

COMMISSIONERS' MINUTES – DAVIS COUNTY

WORK SESSION MINUTES

September 15, 2020

The Board of Davis County Commissioners met for a Work Session at 2:45 p.m. on September 15, 2020, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA §52-4-202.

ATTENDEES Davis County Commissioners in attendance: Lorene Miner Kamalu, Chair; Bob J Stevenson, Vice-Chair; and Randy B. Elliott.

Davis County Staff in attendance: Kent Andersen, Community and Economic Director; Jeff Oyler, Planning Manger; Shairise Bills, Deputy Clerk/Auditor; Mike Kendall, Sr. Civil Counsel; Neal Geddes, Chief Civil Deputy Attorney; Rachelle Blackham, Health Environmental Deputy Division Director; Dave Spence, Environmental Health; and Curtis Koch, Clerk/Auditor.

Members of the public in attendance: Kyle Laws, West Point City Manager; and Dave Glauser, Assemble.

AGENDA AS POSTED **2:45 p.m. Request by West Point City-participation in Sewer System Study in Unincorporated Davis County**

3:15 p.m. Assemble Community Engagement

DISCLAIMER The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording for this meeting is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

The meeting commenced at 2:49 p.m.

WORK SESSION DISCUSSION **Request by West Point City-participation in Sewer System Study in Unincorporated Davis County—Presented by Kyle Law, West Point City Manager (Minute 01:02)**

Kyle explained that there are development interests in the unincorporated part of the county between West Point and Hooper. It is part of West Point City's annexation plan. One of the most significant barriers to development in the area is the sewer system. The Davis County Health Department is currently performing a study on the groundwater and septic system. At the same time, [West Point] City has completed a request for proposal (RFP) and selected a consultant to study sewer system alternatives. The City acknowledges that gravity-fed sewer is the best option, but there are barriers to that low area, so they are looking at other alternatives. A lift station may be possible, but they are also considering a pressurized liquid-only system. They would also like the consultant to opine on a vacuum system, much like Hooper City has. Ultimately, they want to find a system that will work long-term for the City, as those areas are incorporated, and allow for development. They do not want it littered with septic systems. The health department study will help to define the allowable septics per acre.

The City received three RFP bids and selected the lowest one of \$54,000 from a highly-recommended firm called Bowen Collins. Kyle was here, on behalf of West Point City, to request \$27,000 in financial assistance from the County to aid in the cost of the study. The amount came in higher than what they budgeted for, so they need help covering the costs. Funding sources were discussed. The study has begun and will take about

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NEXT STEPS Commissioner Stevenson, along with the West Point City Mayor, will request financial help from North Davis Sewer District. Once more information is obtained, if financial support is still needed, this request will be added as a Commission meeting agenda item. Kyle will find out what the timeline is by which the study needs to be paid in full. Mike Kendall suggested that if any of the funds will be tied to any repayment to the County, a provisional agreement will need to be put in place before any funds are distributed, essentially making it more of a loan than a contribution. Kyle will research to find out if impact fees can be reimbursed to the County. More information needs to be compiled before a decision can be made.

Assemble Community Engagement—*Presented by Dave Glauser (Minute 33:35)*

Assemble is a new, start-up tech company that is working to change and revolutionize the way that local government connects with its people and vice-versa. They seek to offer solutions to some of the problems that face local governments, including citizen engagement and interactions, social media algorithms, and information sharing in one location. Assemble is a mobile application solution where citizens can quickly and easily receive information and get involved. There is also an admin portal where governments get informed insights and analytics from their communities. Vineyard City and Utah County are both currently using the app. Pricing is based on the size of the city or county. For Davis County, the cost is \$2,500 per month, but Dave pledged to spend 50 percent, in the first six months, on marketing the app to Davis County citizens. They plan to reach out to every city in Davis County. Their website is <https://www.assemblevote.com/gov>.

MEETING ADJOURNED The meeting adjourned at 3:53 p.m.

MATERIALS PRESENTED No publicly distributed materials were associated with this meeting.

Minutes prepared by:
Shairise Bills
Deputy Clerk/Auditor

Minutes approved on: 09/29/2020

/s/ Curtis Koch
Curtis Koch
Davis County Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair