

COMMISSION TELEPHONIC MEETING MINUTES
April 5, 2016

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on April 5, 2016 at 10 am. Members present were Commissioner John Petroff - Chair, Commissioner Jim Smith, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady.

Meeting Agenda as posted:

Meeting
Agenda as
posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at 10 am on April 5, 2016.

OPENING

Pledge of Allegiance – by invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

Public notice of Special Commission Meeting on April 12, 2016 in connection with Clinton City Council Meeting

BUSINESS/ACTION

Commissioner Petroff, presenting:

Joint Proclamation Declaring April 5, 2016 as “Recognition Day for Service” and the month of April as “National County Government Month” in Davis County

Kristy Cottrell, Davis County Health Dept., Family Health & Senior Services Division Director, presenting:

“Recognition Day for Service” volunteers: Dorothy Van Dyke, Thelma Carpenter, Carolyn Bronson and Manuel and Laurell Martinez

Tony Thompson, Davis County Property Manager, presenting:

Opening of sealed bid No. 06-2016 for surplus tax sale property located at 800 North 600 East in Centerville (Tax ID 02-050-0003)
Possible action for request and authorization regarding surplus tax sale property located at 800 N 600 East in Centerville (Tax ID 02-050-0003) – 1) establish a base bid price, and 2) assign property to notice on the Davis County website for bid
Assignment/acceptance of sealed bid No. 05-2016 for surplus tax sale property located at 135 North 275 East in Bountiful (Tax 03-028-0058) (receivable)

Jan Winborg, Davis Community Housing Authority Director, presenting:

Certification of Consistency with the Consolidated Plan (n/a)

Brandon Hatch, CEO - Davis Behavioral Health, presenting:

Agreement with Utah Department of Human Services – research-based program to address needs of individuals with early onset psychoses (receivable/pass through to DBH)

Susan Burton, Davis County Children’s Justice Center, presenting:

Grant application to State of Utah, Office of Criminal Victims Reparations – VOCA grant for Victims’ Service Coordinator (receivable)

Debra McCormick, Davis County Attorney’s Office, presenting:

Grant application to State of Utah, Office for Victims of Crime – VOCA grant to assist victims of personal and property crime in the adult and juvenile courts (receivable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Carden International Circus Inc. – elephant attraction during the 2016 Davis County Fair (payable)

Mack McDonald, Davis County Facilities Director, presenting:

Notice of Award for Davis County Facilities Management Landscaping Services to Brett Miller Landscaping LLC

Brian McKenzie, Davis County Elections Manager, presenting:

Request approval of polling locations for 2016 Primary and General Elections (n/a)
Agreement with Integrated Voting Solutions – by-mail balloting services (payable)

BOARD OF EQUALIZATION

Request for Approval of the Property Tax Register

CONSENT ITEMS

Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of
Allegiance

Manuel Martinez, Davis County Meals-on-Wheels volunteer, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Millburn was excused from the meeting. He is out of town this week.

Public Notice
of Special Mtg
at Clinton City
Council Mtg

Public Notice has been issued announcing the attendance of the Davis County Commissioners at the Clinton City Council Meeting scheduled for April 12, 2016 at 7 p.m. to receive information from citizens and to provide a question and answer forum for Davis County matters. The meeting will take place at the Clinton City Offices located at 2267 North 1500 West.

Joint
Proclamation
#2016-119
declaring
April 5, 2016
as
"Recognition
Day for
National
Service" and
April as
"National
County
Government
Month"

Commissioner Petroff presented and read the following proclamation:

**A JOINT PROCLAMATION #2016-119 DECLARING
April 5, 2016 as "RECOGNITION DAY FOR NATIONAL SERVICE"
and the month of April as
"NATIONAL COUNTY GOVERNMENT MONTH" IN DAVIS COUNTY, UTAH**

WHEREAS, the nation's 3,069 counties serving more than 300 million Americans provide essential services to create healthy, safe, vibrant and economically resilient communities; and

WHEREAS, Davis County takes pride in fulfilling its responsibility to protect and enhance the health, well-being and safety of our residents in efficient and cost-effective ways; and

