

APPROVED

COMMISSION MEETING MINUTES

April 17, 2018

The Board of Davis County Commissioners met for their regularly scheduled meeting on April 17, 2018 at 10:00 a.m., in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given in accordance with the requirements of UCA 52-4-202.

Present on the dais were: Commissioner James E. Smith — Chair; Commissioner P. Bret Millburn — Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents presented in this meeting are on file in the office of the Davis County (DC) Clerk/Auditor.

OPENING The meeting convened at 10:02 a.m., and Tony Thompson was invited to lead the Pledge of Allegiance.

**Recognitions,
Presentations
& Informational
Items**

The Great Utah Shake Out

The Commission wanted to make sure that everyone was aware of the Great Utah Shake Out happening this week. The county is expected to execute and implement this earthquake drill one hundred percent. It is also a great opportunity to be aware of emergency preparations.

See Attachment B as presented.

Notice of Cancelation of the April 24, 2018 meeting of the Board of Davis County Commissioners

On April 24, 2018, two of the commissioners will be away on county business, so there will not be a quorum.

See Attachment C as presented.

**BUSINESS/
ACTION**

Receive public
comments on
proposed
disposition of
declared surplus
parcel

Receive public comments on proposed disposition of declared surplus parcel of land part of Tax ID 12-106-0036 (3470 S 1500 W, Syracuse) – Presented by Tony Thompson, Davis County Property Manager

Following the surplus of the land, a public notice went out alerting the public of an opportunity to make comments on the parcel. Now, April 17, 2018 at 10 a.m. is the time, according to the notice, for public comments to be made.

See Attachment D and E as presented.

Motion to Open for Public Comments: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

There were no public comments.

Motion to Close Public Comments: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Tony was asked if he had received any comments via email or phone call. At this time he has not, and is not aware of any forth-coming. He reminded the Commission that this property will be used as a public street crossing across the canal. All the paperwork is in process and in the next two weeks he will bring the other items forward for closure.

Agreement #2018-145 with Creative Empire, LLC

Agreement #2018-145 with Creative Empire, LLC dba Mango Languages – database of languages – Presented by Josh Johnson, Davis County Library Chief Deputy

This is a yearly contract for a language database. Previously, the Davis County Library only had 12 languages available through this database, but now the county has access to all 72 languages available. Some of those include 21 English as a Second Language programs, business and legal Spanish, American Sign Language, Cantonese, French, biblical Hebrew, modern Hebrew and so on. Last year there were more than 4,000 use sessions. The contract period is from April 1, 2018 to March 31, 2019. The payable contract amount is \$12,227.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Summary List #2018-146 of Paramedic Internships and Ride-along Programs

Summary List #2018-146 of Paramedic Internships and Ride-along Programs (7) – Presented by Lieutenant Robert Thompson, Davis County Sheriff's Office, in place of Chief Deputy Kevin Fielding, Davis County Sheriff's Office

This is a quarterly update of the paramedic internships and ride-along program with Utah Valley University (UVU). So far, it has been successful in giving the participants hands-on experience and training. Participant names have been updated for the quarterly report and are as follows. On the paramedic internship: Nathan Newman, Andrew Nichols, Joseph Gamble and Eric Dickerson. On the ride-along program: Jody Grose, Ermina Mustafic and Dallin James Wantland. The contract period is from Jan. 1, 2018 to March 31, 2019. The contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

The Commission thanked those involved in the program and encouraged the Sheriff's Office to train them well. Lt. Thompson further informed the Commission that two of the individuals have applied to be full-time deputy sheriff paramedics.

Summary List #2018-147 of March 2018 animal adoption agreements

Summary List #2018-147 of March 2018 animal adoption agreements (58) – Presented by Randy B. Elliott, Davis County Commissioner, in place of Rhett Nicks, Davis County Animal Care & Control Director

There were a total of 58 adoptions in the month of March. There was no mention of a contract period. There was no mention of the total receivable amount.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Agreement #2018-148 with Monroe Magnuson

Agreement #2018-148 with Monroe Magnuson – announcer at the 2018 Davis County Fair RMPRA Rodeo – Presented by David Hansen, Davis County Legacy Events Center Director

This is the first rodeo agreement for the year; it is for the announcer. Since Davis County switched to being a RMPRA rodeo, the County is now the big fish in a small pond. This has its drawbacks, but allows the County first pick of the limited supply of announcers. The contract period is Aug. 18, 2018 to Aug. 19, 2018. [Correction: The contract period is from Aug. 17, 2018 to Aug. 18, 2018.] The payable amount is \$1,300.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Agreement
#2018-149 with
USU Ext.
Services 4-H

Agreement #2018-149 with USU Ext. Services 4-H – space rental for Water Fair — Presented by Mike Moake, Davis County Legacy Events Center's Event Coordinator

This contract is with Utah State University (USU) 4-H for the Water Fair that is going on today and tomorrow. Mike noted that this contract is being processed later than intended due to illness. The contract expires Apr. 18, 2018. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Agreement
#2018-150 with
Legacy Raceway
BMX

Agreement #2018-150 with Legacy Raceway BMX – space rental for the outdoor season for BMX and participation in the 2018 Davis County Fair — Presented by Mike Moake, Davis County Legacy Events Center's Event Coordinator

This is a contract with Legacy Raceway BMX to use the track at the Legacy Events Center. They will also hold their state qualifiers and pro-am race during the Davis County Fair. There is a possibility that the contract may extend into October, depending on the weather. The contract period is from May 7, 2018 to Sept. 29, 2018. The receivable amount is \$3,045.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

It was clarified that the regional races have been moved to happen during the county fair, which will bring people from outside of Davis County to Davis County, the fair and local businesses.

