

APPROVED

COMMISSION MEETING MINUTES

July 10, 2018

The Board of Davis County Commissioners met for their regularly scheduled meeting on July 10, 2018 at 10:00 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given in accordance with the requirements of UCA § 52-4-202.

Present on the dais were: Commissioner Randy B. Elliott – Chair; Commissioner P. Bret Millburn – Vice-Chair; Commissioner James E. Smith; Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Curtis Koch, Davis County Clerk/Auditor

All documents from this meeting are kept on file in the Davis County (DC) Clerk/Auditor's office.

OPENING

The meeting convened at 10:00 a.m. and Shauna Brady was invited to lead the Pledge of Allegiance.

Commissioner Elliott excused Curtis Koch, Davis County Clerk/Auditor for personal reasons.

BUSINESS/ ACTION

Public Hearing
and Comment
period for 2018
CDBG Annual
Action Plan

2018 Community Development Block Grant (CDBG) Consolidated Plan/Annual Action Plan Public Hearing and Comment Period – Presented by Tony Zambrana, Davis County Grant Auditor

The public notice for the hearing was posted with the Standard Examiner and on the County's website regarding the grant's drafting. Thus far, no public comments have been received. It was further stated for anyone who wished to make comments that the comments should be about the following: housing and community development needs, the development of proposed activities, and strategies and actions to ensure a home's affirmative fair housing (AFH) standards.

Commissioner Millburn moved to open the public hearing. Commissioner Smith seconded the motion. All voted aye.

No comments from the public were made.

Commissioner Millburn moved to close the public hearing. Commissioner Smith seconded the motion. All voted aye.

Ratify
Amendment
#2017-179-C
with the Utah
Dept. of Human
Services

Ratify Amendment #2017-179-C with the Utah Department of Human Services to correct the effective date – Presented by Tony Zambrana, Davis County Grant Auditor

The state had a minor change that needed to be made to the Social Services Block Grant. On page number one, point number four, the effective date of the amendment needed to be corrected due to an overlooked typo. The change has already been initialed by the Commission Chair and now needs to be ratified by the entire Commission. [The contract period is from July 1, 2018 to June 30, 2019. The receivable contract amount is \$108,791.]

Motion to Approve: Com. Millburn

Seconded: Com. Smith

Vote: All Aye

Letter #2018-
292 for
Nominees to
the UTA Board

Letter #2018-292 of Nominee Recommendations to the Utah Transit Authority (UTA) Board – Presented by Commissioner Elliott

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During the last legislative session, it was decided to create a three-member commission for the UTA Board. Davis, Weber, and Box Elder counties worked together to nominate two people to represent this region on the board. Utah and Toolee counties, and Salt Lake county will nominate two people for their regions as well. The submitted names were reviewed by the various county's Human Resource Directors who gave their recommendations. Then the Davis, Weber, and Box Elder commissioners, excluding Commissioner Millburn who submitted his name, met together to finalize the nominations. Commissioner Elliott then read the letter to the governor nominating Commissioner P. Bret Millburn, Davis County Commissioner, and Beth Holbrook, Bountiful City Council, for the UTA Board. Commissioner Millburn was unanimously nominated because of his extensive transportation and UTA knowledge.

Commissioner Millburn abstained from the motion's vote because his name is on the nomination letter.

Motion to Approve: Com. Smith

Seconded: Com. Elliott

Vote: All Aye

Agreement
#2018-293 for
the FY19 MCH-
PBG Injury
Prevention
funding

Agreement #2018-293 with the Utah Department of Health for the FY19 Maternal and Child Health-Prevention Block Grant (MCH-PBG) Injury Prevention funding – *Presented by Brian Hatch, Davis County Health Department Director*

The money will be used towards injury prevention, specifically the Safe Kids Coalition, which deals with anything related to child safety such as car seats, seatbelts, etc. The contract period is from July 1, 2018 to June 30, 2019. The receivable contract amount is \$43,762.

