

COMMISSION MEETING MINUTES  
October 25, 2016

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on October 25, 2016 at 10 am. Members present were Commission Chair John Petroff, Jr., Commissioner Jim Smith, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

Meeting  
Agenda as  
posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10 AM on Tuesday, October 25, 2016.**

**OPENING**

Pledge of Allegiance – By Invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS**

- Recognition of American Legion Utah Boys State & American Legion Auxiliary Girls State 2016 Graduates
- 2016 Moonlight Bike Ride report
- Public Notice – Nov. 1, 2016 commissioners will attend the Fruit Heights City Council meetings

**BUSINESS/ACTION**

***Mike Moake, Davis County Legacy Events Center Marketing, presenting:***

Agreement with Simple Treasures – 2017 craft boutique shows (receivable)

***Mack McDonald, Davis County Facilities Director, presenting:***

Agreement with Hill West Environmental – Davis County Facilities Management Environmental Assessment and Remediation Consultation Services (payable)

***Tony Zambrana, Davis County Grants Auditor, presenting:***

Sub-grantee agreement with Family Connection Center – Community Development Block Grant (CDBG) program funding the operation expenses for Local Homeless Coordinating Committee (LHCC) Program and equipment purchases for the facilities (payable)

***Brian Hatch, Davis County Health Director, presenting:***

Amendment with Utah Dept. of Health – Meningococcal H flu Enhanced Surveillance corrected funding amount (receivable)

Amendment with Utah Dept. of Health – Maternal & Child Health funding and deliverables for Year 2 (receivable)

***Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:***

Agreement with Fruit Heights City – police protection and law enforcement services (receivable)

Agreement with South Weber City – police protection, law enforcement and bailiff services (receivable)

Agreement with Rands Roofing – repair damaged stucco at the Davis County Work Center (payable)

Amendment with Utah Commission on Criminal and Juvenile Justice (UCCJJ) – updated Utah State FY2016 Beer Tax Funds Annual Report (receivable)

***Randy Cook, Davis County Tourism Manager, presenting:***

Memo of Understanding with Utah Office of Tourism – Co-op funding for Davis County 2016-17 Ski Promotion (receivable)

***Brian McKenzie, Davis County Chief Deputy Clerk, presenting:***

Request approval of appointment of Poll Workers for the 2016 General Election and authorization for possible replacements

**PUBLIC HEARING**

***Curtis Koch, Davis County Clerk/Auditor, presenting:***

Consideration of approval by resolution for additional budget appropriation requests for the General Fund. Other fund appropriations will also be considered. The 2016 Davis County budget increases will be funded by additional revenues that were not anticipated at the time original budgets were adopted and/or by monies unspent in the prior year.

**BOARD OF EQUALIZATION**

Request approval of the Property Tax Register

**CONSENT ITEMS**

Meeting Minutes: October 11, 2016

Check Registers

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Pledge of  
Allegiance

Commander Charles Stephenson, The American Legion Department of Utah, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Recognition of  
students  
attending 2016  
American  
Legion Utah  
Boys State and  
American  
Legion

Commissioner Petroff welcomed local members of the American Legion and young men who recently attended the American Legion Utah Boys State and young women who attended the American Legion Auxiliary Utah Girls State.

Bob Jones, President, American Legion Utah Boys State Corporation, shared the following statistics:

the Utah Boys State program started in 1939 and has run every year consecutively except 4 years during World War II when there simply were no Legionnaires here to run the program. This year, between the Boys and Girls State programs, there were 607 total students, 14% of which came from Davis County and most of them (over 90) attend the Northern Utah Academy for Math, Engineering & Science (NUAMES). Three top officers are from Davis High School: Governor Carson Robb, Lieutenant Governor Anthony Coombs and Senator Spencer Hill. Mr. Jones has been doing this for 28 years and said “We do this because we care about our nation and about the future leaders of our nation. Our program is designed to share with the youth of our nation how our political system works. It is a week-long camp that is held at Weber State University. We set them up in cities and counties and by the time they go to bed Monday evening, they have elected a full slate of city officers and from that point they begin to govern themselves. Tuesday covers county government, Wednesday we do a mock trial and other things. The final culmination is the student body elects the governor and lieutenant governor who return the following year to help run the program. They elect two senators who spend another week of training in Washington DC in late July. This is not a small program.”

