

SPECIAL COMMISSION MEETING MINUTES
December 6, 2016

The Board of Davis County Commissioners met on December 6, 2016 at 6 PM at the Davis County Conference Center, 1651 North 700 West, Meridian, Layton, Utah 84041. Members present were: Commissioner John Petroff, Jr. - Chair, Commissioner Jim Smith, Commissioner P. Bret Millburn, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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**PUBLIC NOTICE - SPECIAL MEETING
BOARD OF DAVIS COUNTY COMMISSIONERS
December 6, 2016: 6:00 PM Library,
7:00 PM Davis County**

Pursuant to Sections 59-2-919 and 17-36-13 of the Utah Code Annotated, the Davis County Commission has scheduled public hearings on Tuesday, **December 6, 2016 at 6:00 PM** for the Davis County Library and **7:00 PM** for Davis County Government. The public hearings will be held at the **Davis County Conference Center, 1651 North 700 West, Meridian, Layton, Utah 84041** where all interested persons shall have an opportunity to be heard for or against any item set forth in the **proposed 2017 Budgets**.

The Davis County, Utah 2017 Tentative Budget has, in accordance with Sections 17-36-11 of the Utah Code Annotated, been available for public inspection at the Clerk/Auditor's Office in room 102 in the Davis County Administration Building in Farmington, Utah.

All interested persons are invited to attend.

AGENDA:

6:00 PM:Public Hearing:

- **Proposed 2017 Tax Increase and Budget for the Davis County Library**

**7:00 PM: Changes to 2017 Tentative Budget
Public Hearing:**

- **Proposed 2017 Tax Increase and Budget for the Davis County Government**

Pledge of Allegiance

6:00 PM

Commissioner John Petroff, Jr., Davis County Commission Chair, welcomed all in attendance for the Proposed 2017 Tax Increase and Budget for the Davis County Library. He invited all in attendance to stand and join him in repeating the Pledge of Allegiance.

Introductions

Commissioner Petroff introduced those on the stand: himself, Commissioner Jim Smith, Commissioner P. Bret Millburn, Neal Geddes, Chief Deputy County Attorney and Curtis Koch, Clerk/Auditor. He asked the other Davis County elected officials in the audience to stand or raise their hands to be recognized.

Commissioner Petroff thanked those in attendance for their interest and for coming to the meeting. He indicated that Davis County has gone to a great deal of work and effort this year working on this proposed budget. The 2017 Tentative Budget has been made public at the County offices and on its' website since November 1, 2016. In addition, there were 3 open houses held last week - one in south Davis County (Bountiful), central Davis County (Davis County offices in Farmington) and in Clearfield. Davis County has made efforts to get as much information out to the citizens as possible. He directed the audience to the informational boards in the back of the room that explain what Davis County does and where we are in terms of the work that has been accomplished.

Commissioner Petroff read the following Code of Conduct for this evening's public hearing:

1. All members of the public that choose to provide public comment at the meeting need to sign-up prior to

addressing the Board of Commissioners.

Sign-up sheets are available at the entrance to the hearing.
(pink sheet = Davis County Library; green sheet = Davis County Government @ 7PM)

2. In order to provide a timely hearing and give every person an opportunity to speak, a **time limit of two (2) minutes per person** will be allotted. (A time keeper will hold up a sign indicating time is up. Not knowing how many people will want to speak, this will allow everyone that opportunity.)
3. Members of the public desiring to speak will be called up to the microphone by the Board of Commissioners in the order listed on the sign-up sheets.
4. The Board of Commissioners will announce the name of the individual to speak as well as the two speakers that are to follow them.

When your name is called please come forward to the seats designated as a waiting area for individuals that are due to speak.

When it is your time to speak, **please announce your name and address (specifically the city) and speak directly into the microphone** so all in attendance can hear your comments (and for the record).

Commissioner Petroff indicated that written comments had also been received from the public during the past month. Those comments have been printed and disseminated to the Davis County Budget Committee for their review.

5. In order to maintain a respectful, open and fair public hearing, please refrain from applause, jeering, or other interruptions to the hearing before, during, or after individuals have spoken.
6. Please refrain from derogatory, vulgar, or abusive language when providing comments.

Public Hearing for the proposed 2017 tax increase and budget for the Davis County Library

Commissioner Millburn made a motion to open the public hearing for the consideration of the proposed tax increase and the 2017 Budget for the Davis County Library System. Commissioner Smith seconded the motion. All voted aye.

Commissioner Petroff indicated that he had neglected to state that because it is a public hearing they will be receiving/hearing public comments. They won't be responding to the comments. He explained that the public hearing is not intended to be interactive. If there are questions, he directed the public to the back of the room where the informational boards were located and staff to assist in answering them.

Public comments

The following individuals spoke in relation to the proposed tax increase and the 2017 Budget for the Davis County Library System:

Paul Rigby	Layton
Sherry Pate	Layton
Jim Lamb	Layton
Daniel Boster	Kaysville
Patti Horton	Clearfield
Brent Lamb	Syracuse
Doug Durbano	Layton
Glen Mills	Clearfield
Clint Thacker	Layton & Davis County employee
Gerald Wilkinson	Layton
Gerald Gilbert	Layton

Interim time

Commissioner Petroff indicated that, as noticed, the next public hearing did not start until 7 PM. He invited the public to take the time to read the information boards at the back of the room and have any of their questions answered.

Commissioner Petroff asked if there was anyone else who would like to make public comment. There was none.

Public hearing closed

Commissioner Smith made a motion to close the public hearing. Commissioner Millburn seconded

the motion. All voted aye.

