

COMMISSION MEETING MINUTES  
December 6, 2016

The Board of Davis County Commissioners met on December 6, 2016 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner John Petroff, Jr. - Chair, Commissioner Jim Smith, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10 AM on Tuesday, December 6, 2016.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- Public Hearings for the proposed 2017 Budget - tonight, December 6, at 6 PM (Library) & 7 PM (Davis County) at the Davis Conference Center in Layton

BUSINESS/ACTION

**Commissioner Millburn presenting:**

Cooperative agreement with Utah Div. of Forestry, Fire & State Lands – wildland fire participation commitment (payable if necessary)

Agreement with Utah Div. of Forestry, Fire & State Lands – 2017 County Fire Warden (n/a)

Agreement with Utah Div. of Forestry, Fire & State Lands – 2017 Wildland Fire Budget (inclusive of County Fire Warden cost) (payable)

**Mike Moake, Davis County Legacy Events Center Marketing, presenting:**

Agreement with Best Friends Utah – space rental for Utah Super Adoption (receivable)

**Tony Zambrana, Davis County Grant Auditor, presenting:**

Subgrantee agreement with Safe Harbor – Social Services Block Grant (SSBG) funding operational expenses for the Crisis Center’s outreach and aftercare program (payable)

Subgrantee agreement with Bountiful Community Food Pantry – Social Services Block Grant (SSBG) funding the provision of dental services (payable)

Subgrantee agreement with Bountiful Community Food Pantry – Community Development Block Grant (CDBG) funding the purchase of equipment and case management (payable)

**Brian Hatch, Davis County Health Director, presenting:**

Agreement with IHC Health Services, Inc. – access to iCentra for health information to improve the quality, efficiency and delivery of healthcare to patients (n/a)

Agreement with DATC – room rental for annual department in-service training (payable)

**Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presenting:**

Agreement with Motorola Solutions – 7/1/16 – 12/31/16 radio maintenance console, onsite response for local dispatch (payable)

Agreement with Motorola Solutions – 1/1/17 – 12/31/17 radio maintenance console, onsite response for local dispatch (payable)

**Curtis Koch, Davis County Clerk/Auditor, presenting:**

Release of Lien – Darrell L. & Wilma P. Tuttle on property located at 2761 N 5000 W, Hooper, Davis County, Utah

BOARD OF CANVASS

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, presenting:

Report and clarification of additional rejected ballots from the 2016 General Election Canvass

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Meeting Minutes: November 8 & 15, 2016

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of Allegiance

Brian Hatch, Davis County Health Department Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Public Hearings re: 2017 Budget tonight @ DCC

Announcement was made that there will be Public Hearings for the proposed 2017 Budget tonight,

December 6, 2016, at 6 PM for the Library and 7 PM for Davis County to be held at the Davis Conference Center in Layton.

Commissioner Millburn introduced Trent Bristol, Wasatch Front Fire Area Manager, Utah Division of Forestry, Fire & State Lands, who presented the following:

Coop agreement  
#2016-468 UT  
Div Forestry,  
Fire & State  
Lands re:  
wildland fire  
participation

Cooperative agreement #2016-468 with Utah Division of Forestry, Fire & State Lands for the wildland fire participation commitment. Period of contract is January 1, 2017 through December 31, 2021. A payable budget will be submitted annually.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-469 UT  
Div forestry, Fire  
& State Lands re:  
County Fire  
Warden

Agreement #2016-469 with Utah Division of Forestry, Fire & State Lands for the 2017 County Fire Warden (Robert Sanders) for a 50/50 cost share and support (office space, training, etc). Period of contract is January 1, 2017 through December 31, 2017. A payable budget will be submitted annually.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-470 UT  
Div Forestry,  
Fire & State  
Lands for 2017  
wildland fire  
budget

Agreement #2016-470 with Utah Division of Forestry, Fire & State Lands for the 2017 wildland fire budget (inclusive of the County Fire Warden). Period of contract is January 1, 2017 through December 31, 2017. Payable amount is \$22,317.00.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-471 Best  
Friends Utah –  
Utah Super  
Adoption event