Commander Stephenson said he has been involved with Boys State for 7 years. “It is truly amazing to see the young people come in on a Monday. They really don’t know what to expect and not sure where they should be. By the end of the week, they are a cohesive group.”

Cary Fisher, National Western Division Vice President for the American Legion Auxiliary and Education Chair at Utah Girls State, said there were 338 girls this year. This year’s governor is Kylee Madsen from NUAMES. An attorney general and state senators are elected to return next year.

NUAMES students Ammon Holt, Harlee Sorrells and Ariel Cheney shared experiences they had at Boys and Girls State. Commissioner Petroff expressed appreciation for their enthusiasm and encouraged them to be involved and serve as our leaders of tomorrow – starting with voting in the current general election.

Commissioner Millburn said he’s jealous of the opportunities students have to participate in Boys and Girls State. He said “There are great opportunities to serve, but you don’t always have to be in an elected position to serve.” He invited a student from the Military Academy and Deb Hefner, NUAMES Director of Business Operations, to speak.

Utah Military Cadet Cameron Skinner commented that one particular student had a family member pass away the week prior to Boys State and was struggling. Everyone rallied around him and were able to help him cope with his loss. By the end of the week, he was happy to be there. Cadet Skinner said “Boys State is an experience we all should have a chance to experience. I believe firmly that it can help the youth of today.”

Commissioner Smith commented he has always been appreciative of where the future lies. He hopes the students will pursue government involvement and realize “There is a difference between politics and public service. This is about public service.”

Deb Hefner said her goal is that all of their students have the opportunity to be able to participate in Boys and Girls State because they come back changed people. She said they are very fortunate to have Weber State University (WSU) as a partner to their early college high school. WSU offers over \$1 million in Boys State and Girls State scholarships. She also expressed appreciation for the American Legion and noted her husband was a post commander when he passed away 5 years ago.

Commissioner Millburn expressed appreciation to the Legionnaires and parents that support the students. Students received a flag pin from the commissioners and had their pictures with them.

Neka Roundy, Davis County Community and Economic Development (CED) Specialist, gave a power point presentation of the 2016 Moonlight Bike Ride on Antelope Island. Barry Burton, Davis County CED Director, created this year’s theme “Riding with the Stars.” Tazia Venstra, Davis County CED

Administrative Assistant, dressed up and performed as Marilyn Monroe and the rest of the CED staff wore tuxedo shirts. There were 1,245 participants representing 80 cities in 9 states, which is an increase in attendance from last year. There were 50+ volunteers to help with trail patrol including the Davis County Sheriff's Office, Antelope Island staff and Friends of Antelope Island board members. Donated refreshments saved at least \$1,000.00 in expenses from 2015. Neka commented that sponsors Chevron, NOW 97.9 radio and Bikers Edge were a great help. The Davis County Health Department sold helmets and sponsored the bicycle rodeo. Syracuse City provided the stage and a play list was put together by Randy Cook, Davis County CED-Tourism. To provide a true Hollywood experience, a costume contest was held before the ride complete with red carpet. Next year's Moonlight Bike Ride is scheduled for July 7, 2017. The commissioners expressed their appreciation to Neka for all of her hard work to put this together every year.

Public Notice –  
Commissioners  
to attend  
Fruit Hts City  
Council Mtg

Notice was given that the commissioners will attend the Fruit Heights City Council's work session and council meeting scheduled for November 1, 2016 to receive information from citizens and to provide a question and answer forum for Davis County issues. The work session is scheduled for 6:30 pm and the Council meeting is scheduled to begin at 7 pm. Both meetings will take place at the Fruit Heights City offices.

