



Davis
C O U N T Y

**DRAFT ANNUAL ACTION PLAN
PROGRAM YEAR 2019-2020**

April 2019

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Davis County 2019-2020 Annual Action Plan (Plan) begins July 1, 2019, and operates through June 30, 2020. It describes the proposed investment of Community Development Block Grant (CDBG) program funds from the U. S. Department of Housing and Urban Development (HUD) for the upcoming fiscal year to address the needs identified in the 2016-20 Strategic Plan in the areas of housing, public services and community development. These activities are related to the HUD objectives of decent housing and a suitable living environment. Davis County is a recent entitlement community and is eligible to receive CDBG funds to benefit low- and moderate-income persons within the county outside of the two entitlement cities of Layton and Clearfield. The County submitted the 2016-20 Strategic Plan to HUD for approval. The Davis County Clerk/Auditors Department is responsible for administering the CDBG program and other grant programs.

This plan was developed in accordance with the County's Citizen Participation Plan. Application materials for program year (PY) 2019 were made available on the County website from January 15, 2019, through February 15, 2019. Notices of the availability of application materials were placed on the County website on January 15, 2019. Email notices were sent to past CDBG applicants and to a broad email list of social service providers and eligible municipalities in the county. County staff provided assistance to prospective applicants in assessing their programs and projects meeting CDBG requirements. The date for submission of applications for CDBG funds was March 29, 2019. Sixteen applications for CDBG funds were received and reviewed by staff for eligibility.

The applications were reviewed by an independent review committee comprised of various stakeholders within the community. The committee reviewed the applications independently, met to deliberate their findings and developed recommendations for the Davis County Commission. Recommendations were posted online and in public places as the Proposed Annual Action Plan for public comment.

The PY 2019-20 Annual Action Plan is available for public review and comment from April 1 to May 7, 2019. A public hearing for the Annual Action Plan and PY 19 projects will be held May 7, 2019, where comments may be made in person.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The attached table is a summary of Davis County's 2019-20 Annual Action Plan, including objectives/services to be performed, allocation amounts for each service, and the organization/sub-grantee contracted to provide the services. The table is located in the Administration section AD-26 under the attachment section labeled SF 424 (to be attached).

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Davis County evaluated each sub-grantee on their performance on previous years' projects and took this into consideration when reviewing applications for the 2019 Annual Action Plan. Sub-grantees with exceptional performance were generally favored during the review process. Performance elements taken into account are timeliness of quarterly reports submission, completion of the information needed, CDBG regulations were being met, and the actual amount of services that were provided compared to the estimated/contracted amount. Davis County has been consulting with HUD representative Christopher Day and will be implementing new processes for evaluating sub-grantee performance more thoroughly in the future. If an organization has no history with contracting the County for CDBG funding, Davis County takes this into consideration when choosing which projects to fund and how much funding to allocate.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Once the deadline (March 29, 2019) for CDBG funded applications passed, a review committee was organized to review the applications and provide recommendations to the Davis County Commission regarding selection of services and allocation amounts for each service. The review committee is comprised of public and private citizens who are residents of Davis County. All committee members are vetted to ensure there is no conflict of interest regarding any applicant. The review committee ideally has five members, as was the case this year. The review committee was given approximately two weeks to review each application prior to the review committee meeting held on April 17, 2019. The review committee discussed the pros and cons of each application and deliberated on how to allocate the CDBG funding that best fit the needs of Davis County. At the conclusion of the meeting, the committee members voted on each application regarding recommendation for funding and allocation amount if recommended. The recommendations are included in this Draft Annual Action Plan and are available for

public comment until May 7, 2019. A public hearing regarding the PY 19 Annual Action Plan will also be held May 7 and will allow public comment. Once the public comment period expires, the County will present the Annual Action Plan via a public notice posted on the County website and in the *Standard Examiner*. The Draft Annual Action Plan will be available on the County website.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

On April 1, 2019, Davis County issued a public notice to the State of Utah Public Notice website (www.utah.gov/pmn) and to the *Standard Examiner* soliciting public comments on the PY 2019-2020 Draft Annual Action Plan. A public meeting will be held on May 7, 2019, for public comments, with the draft plan on the County website and the Utah Public Notice website.

6. Summary of comments or views not accepted and the reasons for not accepting them

The public comment period is open until May 7. The public is encouraged to provide comments through email, mail, or in person during the public hearing. All comments received will be considered in the final preparation of the PY 2019-20 Annual Action Plan.