WHEREAS, the National Association of Counties ("NACo") is encouraging counties to focus on strengthening the safety and security of their communities; and

WHEREAS, in an effort to remain healthy, vibrant, safe and economically competitive, Davis County provides County residents with essential services such as public health, criminal justice, emergency management and other economic services that play a key role in everything from County residents' daily health to disaster response; and

WHEREAS, the County desires to actively promote the programs and public services it provides to the public;

WHEREAS, the County also recognizes the positive synergistic effect of combining the efforts of public agencies with those of private agencies and local citizens in strengthening our communities; and

WHEREAS, the County desires to recognize and thank all those willing to give of themselves to provide community service through various service activities such as supporting food banks and homeless shelters, restoring parks and public spaces, providing health services, strengthening public safety and juvenile justice services, tutoring and mentoring our youth, as well as numerous other service efforts; and

WHEREAS, the County recognizes that the good health, safety and well-being of the residents of Davis County are enhanced as a direct result of increased awareness about the programs and public services provided by the County, as well as through the promotion of the various service efforts regularly provided by private groups and individuals within our communities;

THEREFORE, BE IT RESOLVED that Board of Davis County Commissioners hereby makes the following designations:

April 5, 2016 as "RECOGNITION DAY FOR NATIONAL SERVICE"
And, the month of April as "NATIONAL COUNTY GOVERNMENT MONTH"

Commissioner Smith added his own "whereas" – "whereas, we really appreciate what you volunteers do. Sincerely, this makes a major difference in our community."

Commissioner Smith made a motion to approve the joint proclamation. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Recognition
Day for Service
Volunteers –
Family Health
& Senior
Services

Kristy Cottrell, Davis County Health Department, Family Health & Senior Services Division Director, introduced and recognized the following volunteers as part of "Recognition Day for National Service":

Dorothy Van Dyke, a volunteer with noon-time "Lunch with a Friend" meals for more than 40 years and currently works at North Davis Senior Services Center; Thelma Carpenter started volunteering at age 60 and now, at age 90, volunteers at North Davis Senior Services Center; Carolyn Bronson, a volunteer income tax assistant at 4 tax sites, who joined RSVP 2 years ago and volunteers after tax season at Safe Harbor Crisis Center; Laurell Martinez, a volunteer with Davis Hospital and Medical Center and her husband, Manuel Martinez, a retired Marine and Meals-on-Wheels driver for the past year.

A short video was shown about the Davis County Meals on Wheels program. It indicated over 1,700 meals are delivered each week in Davis County. This program would not be possible without volunteers.

Kristy expressed appreciation to the commissioners for proclaiming this "Recognition Day for National Service." She said just in the RSVP program, volunteers put in 39,000 hours, which converts to a financial value of \$913,763.17. "We could not do our services without volunteers and it certainly makes Davis County a better place to live, work and play."

Commissioner Petroff commented that it is amazing Dorothy has been doing this for more than 40 years. Commenting to 90-year old Thelma, he remembers a call he received at his gas station from a lady that needed help starting her car. As he was working on the car, he asked where she was going. She said she was going to "help the old people." She was 92 years old. "I think that is really our responsibility in life - to help

others. We hope you will feel the great blessing you receive from helping other people.”

Commissioner Smith said he was able to take part in the Meals on Wheels program one day last week and it was a wonderful day. He remarked that he is also involved in the Food Pantry in Bountiful, the Children’s Justice Center, homeless issues, substance abuse and mental health, every one of which are places that volunteers come out and help. He emphasized what a difference it makes to have neighbors helping neighbors. “If we didn’t do that in our county, things just would not work. You make a huge difference and I look forward to joining the volunteers in a couple of years when I retire.” He has his sights set on helping with Meals on Wheels and reading to kids in the schools and libraries.

The volunteers were invited to have their picture taken with the commissioners and receive a Davis County commemorative coin as a token of appreciation. The audience applauded the volunteers.

Commissioner Petroff said what makes being a county commissioner the most enjoyable job of all are the citizens of Davis County. “It’s the fact that there are people like these people right here all over the county doing things for other people all the time. You know who they are. They are your neighbors. You see it happening. There are so many places around the world that are not like this. I am always reminded of how grateful I am that we live where we do. Maybe we just got dropped in the right place.”

