## Davis County REDI Web

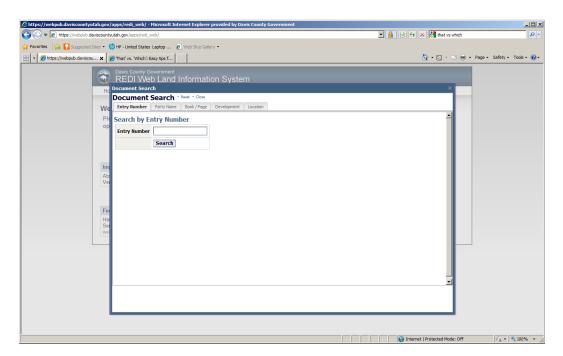
What is it? REDI Web is an online subscription service that gives access to property-related documents that have been recorded in Davis County. There are two levels of service on REDI Web — "Without Images" gives you all of the information pertaining to each document while "With Images" allows you to actually view the documents themselves. When you search on REDI Web, charges accrue each time you search for something — even if the search produces no results. Because of this, it is recommended that you have as much information about the property as you can before you begin your REDI Web search. Note: Please refer to your contract for document search pricing.

What it will do? A subscription to REDI Web allows access to Abstracts, Documents, Plat Maps, Tie Sheets and Survey Indexes for a specific parcel. At this point in time, documents go back to about 1983.

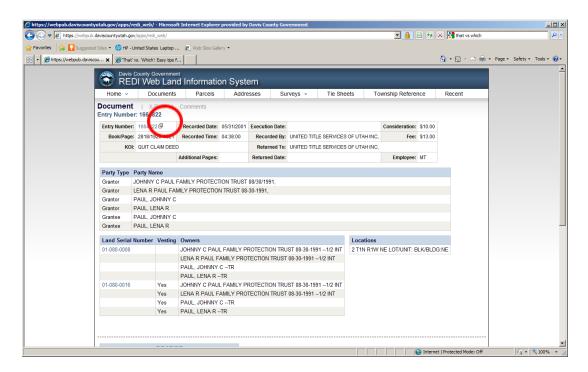
What it won't do. REDI Web will not perform general searches - it has to be property specific. For example, you can't search for all plat maps or all default notices, etc. You have to have a parcel number or owner's name or address or entry number. Once you bring up an Abstract of the property, documentation is fairly easy to find.

## **SEARCH TOOLS:**

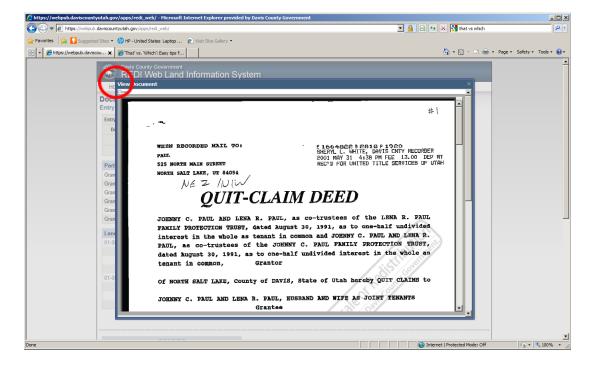
**Document Search** – If you know the entry number, the screen below can be used to access that information. You can also search for documents by Party Name, Book/Page, Development, or Location (town & range).



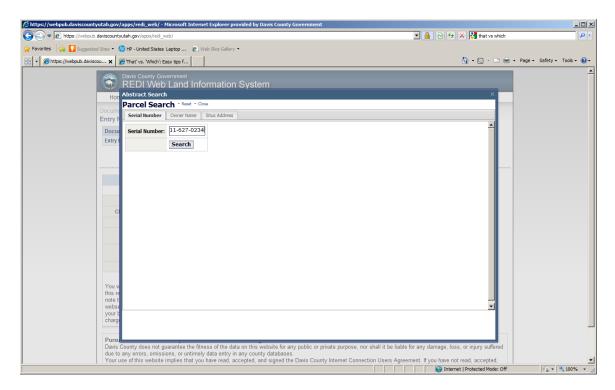
Once you bring up the document information, you can view the document image by clicking on the paper icon next to the entry number. *Note: You must have "With Images" access in order to view actual documents.* 



