

COMMISSION MEETING MINUTES
February 14, 2017

The Board of Davis County Commissioners met on February 14, 2017 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commission Chair James E. Smith, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Deputy-Civil Division/County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady. Commissioner P. Bret Millburn was excused.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah, commencing at **10:00 a.m. on February 14, 2017.**

OPENING

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS

- “2016 Governor’s Award” to Davis Behavioral Health in recognition of leadership and partnership in the Opioid Community Collaborative

BUSINESS/ACTION

Brandon Hatch, CEO-Davis Behavioral Health, presenting:

Agreement with Utah Department of Health, Division of Substance and Mental Health – Assisted Outpatient Treatment (AOT) grant for individuals committed to ensure services for home health care (receivable)

Dave Hansen, Davis County Legacy Events Center Director, presenting:

Summary List – small dollar contracts for facility rentals at the Legacy Events Center (receivable)

Mike Moake, Davis County Legacy Events Center Marketing Coordinator, presenting:

Amendment with Steel Fist Fight Night LLC – rental space at Legacy Events Center for MMA matches (receivable)
Agreement with USA Gymnastics – rental space at Legacy Events Center for Trampoline & Tumbling Utah State Championships events (receivable)

Brooks Burr, Davis County Fair Coordinator, presenting:

Agreement with Clipper Publishing Company – sponsorship of 2017 Davis County Fair (receivable)
Agreement with Clipper Publishing Company – advertising/printed program for 2017 Davis County Fair (payable)
Agreement with Kim’s Cold Blooded Creatures – reptile exhibit at 2017 Davis County Fair (payable)

Jeff Oyler, Davis County Community & Economic Development Planning Manager, presenting:

Agreement with Syracuse City and NUCO Development – release of escrow funds (payable)

Brian Hatch, Davis County Health Department Director, presenting:

Amendment with Utah Department of Health – funding of 2017 HIV contract (receivable)

Commissioner Smith presenting:

Request cancelation of the Board of Davis County Commissioners Meeting on February 28, 2017

Curtis Koch, Davis County Clerk/Auditor, presenting:

Request approval of updates to Davis County Financial Policies and Procedures (n/a)

Davis County Employee Disclosure Statements:

Per UCA 67-16-7 & 17-16A-7, annual employee disclosure statements to be received and retained by the Davis County Clerk/Auditor

PUBLIC HEARING

Curtis Koch, Davis County Clerk/Auditor, presenting:

Consideration of approval by resolution for additional budget appropriation requests. Budget increases will be funded by new revenues and/or monies unspent in the prior year.

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Meeting Minutes – January 31, 2017
Check Registers

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

CLOSED SESSION: UCA 52-4-205(1)e strategy session to discuss the sale of real property

Action taken regarding matters in Closed Session

Pledge of
Allegiance

Chris Dallin, Intermountain Health Care Public Relations Director-Community Benefits North Region, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Millburn was excused from the meeting. He is on assignment in Washington, D.C.

DBH received 2016 Governor's Award for leadership and partnership in Opioid Community Collaborative

Commissioner Smith recognized Davis Behavioral Health (DBH) for receiving the "2016 Governor's Award" for leadership and partnership in the Opioid Community Collaborative. The award recognizes the agency's dedication to decreasing the burden of prescription opioid misuse, abuse and overdose by addressing public awareness, provider education and access to treatment.

Brandon Hatch, Davis Behavioral Health CEO, explained DBH partnered with Intermountain Health Care (IHC) about 2 years ago to address opioid misuse issues in Davis and Weber Counties. Through the process, they have been able to help a number of individuals through medication-assisted treatment. It is a 3-pronged approach that includes provider education, treatment and a "Use Only As Directed" awareness campaign. The Substance Abuse and Mental Health Advisory Council for the Governor presented the award for the project.

