

COMMISSION TELEPHONIC MEETING MINUTES
April 19, 2016

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on April 19, 2016 at 10 am. Members present were Commissioner John Petroff - Chair, Commissioner Jim Smith, Commissioner Bret Millburn, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

Meeting
Agenda as
posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at 10 am on April 19, 2016.

OPENING

Pledge of Allegiance – by invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

Opening of sealed bid No. 08-2016 for surplus tax sale property located at 1805 South Bountiful Boulevard in Bountiful (Tax ID 04-126-0115)

Public notice of Special Commission Meeting - April 26, 2016 at Clearfield City Council, 55 S State Street
"The Great Utah Shake Out" – Charlene Lamph, Davis County Risk Management Specialist

BUSINESS/ACTION

Commissioner Smith, Davis County Commission, presenting:

Agreement with Utah Indigent Defense Trust Funds Board – Attorneys Edward K. Brass & Kim Cordova, Legal Defense Services (n/a)

Ratification of Davis County Board of Health's recommendation for appointment of Brian Hatch as Davis County Health Director

Brian Hatch, Davis County Health Director, presenting:

Agreement with Utah Division of Solid and Hazardous Waste – used oil recycling block grant funds to purchase promotional items to encourage proper used oil management (receivable)

Agreement with National Association of County and City Health Officials – Medical Reserve Corps challenge award funding (receivable)

Memorandum of Understanding with Utah Department of Health – provide Targeted Rapid Hepatitis C testing (n/a)

Amendment with Utah Department of Health – decrease funding, add participation performance measure incentive and federal language requirements to Local Health Department WIC Program-Davis (receivable)

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Brandon Mysliwicz – space lease for SurvivalCon tradeshow (receivable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Logo Concepts LLC – graphic design services for advertising of 2016 Davis County Fair (payable)

Agreement with The Nerveless Nocks Inc. – circus performers for the 2016 Davis County Fair (payable)

Agreement with Walk on Water USA LLC – various attractions at the 2016 Davis County Fair (receivable)

Adam Wright, Davis County Public Works Director, presenting:

Inter-local Agreement with Centerville City – Barnard Creek culvert project at 1150 N 1300 W Centerville (payable)

Mack McDonald, Davis County Facilities Director, presenting:

Agreement with Brett Miller Landscaping LLC – facilities management landscaping services (payable)

Agreement with Schindler Elevator Corporation – elevator inspection/maintenance services (payable)

Barry Burton, Davis County Planning Director, presenting:

Request appointment of Laura Gabel to the Davis County Arts Advisory Committee (n/a)

Tony Thompson, Davis County Property Manager, presenting:

Assignment of sealed bid No. 07-2016 to Summit Leasing for surplus tax sale property (Tax 01-083-0053) located at 368 N Redwood Road in North Salt Lake (receivable)

Finalize sale of surplus tax sale property (Tax ID 03-028-0058) assigned by sealed bid #05-2016 located at 135 North 275 East in Bountiful (receivable)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Agreement with Davis Conference Center – rental space for Northern Utah Law Enforcement Conference (payable)

Memorandum of Understanding with FBI Child Exploitation Task Force – maximize interagency cooperation and formalize relationships between participating agencies (n/a)

Grant application with Utah Division of Emergency Management – FY2016 Emergency Management Performance Grant (EMPG) (receivable with local match)

Curtis Koch, Davis County Clerk/Auditor, presenting:

Request approval of Davis County Audit Committee Policy (n/a)

Commissioner Petroff, presenting:

Agreement with Davis Conference Center – service charges for co-hosted event for JPAC/UDOT (payable)

BOARD OF EQUALIZATION

Request for approval of the Property Tax Register

CONSENT ITEMS

Check Registers

Minutes

Personnel Register

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Commissioner Petroff excused Commissioner Millburn. He had another meeting but will join us later.

Pledge of Allegiance

Neal Geddes, Davis County Chief Deputy Civil County Attorney, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Opening of sealed bid #08-2016 for surplus tax property

Tony Thompson, Davis County Planning Manager, presented opening of sealed bid No. 08-2016 for surplus tax sale property (Tax ID 04-126-0115) located at 1805 South Bountiful Boulevard in Bountiful. Curtis opened the only bid as follows:

**Surplus Tax Sale Property located at 1805 South Bountiful Boulevard
Tax ID 04-126-0115**

	BIDDER	AMOUNT
1.	Christina S. Numbers	\$5,662.00

The County's Assessor value for this 0.13 acre property is \$19,468.00. It was struck to the County in 2011 and the delinquent taxes and penalty due at the tax sale totaled \$2,093.34. Tony said an assignment for this bid will be made at a future Commission Meeting.

