

## COMMISSION MEETING MINUTES

January 2, 2018

The Board of Davis County Commissioners met at 10 AM on January 2, 2018 in Room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commissioner Bret Millburn, Commissioner Randy Elliott, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady. Commissioner Jim Smith was excused.

Agenda as posted

### Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street - Suite 303 in Farmington, Utah commencing at **10:00 AM on Tuesday, January 2, 2018.**

#### OPENING:

Pledge of Allegiance – By Invitation

#### RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- RFP Opening for Implementation of Davis County Tourism Marketing Plan

#### BUSINESS/ACTION:

##### ***Tony Thompson, Davis County Property Manager, presenting:***

Amendment with Davis County to accept the bid and amend the award of sale from Jeremy Allphin to Christopher Lee Snow and Katie Jo Snow and sell the Davis County Surplus Real Property parcel of land known as Tax ID 11-111-0072 (receivable)

Agreement with Utah Department of Transportation – declare all or part of parcels of land known as Tax IDs 01-100-0013, 01-100-0014 and 01-102-0003 as surplus and authorize notice of sale (n/a)

Agreement with Utah Department of Transportation – declare part of a parcel of land known as Tax ID 12-032-0037 as surplus and authorize notice of sale (n/a)

##### ***Charlene Lamph, Davis County Risk Management Analyst, presenting:***

Acceptance of grant from State of Utah Labor Commission – Community Workplace Safety Project (receivable)

##### ***Dave Hansen, Davis County Legacy Events Center Director, presenting:***

Amendment with Real-T Investments, LLC dba Courses Catering – extend existing term of agreement for concessionaire services at the Legacy Events Center (receivable)

Renewal of Farmington City business license – Davis County Legacy Events Center (payable)

##### ***Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:***

Agreement with Motorola Solutions, Inc. – Motorola console maintenance for onsite response/local dispatch (payable)

##### ***Brian Hatch, Davis County Health Department, presenting:***

Amendment with Utah Department of Health – additional funding to the Preventative Health & Human Services Block Grant Boost contract (receivable)

##### ***Brian McKenzie, Davis County Chief Deputy Clerk, presenting:***

Request approval of adjustments to Davis School Board District boundaries (n/a)

#### BOARD OF EQUALIZATION:

Property Tax Register

#### CONSENT ITEMS:

Check Registers

Meeting Minutes: November 28 and December 5, 2017; Special Meeting December 5, 2017

#### COMMISSIONER COMMENTS

#### PUBLIC COMMENTS (3 Minutes per Person)

Commissioner Smith excused

Commissioner Millburn excused Commissioner Smith and wished him a speedy recovery of his recent shoulder surgery.

Pledge of Allegiance

Janet Hanson, Davis County Commission, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Bid opening for implementation of Davis County Tourism Marketing Plan

Haley Rodgers, Davis County Community & Economic Development Tourism, explained that we have had in the past a contract with an advertising agency to implement a marketing plan to promote tourism and travel in Davis County. This RFP invites additional agencies to bid for this contract. Commissioner Millburn said that after a number of years, we are using the RFP process to look at other options.

Curtis noted, for the record, that there are two bid submissions that were rejected. One was received on Friday evening after the posted deadline and one was received this morning. The following bids were opened:

**Project: Implementation of Davis County Tourism Marketing Plan RFP  
January 2, 2018**

	<b>BIDDER</b>
1	<b>Fluid Response</b>
2	<b>Faktory</b>
3	<b>Bandwango</b>
4	<b>Weapon Agency</b>
5	<b>Richter 7</b>
6	<b>Griffin &amp; Associates</b>
7	<b>Relic Advertising</b>

Commissioner Millburn explained the RFP process of receiving, reviewing and making recommendations. Curtis said the original bids will be retained in the Clerk/Auditor's office and copies will be provided to the selection committee. Commissioner Millburn asked Curtis if the holiday mail may have delayed the two bids that were not accepted. Curtis explained that in both instances, the bids were physically brought in to the office, not mailed. Therefore, there were no delays out of the control of the bidder. The fact that seven bidders were able to get their bids in by the deadline shows there was opportunity for the other two.