Agreement  
#2016-423 with  
Simple  
Treasures for  
LEC rental  
space

Mike Moake, Davis County Legacy Events Center Marketing & Events Coordinator, presented agreement #2016-423 with Simple Treasures for space rental for boutique shows. Mike noted Simple Treasures has been coming to the LEC for many years. They have grown to the point they now need the larger building and have 40 vendors waiting to join the boutique. The receivable contract amount is \$24,880.00. The contract dates are March 6-11, 2017, May 8-13, 2017, September 18-23, 2017 and November 13-18, 2017.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-388 with  
Hill West  
Environmental  
for Facilities  
Mgmt  
Environmental  
Assessment

Mack McDonald, Davis County Facilities Director, presented agreement #2016-388 with Hill West Environmental for Facilities Management Environmental Assessment and Remediation Consultation Services. Mack explained this is a requirement by law. Not included in the payable amount is consulting services if there are any issues that need to be remediated and writing of scopes of work, etc. The payable contract amount is \$49,800.00 for the assessment only. The contract period is October 2016 through October 2019.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Sub-grantee  
agreement  
#2016-424 with  
Family  
Connection  
Center for  
CDBG funding  
for LHCC  
operational  
expenses

Tony Zambrana, Davis County Grants Auditor, presented sub-grantee agreement #2016-424 with Family Connection Center for the Community Development Block Grant (CDBG) program for funding operational expenses for the Local Homeless Coordinating Committee (LHCC) Diversion Program by providing motel vouchers and identifying alternative housing for residents. The funds will also be used to purchase equipment for the food bank including a new forklift, a commercial refrigerator, a pallet jack scale and wire storage bins. The payable contract amount is \$35,725.00. The contract period is July 1, 2016 through December 31, 2017.

Commissioner Smith made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian Hatch, Davis County Health Director, presented the following:

Amendment  
#2015-141B  
with Utah Dept  
of Health  
correcting grant

Amendment #2015-141B with the Utah Department of Health to correct the grant language of the meningococcal H flu Enhanced Surveillance Funding to indicate the grant total, which has been received, is

language \$3,115.00. The contract period is August 1, 2015 through July 31, 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-518A with the Utah Dept of Health adding Maternal & Child Health funding & deliverables

Amendment #2015-518A with the Utah Department of Health adding Maternal and Child Health funding and deliverables for Year 2. This funding deals with immunizations, breastfeeding, pregnancy problems and other issues identified as problems. The receivable funding is \$88,951.00. The contract period is October 1, 2016 through September 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Agreement #2016-425 with Fruit Heights City for police services

Agreement #2016-425 with Fruit Heights City for police services. This replaces and supersedes the current contract #2013-187 for period July 1, 2013 through June 30, 2018. The receivable contract amount is \$12,763.84 per month for contract period July through December 2016. The receivable contract amount is \$12,192.08 per month for contract period January through June 2017. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-425 with South Weber City for police services

Agreement #2016-425 with South Weber City for police services. This replaces and supersedes the current contract #2013-402 for period July 1, 2013 through June 30, 2018. The receivable contract amount is \$11,047.67 per month for contract period July through December 2016. The receivable contract amount is \$11,147.67 per month for contract period January through June 2017. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-427 with Rands Roofing to repair damaged stucco at Davis County Work Center

Agreement #2016-427 with Rands Roofing to repair damaged stucco at the Davis County Work Center. The payable contract amount is \$8,215.00. The contract period is until complete.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-219B with UCCJJ to update Utah State FY2016 Beer Tax Funds Annual Report

Amendment #2015-219B with the Utah Commission on Criminal and Juvenile Justice (UCCJJ) to update the Utah State FY2016 Beer Tax Funds Annual Report reflecting that South Weber submitted their own application and report. The receivable contract amount is \$192,080.24. The contract period is July 1, 2015 through June 30, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2016-428 with the Utah Office of Tourism for co-op funding of the Davis County 2016-17 Ski Promotion

Randy Cook, Davis County Tourism Manager, presented memorandum of understanding #2016-428 with the Utah Office of Tourism for co-op funding of the Davis County 2016-17 Ski Promotion for UTA bus services from Layton to Snow Basin. The receivable contract amount is \$52,396.00. The contract period is September 2016 through April 2017.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approval of appointment of

Brian McKenzie, Davis County Chief Deputy, Clerk/Auditor, presented request for approval of the

poll workers for 2016 General Election

appointment of poll workers for the 2016 General Election and authorization to appoint additional poll workers if necessary.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Public Hearing

Commissioner Millburn made a motion to open the Public Hearing to consider approval by resolution for additional budget appropriation requests for the General Fund. Other fund appropriations will also be considered. Commissioner Smith seconded the motion. All voted aye.