Public Notice of commissioner's attendance at Clearfield City Council Meeting on April 26, 2016

Public notice was given of the commissioners' attendance at the Clearfield City Council's work session and council meeting scheduled for April 26, 2016 to receive information from citizens and to provide a question and answer forum for Davis County matters. The work session is scheduled for 6:30 p.m. and 7 p.m. for the Council meeting. Both meetings will take place at the Clearfield City Offices located at 55 South State Street.

"The Great Utah Shakeout" drill to be at 10:15 am on April 21, 2016

Charlene Lamph, Davis County Risk Management Manager, announced "The Great Utah Shake Out" drill will take place at 10:15 a.m. on Thursday, April 21st. All Davis County employees are encouraged to "Drop, Cover and Hold On" under their desks. Charlene provided instruction cards and a whistle for everyone in case they get buried in debris. This is our fourth year to participate and according to Charlene we have been averaging about 70% participation from our employees. She did some research this morning and found that in the last 5 days there have been 67 reportable earthquakes ranging from 3.0 to 6.0 on the Richter scale just in the western states. Channel 2 reported this morning that there is a 50% chance that Utah will have a major 7.0 or higher earthquake within the next 50 years. Commissioner Petroff agreed that we can't be too prepared. He said the one thing that always comes to the top of the list at emergency management meetings is the possibility of an earthquake in the Wasatch Front area. He expressed appreciation for Charlene and the great job she does.

Commissioner Smith presented the following:

Acknowledge and approve agreement #2016-134 with Utah Indigent Defense Trust Funds Board and attorneys for legal defense services

Acknowledge and approval of agreement #2016-134 with the Utah Indigent Defense Trust Funds Board and attorneys Edward K. Brass and Kim Cordova for legal defense services in behalf of Joshua Scott Schoenenberger. Commissioner Smith, who is a new member of this Board, explained that any time there is a capital case that may result in the death penalty for a defendant that is declared indigent, the County is responsible to provide a defense for that individual. "This is a constitutional right that is guaranteed to everybody and we take this very seriously." Davis County is 1 of 28 counties that participate in the State-formed Indigent Defense Trust Fund. This agreement will help the County fund the legal defense services for Mr. Schoenenberger. The receivable fund amount will be determined as the case evolves and there is a cap.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff commented we have on staff many public defenders that do a great job. However, these capital cases can be extremely expensive. To help alleviate the burden, the counties have gotten together to create a fund that can be used to help defray expenses. It is a great way to spread the

financial burden throughout the state rather than burden one county that has the unfortunate situation of trying cases such as these.

Ratification of DC Board of Health's recommendation to appoint Brian Hatch as DC Health Director

Ratification of Davis County Board of Health's recommendation for appointment of Brian Hatch as the Davis County Health Director. Brian served as interim director "while a pretty thorough and exhaustive search went on to replace Lewis Garrett" (retired DC Health Director). Commissioner Smith said all of the candidates were wonderful, but Brian really "stood tall and displayed not only the academic ability, but also the spirit and passion of what we would like to see in the director of our Health Department."

Commissioner Smith invited Brian and Board Chairman Scott Zigich to the podium. Mr. Zigich echoed Commissioner Smith's comments and added Brian's understanding of where the Health Department is aligns with where the Board sees it going. He said, "We appreciate Brian's diligence and applying for the position and feel he is the right guy for the right job at the right time."

Commissioner Smith made a motion to ratify the Davis County Board of Health's recommendation to appoint Brian Hatch as the director of the Davis County Health Department. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Petroff commented that he is very happy about this appointment for Brian. He eats at a lot of the same restaurants that Brian does and it's nice to know that if the Health Director is there, it's probably a good, safe place to eat.

When asked if he would like to comment, Brian said he was grateful for this opportunity. "I don't like to toot my own horn, but I have put a lot of time and effort into public health and want to put it to great use in our community. You mentioned enthusiasm. My enthusiasm comes from one reason - I live here, I raise my family here. We do everything here and this is important. The community are my friends and family and neighbors. That is what is important to me. I want to take this opportunity to use this position/authority/influence to make Davis County a healthier place to live."