Tony Thompson, Davis County Property Manager, presented the following:

Tony said letters were sent out on March 15, 2016 to abutting property owners notifying them that bids will be accepted for surplus tax property (Tax ID 02-050-0003) located at 800 North 600 East in Centerville. This is sealed bid #6-2016. No bids were received. After viewing the aerial shot of the property, Commissioner Petroff commented the abutting property owners were probably surprised to learn it is owned by the County. Tony agreed, saying many property owners don’t realize their fence lines don’t necessarily match the property lines.

Due to not having received any bids, Tony requested an authorization of bid #6-2016 regarding surplus tax sale property (Tax ID 02-050-0003) located at 800 North 600 East in Centerville to: 1) establish a base bid price; and 2) assign property to notice on the Davis County website for bid. The County’s Assessor assemblage value for this property is \$2,178.00. It is recommended the property has a face value of \$1,600.00 and should be advertised on the County website as such. The property is 0.024 acre and was struck to the County in 2011. Delinquent taxes and penalties due at the time of the tax sale totaled \$267.88.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Assignment #2016-120 of sealed bid #05-2016 for surplus tax property (Tax ID 03-028-0058) located at 135 North 275 East in Bountiful. The highest bid was opened and received in the Davis County Commission Meeting on March 29, 2016 from John McLean, 175 North 300 East, Bountiful, in the amount of \$1,621.00. This property was struck to the County in 2005 for delinquent taxes and a penalty in the amount of \$43.71. The County’s Assessor assemblage value for this property is \$1,090.00 for 0.01 acre. Tony recommended that Mr. McLean’s bid be accepted.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Petroff expressed appreciation to Tony for his diligence in moving these properties.

Jan Winborg, Davis Community Housing Authority Director, presented Certification of Consistency with the Consolidated Plan #2016-121. As required by HUD, the Davis Community Housing Authority is to notify the local jurisdiction (Davis County) of its intentions to spend public housing Capital Fund Grant

No bids received for bid #06-2016

Authorization of surplus tax sale property for bid #6-2016

Assignment of sealed bid #2016-120 for surplus tax property

#2016-121 Certification of Consistency with the Consolidated

Plan - DCHA

dollars to make sure they are consistent with the Consolidated Plan. This year Davis Community Housing Authority will receive \$205,887.00. It intends to utilize these federal funds for carpet and vinyl in lobbies and hallways, a chiller circulation pump, air conditioner roof top units for halls and corridors, a fire alarm system panel, sensors and unit call switches and an exterior handrail at The Meadows elderly and disabled units, and sliding glass doors at the Center Court family units.

Commissioner Petroff expressed appreciation for the great work DCHA does to help people that are struggling and need a hand-up. Commissioner Smith said he doesn't think the public realizes all the effort that goes into overcoming the challenge of homelessness and those who struggle. He loves working with the DCHA.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-122 with UDHS for a program to address needs of individuals with early onset psychoses

Brandon Hatch, CEO, Davis Behavioral Health, presented agreement #2016-122 with the Utah Department of Human Services for a research-based program to address the needs of individuals with early onset psychoses through enhancing existing program activities and development of new activities. This is a receivable pass-through of \$61,000.00 to Davis Behavioral Health. The contract period is March 15, 2016 through March 15, 2021.

Commissioner Petroff asked Brandon to explain the process of this program. Brandon gave the scenario of a 21-year old individual who has his/her first episode of schizophrenia. Up to that point, there might not have been any noticeable symptoms or signs. If not caught early, more psychotic breaks will take place, leading to more damage occurring to the brain. This program encourages early intervention and treatment for such individuals. Commissioners Petroff and Smith expressed appreciation for Brandon and Davis Behavioral Health for all the good things that are accomplished.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant application #2016-123 for VOCA funding of Victim Services Coordinator salary

Susan Burton, Davis County Children's Justice Center, presented grant application #2016-123 to the State of Utah, Office of Criminal Victims Reparations for a VOCA (Victims of Crime Act) grant for funding of the Victim Services Coordinator salary. This person will meet with the families of victims to assess their needs and offer community resources and immediate crisis intervention. Susan said because we lost one of our grants this year and VOCA has some extra funds, the requested amount was increased by about \$2,200.00 in hopes of receiving funds for printed materials for parent packets. The total requested receivable amount is \$20,114.16. The County's local match is \$4,475.29. The contract period is July 1, 2016 through June 30, 2017.

