

## COMMISSION MEETING MINUTES

February 13, 2018

The Board of Davis County Commissioners met on February 13, 2018 at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner James E. Smith - Chair, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson. Commissioner P. Bret Millburn was excused.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah, commencing at **10:00 AM on Tuesday, February 13, 2018.**

### OPENING:

Pledge of Allegiance – By Invitation

### RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- Commissioners will attend the Woods Cross City Council Meeting, February 20, 2018 at 6:30 PM
- Notice of Intent to Engage in Contract Negotiations with Zions Public Finance, Inc. for Davis County Financial Advisor Services

### BUSINESS/ACTION:

#### ***Brian Hatch, Davis County Health Director, presenting:***

Agreement with Utah Dept. of Health – funding for Enhanced Acute HCV and HBV Surveillance Project associated activities (receivable)

#### ***Mike Moake, Davis County Legacy Events Center Marketing, presenting:***

Agreement with Leadership Academy of Utah – space rental for School Tech Day (receivable)  
Agreement with Bonneville Basin Kennel Association – space rental for annual All Breed Dog Show (receivable)  
Agreement with Simple Treasures Boutique – space rental for craft boutique show (receivable)  
Agreement with Sports Car Club of America – parking lot rental for timed course trainings (receivable)

#### ***Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:***

Memo of Understanding with U.S. Forest Service, Intermountain Region – grant law enforcement authority within Davis County to designated U.S. Forest Service Law Enforcement Officers (n/a)  
Grant Award from Utah Dept. of Public Safety, ADF (Alcohol & Drug Fee) Committee – reimbursement funds to purchase a Drager Alcotest 5510 PBT's (receivable)  
Agreement with Identisys, Inc. – annual maintenance for Data Card CP80 Plus machine (Serial No. P90733) (payable)

#### ***Mack McDonald, Davis County Facilities Management Director, presenting:***

Agreement with Lucid Design Group, Inc. – building utility management operating system (payable)  
Application to Utah Div. of Occupational and Professional Licensing – contractor's license for Facilities Management employees: Tim Symonds and Thomas Vervloet (payable)

#### ***Tony Thompson, Davis County Property Manager, presenting:***

Ratify agreement with Dominion Energy – relocate gas pipelines on the Legacy Event Center property (Tax ID 08-076-0047, 0122) (n/a)

#### ***Commissioner Smith presenting:***

Amendment with Utah Dept. of Human Services, DSAMH – SFY18 Mental Health funding for SMR (Stabilization & Mobile Response) (receivable/pass-through to DBH)  
2018 Davis County Employee Disclosure Statements:  
Per UCA 67-16-7 & 17-16A-7, annual employee disclosure statements to be received and retained by the Davis County Clerk Auditor

### BOARD OF EQUALIZATION:

Request approval of the Property Tax Register

### CONSENT ITEMS:

Check Registers  
Meeting Minutes: January 12, 2018 Commission Work Session  
Personnel Register:  
Agreement with Apichat Chintawan

### COMMISSIONER COMMENTS

### PUBLIC COMMENTS (3 Minutes per Person)

Pledge of Allegiance

Shairise Bills, Davis County Clerk/Auditor's Office, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Com Millburn excused

Commissioner Millburn was excused. He is representing Davis County at the National Association of Regional Councils (NARC) in Washington D.C.

Commissioners to attend Woods Cross City Council Meeting

Notice was given that the Commissioners will attend the Woods City Council Meeting, February 20, 2018 at 6:30 PM

NIECN w/ Zions Public Finance, Inc.

Dax Teuscher, Davis County Purchasing Manager, presented a Notice of Intent to Engage in Contract Negotiations with Zions Public Finance, Inc. for Davis County Financial Advisor Services

Brian Hatch had yet to arrive, so the commissioners moved on to the second item.