Brian Hatch, Davis County Health Director, presented the following:

NACO's Initiative - Safe & Secure Counties report from DC Health Department

In recognition of the Joint Proclamation Declaring April 5th "Recognition Day for Service" and the month of April as "National County Government Month" in Davis County, Brian reported on the Davis County Health Department's major efforts to preserve public health and wellbeing. This is their part of the Safe and Secure Counties' Initiative which focuses on strengthening capacities in three distinct areas: Protecting Public Safety, Preserving Public Health and Wellbeing and Promoting Local Economies. To achieve this, they embrace their vision of "Healthy Choices, Healthy People, Healthy Communities" and their mission to "promote and protect the health and wellbeing of Davis County residents and their environment."

Brian explained in Public Health there are three core functions: Assessment, Policy Development and Assurance:

1) Assessment – This is important to the Health Department. It is their job to assess the needs of the community and they have on their website under Reports quite an extensive document that assesses the health needs of the community including real and perceived risks. This report was developed by gathering information through surveys and other forms of communication with the public and investigation of outbreaks and hazards. The data is then analyzed extensively. With limited resources, we advocate for public health and build constituencies and identify resources in the community that bring us together and make an impact. Coalitions are a big part of this and impact the county, state and nation. One of the things we are proud of is our Community Health Improvement Plan where we have brought together a group that is named "Davis For Health" – a coalition of all of our public health partners in the County. The Davis County Board of Health's four priorities are access to mental health, suicide prevention, air quality and obesity.

2) Policy Development - Our Board of Health has, by legislative authority, the ability to create regulations which is a big part of developing policies and plans created for such things as food establishments, swimming pools, e-cigarettes and tanning.

3) Assurance – As we move into assurance, you see a little more of what the Health Department does. Following is a list of some of the programs implemented by the Health Department: Infectious Disease, STD/HIV, Tuberculosis, Medical Reserve Corps Volunteers, Public Health Emergency Preparedness, Tobacco Prevention, Cessation and Control, Air Quality Bureau, Environmental Response and Waste Management, Food Service and Facilities, Water Resources, Immunization & International Travel Clinics, WIC (Women, Infants, Children) Nutrition Program, Registered Nurses, In-Home Services Bureau, Senior Activity Centers, Senior Services and Vital Records. There are hundreds of programs that have been put in place.

Brian said, “One of the most important things we have embraced is quality improvement and performance management. We feel it is our responsibility to do the right thing for the right reason and have the desired effect. Without performance management and quality improvement of our programs, they may or may not work. Lastly, we inform and educate the public of issues that they need to do. If you take the environment out, most of health relies on an individual to do the right thing. That comes from informing and educating.” Brian encouraged everyone to go to the Davis County Health Department’s website and look at the reports and information available.

Commissioner Smith said he couldn’t agree more with the things that Brian talked about. “When we travel overseas, we wonder, can we eat the food, can we drink the water. We don’t worry about that when we are here all because of the Board of Health and the standards they maintain for us. The absence of the Board of Health would be a disaster for our community. I very much appreciate all that you do and this is an important part of the safety and wellbeing of our county.”

Grant application #2016-135 with Utah Division of Solid and Hazardous Waste for oil disposal

Grant application #2016-135 with the Utah Division of Solid and Hazardous Waste for used oil recycling block grant funds to purchase promotional items to encourage proper disposal of used oil. The receivable contract amount is \$2,020.00. The contract period is March 28 through September 28, 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-136 with NACCHO for funding of Medical Reserve Corp volunteers

Agreement #2016-136 with the National Association of County and City Health Officials (NACCHO) challenge award funding to be used for personnel and training of our Medical Reserve Corps volunteers. The receivable contract amount is \$15,000.00. The contract period is January 5 through July 31, 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff recognized Commissioner Millburn joined the meeting.

MOA #2016-137 with UDH to provide equipment to administer Targeted Rapid Hepatitis C testing

Memorandum of agreement #2016-137 with the Utah Department of Health (UDH) to provide equipment to administer Targeted Rapid Hepatitis C testing. There is a requirement to provide test result information back to the UDH. There are no monies exchanged. The contract period is March 31 through December 31, 2016.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff commented that he is aware of a program taking place in Texas where they have a 90% cure rate now of Hepatitis C with a new treatment that is much less harmful to the body. There are some great strides being made. Brian said this is a disease that we have monitored in the past, but never

really had anything we could do other than prevention. Now that there is a treatment on the market, we have an effective tool to use when we identify people with the disease.