Dave Hansen, Davis County Legacy Events Center Director, presented agreement #2016-471 with Best Friends Utah for their Utah Super Adoption event. Period of contract is April 26 through May 1, 2017. Receivable amount is \$5,664.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Tony Zambrana, Davis County Grant Auditor, presented the following:

Subgrantee  
agreement  
#2016-472 Safe  
Harbor for SSBG  
funding Crisis  
Center outreach  
& aftercare

Subgrantee agreement #2016-472 with Safe Harbor to receive Social Service Block Grant (SSBG) funding for operational expenses for their Crisis Center's outreach and aftercare program. Tony indicated that this was brought before the review committee and was approved in the action plan. Period of contract is July 1, 2016 through June 30, 2017. Payable amount is \$30,000.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. Commissioner Millburn disclosed that he is the Board Chair for Safe Harbor. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Subgrantee  
agreement  
#2016-473  
Bountiful Food  
Pantry for SSBG  
funding dental  
services

Subgrantee agreement #2016-473 with Bountiful Community Food Pantry to receive Social Service Block Grant (SSBG) funding the provision of dental services and supplies utilizing volunteer dentists. Period of contract is July 1, 2016 through June 30, 2017. Payable amount is \$5,000.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Subgrantee  
agreement  
#2016-474  
Bountiful Food  
Pantry for CDBG  
funding  
purchase of  
refrigerated  
delivery truck

Subgrantee agreement #2016-474 with Bountiful Community Food Pantry for Community Development Block Grant (CDBG) funding for the purchase of equipment (refrigerated delivery truck and Pantry Packs) and case management. Period of contract is July 1, 2016 through December 31, 2017. Payable amount is \$42,226.70.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian Hatch, Davis County Health Director, presented the following:

Agreement  
#2016-475 IHC  
Health Services  
for access to  
iCentra

Agreement #2016-475 with IHC Health Services, Inc. for access to iCentra for health information to improve the quality, efficiency and delivery of healthcare to patients. Period of contract is one year from the date of signing with an automatic renewal for one year. There is no associated cost.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-476 with  
DATC for Health  
Dept in-service  
training facilities

Agreement #2016-476 with DATC (Davis Applied Technology College) for a room rental and catering for their annual department in-service training/strategic planning. Contract period is January 24, 2017. Payable amount is \$2,272.00.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Agreement  
#2016-477  
Motorola  
Solutions for  
7/16-12/16  
maintenance

Agreement #2016-477 with Motorola Solutions for the July 1, 2016 through December 31, 2016 radio maintenance console (communications console) and onsite response for local dispatch. Payable amount is \$3,690.12.

Commissioner Millburn made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2016-478  
Motorola  
Solutions for  
2017  
maintenance

Agreement #2016-478 with Motorola Solutions for the January 1, 2017 through December 31, 2017 radio maintenance console (communications console) and onsite response for local dispatch. Payable amount is \$7,380.24.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Release of Lien  
#2013-196A  
Darrell L. &  
Wilma P. Tuttle  
in Hooper

Curtis Koch, Davis County Clerk/Auditor, presented Release of Lien #2013-196A to Darrell L. & Wilma P. Tuttle on property located at 2761 North 500 West, Hooper, Davis County, Utah. He explained that in 2013 there had been a public health issue on the property and it was in the County's best interest to step in and provide funding to make sure that the situation was cleaned up. The loaned funds and interest have been paid (collected) to make the County whole.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Board of Canvass

Commissioner Millburn made a motion to convene as the Board of Canvass. Commissioner Smith seconded the motion. All voted aye.