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:

Agreement #2018-63 Leadership Academy of Utah School Tech Day at LEC

Agreement #2018-63 with Leadership Academy of Utah for space rental for their School Tech Day. They will be flying drones and having other competitions which requires insurance. The contract period is April 6, 2018. The receivable amount is \$180.00.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-64 Bonneville Basin Kennel Assoc for dog show at LEC

Agreement #2018-64 with Bonneville Basin Kennel Association for space rental for their annual All Breed Dog Show. There are about 700 – 1,000 dogs at the show and brings people in from all over the United States and Canada. The contract period is September 12-16, 2018. The receivable amount is \$3,805.00.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-65 Simple Treasures Boutique at LEC

Agreement #2018-65 with Simple Treasures Boutique for space rental for their winter show. The contract period is November 5-10, 2018. The receivable amount is \$6,220.00.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-66 Sports Car Club of America at LEC

Agreement #2018-66 with Sports Car Club of America to utilize the parking lot for timed course trainings. Mike indicated they are coordinating the events with Farmington City. The contract period is March 4, 2018 through June 24, 2018. The receivable amount is \$5,500.00.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-67 UT Dept of Health funding for Enhanced Acute HCV & HBV Surveillance Project

Brian Hatch, Davis County Health Department Director, arrived and presented:

Agreement #2018-67 with the Utah Department of Health for funding for the Enhanced Acute HCV (Hepatitis C Virus) and HBV (Hepatitis B Virus) Surveillance Project. They will collect additional information for acute cases and link them to treatment. The contract period is December 1, 2017 through April 30, 2018. The receivable amount is \$13,564.00.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Flu in Davis County

Commissioner Elliott inquired about Davis County's flu count. He noted that Salt Lake County has had 30 deaths attributed to the flu. Commissioner Smith recalled from this morning's Board of Health Meeting that has been reported to have been 128 cases have been hospitalized in 2017-18 time period. He did not know of any deaths. Brian will find out if there have been any deaths.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Memo of Understanding #2018-68 U.S. forest Service Intmntn Region to grant law enforcement authority with DC

Memo of Understanding #2018-68 with the U.S. Forest Service, Intermountain Region to grant law enforcement authority within Davis County to designated U.S. Forest Service Law Enforcement Officers. Chief Fielding verified that the Forest Service Officers (4) would be deputized allowing them law enforcement authority in Davis County. Patrol Captain Martin Budzynski is who they deal with on a daily basis. The contract period is January 31, 2018 through February 1, 2020. There are not monies involved.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant award #2018-69 UT Dept of Public Safety, ADF Committee reimbursement for Drager Alcotest 5510 PBT's

Grant award #2018-69 with the Utah Department of Public Safety, ADF (Alcohol & Drug Fee) Committee to provide reimbursement funds to purchase Drager Alcotest 5510 PBTs (25 portable breath testing devices). The contract period is January 31, 2018 through April 30, 2018. The receivable amount is \$8,725.00.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2018-70 Identisys, Inc. for maintenance

Agreement #2018-70 with Identisys, Inc. for the annual maintenance of the Data Card CP80 Plus machine (I.D. card printer). The contract period is February 16, 2018 through February 15, 2019. The payable amount is \$906.00.

of Data Card  
machine

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Mack McDonald, Davis County Facilities Management Director, presented the following:

Agreement  
#2018-71  
Lucid Design  
Group, Inc. for  
bldg. utility  
management  
operating system

Agreement #2018-71 with Lucid Design Group, Inc. for the building utility management operating system which tracks utility data of all Davis County facilities (including a portion of the Davis Conference Center) and also generates reports for Energy Star. The February 1, 2018 through February 28, 2021. The payable amount is \$14,616.00 annually.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Application  
#2018-72  
UT Div.  
Occupational &  
Professional  
Licensing for  
contractor's  
licenses