Amendment #2014-355B with UDH to decrease funding, add performance incentive and Federal language requirements to local WIC program

Amendment #2014-355B with the Utah Department of Health to decrease funding, add participation performance measure incentives and Federal language requirements to the Local Health Department WIC Program-Davis. Brian expressed his disappointment that we are losing funds for such a great program. Receivable Federal funding will be reduced by a total of \$62,557.78 (\$17,000.00 average per year) over the next 4 years. The contract period is April 1, 2016 through September 30, 2019. Commissioner Smith inquired if this will necessitate a budget change. Curtis explained that when we have a budget opening, we will decrease revenue and offsetting expenditure. In the meantime, “don’t spend the money.”

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn congratulations to Brian Hatch for appointment as DC Health Dept Director

Commissioner Millburn apologized for having another commitment and not being in attendance when the ratification to appoint Brian Hatch as the Health Department Director was approved. He wanted Brian to know that had he been here, he would also have given his vote of approval. He congratulated Brian and offered his full support. “Having previously served on the Health Board for about 8 years, I’ve seen firsthand the work that you do and the knowledge that you bring to the position. I wish you the very best.”

Agreement #2016-138 with Brandon Mysliwec for SurvivalCon tradeshow at LEC

Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2016-138 with Brandon Mysliwec for rental space for the SurvivalCon tradeshow featuring camping, emergency preparedness, food storage and survival vendors. The receivable contract amount is \$3,140.00. The contract period is May 12-14, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brooks Burr, Davis County Fair Coordinator, presented the following:

Agreement #2016-139 with Logo Concepts for graphic design for 2016 DC Fair

Agreement #2016-139 with Logo Concepts LLC for graphic design services for advertising of the 2016 Davis County Fair. They have developed the theme and the advertising for the Fair the past few years. The payable contract amount is \$1,990.00. The contract period is April – August 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-140 with The Nerveless Nocks for circus performances at 2016 DC Fair

Agreement #2016-140 with The Nerveless Nocks Inc., a family of circus performers that will perform at the 2016 Davis County Fair. This is an outdoor pirate-themed circus that has performed all over the world. They will perform three times each day for four days. The payable contract amount is \$11,000.00. The contract period is August 17-20, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-141 with Walk on Water USA for attractions at 2016 DC Fair

Agreement #2016-141 with Walk on Water USA, LLC for rental space for three separate attractions at the 2016 Davis County Fair including Walk on Water, Bungee Trampoline and Zoon Obstacle Course. The receivable contract amount is \$5,000.00. The contract period is August 17-20, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Resolution and inter-local agreement #2016-142 with Centerville

Adam Wright, Davis County Public Works Director, presented resolution and inter-local agreement #2016-142 with Centerville City for the Barnard Creek culvert project at 1150 North 1300 West in Centerville. Centerville will provide engineering and materials for the project. The estimated payable

City for construction of Barnard Creek culvert project

contract amount for the County to provide labor and equipment is \$97,498.50. The contract period is until complete.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn commented that it is nice when the County can work together with the cities to get things done. Commissioner Petroff said we have done a lot of projects with Centerville and they have been great to work with. He said "I think you will find that Centerville is really well protected in terms of flooding and things like that because of their willingness to move forward on a lot of stuff and help fund it."

Mack McDonald, Davis County Facilities Director, presented the following:

Agreement #2016-126 with Brett Miller Landscaping for landscaping services

Agreement #2016-126 with Brett Miller Landscaping LLC for facilities management landscaping services. Mack explained this will provide outsourcing services of just mowing and weeding the grass areas of the facilities he oversees. He explained that during the last budget session, the overall cost of landscaping was one of those unknowns. This will give us a good idea of what it will require to landscape as far as mowing, weeding, aerating and fertilizers. This contract will also allow facilities to catch up with all of the spring growth right away and provide a uniform system for all of our landscaping. The payable contract amount is \$35,154.00. The contract period is 1 year.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-92 with Schindler Elevator Corp for inspection and maintenance of DC Admin Bldg

Agreement #2016-92 with Schindler Elevator Corporation for elevator inspection/maintenance services for the elevators in the Davis County Administration Building only. The payable contract amount is \$22,140.00. The contract period is March 2016 through March 2019. Commissioner Millburn commented it would be easier to approve this contract if Schindler could make the elevators move faster. Although, the positive side is that it does motivate him to take the stairs. Commissioner Smith said he doesn't think he has enough years left in his life to wait for that elevator.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request for appointment of Laura Gabel to DC Arts Advisory Committee

Commissioner Smith presented a request for appointment of Laura Gabel to the Davis County Arts Advisory Committee. Commissioner Smith said Laura is very capable and very engaged. She was on school boards in California and has a lot of energy. She will be a great addition to the Committee.