Tony Thompson, Davis County Property Manager, presented the following:

Amendment #2017-410B with Davis County to accept the bid and amend the award of sale from Jeremy Allphin to Christopher Lee Snow and Katie Jo Snow and sell the Davis County Surplus Real Property parcel of land known as Tax ID 11-111-0072. Tony explained an auction to sell the property was held on December 5, 2017. At that time, the high bid of \$68,500.00 was awarded to Jeremy Allphin. Mr. Allphin later rescinded the bid. Commissioner Millburn invited Katie Snow to restate her bid, but reiterated the potential challenges with this property regarding its use, that this is a buyer-beware sale and, hopefully, the Snows have done their due diligence prior to their bid. Katie Snow confirmed they have looked at the easements, pipes and other issues regarding the property with Kaysville City and are confident with what they want to do with the property. She restated her bid of \$64,243.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Tony said he would direct the Snows to provide the funds to Davis County Treasurer Mark Altom. He will then present a Quit Claim Deed before the Commission deeding the property to the Snows.

Agreement #2018-1 with the Utah Department of Transportation (UDOT) to declare all or part of parcels of land known as Tax IDs 01-100-0013, 01-100-0014 and 01-102-0003 as surplus and authorize notice of sale. The property is determined to be within the right-of-way of Redwood Road. The Utah Department of Transportation (UDOT) has requested a donation of this property from the County to enhance the interchange at I-215 and Redwood Road. The property was deeded to Davis County many years ago when Redwood Road was created as a highway. Commissioner Millburn asked if we need to go through the time and expense to notice surplus and sale when we already know the property will be donated to UDOT. Tony stated he is following the procedure that is outlined in our Ordinance on disposal of surplus property. However, if the Commission chooses to go straight to the donation of the property to UDOT, the Commission could make the recommendation that since this is already a highway and being used as a highway, it could be donated to UDOT just to change the fee ownership of it. Neal said he believes that we do have some discretion on these types of situations, but he would need to review it.

Commissioner Millburn made a motion to declare all of the parcels as being identified as surplus and suggested that we change the authorized notice of sale to authorized notice of disposal. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-2 with the Utah Department of Transportation (UDOT) to declare a parcel of land known as Tax ID 12-032-0037 located at the 200 South drain in West Point as surplus and authorize notice of sale. Tony explained UDOT has extended US Highway 193 to 3000 West. With that extension, UDOT has installed signaling apparatus on the corner of that intersection. This property is owned by Davis County and is being used as part of the 200 South drain. UDOT has made an offer for this property, not a donation. Although, they would probably accept it as a donation. This is a small piece of property to accommodate the stop light post and control box. Tony confirmed this is a notice with specific intent.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn expressed appreciation to Tony for all the work he does with these projects.

Neal Geddes, Chief Civil Deputy County Attorney, presented acceptance of grant #2018-3 from the State of Utah Labor Commission for the Community Workplace Safety Project. Neal explained Charlene

Amendment #2017-410B with Davis County to accept re-stated bid for property Tax ID 11-111-0072 to Christopher and Katie Snow

Agreement #2018-1 with UDOT to declare parcels of land surplus & authorize notice of disposal

Agreement #2018-2 with UDOT to declare parcel of land surplus & authorize notice of sale

Accept grant #2018-3 from Utah Labor

Commission for Community Workplace Safety

Lamph, Davis County Risk Management Manager, applied for and received this safety program grant. The funds will be used for our safety program, active shooter training, fire extinguisher training and the other activities and programs that Charlene has planned for 2018. He said this year’s safety theme is “Be a Safety Super Hero.” The receivable amount of the grant is \$5,000.00. The contract period is January 1 through December 31, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Appreciation for Dave Hansen, Davis County LEC Director

Commissioner Millburn thanked Dave Hansen, Davis County Legacy Events Center Director, for sharing with him pictures of license plates of cars in the parking lot for two events that were held at the Legacy Events Center during the weekend. Dave said one of the events included wrestlers from at least a dozen different states as far away as Iowa and Ohio. He said it is the first time he saw more out-of-state license plates than Utah plates. He said the USA Wrestling event had 855 registered wrestlers, many of whom will train to participate in the Olympics. The tournaments will take place at the Legacy Events Center as many as six times each year.