Motion to Approve: Com. Smith

Seconded: Com. Millburn

Vote: All Aye

Agreement
#2018-294 with
Bountiful
Historical
Foundations

Agreement #2018-294 with Bountiful Historical Foundations/Bountiful City to provide two busses with drivers for their Historical Homes Tour – *Presented by Brian Hatch, Davis County Health Department Director*

Every year, in conjunction with the Bountiful Handcart Days, Bountiful City does tours of local historic places. Since a large target audience for this event are seniors, two busses with drivers have been requested for the day to help with transportation. The County will be reimbursed for cost of gas and time assisting with this event. The contract period is from July 21, 2018 to July 21, 2018. The receivable contract amount will be determined after the event.

Motion to Approve: Com. Millburn

Seconded: Com. Smith

Vote: All Aye

Agreement
#2018-295 with
Pride
Enterprises, LLC

Agreement #2018-295 with Pride Enterprises, LLC for screening of dirt on-site at the Legacy Events Center to make usable top soil – *Presented by Dave Hansen, Davis County Legacy Events Center Director*

Every year, the Events Center purchases and puts nutrient rich sand on the soccer field to help keep the lawn green and to prevent compaction. Currently, there is an excess of sand and top soil in the Legacy Events Center arena. This contract is to have Pride Enterprises screen and mix in composting materials into the arena's extra sand, thereby creating a nutrient rich sand that can then be spread over the soccer fields instead of purchasing sand. The contract period is from July 10, 2018 to Aug. 6, 2018. The payable contract amount is \$7,800.

Motion to Approve: Com. Smith

Seconded: Com. Millburn

Vote: All Aye

Agreement #2018-296 with J. W. Winklepleck to be a barrel man

Agreement #2018-296 with J. W. Winklepleck to be a barrel man (clown) at the 2018 Davis County Fair RMPRA Rodeo – Presented by Dave Hansen, Davis County Legacy Events Center Director

This agreement is for J. W. Winklepleck to be the barrel man, or clown, for the Fair this year. He came recommended by the stock contractor and based on the Legacy Events team's research, it appears that he will do a great job. The contract period is from Aug. 17, 2018 to Aug. 19, 2018. The payable contract amount is \$2,000.

Motion to Approve: Com. Smith
Seconded: Com. Millburn
Vote: All Aye

Ordinance #2-2018 amending 2.42.050

Ordinance #2-2018 amending 2.42.050 of the Davis County Code regarding disposal of property, notating the members of the Property Committee and the rules surrounding the disposal procedure – Presented by Commissioner Millburn

This ordinance amendment is to clarify who sits on the Property Committee, to align with a recent change in State law. The committee will now consist of the Clerk/Auditor, one member of the Commission, the County Surveyor, the Community & Economic Development (CED) Director and the Public Works Director. Action will be taken in the committee by quorum vote with a quorum being at least three of the five members present.

Motion to Approve: Com. Millburn
Seconded: Com. Smith
Vote: All Aye

Commissioner Millburn moved to recess to Board of Canvass. Commissioner Smith seconded the motion. All voted aye.

BOARD OF CANVASS

Report #2018-297 of the 2018 Primary Election Canvass

Report #2018-297 of the 2018 Primary Election Canvass results – Presented by Brian McKenzie, Davis County Chief Deputy Clerk/Auditor

It has been an eventful year for the Elections side of the Clerk's Office. Over the past year there have been seven statewide initiatives which required the Clerk staff to verify tens of thousands of signatures. During that same time, the Election staff worked with the candidates during the declaration of candidacy time period in addition to having a very active legislative session. The staff also worked with the State and the new election vendor to purchase, prepare, be trained on and create additional trainings for the new election equipment.

A PowerPoint presentation showing the election results was given.
See Attachment B.