7. Summary

Davis County takes public participation seriously and plans to take further steps to solicit public participation in the CDBG process. Davis County will continue to publish the notices in the newspaper as required by HUD as well as post all public notices on the County website; however, Davis County will look for additional ways to reach the public and motivate them to participate in this process. Social media sites such as Linked In, Facebook, or others may be an option to reach out to the public in the future.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Clerk/Auditor

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Mr. Stephen Lyon, MPA, Davis County Grants Administrator
61 South Main Street, Farmington, UT 84025
801-451-3495

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The County works to consult with various jurisdictions and organizations to develop strategies and goals that will aid county residents and better the community. The County follows HUD regulations and statutes to ensure CDBG funds are monitored regularly and work toward the outlined national objectives. Public notices are posted regarding any CDBG-funded projects, and citizens have the opportunity to provide comments during formal comment periods and in public hearings.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The County will provide information on the County website, email and through direct contact to service providers, the housing authority and municipalities about the County CDGB program. The County coordinates with the grant activities of the Salt Lake County area municipalities on the Salt Lake County Grants Coordinating Committee. The County is part of the Balance of State Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. In the current year two providers who are members of the LHCC and also receive Davis County CDBG and/or Social Service Block Grant (SSBG) funds will receive Continuum of Care funds – Safe Harbor Crisis Center and Davis Behavioral Health. The County coordinates the allocation of CDBG and SSBG funds to area non-profits to increase the coordination and effectiveness of services for homeless-related services. One review committee reviews applications to both the CDBG and the SSBG program and coordinates the allocation of funds to area nonprofit agencies. The County has a small cadre of non-profit service providers so coordination takes place at the county grant allocation level and in formal and informal networks among the providers. For example there is a case manager network that coordinates services among state agencies and local nonprofit agencies.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Several agencies listed below are members of the Continuum of Care and Davis County consults with these agencies when determining where to allocate CDBG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

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Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Davis Community Housing Authority
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Publicly Funded Institution/System of Care Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis Community Housing Authority representatives provided valuable information regarding what the County's current needs during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.
2	Agency/Group/Organization	Davis Behavioral Health
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis Behavioral Health representatives participated in the public participation process and attended the Consolidated Plan and Action Plan planning meeting. Suggestions were provided for what the County's needs are and how to meet these needs in the future.
3	Agency/Group/Organization	Bountiful Community Food Pantry
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A Bountiful Food Pantry representative provided valuable information regarding what the County's current needs are (particularly food needs) during the County's solicitation for input on the Consolidated Planning and Annual Action Plan processes.

4	Agency/Group/Organization	Safe Harbor (Davis Citizens Coalition Against Violence)
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Safe Harbor representatives provided valuable information regarding what the County's current needs are during the County's solicitation for input on the Consolidated Planning and Annual Action Plan processes.
5	Agency/Group/Organization	Salt Lake City
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff members of Salt Lake City's CDBG program attended several meeting and CDBG trainings with Davis County CDBG staff. Davis County was able to gain insight into the Salt Lake City CDBG program and was able to use this information to aid in implementing the Davis County CDBG program.

6	Agency/Group/Organization	Ogden City
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff members of Ogden City's CDBG program attended several meetings and CDBG trainings with Davis County CDBG staff. Davis County was able to gain insight into their CDBG program and was able to use this information to aid in implementing the Davis County CDBG program.
7	Agency/Group/Organization	Davis Homeless Coordinating Council
	Agency/Group/Organization Type	Planning organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. Davis County utilizes the council to understand the homeless needs in the County.

Identify any Agency Types not consulted and provide rationale for not consulting

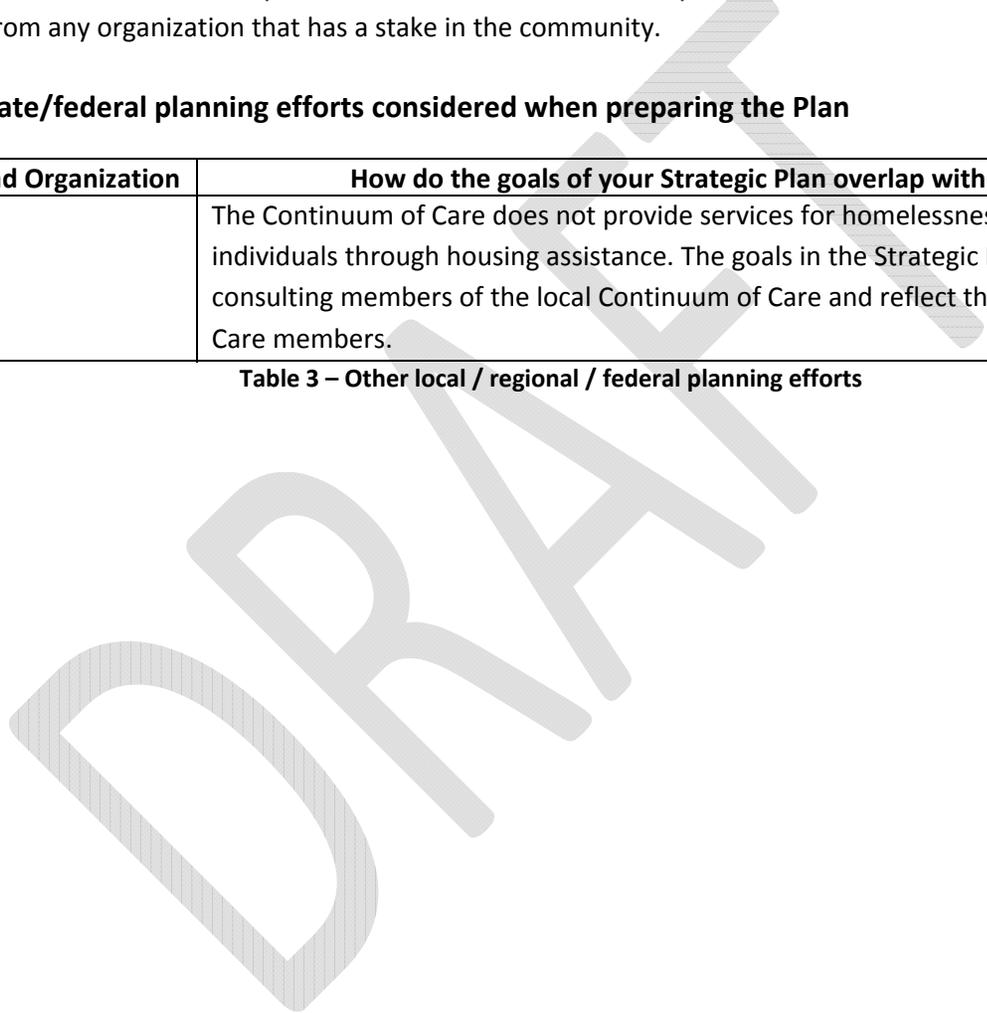
There were no agencies with whom Davis County chose not to consult. Davis County will continue to search for additional agencies to consult and welcomes the input from any organization that has a stake in the community.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		The Continuum of Care does not provide services for homelessness, it seeks to assist needy individuals through housing assistance. The goals in the Strategic Plan were implemented in part by consulting members of the local Continuum of Care and reflect the needs identified by Continuum of Care members.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)



AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

On January 15, 2019, Davis County issued a public notice on the County website and the State of Utah Public Notice website soliciting applications for PY 2019-20 projects. Sixteen applications were submitted. The County also issued a public notice on the County website and State of Utah Public Notice website on April 1, 2019, announcing a comment period from April 1 to May 7, and a public hearing for the draft PY 2019-20 Annual Action Plan. The public hearing will be held May 7, 2019, with an opportunity for the public to provide comments in person.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	PY 19 CDBG Application Period Website Notice	Non-targeted/broad community	Comments may be made to cdbg@co.davis.ut.us or in person or by mail at the Davis County Clerk/Auditor’s Office.	Comments will be accepted until May 7, 2019.		https://www.daviscountyutah.gov/ced/planning/grant-program/cdbg https://www.utah.gov/pmn/sitemap/notice/525053.html

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	PY 19 Annual Action Plan Website Notice	Non-targeted/broad community	Comments may be made to cdbg@co.davis.ut.us or in person or by mail at the Davis County Clerk/Auditor's Office.	Comments will be accepted until May 7, 2019.		https://www.daviscountyutah.gov/ced/planning/grant-program/cdbg https://www.utah.gov/pmn/sitemap/notice/525053.html