Commissioner Smith commented on the success of the program and recognized IHC's role. He invited the following IHC Community Benefit employees to introduce themselves: Lisa Nichols, Director; Mikelle Moore, Vice President; Christy Jones, North Region Manager; and Chris Dallin, Public Relations Director- North Region. Also introduced were Melissa Call, McKay-Dee Hospital Public Relations Manager; Judy Williamson, IHC Layton Hospital Administrator; and Kristin Reisig, Davis Behavioral Health Clinical Director. Lisa explained this has been a successful project because of the collaboration between IHC, DBH, Weber Human Services and the Utah Department of Health. They originally intended to have 150 people in treatment through the support of IHC. However, there are 236 individuals in treatment because Weber Human Services and Davis Behavioral Health gave \$500,000 of in-kind staffing support. Commissioner Smith commented that IHC is visionary when it comes to public/private partnerships. A commemorative photo was taken of the group

Agreement #2017-60 with Utah Department of Health-DSAMH for AOT grant

Brandon Hatch, CEO-Davis Behavioral Health (DBH), presented agreement #2017-60 with the Utah Department of Health, Division of Substance and Mental Health for the Assisted Outpatient Treatment (AOT) grant for individuals committed to ensure services for home health care. The receivable contract amount is \$1,200,000.00. The contract period is October 1, 2016 through September 29, 2020.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary list #2017-61 of small dollar contracts for space rental at the LEC

Dave Hansen, Davis County Legacy Events Director, presented summary list #2017-61 of small dollar contracts (14) for rental space at the Legacy Events Center.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2016-328A with Steel Fist Fight Night LLC for rental space at LEC

Mike Moake, Davis County Legacy Events Center Marketing Coordinator, presented the following:

Amendment #2016-328A with Steel Fist Fight Night LLC for rental space at Legacy Events Center for MMA matches. The receivable contract amount is \$9,300.00. The contract dates are January 5-7, February 16-18 and October 12-14, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-62 with USA Gymnastics for rental space at LEC

Agreement #2017-62 with USA Gymnastics for rental space for the 2017 Trampoline and Tumbling Utah State Championships. The receivable amount is \$3,740.00. The contract period is April 13-15, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brooks Burr, Davis County Fair Coordinator, presented the following:

Agreement
#2017-63 with
Clipper
Publishing
Company for
2017 Fair
sponsorship

Agreement #2017-63 with the Clipper Publishing Company for sponsorship of the 2017 Davis County Fair. The receivable contract amount is \$3,000.00. The contract period is February through August 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-64 with
Clipper
Publishing
Company for
advertising and
printed programs
for 2017 Fair

Agreement #2017-64 with the Clipper Publishing Company for advertising and printed programs for the 2017 Davis County Fair. The payable contract amount is \$4,500.00. The contract period is February through August 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-65 with
Kim's Cold
Blooded
Creatures for
reptile exhibit at
2017 Fair

Agreement #2017-65 with Kim's Cold Blooded Creatures for a reptile exhibit at the 2017 Davis County Fair. The payable contract amount is \$2,450.00. The contract period is August 15-20, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-401A with
Syracuse City to
release escrow
funds held by
Davis County

Jeff Oyler, Davis County Community & Economic Development Planning Manager, presented agreement #2014-401A releasing funds to Syracuse City that were placed in escrow by NUCO Development Inc., a Utah corporation, and held by Davis County. Upon release of the funds, all parties acknowledge that Davis County will have no responsibilities or liabilities regarding such funds. The payable released funds amount is \$112,683.53.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment
#2015-140B with
Utah Department
of Health for
funding of the
2017 HIV
contract

Brian Hatch, Davis County Health Director, presented amendment #2015-140B with the Utah Department of Health for funding of the 2017 HIV contract. The receivable contract amount is \$7,000.00. The contract period is January 1 through December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request to cancel
the Board of
Davis County
Commissioners
meeting on
Feb 28 2017

Commissioner Smith presented a request to cancel the Board of Davis County Commissioners Meeting on February 28, 2017. Commissioners Millburn and Elliott will be at a conference out of town.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Request
#2017-66 to
approve updates
to DC Financial
Policies and
Procedures

Curtis Koch presented a request to approve updates to the Davis County Financial Policies and Procedures including #200-Departmental Budgets, #410-Petty Cash & Change Funds; #420-Credit Card and #600-Travel & Training.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye.