April is "Child Abuse Awareness Month"

Susan announced April is Child Abuse Awareness Month and the Davis County Children's Justice Center will hold their annual bike, bake and yard sale on April 23rd from 7 am to 1 pm. Their annual golf tournament will be held June 10th. Susan said flyers are available to those in attendance. She mentioned the County police departments donate bikes that have been left and gathered by officers. Volunteers and boy scouts will then make any necessary repairs. The bike sale is held at Floyd Baham's home. Floyd is in his 80s and works on these bikes throughout the year and sells them all summer long. Commissioner Smith expressed appreciation for all they do at the CJC.

Commissioner Smith made a motion to approve the grant application. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant application #2016-124 for VOCA funding

Debra McCormick, Davis County Attorney's Office, presented grant application #2016-124 with the State of Utah, Office for Victims of Criminal Victims Reparations for a VOCA (Victims of Crime Act) grant

of a portion of salaries for victim advocates

to provide a portion of the salaries of 3 of the 6 full-time victim advocates. Victim advocates provide notification of hearings, in-court support, assistance with reparations and referrals to community resources. The requested receivable amount is \$98,587.12, an increase of nearly \$3,000.00 from last year. The contract period is July 1, 2016 through June 30, 2017. Commissioner Smith commented on the importance of these funds and the work of the victim advocates.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-125 with Carden Int'l Circus as an attraction at the 2016 Davis County Fair

Brooks Burr, Davis County Fair Coordinator, presented agreement #2016-125 with Carden International Circus, Inc., to present an elephant attraction at the 2016 Davis County Fair. This will be the Carden International Circus' fourth year at our fair. The payable contracted amount is \$5,700.00. The contract period is August 15-21, 2016. Commissioner Petroff commented on what a great experience it is to come to the fair to see and actually ride an elephant.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Notice of award #2016-126 to Brett Miller Landscaping

Mack McDonald, Davis County Facilities Director, presented Notice of Award #2016-126 for Davis County Facilities Management Landscaping Services to Brett Miller Landscaping LLC. The notice of award was based upon the proposed bid of \$35,154.00. This bid was higher than one bid and lower than another. Commissioner Petroff asked why this company was chosen, considering it was not the lowest bid. Mack explained their experience maintaining larger properties comparable to the County's was impressive.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian McKenzie, Davis County Elections Manager-Clerk/Auditor, presented the following:

Request for approval #2016-127 of polling locations for 2016 primary and general elections

Request for approval #2016-127 of polling locations for the 2016 primary and general elections for those citizens who prefer to vote at a polling location, rather than vote by mail. Brian presented the following polling locations and specific precinct assignments:

Polling Location	Address	Precinct Assigned
Bountiful Library	725 S. Main Bountiful	Bountiful 1-15,22,24
Centerville Elementary	350 N. 100 E. Centerville	Centerville 01-11
Clearfield City Hall	55 S. State St. Clearfield	Clearfield 1-15, HAFB 1,2
Clinton City Hall	1651 W. 2300 N. Clinton	Clinton 1-12
Ellison Park Elementary	800 N. Cold Creek Way Layton	Layton 13, 28-38, 44
Farmington Community Center	120 S. Main St Farmington	Farmington 1-13
Fruit Heights City Hall	910 S. Mountain Rd. Fruit Heights	Fruit Heights 1-4
Kaysville City Hall	23 E. Center St. Kaysville	Kaysville 1-20
Layton High	440 Lancer Lane Layton	Layton 10-12, 14-22, 24-27,39-43
Mt. View Elementary	2025 E. 3100 N. Layton	Layton 1-9, 23
North Salt Lake City Hall	10 E. Center Street North Salt Lake	North Salt Lake 1-10
St. Olaf Catholic Church	313 E. 1800 S. Bountiful	Bountiful 16-21, 23, 25-31
South Weber Family Activity Center	1181 E. Lester Drive, South Weber	South Weber 1-4
Sunset City Hall	200 W. 1300 N. Sunset	Sunset 1-3
Syracuse	1912 W. 1900 S. Syracuse	Syracuse 1-15
West Bountiful City Hall	550 N. 800 W. West Bountiful	West Bountiful 1-4
West Point City Hall	3200 W. 300 N. West Point	West Point 1-7
Woods Cross City Hall	1555 S. 800 W. Woods Cross	Woods Cross 1-6

