 982579	Armory		8/25/21	Audit
Mossberg	500	P 982583			6/22/21	
Mossberg	500 A	P 985153				Audit
Mossberg	500 A	P 991575	Armory		8/25/21	Audit
Mossberg	590	P 997610			6/22/21	
Mossberg	500 A	P 997617			9/21/21	
Mossberg	500 A	P 997678				Audit
Mossberg	500 A	P 997758				Audit

Mossberg	500	R 003543	[REDACTED]		6/22/21		[REDACTED]
Mossberg	500 A	R 004026	Armory		8/25/21		Audit
Mossberg	500	R 004027	[REDACTED]		6/22/21		[REDACTED]
Mossberg	590	R 007376	[REDACTED]		6/1/21		[REDACTED]
Mossberg	500 A	R 007383	Armory		8/25/21		Audit
Mossberg	500 A	R 025118	[REDACTED]			Bountiful Court	Audit
Mossberg	500 A	R 025526	[REDACTED]				Audit
Mossberg	590 A1	R 027743	Armory		8/25/21		Audit
Mossberg	590 A1	R 027754	Unaccounted for as of 1/18/22 - [REDACTED] is researching				
Mossberg	590 A1	R 027791	Armory		8/25/21		Audit
Mossberg	590 A1	R 027792	Armory		8/25/21		Audit
Mossberg	590 A1	R 027793	Armory		8/25/21		Audit
Mossberg	590 A1	R 027796	Armory		8/25/21		Audit
Mossberg	590 A1	R 035990	Armory		8/25/21		Audit
Mossberg	500 A	R 484321	Armory		8/25/21		Audit
Mossberg	500 A	R 484590	Armory		8/25/21		Audit
Mossberg	500 A	R 496442	Armory		8/25/21		Audit
Mossberg	500 A	R 496617	Armory		8/25/21		Audit
Mossberg	590	T 196949	Armory		8/25/21		Audit
Mossberg	590	T 196953	[REDACTED]		7/15/21		[REDACTED]
Mossberg	500A	T 236512	[REDACTED]				Audit
Mossberg	590	T 878997	[REDACTED]				Audit
Mossberg	590	T 879003	Armory		8/25/21		Audit
Mossberg	590	T 879123	[REDACTED]				Audit
Mossberg	590	T 879133	[REDACTED]				Audit
Mossberg	590	T 879140	Armory		8/25/21		Audit
Mossberg	590	T 879228	[REDACTED]				Audit
Mossberg	590	T 879229	[REDACTED]				Audit
Mossberg	590	T 879234	[REDACTED]		10/26/21		[REDACTED]
Mossberg	590	T 879236	[REDACTED]			Armory	Audit
Mossberg	590	T 879246	[REDACTED]				Audit
Mossberg	590	T 196863	[REDACTED]		6/22/21		[REDACTED]

Davis sheriff's deputy had the missing M-16

By Loretta Park - | Apr 17, 2014



FARMINGTON — It was a Davis County sheriff's deputy who had the missing fully automatic M-16 rifle, the sheriff said.

The deputy, whose name has not been released, notified his superior, who then notified Sheriff Todd Richardson last Friday, according to a press release.

Attachment E Cont.

The deputy is facing disciplinary action, but what that will entail has not yet been determined, said Sgt. Susan Poulsen on Thursday.

News reports about the missing gun sparked the memory of the deputy, who had been deployed to Afghanistan sometime after 2006. The officer, who was a member of the sheriff's SWAT team and a member of the military, had asked permission to take the M-16 for training purposes for SWAT before he was deployed.

"The employee trained with the rifle, and then put the gun into his gun safe at home at the time of deployment, where it has stayed since 2006," according to the press release.

The deputy was gone for 18 months, returned home and then went on a second tour in the Middle East. During that time he had not "thought about that rifle since 2006," according to the press release.

And because of the lack of paperwork and "partially because of human error, the employee never heard about an investigation into a missing M-16 rifle" until he read news stories that were published last week, according to the press release.

The deputy had been employed with the sheriff's office during the entire period the gun was missing and the gun was never on the streets, according to the release.