Employee
Disclosure
Statement
received

Commissioner Smith stated the Davis County Annual Employee Disclosure Statements per UCA 67-16-7 & 17-16a-7 have been received and will be retained by the Davis County Clerk/Auditor.

Move to Public
Hearing

Commissioner Elliott made a motion to move to Public Hearing. Commissioner Smith seconded the motion. All voted aye.

Resolution
#2017-67 for
additional budget
appropriation
requests

Curtis Koch presented resolution #2017-67 for additional budget appropriation requests. Budget increases will be funded by new revenues and/or monies unspent in the prior year.

February 14, 2017 Resolution & Budget Opening Items						
Fund Dept	Rev/Sig	Account #	Account Name	Increase	Decrease	Reason
FUND 10 GENERAL FUND						
CEO	E	10-4130-540	Donations	\$ 11,500		Funds for community support for gales, golf tournaments, and North Front Business Alliance
Justice Court	E	10-4122-690	Equipment	\$ 2,636		Funding for chairs originally approved in 2016 budget, purchased in 2017.
Clerk/Auditor	E	10-4141-110	Payroll	\$ 12,319		Transfer payroll expense originally allocated to Fund 61 (Insurance)
Clerk/Auditor	E	10-4141-111	Travel Pay	\$ 730		Transfer payroll expense originally allocated to Fund 61 (Insurance)
Clerk/Auditor	E	10-4141-130	Benefits	\$ 6,164		Transfer payroll expense originally allocated to Fund 61 (Insurance)
			Net Increase of Expenses	\$ 33,389		
			Net Increase of Revenue	\$ -		
FUND 16 HEALTH						
Nursing	E	15-4314-745	Vehicles	\$ 26,250		Funding for vehicle purchase originally budget in 2016, arrived in 2017.
Env. Health	R	15-3340-032	FDAR Real Standards Grant	\$ 3,000		Contract 2017-036 2/1/2017-11/30/2017, approved 1/5/17
Env. Health	R	15-3340-032	FDAR Real Standards Grant	\$ 3,000		Contract 2017-037 2/2/2017-11/30/2017, approved 1/5/17
Env. Health	E	15-4313-610	Misc Expenditures	\$ 3,000		Contract 2017-036 2/1/2017-11/30/2017, approved 1/5/17
Env. Health	E	15-4313-230	Travel/Training	\$ 3,000		Contract 2017-037 2/2/2017-11/30/2017, approved 1/5/17
CD/EPI	R	15-3317-100	Misc Grants	\$ 5,549		Contract 2016-248 (Ebola Grant) approved in 2016, funded in 2017
CD/EPI	E	15-4317-610	Misc Expenditures	\$ 5,549		Contract 2016-248 (Ebola Grant) approved in 2016, funded in 2017
Health Admin	R	15-3340-746	Unknown Grants	\$ 11,549		Reduce for grants 2016-248, 2017-036 and 2017-037
Health Admin	E	15-4311-746	Unknown Grant Expenditures	\$ 11,549		Reduce for grants 2016-248, 2017-036 and 2017-037
Seniors	E	15-4325-744	Vehicle Related	\$ 56,364		Funding for vehicle equipment purchase originally budget in 2016, arrived in 2017.
Seniors	R	15-3325-000	Contract Revenue	\$ 56,364		Funding for vehicle equipment purchase originally budget in 2016, arrived in 2017.
Seniors	E	15-4325-745	Vehicles	\$ 60,000		Remove vehicles budgeted in 2017, received in 2016 (Ford Focus and Escape).
Seniors	R	15-3390-000	Non Cash Grant Revenue	\$ 58,500		Remove vehicles budgeted in 2017, received in 2016 (Ford Focus and Escape).
			Net Increase of Expenses	\$ 78,878		
			Net Increase of Revenue	\$ (2,138)		
FUND 18 TOURISM						
Tourism	E	18-4620-274	Contributions - Intercal	\$ 60,108		Skil Bus Contribution - 2017
Tourism	R	18-3860-000	Pass Through Revenues	\$ 52,562		Skil bus pass through revenues from Snow Basin and Layton City.
Conf Center	E	18-4650-260	Blgd & Grounds	\$ 11,000		Conference Center FF&E
Conf Center	E	18-4650-690	Equipment	\$ 39,000		Conference Center FF&E
