

**COMMISSION MEETING MINUTES**

August 20, 2018

The Board of Davis County Commissioners met for their regular meeting, rescheduled for Monday Aug. 20, 2018 at 10 a.m. in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given in accordance with the requirements of UCA § 52-4-202.

Present on the dais were: Commissioner P. Bret Millburn – Vice-Chair; Commissioner James E. Smith; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

**OPENING**

The meeting convened at 10:03 a.m. and Commissioner Smith was invited to lead the Pledge of Allegiance.

Commissioner Millburn excused Commissioner Elliott who is attending a conference.

**Recognitions,  
Presentations  
&  
Informational  
Items**

**Syracuse Northwest Branch Library Remodel and Expansion** – *Presented by Mack McDonald, Davis County Facilities Manager, and Trent Smith, with AJC Architects*

Mack explained this particular library branch is only 8,000 square feet and is the only library in the Davis County Library system without a multi-purpose meeting space. The intent was always to expand and remodel it when funding allowed. Through Chris Sanford's efforts, enough funding was put aside to allow for the expansion and remodel to take place. AJC Architects was selected to design the remodel and expansion to aide in selecting the final contractor. Construction is anticipated to begin in October and should be completed next year.

Trent presented a PowerPoint depicting the architectural drawings for the remodel. The intent of the remodel was to capture the library's goal of creating a space that had the following: learning spaces, welcoming space/experience, flexible meeting space, imaginative/playful, sustainable connection, multi-generation, versatile architecture, and technological growth. The redesign plan was created with input from Syracuse City, to coordinate the remodel with the city's plan; the public, who gave their input via a workshop where patrons could draw and/or write out their ideas for the library; and the Davis County Library Board. The gathered input was used to produce the interior and exterior remodel plan. The plan was created to work with the existing architecture as much as possible and address new concerns such as vehicular traffic flow, indoor and outdoor multi-functional spaces, and new safety features. The exterior of the library will contain many visual design elements via cutout metal screens, landscaping, tiered seating, and patterned concrete.

The Commission asked what specific safety considerations were taken into account for this build. Trent explained that by creating two separate wings of the library, visibility of the two entrances was increased by being able to see those coming up the walk and those who are already in the building. Cameras will also be installed at the entrances. Additionally, the ability to close-off the multi-function room and a nearly windowless room were added to create safe rooms. Also, an exit only door was added in the children's area which, when opened, will sound an alarm. Finally, more exit paths in general were created to allow for escape routes if needed.

The Commission expressed their excitement to see the completed remodel. Its design has some very creative and imaginative uses while still being functional and fulfilling the library's needs. The Commission also requested that they be invited back for the ribbon cutting.

See Attachment B.

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**BUSINESS/  
ACTION**

Quitclaim Deed  
#2018-363 to  
the Robin L.  
Patterson  
Family

**Quitclaim Deed #2018-363 to the Robin L. Patterson Family Trust, requested by Syracuse City, on Tax ID parcels 12-047-0151 and 12-047-0172 – Presented by Tony Thompson, Davis County Property Manager**

These two parcels, acquired through the Tax Sales in 2009 and 2010 respectively, overlap one another by eight and a half feet along one of the borders. Syracuse City is developing the southern parcel so a corrective quitclaim deed is needed to get rid of the overlap and to correct the corresponding legal descriptions created during the Tax Sale for the parcels. Both the County Surveyor and Recorders' Offices have determined that a quitclaim deed would be the easiest way to resolve the issue. This document has no contract period and is neither payable nor receivable.