Commissioner Smith made a motion to approve the request for appointment. Commissioner Millburn seconded the motion. All voted aye.

Tony Thompson, Davis County Property Manager, presented the following:

Assignment #2016-143 of sealed bid #07-2016 to Summit Leasing for surplus tax sale property

Assignment #2016-143 of sealed bid No. 07-2016 to Summit Leasing for surplus tax sale property (Tax 01-083-0053) located at 368 North Redwood Road in North Salt Lake. On April 12, 2016 sealed bids were presented to and opened by the Davis County Commission. This 0.18 acre property was struck to the County in 2015 for delinquent taxes and penalty in the amount of \$844.63. The highest bid was received from Summit Leasing of 645 North 400 West in North Salt Lake in the amount of \$200.00. Tony recommended this bid be accepted.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Finalize sale of surplus tax sale property #2016-120A

Finalize sale and Quit Claim Deed of surplus tax sale property #2016-120A (Tax ID 03-028-0058) assigned by sealed bid No. 05-2016 located at 135 North 275 East in Bountiful. On April 5, 2016 a bid was

assigned by
sealed bid
#05-2016 to
John J. McLean

received from John J. McLean of 175 North 300 East in Bountiful in the amount of \$1,621.00. The bid was accepted and instructions were given to proceed with acquiring the obligatory payment of funds. A check in the amount of \$1,621.00 was presented along with a Quit Claim Deed to convey the property.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Undersheriff Brent Peters, Davis County Sheriff's Office, presented the following:

Agreement
#2016-144 with
Davis County
Conference
Center

Agreement #2016-144 with the Davis Conference Center for rental space for the Northern Utah Law Enforcement Conference. Undersheriff Peters explained in the past, we have had an Emergency Management Services (EMS) Conference that has been very successful and attended by people within and outside the state. This conference will benefit law enforcement officers by providing a means for them to fulfill a requirement by the State to log 40 hours of specific re-certification hours. The payable contract amount is \$1,927.00. The contract period is May 19-20, 2016.

Funds for this contract will be provided by sponsors who pay a fee when they come to the conference. Undersheriff Peters said "Just to give you an idea, one sponsor is donating \$2,500.00. So, right there, the cost of the rental of the Conference Center has been taken care of. There are multiple different vendors coming." It is a statewide event with a registration fee of \$50 with a \$10 discount for early registration

Commissioner Millburn made a motion to approve the request for appointment. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU
#2016-145 with
FBI Child
Exploitation
Task Force to
maximize
interagency
cooperation
between
participating
agencies

Memorandum of understanding #2016-145 with the FBI Child Exploitation Task Force (CETF) to maximize interagency cooperation and formalize relationships between participating agencies. Undersheriff Peters explained we have ICAC (Internet Crimes Against Children) and the FBI has CETF, which is a similar type of task force. ICAC wants to make sure that we are not using their funds to host something from the FBI's Task Force. The FBI jumped onboard and said they will reimburse us for any effort our agency gives toward their cause. The FBI Child Exploitation Task Force is not something that is repetitive over and over like ICAC. The contract amount and time period are dependent on the FBI CETF operations.

Commissioner Smith made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn said he would be really interested in learning more of what they are doing with ICAC. Undersheriff Peters said, "When we do that, you will leave saying, 'Wow, that's really neat that we do that. But, it's unfortunate that we need it.'"

Grant
application
#2016-146 with
Utah Division
of Emergency
Management
for FY2016
Emergency
Management
Performance
Grant Award

Grant application #2016-146 with Utah Division of Emergency Management for FY2016 Emergency Management Performance Grant (EMPG) (receivable with local match). This is a renewal of something they apply for each year that goes to sponsor and help sustain our fulltime emergency manager, Ellis Bruch. Undersheriff Peters said this year they are doing it slightly different. They are giving you a base price of \$20,000.00. Then you have some variances listed on page 3 of the packet. Some are based on population variables, so you add another \$10,000.00 on for that, which we know we are receiving. So, you are up to \$30,000.00. Then you have elective performance standards that are training habits, whether they are real world or they are planned events that will get us up to \$40,000.00 for what we have planned right now. Further, you have after action reports that will be written down, making you be responsible for more. We have been doing this all along for years so we are way beyond our commitment to this grant. Ellis has stated that with his projections, we will receive the same as we do every year – about \$50,000.00."