Brian explained each of these locations will have a “vote center” meaning any voter from anywhere in Davis County can vote at any one of those locations to allow optimum flexibility and convenience to our citizens. Curtis confirmed the County is primarily “vote by mail.” Every registered voter will receive a ballot in the mail. However, there are individuals that for whatever reason, may need to “walk and drop” their ballots at the polling locations. Providing polling locations in no way diminishes the push for “vote by mail.” Commissioner Petroff said he assumes that as the voting machines age and become obsolete, the trend will be to move to “vote by mail.” Brian said the Clerk’s office is working hard to insure that every possible obstacle that may be in the way of a voter’s ability to cast a ballot is removed and recommend citizens bring their ballots and use the “walk and drop” method of voting as the best way to avoid long lines. The advantages of “vote by mail” were discussed such as being able to study the ballot and discuss the elections process, candidates and options with family members prior to voting.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2016-128 with Integrated Voting Solutions for by-mail services

Agreement #2016-128 with Integrated Voting Solutions for by-mail voting services including printing and the initial mailing of ballots. This is the third year of a five-year RFP with Integrated Voting Solutions. The payable contract amount is \$ per fee schedule. The contract period is through 2016.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Election staff recognition

Curtis said he would like to take a minute to note the diligent work of the elections staff and asked Brian to report the March numbers. Brian said the elections staff performed over 16,000 voter registration updates including new registrations, people who have moved and party affiliation changes. He commented “Our staff did a phenomenal job working through those... On top of that, we have done over 500 passport applications and about 150 marriage licenses.” Curtis said he would like to recognize Brian and his staff. He said “People think that the election is in November. We are right in the middle of it at this point.” Commissioner Petroff said it is easy to overlook how detailed this [process] really is and how dedicated the elections staff are to doing it exactly right. There are a lot of steps that have to take place before this. Brian has been reporting in Commission meeting 2-3 times already this year regarding something to do with elections and is staying ahead of the game. The parties held their Caucus Night and voted and I think they learned quite a lesson about what it really takes to run an effective election. I agree 100% with Curtis. We are lucky you are in charge and getting the job done for us.”

Convene as BOE

Commissioner Smith made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax Registers approved

Curtis Koch presented for approval 7 veteran abatement corrections and 6 HOA common area corrections.

Commissioner Smith made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Reconvene Commission Meeting

Commissioner Smith made a motion to reconvene Commission Meeting. Commissioner Petroff seconded the motion. All voted aye.

Check Registers approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Smith. Commissioner Petroff seconded the motion. All voted aye. The documents are on file in the Davis County Clerk/Auditor’s Office.

Commissioner Comments

Commissioner Smith noted the Commission candidates in the audience [Steve Hiatt and Randy

Elliott] and directed his comments to them. He said “This is the complexity of a county government. You look at what we did today. We talked about selling property that was surplus, homelessness, behavioral health, the CJC and child abuse, the fair and elephants. This is a really interesting job. I just want you to know there is nothing boring about being a county commissioner. And, I love it.” Referencing Commissioner Petroff’s earlier comments, Commissioner Smith said “I always have people say, ‘I bet you get a lot of people complaining’ but you know what – overwhelmingly, the feeling you get is what great people we have in Davis County that get involved. Every once in a while we talk with someone who is upset about something. But, generally speaking, we are all working for the common good.”

Public
Comments

No public comments.

Meeting Adjourned.

Clerk/Auditor

Chair