#2016-465A  
Amended  
summary of 2016  
General Election  
Canvass

Brian McKenzie, Davis County Chief Deputy Clerk/Auditor, presented an amended summary #2016-465A of by mail and provisional ballots not counted as of this date (December 6, 2016) for the General Election held in Davis County on November 8, 2016. He explained that in their rush to prepare for the Canvass (November 22, 2016) they realized they did something inconsistent than what they've done in previous elections. There were a number of ballots of individuals that had been received by their office that had some sort of an issue with them. There were various reasons. Either they were not signed, the signature didn't match or they didn't provide identification. Those voters were contacted. Because of how close it was to the election, they were given the option to either come in or to have us spoil that ballot and then allow them

to vote at the polling location. There were a number of those voters that chose to do that. In the original Canvass report they didn't include those ballots in the total count of ballots rejected. After the dust settled, they went back and reviewed previous elections and realized that in previous elections they had been included in the totals. In an effort to be consistent, they decided to update those totals and provide those totals for the official record. Also, since the Canvass, they have received additional ballots that were too late that would have been rejected as well. Those were also added into the totals for the record as well. In the document provided to the Commissioners, Brian realized that the column did not add up correctly and indicated that the updated total for "Ballots Not Counted" should be 1,823 rather than 1,738. He will provide a corrected page.

Commissioner Millburn appreciated the additional report and the thoroughness that Brian and his office took on the election. He is pleased to say that Davis County goes the extra mile to reach out to the voters when their ballot has a discrepancy.

Commissioner Smith confirmed that this did not change the outcome of the election and that these were not new votes, that these were rejected ballots and that the report is being corrected.

Brian indicated that they are not the same as the rest of the rejected ballots. The majority of the ballots shown are rejected and there was not a vote cast. These were individuals who opted to go to a polling location (confirmed) and voted. So a ballot was counted for them. These are more of a soiled ballot. Because there is a record of them in the voter registration system they wanted to make sure this report matched that report for consistency. He confirmed that this did not affect the vote totals. They remain the same. This is a process of reporting the total numbers to make sure everything matches up.

Commissioner Smith commended Brian's work and accuracy on these reports.

Commissioner Smith made a motion to approve the report as modified with the number 1,823 as presented. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened  
Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

BOE  
Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Register approved  
Curtis Koch, Davis County Clerk/Auditor, presented the Property Tax Register which reflected:

- 3 abatements, 1 relating to the sale of property to a tax exempt entity
- 2 abatements where the parcels did not exist in 2016
- \$13.50 small dollar write-offs
- 25 stipulations that have been agreed upon
- 10 hearings which resulted in 10 denials
- 1 appeal dismissed
- 16 late 2016 abatements
- 2 corrections for 2016 - changed to greenbelt status

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened  
Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Commission Meeting minutes approved  
Commissioner Smith made a motion to approve the Commission Meeting minutes for November 8 & 15, 2016. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Check registers approved  
Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion by

Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner  
Comments

Commissioner comments:

Commissioner Millburn appreciated the opportunity to participate in the open houses regarding the proposed 2017 tax increases. It was a very good opportunity to engage with the public. Commendations to Curtis and his team for all of their work in preparing for the open houses.

Commissioner Smith felt the open houses were a great experience. People had good questions. He said that after people had a chance to be heard and to hear what we had to say that most people understood why we need a tax increase. He thought it was a great idea to have the open houses and not just the one required public hearing that will be held tonight. "Hats off to Curtis and his entire team for a job well done."

Curtis Koch appreciated the kind words. He appreciated the attendance of the citizens to the open houses. One of the most rewarding parts of his particular job is when he can talk with the public, provide an understanding of how county government works and to give them the opportunity to engage. The open houses were tiring yet rewarding. He appreciated the public being willing to come and reach out and to learn more about how county government works.

Commissioner Petroff thanked everyone for his farewell party that was held last Friday saying it was a great event. He thanked all those that attended and the staff for putting on the event. It was a wonderful experience to get a chance to see a lot of people who he has worked with over the years.

In regards to the public hearing (open houses), they went like he anticipated in the sense that the people that were upset or came in and complained were always respectful and calm. They wanted to get their point across and to be heard. That has been his experience over the 15 years that he has served.

No public  
comment

No public comment.

Adjourned

Meeting adjourned.

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Clerk/Auditor

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Chair