See Attachment C.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Request for  
Appointment  
#2018-364 of  
Kim Valeika and  
Josephine  
Conteh to the  
Davis County  
Art Advisory  
Committee

**Request for Appointment #2018-364 of Kim Valeika and Josephine Conteh to the Davis County Art Advisory Committee – Presented by Barry Burton, Davis County Planning Director acting as Art Advisory Committee Chair**

The Art Advisory Committee works to keep the County Administration Building full of artwork and to promote the arts in general throughout the county. A couple additions need to be made to the committee. Kim Valeika, who works for the Davis County Library as a Program Outreach Coordinator, is recommended because of the large interaction the Arts Advisory Committee has with the library. Josephine Conteh, a professional mixed-media artist and Farmington resident, is recommended to fill a recent vacancy. Kim's term will expire on Dec. 31, 2019 and Josephine's will expire on Dec. 31, 2020. This appointment is neither payable nor receivable.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Summary List  
#2018-365 of  
83 July 2018  
animal adoption  
agreements

**Summary List #2018-365 of 83 July 2018 animal adoption agreements – Presented by Rhett Nicks, Davis County Animal Care & Control (ACC) Director**

This summary list is for July 2018 animal adoptions. Of the 83 adoptions, there were 34 cats, 33 dogs, 8 rodents, 6 rabbits, and 2 birds. See contract for receivable amounts.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

It was briefly mentioned that the ACC will be involved with the Safety Fair in September. This is in partnership with a local Smith's Food and Drug grocery store. More details will be presented later.

Agreement  
#2018-366 with  
USA Wrestling  
Utah for youth  
Christmas break  
wrestling  
tournament

**Agreement #2018-366 with USA Wrestling Utah for rental space at the Legacy Events Center for the youth Christmas break wrestling tournament – Presented by Mike Moake, Davis County Legacy Events Center Marketing**

This event is geared towards wrestling athletes who are not at the top of their class so they can still compete. It also draws in competitors from all across the state. The contract period is Dec. 28, 2018 to Dec. 29, 2018. The receivable contract amount is \$1,880.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-367 with USA Wrestling Utah for Salt Lake Slam Clash duals wrestling tournament

**Agreement #2018-367 with USA Wrestling Utah for rental space at the Legacy Events Center for the Salt Lake Slam Clash duals wrestling tournament – Presented by Mike Moake, Davis County Legacy Events Center Marketing**

This is one of the biggest wrestling tournaments held at the Legacy Events Center. It will host competitors from all across the nation. The contract period is Jan. 3, 2019 to Jan. 5, 2019. The receivable contract amount is \$3,180.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-368 with USA Wrestling Utah for youth state finals wrestling tournament

**Agreement #2018-368 with USA Wrestling Utah for rental space at the Legacy Events Center for youth state finals wrestling tournament – Presented by Mike Moake, Davis County Legacy Events Center Marketing**

This is the Utah Super State Finals and will draw competitors from all over the state. In the Legacy Events Center are photos of wrestlers with trophies taller than themselves; this is that competition. The contract period is Feb. 6, 2019 to Feb. 9, 2019. The receivable contract amount is \$4,480.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-369 with USA Wrestling Utah for Greco & Freestyle state wrestling tournament

**Agreement #2018-369 with USA Wrestling Utah for rental space at the Legacy Events Center for the Greco & Freestyle state wrestling tournament – Presented by Mike Moake, Davis County Legacy Events Center Marketing**

This is a Greco and Freestyle wrestling tournament making it a little different style than the other wrestling tournaments. It will bring in competitors from all across the Western region. The contract period is April 17, 2019 to April 20, 2019. The receivable contract amount is \$2,960.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Amendment #2018-67-A for additional funding for Enhanced Acute HCV and HBV Surveillance Project

**Amendment #2018-67-A with Utah Department of Health for additional funding for the Enhanced Acute Hepatitis C Virus (HCV) and Hepatitis B Virus (HBV) Surveillance Project – Presented by Brian Hatch, Davis County Health Department Director**

This is an amendment for increased funding to the HCV and HBV Surveillance Project. The contract period is May 1, 2018 to April 30, 2019. The receivable contract amount is \$15,500 for the contract year.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-370, SNDA with BMO Harris Bank N.A.