"He simply forgot it was there," according to the release.

The county Attorney's Office is reviewing the reports and if appropriate will file any necessary charges against the deputy, Poulsen said.

The Sheriff's Office conducted a three-month investigation into whereabouts of the missing rifle a year ago.

The gun is a fully automatic M-16 rifle issued to the sheriff's office through the U.S. Department of Defense in 1998, shortly before Sheriff Rob Davis left office and before Sheriff Bud Cox took over.

Attachment E Cont.

Richardson said in a previous story a physical audit by his officers in March 2013 found the gun was missing. They reported the missing gun to the state's Department of Administrative Services, which also did an audit. According to the state documents, the weapon was accounted for during fiscal year 2011-12, but then was found missing during the sheriff's audit.

Richardson said in the earlier interview the state "used to do audits through paperwork, not a physical audit, and it was through the physical audit we found the discrepancy between what we had and the paper trail."

The investigation was concluded in May 2013 and that is when it was determined the rifle went missing before 2006.

When state and federal offices learned the gun was missing in March 2013, the Department of Defense suspended Utah from the 1033 Program for a month until Davis County showed it had a different plan to track the weapons, Richardson said.

The rifle was listed as one of 20 that had been delivered 16 years ago to the sheriff's office through the Pentagon's 1033 Program, Richardson said. The program provides surplus weapons and other equipment to law enforcement agencies across the country. The Department of Defense can require weapons to be returned.

Richardson said detectives, Lt. Jan Daley and Sgt. Bob Thompson, conducted the investigation. They determined the assault rifle, if it was ever at the sheriff's office, came up missing before 2006. The rifles were stored and not issued to officers until 2006. The two detectives conducted interviews with retired and former personnel, as well as search vehicles and the sheriff's storage facilities.

Since the 2013 audit, Richardson's office has a new policy on issuing weapons and equipment. Currently officers are issued the weapons and equipment. In the past, the weapons and equipment were assigned to vehicles.

Attachment E Cont.

Richardson is also questioning why it took until 2013 for someone to realize the rifle is missing.

Richardson said when the assault rifles arrived in 1998, the firing pins that make them fully automatic had been removed. Those firing pins were kept in storage and when the detectives went through them, they found only 19 of them and the serial numbers on those matched the weapons the sheriff's office currently have.

Contact reporter Loretta Park at 801-625-4252 or lpark@standard.net. Follow her on Twitter at [@LorettaPark](https://twitter.com/LorettaPark)

Attachment F

Response to the audit of Firearms Key Processes December 2021

We appreciate the work and effort by Blake Woodall from the Clerk Auditor's Office. As Blake has noted some deficiencies and areas of improvement, this response will address each recommendation.

Firearms Tracking:

The following four firearms were not accounted for properly.

- Shotgun R027754 is missing.
After searching for the firearm with no results, a lost property report was written on March 8, 2022, case number D22-02502. The firearm was listed on NCIC. The practice of assigning a firearm to a patrol vehicle instead of a person was discontinued a year prior to the audit. This practice is possibly the reason for the lack of accountability with the firearm. Currently firearms are assigned to a deputy and this is the best practice.
- Rifle CM209180
This firearm was last assigned to [REDACTED]. He retired prior to January 2019 when Sheriff Kelly Sparks took office. The firearm was given to [REDACTED] for retirement by a previous Sheriff with no consideration paid to DCSO in exchange for the firearm. [REDACTED] obtained the transfer docs and shared them with Blake Woodall.
- SIG 1911 Pistol 54B054715
Sheriff Todd Richardson took this handgun upon retirement from DCSO in December of 2018. No consideration was provided to DCSO or Davis County in exchange. Mr. Richardson did not inform Chief Oblad or Sheriff Sparks that he had transferred the firearm to his personal possession prior to leaving office. [REDACTED] obtained the transfer docs and shared with Blake Woodall.
- Handgun BLDX650
This firearm was last assigned to [REDACTED]. He retired in December of 2019. [REDACTED] kept the gun when he retired. [REDACTED] passed away in June of 2020. The handgun was located and is currently at his widow's house. No consideration was paid to DCSO for the handgun. [REDACTED] obtained the transfer docs and shared them with Blake Woodall.