Agreement
#2018-151 with
Utah State
Dept. of
Environ. Quality

Agreement #2018-151 with Utah State Dept. of Environmental Quality for funding to promote radon awareness, education and testing — Presented by Brian Hatch, Davis County Health Department Director

This agreement is to help fund the radon program, which focuses on educating, outreach via monitoring and test kits for homes around the County and long-term monitoring of the radon levels in schools. The contract period is from Jan. 1, 2018 to Dec. 31, 2018. The receivable amount is \$3,000.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

MOU #2018-
152 with RSVP
for Davis County
Animal Care &
Control

Memorandum of Understanding #2018-152 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at the Davis County Animal Care & Control facility — Presented by Brian Hatch, Davis County Health Department Director

The Retired Senior Volunteer Program (RSVP) is a program where qualifying individuals volunteer and the County places them in various locations. There are a few thousand individuals participating in this program.

The contract period is from April 1, 2018 to March 31, 2021. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

MOU #2018-153 with RSVP for Davis Community Learning Center

Memorandum of Understanding #2018-153 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at the Davis Community Learning Center — Presented by Brian Hatch, Davis County Health Department Director

The contract period is from Nov. 30, 2017 to Nov. 30, 2020. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

MOU #2018-154 with RSVP for Davis Hospital and Medical Center

Memorandum of Understanding #2018-154 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at the Davis Hospital and Medical Center — Presented by Brian Hatch, Davis County Health Department Director

The contract period is from Jan. 1, 2018 to Jan. 1, 2021. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

MOU #2018-155 with RSVP for Eagle Bay Elementary School

Memorandum of Understanding #2018-155 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at Eagle Bay Elementary School in Farmington — Presented by Brian Hatch, Davis County Health Department Director

The contract period is from Sept. 27, 2017 to Sept. 27, 2018. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

MOU #2018-156 with RSVP for South Clearfield Elementary School

Memorandum of Understanding #2018-156 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at South Clearfield Elementary School in Clearfield — Presented by Brian Hatch, Davis County Health Department Director

The contract period is from Oct. 13, 2017 to Oct. 17, 2020. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

MOU #2018-157 with RSVP for Syracuse Arts Academy

Memorandum of Understanding #2018-157 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at Syracuse Arts Academy in Syracuse — Presented by Brian Hatch, Davis County Health Department Director

The contract period is from July 21, 2017 to July 31, 2018. This contract is neither payable nor receivable.

Motion to Approve: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

APPROVED

Ratify
Amendment
#2017-444-A
with Utah Dept.
of Human
Services, Div. of
Child & Family
Services

Ratify Amendment #2017-444-A with Utah Dept. of Health [Correction: Utah Dept. of Human Services], Div. of Child & Family Services – clarify and correct scope of work language to include Local Substance Abuse Authorities (pass through to Davis Behavioral Health) — Presented by James E. Smith, Davis County Commission Chair

An amendment was accidentally approved prematurely when learning how to use electronic signatures. The Commission now needs to ratify the signature. The contract expires Sept. 30, 2022. The receivable amount is per service; see contract for the complete list.

Motion to Ratify: Com. Millburn
Seconded: Com. Elliott
Vote: All Aye

Commissioner Millburn moved to recess to Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Board of Equalization matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Two veteran tax exemptions for 2017
No Treasurer adjustments
No Assessor adjustments

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Commissioner Elliott moved to reconvene Commission meeting. Commissioner Millburn seconded the motion. All voted Aye.

CONSENT ITEMS

Check registers

Check Registers
Check Registers were presented for approval.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

Personnel
Register

Personnel Register
Agreement #2018-158 with Holly Punjabi was presented for approval.

Motion to Approve: Com. Elliott
Seconded: Com. Millburn
Vote: All Aye

COMMISSION COMMENTS

Com. Smith Last week while everyone was having fun, Commissioner Smith was undergoing surgery. It is amazing how much medicine has changed. He is not in pain but the sling is frustrating. He feels bad that he was not able to attend any of the recent conventions due to the surgery and thanked his fellow commissioners for taking care of business while he was indisposed.

Com. Millburn Commissioner Millburn commented that Commissioner Smith should be careful what he thanks them for. He jokingly commented that they might have had a little fun while Commissioner Smith was out, but at least it was not posted on Facebook.

APPROVED

Com. Elliott
Commissioner Elliott was sad that he was not able to attend the change of command ceremony at Hill Air Force Base, but he was able to attend Colonel Hammerstedt's farewell. She has done a great job here and will be missed. Last week he went out with the Public Works department to Tooele to help understand their jobs and training. He participated in their safety training and learned how to run and operate some of the machinery; it was a lot more work than he expected. He was grateful that they were rained out, so he did not have to do the hands-on training operating a backhoe. It was great to get to know the Public Works' scope of work. He commented that it is good to learn about each different department and their role in keeping in the county running, and that there are many different types of expertise across the county.

Commissioner Smith invited comments from the public.

PUBLIC COMMENTS

No comments.

CLOSED SESSION

Commissioner Millburn motioned to adjourn to closed session for reasons permitted under UCA 52-4-205. Commissioner Elliott seconded the motion. All voted aye.

The closed session began at 10:26 a.m.

Returned from closed session April 17, 2018 at 10:57 a.m. [Later Notified: No action was taken during the closed session.]

MEETING ADJOURNED

Open meeting was adjourned at 10:57 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A1-A2. Agenda
- B. Shake Out
- C. CANCELED NOTICE - No Meeting
- D. Crossing 12 Public Comment notice
- E. Crossing 12-106-0036

Minutes prepared by:
Jessica Swift
Deputy Clerk/Auditor

Minutes approved on: _____

Curtis Koch
Davis County Clerk/Auditor

James E. Smith
Commission Chair