Adjourned

Adjourned 6:35 PM.

7:00 PM
Reconvened

7:00 PM

Commissioner John Petroff, Jr., Davis County Commission Chair, welcomed all in attendance for the Proposed 2017 Tax Increase and Budget for Davis County. He invited all in attendance to stand and join him in repeating the Pledge of Allegiance.

Introductions and
explanation

Commissioner Petroff introduced those on the stand: himself, Commissioner Jim Smith, Commissioner P. Bret Millburn, Neal Geddes, Chief Civil Deputy County Attorney and Curtis Koch, Clerk/Auditor.

Commissioner Petroff thanked everyone for coming and taking their time to come and express their opinions and share their concerns regarding Davis County's budget and the tax increase. He explained that there is a Budget Committee comprised of 8 people who meet on a regular basis (monthly) to make changes in the current budget and to look toward the next year in terms of budgeting. For the last part of the year they drill down on every single department. Each department makes their budget presentation to the committee. They determine where efficiencies can be found and still provide the required services. He indicated the information board in the back of the room listed what the counties are required to provide.

The 2017 Tentative Budget was completed and approved on November 1, 2016. It was made available for public comment from then on. In addition to that, Davis County held 3 open houses to give citizens the opportunity to see what was going on and to meet with the various department heads. He indicated that in the audience are several department heads and elected officials who can answer questions regarding their departments. The County has tried to be very prudent and to do its due diligence for this proposed budget. He indicated there were some changes to the 2017 Tentative Budget that Curtis Koch, Davis County Clerk/Auditor will present.

2017 Tentative
Budget changes

Curtis Koch, Davis County Clerk/Auditor, read letter from his office outlining the changes that have taken place in regards to the 2017 Tentative budget from November 1st until this evening:

December 6, 2016

Dear Davis County Board of Commissioners,

In conjunction with this evenings public hearing, please find below a summary listing of proposed budget changes from the Tentative budget that was approved on November 1, 2016:

FUND 10 - Net fund balance change = increase of \$140,817

- Legal Defender - Increase of \$1,300
 - Additional expense for computer equipment purchase
- Clerk/Auditor – Decrease of (\$166,467)
 - Correction to payroll expenses for temporary election workers
- Treasurer – Increase of \$8,000
 - Increase expense related to Loomis contract
- Non-Departmental – Increase of \$14,000
 - Additional expense for legislative consultant fees
- Sheriff – Increase of \$2,350
 - Additional expense for vehicle replacement

FUND 15 - Net fund balance change = increase of \$3,700

- Health Admin – Decrease of (\$3,700)
 - Reduce printer replacement expenses

FUND 18 - Net fund balance change = decrease of (\$58,500)

- Tourism – Decrease of (\$1,500)
 - Decrease donation expenses

- Events Center – Increase of \$60,000
 - Increase in feasibility study expense

FUND 21 - Net fund balance change = increase of \$24,000

- B Roads – Net Change of \$24,000
 - Increase revenues to account for sale of fixed asset with Honen loader trade in

FUND 25 - Net fund balance change = decrease of (\$20,000)

- Special Services Area – Increase of \$20,000
 - Increase expense for fire service contingency

Code of Conduct

Commissioner Petroff reiterated that this meeting was for a public hearing in regards to the county-wide budget and county-wide tax increase.

Commissioner Petroff read the following Code of Conduct for this evening’s public hearing:

1. All members of the public that choose to provide public comment at the meeting need to sign-up prior to addressing the Board of Commissioners.

Sign-up sheets are available at the entrance to the hearing. (green sheet)

2. In order to provide a timely hearing and give every person an opportunity to speak, a **time limit of two (2) minutes per person** will be allotted.
3. Members of the public desiring to speak will be called up to the microphone by the Board of Commissioners in the order listed on the sign-up sheets.
4. The Board of Commissioners will announce the name of the individual to speak as well as the two speakers that are to follow them.

When your name is called please come forward to the seats designated as a waiting area for individuals that are due to speak.

When it is your time to speak, **please announce your name and address (specifically the city in which you live) and speak directly into the microphone** so all in attendance can hear your comments. The comments are also recorded for the record.

5. In order to maintain a respectful, open and fair public hearing, please refrain from applause, jeering, or other interruptions to the hearing before, during, or after individuals have spoken.
6. Please refrain from derogatory, vulgar, or abusive language when providing comments.

Public hearing for 2017 Budget & proposed tax increase

Commissioner Millburn made a motion to open the public hearing in regards to the 2017 Budget and Proposed Tax Increase for Davis County. Commissioner Smith seconded the motion. All voted aye.

Public comments

The following individuals spoke in relation to the 2017 Budget and proposed tax increase for Davis County:

Gerald Gilbert	Layton
James Lamb	Fruit Heights
Jim Lamb	Layton
Gerald Wilkinson	Layton
Brent Flamm	Syracuse
Don France	Layton
David Stanger	South Weber
Dave Hansen	Syracuse & County employee
David Poulsen	Layton
Glen Mills	Clearfield
Lynette Smith	Bountiful

Commissioner Petroff asked if there was anyone else who would like to make public comment. There were none.

Public hearing closed

Commissioner Smith made a motion to close the public hearing. Commissioner Millburn seconded the motion. All voted aye.

Invitation to stay to ask questions

Commissioner Petroff suggested David Poulsen speak with Curtis Koch, Davis County Clerk/Auditor,

regarding the intentional spend down of reserves. He also welcomed citizens who had any questions to stay and have a discussion.

Adjourned

Meeting adjourned 7:33 PM.

Clerk/Auditor

Chair