Statistics for the 2018 primary were compared with the 2016 primary because it was the most recent and most similar to the 2018 primary. The time to complete the election audit decreased from 20 man hours to one man hour, using the new system. The audit also showed 100% accuracy between what the new voting equipment read and what the physical ballot showed. The County notified individuals' whose ballots were not counted and gave them until July 9th at 5 p.m. to bring in the necessary documentation so their ballot could be counted. Around 200 or 250 ballots were resolved resulting in a 20% reduction in the final number of uncounted ballots this year compared to the 2016 Primary election. Voter turnout percentages were based on the number of voters who are eligible to vote in that race.

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The Commission expressed appreciation for the Clerk staff and acknowledged a job well done. Davis County was the first county to report the election results and the Commission said that can be traced to the hard work of the team. In response to a question about a detailed breakdown of the votes by precinct, the Commissioners were told there is a detailed report provided to the public through the County website.

Motion to Approve: Com. Millburn

Seconded: Com. Smith

Vote: All Aye

Commissioner Millburn moved to reconvene Commission meeting. Commissioner Smith seconded the motion. All voted aye.

Commissioner Millburn moved to recess to Board of Equalization. Commissioner Smith seconded the motion. All voted aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor as follows:

Three veteran tax exemption abatements;
Treasurer write-off totaling \$1.49;
Assessor adjustments for various penalty waiver requests and various assessor initiated corrections.

Motion to Approve: Com. Smith

Seconded: Com. Millburn

Vote: All Aye

Commissioner Millburn moved to reconvene Commission meeting. Commissioner Smith seconded the motion. All voted aye.

CONSENT ITEMS

Check Registers

Check Registers

Check Registers were approved.

Motion to Approve: Com. Millburn

Seconded: Com. Smith

Vote: All Aye

Indigent
Hardship
Abatement
Register

Indigent Hardship Abatement Register

The Indigent Abatement Register for the following names were presented for approval:

Bobbie J. Shaver in the amount of \$46.12.

Motion to Approve: Com. Millburn

Seconded: Com. Smith

Vote: All Aye

Laura Udy in the amount of one half taxes up to \$984.

Motion to Approve: Com. Millburn

Seconded: Com. Smith

Vote: All Aye

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COMMISSION COMMENTS

Com. Elliott Commissioner Elliott welcomed Commissioner Smith back; he was missed. It felt like a routine lately with one commissioner gone so getting the motions and the seconds back in correct order has been really nice.

Com. Smith Commissioner Smith thanked his fellow commissioners for filling in while he was having surgery. He further stated if anyone would like to trade places with him, he would be more than willing.

Com. Millburn Commissioner Millburn also welcomed Commissioner Smith back. He said it is a busy time of year with summer activities and the 4th of July celebrations. There is never a dull moment by way of things going on in the County. He also encouraged everyone to go down to the Oak Ridge County Club to see the Web.com event. This event is part of the Professional Golfers Association of America (PGA) schedule. The players who participate are on the verge of playing in the PGA; some past participants are currently in the PGA. This event will also be televised across the nation. Commissioner Millburn reminded everyone that the Tour of Utah is coming up in August which is once again an opportunity to showcase Davis County and host world-class athletes. He encouraged people to get out, and to be safe and cautious of fires. His heart goes out to those who are dealing with the fires across the state.

**PUBLIC
COMMENTS** There were no public comments.

**CLOSED
SESSION** Commissioner Millburn motioned to adjourn to a closed session for reasons permitted under UCA § 52-4-205. Commissioner Smith seconded the motion. All voted aye.

The closed session began at 10:36 a.m.

Returned from closed session at 11:49 a.m. No action was taken.

**MEETING
ADJOURNED** Open meeting was adjourned at 11:49 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A1-A2. Agenda
- B1-B2. Official Canvass Report

Minutes prepared by:
Jessica Turner
Deputy Clerk/Auditor

Minutes approved on: July 31, 2018

Curtis Koch
Davis County Clerk/Auditor

Randy B. Elliott
Commission Chair