The public hearing was opened.

Resolution #2016-429 for additional 2016 budget appropriation requests for the General Fund

Curtis Koch, Davis County Clerk/Auditor, presented resolution #2016-429 for additional 2016 budget appropriation requests for the General Fund and listed changes to Fund 10, Fund 18, Fund 23, Fund 25 and Fund 33 as presented in the following table:

October 25, 2016 Resolution & Budget Opening Items						
Fund/Dept.	Rev/Exp	Account #	Account Name	Increase	Decrease	Reason
<b>FUND 10 GENERAL FUND</b>						
CEC	E	10-4190-540	Donations	\$ 300,000		Layton City - RC Willey
Non-Departmental	E	10-4150-208	Legal Settlements	\$ 386,500		Personal Property Tax Appeal Settlement
Net Increase of Expenses \$				686,500		
Net Increase of Revenue \$				-		
<b>FUND 18 TOURISM</b>						
Tourism	R	18-3342-000	State Reimbursement	\$ 26,198		MOU - UOT Ski promotion grant
Tourism	E	18-4192-274	Contributions -Interlocal	\$ 18,270		Ski Bus
Net Increase of Expenses \$				18,270		
Net Increase of Revenue \$				26,198		
<b>FUND 23 LIBRARY</b>						
Library	E	23-4580-208	Legal Settlements	\$ 72,000	\$ 72,000	Personal Property Tax Appeal Settlement
Net Increase of Expenses \$				72,000		
Net Increase of Revenue \$				-		
<b>FUND 25 SPECIAL SERVICE AREA</b>						
SSA	E	25-4420-208	Legal Settlements	\$ 181,000		Personal Property Tax Appeal Settlement
Net Increase of Expenses \$				181,000		
Net Increase of Revenue \$				-		
<b>FUND 33 JAIL BOND</b>						
Jail Bond	E	31-4744-208	Legal Settlements	\$ 24,200	\$ 24,200	Personal Property Tax Appeal Settlement
Net Increase of Expenses \$				24,200		
Net Increase of Revenue \$				-		
<b>NET (USE OF) / CONTRIBUTION TO FUND BALANCE</b>						
Total Increase of Expenses \$				981,970		
Total Increase of Revenue \$				26,198		
Net Effect on Total Fund Bal.				\$ 955,772		

Commissioner Petroff invited public comment in regard to the budget changes. Seeing none, Commissioner Millburn made a motion to close the public hearing. Commissioner Smith seconded the motion. All voted aye.

Commissioner Millburn made a motion to approve the budget opening resolution. Commissioner Smith seconded the motion. All voted aye. The document is filed in the office of the Davis County Clerk/Auditor.

Convene as BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Approval of Property Tax Register

Curtis presented for approval:

- 1 veteran abatement
- 62 stipulated values
- 6 closed or denied with no evidence provided
- 2 denied after receiving hearing
- 1 approved after receiving hearing
- 18 late abatements

Commissioner Smith made a motion to approve the property tax register. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Reconvene Commission

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith

Meeting seconded the motion. All voted aye.

Minutes approved Commissioner Smith made a motion to approve the minutes for the October 11, 2016 Davis County Commission Meeting. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the Davis County Clerk/Auditor's Office.

Check Registers approved Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor's Office.

Commissioner Comments Commissioner Millburn said "Go Cubbies! World Series starts tonight and this is a big deal. Neither team has been in the World Series since the 1940s."

Commissioner Smith said when he grew up the perennial last place teams in the American and National Leagues were the Indians and the Cubs. This is fun for him to see times change. He also commented that he is still waiting to see when the Clerk/Auditors will have their slow time. This time of year is a busy time with elections, proposal of a tax increase and in the middle of budget. He expressed his appreciation to the entire team and told Curtis "be nice to your people because they are wonderful."

Curtis thanked Commissioner Smith for his kind words and commented, "Certainly, we have the best team assembled with fantastic leadership from the two chief deputies."

Public Comments No public comments.

Meeting Adjourned.

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Clerk/Auditor

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Chair