We are in the process of creating an inventory sheet that will be used when an employee is issued new equipment. The same sheet will be used when the employee separates from DCSO prior to issuing them their final paycheck. This sheet will be

Attachment F Cont.

updated anytime new equipment is issued to an employee and/or anytime equipment is returned to the office.

In January of 2021, Chief Oblad appointed [REDACTED] to lead the firearms committee. Lt. [REDACTED] was in charge of the firearms committee previous to [REDACTED]'s appointment. Lt. [REDACTED] was in that position when Sheriff Sparks began his current term in 2019.

Lt. [REDACTED] was under investigation for allegedly misappropriating county property / ammunition when he retired in May of 2021. It is unknown if [REDACTED] was aware of the retirement gifts listed in the above paragraphs. The practice of giving employees a handgun upon retirement with no consideration to the County has been discontinued. A policy is being created to allow a deputy in good standing to purchase their firearm upon retirement that will be in line with best practices and Davis County Policies and Procedures for transfer / disposal of county property.

Firearms Tracking Recommendation Response

To track the information in Tyler Munis, training will be provided to [REDACTED] and the Firearms Lead along with most of the people listed below that have view access.

The current procedure for tracking firearms is a shared google spreadsheet named Armory Inventory and Issued Items Record that is managed by Deputy [REDACTED]. The spreadsheet is updated when firearms are issued from or received into the armory.

Process:

1. When an item is issued out, an inventory hard copy receipt (DCSO Equipment Inventory Receipt) is filled out by a Firearms Instructor and signed by the receiving deputy.
2. An assigned member of the Firearms Unit (currently [REDACTED]) manages and updates the spreadsheet and references the following information:
Make, Model, Serial #, Issued To, Issued Date, Issued By and any other relevant notes.
3. The inventory receipt is given to the Equipment Coordinator (currently [REDACTED]). The Equipment Coordinator keeps the receipts in a deputy assigned file.
4. When firearms (or firearms equipment) are received back into the armory, the designated firearms member updates the spreadsheet and notifies the Equipment Coordinator.

The following individuals also have view access to the Armory Inventory & Issued Items Record sheet:

Andrew Oblad, Chief Deputy

Attachment F Cont.

Blake Woodall, Clerk/Auditor Finance Director

██████████, Firearms Instructor

██████████, Equipment Coordinator

██████████, Firearms Instructor

██████████, Firearms Armorer

██████████, Firearms Lead

Firearms Unit Audit

Going forward, the Firearms Unit will perform an annual audit of all firearms. This will be accomplished in two ways:

1. Each assigned firearm will be inspected, qualified, and accounted for at annual training(s).

This information will be noted in the Armory Inventory & Issued Items Record spreadsheet.

2. Remaining firearms in the armory will be audited at least once a year.

This information will be noted in the Armory Inventory & Issued Items Record spreadsheet.

Any missing firearms will be immediately reported to the Chief Deputy.

Ammunition Tracking:

[KS1] Since the county audit, improvements have been made in the way high value firearm orders and firearms ammunition is received. Two individuals verify every delivery and receive the shipping contents. This will usually be two firearm instructors; however the second person may be another deputy or DCSO employee. An exception may be made for smaller orders of \$200 or less in value which will only require verification of the receiver.

Duty Ammunition:

Some firearms are personally owned and may require a different amount of issued duty ammunition. The Glock 45 is currently the primary handgun issued by DCSO. This firearm with two back-up magazines holds 51 rounds. Each deputy issued the Glock 45 will receive 51 rounds of duty ammo. Duty ammo will be changed out every two years, however, ammo supply constraints may impact this ability and require a longer period between change out. When the duty ammo is changed out, the old duty ammo will be collected and accounted for then used for training. All duty ammo will be accounted for.

Ammunition Room Access:

Those with access to the ammunition room will be limited to four individuals, including; The Firearms Committee lead (Deputy ██████████) designated inventory control member (Deputy

Attachment F Cont.