Application #2018-72 to Utah Division of Occupational and Professional Licensing for contractor licenses for Facilities Management employees: Tim Symonds and Thomas Vervloet. Mack explained that in the past, Weatherization employees were required to have contractor licenses. Davis County would provide the umbrella insurance for those employees to work on behalf of Davis County. Davis County no longer participates in that program at a local level. Tim Symonds, worked for Weatherization and they would like to continue with his licensing and bring it under Facilities Management; they utilize his HVAC expertise throughout the County. New hire, Tom Vervloet, has a Master Electrician contractor's license. Both employees do work on behalf of Davis County which saves money having their internal expertise. Being licensed under Davis County allows them to go out and make these connections. Budget funding has been approved for additional training to allow them to receive the continuing education requirements. This application is to bring in their contractor's license under Davis County and provide their insurance. Both employees have signed an employee acknowledgement letter (worked through with legal and Risk Management) indicating Davis County has licensed them, but if they are out working on their own time they have to have their own insurance to practice privately. This also allows employees that are in apprenticeship to work towards their contractor's license by working under one of these employees. He felt that this helps the employees, giving tenure and reward for their education and work. It would also be beneficial if Davis County has a tuition reimbursement program in the future. There is no contract period. The payable amount is \$515.00.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Ratification of  
agreement  
#2018-73  
Dominion Energy  
to relocate gas  
pipelines at LEC

Tony Thompson Davis County Property Manager, presented:

Ratification of a pipeline relocation agreement #2018-73 with Dominion Energy to relocate their gas pipelines on the Legacy Events Center (LEC) property (Tax ID 08-076-0047, 0122). Tony explained that Dominion Energy is replacing their major pipelines throughout Davis County and has agreed to relocate their pipelines at LEC to the west side perimeter of the property. Due to the work timeline, Tony presented and explained the situation last week and the agreement was signed. Commissioner Smith said that it was fortuitous that Dominion Energy was in the process of doing this. By doing so, it opens up space at the LEC for various types of development, projects, etc. He felt it was a win-win situation for all. There is no contract period. There are no monies exchanged.

Commissioner Elliott made a motion to ratify the agreement. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Smith presented the following:

Amendment  
#2015-326E  
UT Dept. Human  
Services, DSAMH  
funding SMR

Amendment #2015-326E with the Utah Department of Human Services, Division of Substance Abuse & Mental Health for additional funding allocation for SFY18 Mental Health for SMR (Stabilization & Mobile Response). The contract period is July 1, 2017 through June 30, 2018. The additional receivable amount is \$473,500.00 for a contract total of \$4,579,723.00. It is a pass-through to Davis Behavioral Health.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

2018 Employee  
Disclosure  
Statements  
received &  
retained

Commissioner Smith stated the 2018 Davis County Employee Disclosure Statements per UCA 67-16-7 and 17-16a-7 have been received and will be retained by the Davis County Clerk/Auditor. Curtis Koch accepted the statements, which disclose any conflicts of interest. The documents are on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Elliott made a motion to recess to Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

Property Tax Register approved

Curtis Koch presented the Property Tax Register that reflected the following:

- Auditor’s Adjustments: Various Appeals; 3 corrections-abate taxes for 2017 veteran exemptions.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened

Commissioner Elliott made a motion to reconvene Commissioner Meeting. Commissioner Smith seconded the motion. All voted aye.

Check registers approved

Check registers as prepared by the Davis County Clerk/Auditor’s Office were approved with a motion by Commissioner Elliott. Commissioner Smith seconded the motion. All voted aye.

Work Session minutes approved

Commissioner Elliott made a motion to approve the minutes for the January 12, 2018 Commission Work Session. Commissioner Smith seconded the motion.

Personnel Register - Settlement Agreement #2018-74 Apichat Chintwan

Commissioner Smith presented the Personnel Register which included agreement #2018-74 with Apichat Chintawan. Neal Geddes indicated that the employee asked to retire and this was a settlement and release agreement.

Commissioner Elliott made a motion to approve. Commissioner Smith seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Comments

Commissioner comments:

Commissioner Smith indicated this morning he attended the Board of Health Meeting. Today, a report was given by each division (Health Department) and all that they accomplished. He stated, “They are an amazing group of people in our Health Department. And do an absolutely wonderful job at protecting us and taking care of us. Any day that you’re not in the news, when you’re the Board of Health, it’s a good day. We just never are. Brian and his team are just on top of things.” He wished the general public could gain the vision that he has this past 3-years of all that takes place behind the scenes. He expressed that to the team this morning, and now publically told Brian, “Well done sir!”

Public Comments

No public comments

Meeting adjourned.

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Clerk/Auditor

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Chair