



# Davis County Commission

## **NOTICE OF VACANCY ON THE SOUTH DAVIS RECREATION DISTRICT ADMINISTRATIVE CONTROL BOARD**

Pursuant to Utah Code Ann. § 17B-1-304, notice is hereby given that one (1) vacancy exists on the South Davis Recreation District Administrative Control Board. This vacancy will be filled by the Board of Davis County Commissioners in accordance with the following:

1. The vacancy that the Board of Davis County Commissioners intends to fill by appointment is for one (1) board member vacancy regarding the South Davis Recreation District;
2. In order to qualify for this board member vacancy, interested individuals shall be:
  - a. A registered voter at the location of the member's residence; and
  - b. A resident within the boundaries of the South Davis Recreation District.
3. The procedures for appointment that the Board of Davis County Commissioners will follow in making the appointment to fill this board member vacancy (1) are as follows:
  - a. The Board of Davis County Commissioners will analyze the letter of interest and materials submitted by each applicant for this board member vacancy (1);
  - b. The Board of Davis County Commissioners will interview the applicants that it determines are best qualified to fill this board member vacancy (1); and
  - c. The Board of Davis County Commissioners will appoint one (1) applicant to fill the board member vacancy (1) and announce the appointment at a regularly scheduled county commission meeting.
4. On or before ***January 15, 2018***, interested individuals shall submit, by mail or hand delivery, a letter of interest for the board member vacancy (1) at the following address:

**If by Mail:**

James E. Smith, Chair  
Board of Davis County Commissioners  
P.O. Box 618  
Farmington, UT 84025

**If by Hand Delivery:**

James E. Smith, Chair  
Board of Davis County Commissioners  
61 South Main Street, Suite 301  
Farmington, Utah 84025

5. Questions and/or concerns regarding this South Davis Recreation District Administrative Control Board vacancy shall be directed to the Board of Davis County Commissioners (801-451-3200).

Dated this 11<sup>th</sup> day of December, 2017

James E. Smith, Chair  
Board of Davis County Commissioners