[REDACTED] one firearms instructor (Sgt. [REDACTED]) and the firearms armorer (Deputy [REDACTED]).

A room access log is kept for the ammunition room and for the armory. The log documents who accessed the room and notes the purpose.

Recommendation for tracking and storing ammunition:

An Ammunition Inventory record will be maintained by the Firearms Unit. This is currently managed by [REDACTED] and the records are stored on a google spreadsheet titled "Ammo Inventory". Inventory records include the ammunition item and the quantity on hand. A record the number of full cases on hand including any partial cases will be maintained. Since the audit, the firearms committee has performed an ammo inventory with two deputies. A similar audit will be conducted at least twice a year.

The following individuals will have access to the Ammo Inventory spreadsheet:

Assigned inventor control member ([REDACTED]) (edit access)

Firearms Committee Lead ([REDACTED]) (view access)

Designated Firearms Instructor ([REDACTED]) (view access)

Firearms Related Best Practices:

Some agencies are transitioning away from shotguns. At this point, DCSO intends to keep the shotguns as a shoulder fire weapons system option for our deputies. The shotgun is a valuable multipurpose platform that can be used for lethal and less lethal munitions, chemical munitions delivery, and ballistic breaching.

Correct amount of ammunition to have on hand:

DCSO is currently working to obtain a two-year supply of training and duty ammunition to ensure we have the ammunition on hand to adequately train our deputies. DCSO has recently gone from a one-year supply to a two-year supply goal to mitigate supply and cost constraints. As of this point, we have yet to obtain this goal. Of note, ammunition properly stored has a 50 year plus shelf life.

In response to the audit we carefully considered if training rounds be tracked by individual round. We determined this is not feasible or realistic. We will however, continue to account for how many rounds are used per training event. This may not be to a precise round count but will be close.

Attachment F Cont.

In response to the audit we carefully considered if there is a need to expand the size and space of the current armory. We concluded there is a need and expanding the armory is part of the Sheriff's five year plan.

In response to the audit we carefully considered if we should have a fulltime gunsmith / quartermaster employed to track and care for all firearm related inventory. We determined there is a need and this will be open for future discussion.

10-33 Federal Firearms Program:

We are in the process of returning federally owned M-16's. These are being sent back as we are able to fund the purchase of county owned rifles to meet our needs. We are currently preparing to send back 19 of the M-16's.

Recommendation on surplus / transfer of firearms to retiring deputies:

This recommendation for handling retirement handguns was made by [REDACTED] prior to the audit. Final review of the recommendation for compliance with best practices and all applicable county policy is ongoing. It is anticipated the policy will be finalized and adopted within the next month.

Retired Deputy Pistol Purchase

Any retiring member in good standing with the DCSO may purchase their issued carry pistol for the cost of one dollar as long as the below listed criteria has been met.

- The member is LEO certified, was issued and required to carry a department pistol for their assignment.
- The member completed a minimum of 20 years of service under the URS Tier 1 retirement system or minimum of 25 years of service under the Tier 2 system.

Upon approval of the Sheriff, the transfer of the pistol must be done through a registered FFL with the office paying the minimum transfer fee. All surplus and transfer documents will be kept by DCSO Firearms Unit.

This is the best practice(s) used across the industry by other agencies for the replacement of firearms and we will follow the current county procedures for replacing and purchasing equipment.

Setting up a rotation for firearms as suggested in the audit:

Attachment F

Cont.

As firearms are different from other police equipment including vehicles, the life cycle of most firearms is much longer. A ballistic vest for instance is only guaranteed for five years by most manufacturers.

Setting up a rotation schedule to replace firearms is also different than replacing vehicles or ballistic vests. Vehicles are replaced after reaching a certain amount of miles and vests are replaced every five years.

As long as firearms are cleaned and maintained properly, a deputy could carry the same firearm throughout their career.

Firearms are usually replaced for the following reasons:

- Damaged or worn (sometimes firearms with these issues can be repaired)
- Upgrade in technology - new equipment / platforms: This could be switching from a revolver to a semi-automatic handgun or moving to a scope or other optics vs iron sites etc.
- Lost or stolen equipment
- Retirement