Conf Center	E	18-4650-720	Blgd Improvements	\$ 84,000		Conference Center FF&E
Conf Center	E	18-4650-740	Equipment	\$ 25,000		Conference Center FF&E
			Net Increase of Expenses	\$ 284,108		
			Net Increase of Revenue	\$ 62,662		
FUND 46 GOVERNMENT CAPITAL PROJECTS						
Capital Projects	E	45-4910-720	Building Improvements	\$ 44,948		Complete 2016 animal control projects, contracts 2016-94 and 2016-418, Mec Design and
Capital Projects	E	45-4910-720	Building Improvements	\$ 28,107		Complete 2016 automation control project, orig budgeted at \$13K, low bid = \$28,107
Capital Projects	E	45-4910-720	Building Improvements	\$ 48,245		Complete 2016 Contract 2016-354, Memorial Court House Reuse study
			Net Increase of Expenses	\$ 121,300		
			Net Increase of Revenue	\$ -		
FUND 61 INSURANCE						
Insurance	E	61-4440-110	Payroll	\$ 12,319		Transfer payroll expense originally allocated to Fund 61 (Insurance)
Insurance	E	61-4440-111	Travel Pay	\$ 730		Transfer payroll expense originally allocated to Fund 61 (Insurance)
Insurance	E	61-4440-130	Benefits	\$ 6,164		Transfer payroll expense originally allocated to Fund 61 (Insurance)
			Net Increase of Expenses	\$ (18,213)		
			Net Increase of Revenue	\$ -		
FUND 63 FACILITIES						
Facilities	E	63-4161-270	Utilities	\$ 1,800		Valley View Golf Course bill
Facilities	E	63-4161-620	Misc Services	\$ 22,050		Complete 2016 Contract 2016-388, County-wide asbestos/LBP testing
Facilities	E	63-4161-745	Vehicles	\$ 6,000		Increase appropriation for 2017 Dump Truck purchase from \$44k to \$50k
			Net Increase of Expenses	\$ 29,850		
			Net Increase of Revenue	\$ -		
NET (USE OF) / CONTRIBUTION TO FUND BALANCE						
			Total Increase of Expenses	\$ 608,422		
			Total Increase of Revenue	\$ 60,418		
			Net Effect on Total Fund Bal.	\$ -		

There were no public comments.

Commissioner Elliott made a motion to close the Public Hearing. Commissioner Smith seconded the motion. All voted aye.

Close Public Hearing

Commissioner Elliott made a motion to approve the additional budget appropriation requests. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Convene BOE

Commissioner Elliott made a motion to convene as the Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Approve Property Tax Register

Curtis Koch presented the Property Tax Register which reflected 3 veteran abatements and 5 abatements of parcels that were deleted in years 2012, 2013, 2014, 2015 and 2016.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvene Commission Meeting

Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Smith seconded the motion. All voted aye.

Approve minutes Jan 31 2017

Commissioner Elliott made a motion to approve the Commission Meeting minutes of January 31, 2017. Commissioner Smith seconded the motion. All voted aye. The document is on file in the

office of the Davis County Clerk/Auditor.

Approve
check registers

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Elliott. Commissioner Smith seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commission
comments

No commissioner comments.

Public Comment

No public comment.

Closed Session

Commissioner Elliott made a motion to move to closed session per UCA 52-4-205(1)(e) strategy session to discuss the sale of real property. Commissioner Smith seconded the motion. All voted aye.

Commission meeting reconvened.

There will be no action taken regarding matters in the Closed Session.

Meeting adjourned.

Clerk/Auditor

Chair