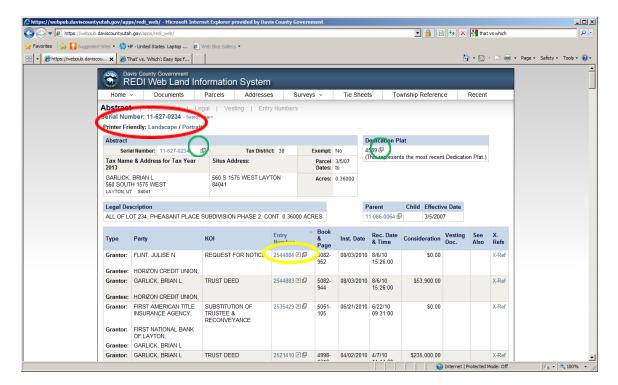
Now you will see the actual document. At this point you can save the document to your computer or you can print it. Always close out of a document and DON'T use the back button as this will take you out of REDI Web completely.



**Parcel Search-** This screen is by far the most efficient way to search. Having the parcel/serial number in hand before you begin will save you time and money.



Searching by serial number will bring up an Abstract of the property. Note: Abstracts are .50



You can save the Abstract to your own computer or you can print from your own browser without additional fees. However, if you need a clean PDF image of the Abstract, you can click on the Printer Friendly version (see red circle above). *Note: You will be charged \$1 to open/print this version*.

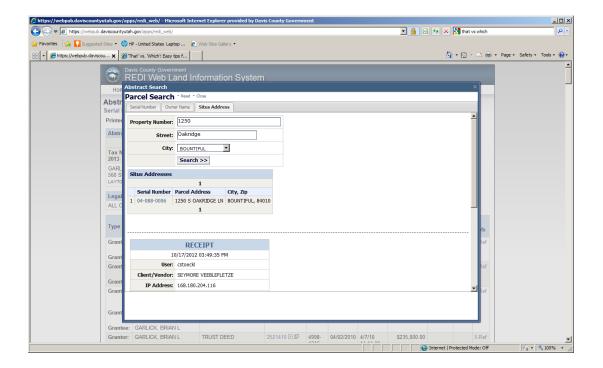
From the Abstract, you can view the document information by clicking on the entry number, or view the document image by clicking on the paper icon next to the entry number (see yellow circle above).

Note: Documents are .10 per document, not per page.

If you would like to view a Dedication Plat, click on the paper icon on the right side of the Abstract, under Dedication Plat. To see an Ownership Plat, click on the paper icon under Abstract next to the Serial Number (see green circles above).

Under **Parcel Search**, you can also search by owner's name or situs address. However, keep in mind that if an owner owns more than one Davis County property, all of their properties will come up and you will have to determine which property you want. Also, if there is more than one John Smith, all Davis County property owned by any John Smith will come up. That is why it is recommended that you try and obtain a parcel number *before* you begin your search on REDI Web.

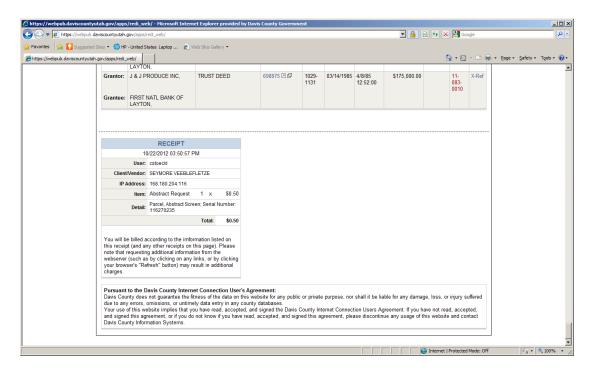
The same with searching by address – often more than one address will come up, or sometimes no address will come up because you are trying to be too specific. If you have to search by address, be as general as possible - don't include Lane, Circle, North, South, etc. In the example below, the address was actually 1250 South Oakridge Lane. Note: On the Davis County Recorder's website, there is a free property search program. You may want to search by address in this program first to narrow it down and get a serial number. This will make it much easier to find what you need in REDI Web.



**Additional Searches-** The option is also available to search by Survey Index, Tie Sheets and Township Reference. Tax information is available through the property Abstract under the Assessment tab.

## **CHARGES:**

Whenever a charge is created against your account, a receipt will print out at the bottom of the page.



## **ADDITIONAL HELP:**

This document covers the basics of REDI Web. For additional questions or help, please contact Davis County Information Systems.