Dave Hansen, Davis County Legacy Events Center Director, presented the following:

Amendment #2015-477B with Real-T Investments for concessionaire services at LEC

Amendment #2015-447B with Real-T Investments LLC dba Courses Catering for concessionaire services at the Legacy Events Center. The receivable contract amount is a \$700.00 per month lease. The contract period is December 19, 2017 through December 1, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Application #2018-4 for Farmington City business license

Application #2018-4 with Farmington City to renew the business license for the Davis County Legacy Events Center. The payable fee is \$300.00. The license period is January 1 through December 31, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-5 with Motorola Solutions for console maintenance

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented agreement #2018-5 with Motorola Solutions, Inc. for maintenance of the onsite response and local dispatch consoles. The payable contract amount is \$7,380.24. The contract period is January 1 through December 31, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn asked Chief Deputy Fielding to convey the Commissioners’ appreciation for all of the great work they do in our 911 Dispatch Centers.

Amendment #2015-580C with Utah Dept of Health to fund PHHS block grant

Brian Hatch, Davis County Health Department Director, presented amendment #2015-580C with the Utah Department of Health for additional funding to the Preventative Health & Human Services (PHHS) Block Grant Boost. Brian indicated these funds are earmarked specifically for suicide prevention efforts. The funds allow some of the Health Department staff to receive training for suicide prevention and QPR training. It also targets promotion of suicide awareness. The receivable contract amount is \$50,677.00. The contract period is October 1, 2017 through September 30, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request approval of adjustments of DSD boundaries

Brian McKenzie, Davis County Chief Deputy Clerk, presented a request for approval of adjustments to the Davis School Board District boundaries. The first adjustment is in the area of northeast Layton near Hill Air Force Base and Hubbard Golf Course. It has no impact on voters because there are no homes in this area. The second adjustment is on the west side of Hill Air Force Base and Sunset.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

BOE

Commissioner Elliott made a motion to recess to Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Property Tax Register approved

Curtis Koch presented the Property Tax Register which reflected:

- Auditor: various 2017 exempt properties
- various appeals
- various abatements filed after 9-1-2017
- 1 correction to abate taxes for veteran exemption-2016
- 1 correction to abate taxes for property sold-2017

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Reconvene                    Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Check Registers approved                    Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion by Commissioner Elliott. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Meeting Minutes approved                    Minutes for the November 28 and December 5, 2017 Commission meetings and for the Special Meeting held on December 5, 2017 were approved with a motion by Commissioner Elliott. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner comments                    Commissioner Millburn commented that Brian McKenzie’s job in Elections never ends. Commissioners Millburn and Elliott had the opportunity this morning to attend the swearing in of Clearfield Mayor Mark Shephard and two city council members. After finishing up an election year, now they get to roll up their sleeves and get to work. Our elections office is now preparing for the 2018 county, state and federal elections. He said, “2017 was a great year. A lot of things happened. I’m excited about the things we have going on in Davis County for 2018 and am looking forward to once again serving the people of Davis County and working with our fine employees. We are missing Commissioner Smith and wish him the very best for a speedy recovery.”

Commissioner Elliott agreed 2018 will be an exciting year – including receiving new elections equipment. He said it was a good opportunity to go to Clearfield today. He mentioned Karece Thompson, sworn in today as a new city council member, who came out of Job Corp and worked his way up from a troubled background. He said Karece always wanted to serve. He started on the Planning Commission and took this opportunity to run for city council. Tim Roper, another good council member, was also sworn in. With Mark Shephard as mayor, good things are happening in Clearfield. He is glad 2017 is over and that Animal Control’s new director will start next Monday. He knows Curtis has a lot of things on his 2018 list of goals, as does everyone in the County. It will be a good year.

Public comments                    No public comments.

Meeting adjourned                    Meeting adjourned.

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Clerk/Auditor

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Chair