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

#2016-147
Davis County
Audit
Committee
Policy

Curtis Koch, Davis County Clerk/Auditor, presented request for approval #2016-147 of the Davis County Audit Committee Policy. We are looking to establish an audit committee in Davis County to improve the reporting and accountability within the County of our internal audit processes. We will be looking at recurring audits, internal control reports and will have special audits that we will report back to this committee.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Smith said he has gone through this in detail and appreciates the efforts we are making to identify and define the process that we need to go through on internal audits. It's an important part of what we do.

Agreement
#2016-148 with
DCC for
service charges
for co-hosted
JPAC/UDOT
luncheon and
meeting

Commissioner Petroff presented agreement #2016-148 with the Davis Conference Center for service charges for an event co-hosted by the County and the Joint Policy Advisory Committee (JPAC) - Transportation Committee and the Utah Department of Transportation (UDOT). The payable amount is \$756.00 and will be reimbursed for the meal by UDOT. The contract period is October 6, 2016.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Convene as
BOE

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Property Tax
Registers
approved

Curtis presented the Property Tax Register which reflected 4 veteran abatement corrections for approval.

Commissioner Millburn made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Reconvene
Commission
Meeting

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Check
Registers
approved

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Millburn. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor's Office.

Personnel
Register
approved

The Personnel Register was approved with a motion by Commissioner Smith. Commissioner Millburn seconded the motion. All voted aye.

Commissioner
Comments –
Commissioner
Millburn

Commissioner Millburn apologized for being late this morning. Along with business and education leaders, mayors and others from Davis County, he had the opportunity to participate in a round table discussion with Utah Business Magazine regarding the great things going on in Davis County. He said, "There is a lot to be proud of. I have said before that Davis County has been known as a bedroom community and we are really waking up and becoming a force and it is exciting to see the things that are going on. You don't have to look very far." He gave the examples of Station Park and Cabela's ribbon cutting in Farmington and an aquarium coming to the Layton Hills Mall. "It was a lot of fun to participate in and tout what is going on."

"Also, elections are coming and one step last weekend was the Convention and we congratulate those that are moving forward on the Primary ballot. I want to give a shout out and express appreciation for those that put their hats in the ring. It's not easy putting yourself out there and running for public office. All the candidates did a great job and I appreciate the opportunity to get to know them."

Commissioner
Smith

Commissioner Smith commented he "has this vague recollection of a couple of years ago of running

and I've tried to strike it from my memory banks. I still wake up with shivers. I just have nothing but respect and I always tell people this, it is the hardest way to get hired for a really tough job. But, it is our system and it works. We have a couple of candidates in attendance today – Mayor Steve Hiatt and Randy Elliott. We wish them best of luck as they move forward. Thank you very much for standing up and getting engaged.” He said the Convention was very well organized by the Davis County Republican Party.

Neal Geddes

Neal Geddes congratulated Brian Hatch. “I've had the opportunity to work with Brian over the years – even more closely since he's been the interim director. I have found him to be very hard working, extremely competent and just fantastic to work with. So, congratulations Brian. I look forward to working with you for many years to come.”

Curtis Koch

Curtis Koch also congratulated Brian. “Always take those words I gave you earlier to heart – ‘Don't spend the money.’ In the way of elections, we encourage everybody to update voter registrations sooner than later and I would also like to report that last week we had the opportunity to have Thomas Hicks, the chairman of the Elections Assistant Commission of the United States, in our building as we put on a mock election for all the election folks within the state of Utah. I am very proud of our staff and proud of the system that has been developed to secure and insure Vote-by-Mail as a secure method. It was great to have about 40 election officials here scrubbing down our election processes and I can say we passed with flying colors. Thank you to Brian McKenzie, Lori Schiess and all of the staff that put in a lot of time to put that mock election together.”

Commissioner Petroff asked what feedback he received from Mr. Hicks. Curtis said “He seemed very impressed with our set up. He did note that L.A. County has a larger warehouse and election process. But, was very impressed with the resources that have been dedicated to that fundamental right of the citizens and was appreciative of the efforts by our staff.”

Commissioner
Petroff

Commissioner Petroff said last week's UAC (Utah Association of Counties) was great. “We had a chance to learn about a lot of different things and interact with our counterparts. We always learn a lot from them as well. They all deal with different problems. Where we concentrate our efforts may be a place where they may not spend any time at all and vice versa. It's good to meet with those folks and get balanced. UAC did a great job. And our Davis County Conference Center did a great job in preparing the meals and making it comfortable. It was just a good conference all the way around.”

Meeting Adjourned.

Clerk/Auditor

Chair