**Agreement #2018-370, Subordination, Non-disturbance and Attornment Agreement with BMO Harris Bank N.A. (Administrative Agent) for eviction protection for Davis County Health Department (Tenants) in the event of a Landlord loan default – Presented by Brian Hatch, Davis County Health Department Director**

Currently, Davis County is a tenant in the building that houses the Women, Infants, and Children (WIC) and Immunization Clinic in Woods Cross. The BMO Harris Bank is going through a loan process and needed this document. It also is a protection to the County in case the building owner defaults on the loan, the WIC and Immunization Clinic cannot be evicted. The contract period is Aug. 14, 2018 and has no end date. This contract is neither payable nor receivable.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Amendment #2015-35-E for increased funding for STD Intervention Services and replacing Attachment A

**Amendment #2015-35-E with the Utah Department of Health for increased funding for Sexually Transmitted Disease (STD) Intervention Services and replacing Attachment A – Presented by Brian Hatch, Davis County Health Department Director**

This amendment is for increased funding to the STD program. The contract period is July 1, 2018 to Dec. 31, 2018. The receivable contract amount is \$7,488.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Amendment #2018-106-A for increased funding for HIV Prevention Services and replacing Attachment A

**Amendment #2018-106-A with the Utah Department of Health for increased funding for HIV Prevention Services and replacing Attachment A – Presented by Brian Hatch, Davis County Health Department Director**

This amendment is to increase funding to the HIV Prevention contract. The contract period is July 1, 2018 to Dec. 31, 2018. The receivable contract amount is an additional \$11,750; the total contract amount is \$23,500.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-371 with BMG Money for a Payroll Deduction Plan

**Agreement #2018-371 with BMG Money for a Payroll Deduction Plan – Presented by Debra Alexander, Davis County Human Resources Director**

"Loans At Work" is a new, voluntary benefit for Davis County employees available through BMG. Chris Blake, a representative from BMG, is present to answer questions if needed. The purpose of this benefit is to allow employees to borrow money for emergency items and/or situations only such as car repairs, funeral expenses, emergency medical, paying off payday loans, extreme home repairs, etc. It is provided as a better option than a payday loan and a second option in case the individual is not able to obtain a loan through a credit union or bank. The decision to grant the loan is based on the individual's financial capability rather than a credit score and has an interest rate similar to a cash advance on a credit card, 24%. However, the interest is a simple interest on a declining balance which is different than a credit card. The loan is paid through payroll deductions, minimally impacting the County. The County Attorney's Office reviewed the contract and made a few adjustments to further protect the County. It is proposed that this program be included in the Wellness Program and it will be given to the new Benefits Coordinator as one of her first projects. The County will only take care of the administrative paperwork, and BMG will do everything else. If the employee leaves County employment then the employee works directly with BMG to continue to pay off the loan. The contract period is Aug. 20, 2018 and has no end date; the County may cancel the contract after giving BMG 30 days notice. The contract is neither payable nor receivable.

The Commission is excited to offer this to the employees to help them avoid and/or get out of predatory loan traps.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-372 with Wendy Gray for a release agreement

**Agreement #2018-372 with Wendy Gray for a release agreement – Presented by Neal Geddes, Davis County Chief Deputy Civil Attorney**

This is a release agreement with Wendy Gray. The contract period is Aug. 20, 2018 to Dec. 31, 2018. The contract is neither payable nor receivable.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Amendment #2015-326-G to increase the Mental Health FY 2019 funding allocation for First Psychosis Intervention

**Amendment #2015-326-G with the Utah Division of Substance Abuse and Mental Health to increase the Mental Health FY 2019 funding allocation for First Psychosis Intervention (pass through to Davis Behavioral Health) – Presented by Commissioner James E. Smith, Davis County Commissioner**

This amendment is to increase the funding allocation for fiscal year 2019 to the First Psychosis Intervention program. This service is provided to patients through Davis Behavioral Health. The contract period is July 1, 2018 to June 30, 2019. The increased receivable contract amount is \$210,149; the total contract amount is in excess of \$5 million [\$5,667,559].

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Request for Reapptmnt #2018-373 of Stephen M. Tumblin to the Davis Community Housing Authority Board of Commissioners

**Request for Reappointment #2018-373 of Stephen M. Tumblin to the Board of Commissioners for the Davis Community Housing Authority – Presented by Commissioner James E. Smith, Davis County Commissioner**

This request is from Davis Community Housing Authority to reappoint Stephen M. Tumblin to the Board of Commissioners for the Housing Authority. The Housing Authority handles the distribution of funds from the Housing and Urban Development (HUD) grants. Stephen has a legal background and has been on the board for two terms. His reappointment would last for another four-year term. The appointment period is Oct. 1, 2018 for a four-year term. This reappointment is neither payable nor receivable.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Commissioner Smith moved to recess to Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

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**BOARD OF EQUALIZATION**

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor as follows:

Various recommendations for approved appeals; one appeal has been withdrawn.  
Four veteran tax exemption abatements for 2017.  
Various Assessor initiated corrections.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Commissioner Smith moved to reconvene Commission meeting. Commissioner Millburn seconded the motion. All voted aye.

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**CONSENT ITEMS**

Check Registers

**Check Registers**

Check Registers were approved.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Indigent  
Hardship  
Abatement  
Register

**Indigent Hardship Abatement Register**

The Indigent Hardship Abatement Register, with the following names, was presented for approval:

Chase and Melissa Jensen

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Alan A. Ross

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Kevin S. Solberg

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Beverly Villalobos

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Personnel  
Register

**Personnel Register**

The following basic training reimbursement agreements were presented for approval:

Agreement #2018-374 with Amy Jackson, a corrections officer; the contract period is July 2, 2018 to July 2, 2020; the contract amount is \$11,970.12.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-375 with Steven Lewis, a corrections officer; the contract period is Jan. 26, 2018 to Jan. 26, 2020; the contract amount is \$12,469.65.

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

Agreement #2018-376 with Nate Newman, a deputy sheriff paramedic; the contract period is May 9, 2018 to May 9, 2020; the contract amount is \$11,970.12

Motion to Approve: Com. Smith  
Seconded: Com. Millburn  
Vote: All Aye

The Personnel Register was presented for approval.

# APPROVED

Motion to Approve: Com. Smith

Seconded: Com. Millburn

Vote: All Aye

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## COMMISSION COMMENTS

Com. Smith  
Commissioner Smith commented on how nice it is to be back on the Library Board. He really appreciates the tremendous team. This past week he also had the chance to attend the employee picnic at the Davis County Fair. He is amazed by the quality of people who work at the County. One of his favorite things to do at the County Fair is to call Bingo for the seniors.

Com. Millburn  
Commissioner Millburn echoed Commissioner Smith's comments about the high quality of County employees. The County could not provide the services it does without the amazing employees. He especially pointed out the hard work of the Human Resources team, under Deb Alexander. There is a tremendous amount of work that they do. Commissioner Millburn had the opportunity to go to Smithfield, Utah with Barry Burton, from the Community & Economic Development department, to attend the Utah Department of Transportation Commission Meeting. There were a couple items of interest to Davis County on the meeting's agenda, including the Highway 89 project and active transportation (bike trails and such).

## PUBLIC COMMENTS

Terry  
Terry [last name was inaudible, possibly Schwinn], of Val Verda in Bountiful, asked what he can do about a health concern with the house next door to his. It appears that there is a mold/water issue and the foundation is cracked.

The Commission said that he could talk to Brian Hatch, [Davis County Health Department Director,] who was in attendance at the meeting, who could point him in the right direction to get his answer.

## CLOSED SESSION

Commissioner Smith motioned to adjourn to a closed session for reasons permitted under UCA § 52-4-205. Commissioner Millburn seconded the motion. All voted aye.

The closed session began at 11:14 a.m.

Returned from closed session at 11:52 a.m. No action was taken.

## MEETING ADJOURNED

Open meeting was adjourned at 11:52 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. Agenda
- B. Syracuse NW Branch Library Remodel and Expansion
- C. Syracuse City

Minutes prepared by:  
Jessy Turner  
Deputy Clerk/Auditor

Minutes approved on: 09/18/2018

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Curtis Koch  
Davis County Clerk/Auditor

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Randy B. Elliott  
Commission Chair