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Davis County participates in the CDBG program, awarding nearly \$900,000 a year to agencies and almost all cities within its boundaries. The following table lists the expected resources and available CDBG funds for PY 2019-20.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	\$880,955	0	313,979	1,214,679	2,700,000	The County received an allocation of \$880,955 for PY 19.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

N/A

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If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	DH 1.1	2016	2020	Affordable Housing		Public Facilities	CDBG: \$170,000	Housing for Homeless added: 4 Household Housing Unit
2	DH 1.2	2016	2020	Affordable Housing		Public Services	CDBG: \$28,972	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1650 Households Assisted
3	DH2.1	2016	2020	Affordable Housing		Affordable Housing	CDBG: \$115,000	Direct Financial Assistance to Homebuyers: 23 Households Assisted
4	DH3.1	2016	2020	Affordable Housing		Affordable Housing	CDBG: \$35,000	Homeowner Housing Rehabilitated: 8 Household Housing Unit
5	DH3.2	2016	2020	Affordable Housing		Affordable Housing	CDBG: \$117,000	Homeowner Housing Rehabilitated: 30 Household Housing Unit
6	SL1.1	2016	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services	CDBG: \$323,000	Public service activities other than Low/Moderate Income Housing Benefit: 6130 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	SL1.2	2016	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development	Bountiful City Kaysville City Clearfield City		CDBG: \$113,194	Homelessness Prevention: 2650 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	DH 1.1
	Goal Description	To provide funding to assist in the development of affordable special-needs housing for very low- to moderate-income households.
2	Goal Name	DH 1.2
	Goal Description	Provide funding to assist in transitional housing for very low- to moderate income households. Safe Harbor Case Management (\$16,684) and Open Doors Diversion Program (\$12,288) address both DH 1.2 and SL1.1 goals. In order to ensure funding is not counted twice, Davis County will allocate the funding to DH 1.2, however these programs also address the goals in SL 1.1.
3	Goal Name	DH2.1
	Goal Description	Provide funds for down payment assistance to eligible low- to moderate-income households.
4	Goal Name	DH3.1
	Goal Description	Provide funds for emergency repairs to eligible extremely low- to moderate-income households

5	Goal Name	DH3.2
	Goal Description	Provide funds for affordable housing rehabilitation for renter and owner housing for extremely low- to moderate-income households
6	Goal Name	SL1.1
	Goal Description	Allocate up to 15% of CDBG funds to public service programs that provide supportive services to low/moderate income persons, homeless persons or to prevent homelessness
7	Goal Name	SL1.2
	Goal Description	Provide CDBG funds for building and site improvements to organizations that provide services to homeless and low/mod income clients

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Projects

AP-35 Projects – 91.220(d)

Introduction

The Davis County 2019-20 Annual Action Plan begins July 1, 2019, and operates through June 30, 2020. It describes the proposed investment of CDBG program funds from HUD for the upcoming fiscal year to address the needs identified in the 2016-2020 Strategic Plan in the areas of housing, public services and community development. These activities are related to the HUD objectives of decent housing and a suitable living environment. Davis County is an entitlement community and is eligible to receive CDBG funds to benefit low and moderate income persons within the County outside of the two entitlement cities of Layton and Clearfield. The Davis County Clerk/Auditors Department is responsible for administering the CDBG program and other grant programs.

This plan was developed in accordance with the County's Citizen Participation Plan. Application materials were made available on the County website from January 15, 2019, through March 29, 2019. Notices of the availability of application materials were placed on the County website on January 15, 2019. Email notices were sent out to past CDBG applicants and to a broad email list of social service providers and eligible municipalities in the County. County staff provided assistance to prospective applicants in assessing their programs and projects meeting CDBG requirements. The date for submission of applications for CDBG funds was March 29, 2019. Sixteen applications for CDBG funds were received and reviewed by staff for eligibility.

The applications were reviewed by an independent review committee comprised of various stakeholders within the community. The committee reviewed the applications independently, met to deliberate their findings and developed recommendations for the Davis County Commission. Recommendations were posted online and in public places as the Proposed Action Plan for public comment.

Projects

#	Project Name
1	Centerville City Corporation ADA Curb Ramps
2	Clinton City Corporation ADA Curb Ramps
3	Davis Behavioral Health, Inc. Supportive Housing
4	Davis Community Housing Authority DPA Program
5	Davis Community Housing Authority Roof Repair
6	Davis Community Housing Authority Home Repair
7	Promise Bountiful Family Support Services
8	Davis County Health Department Senior Services - Study

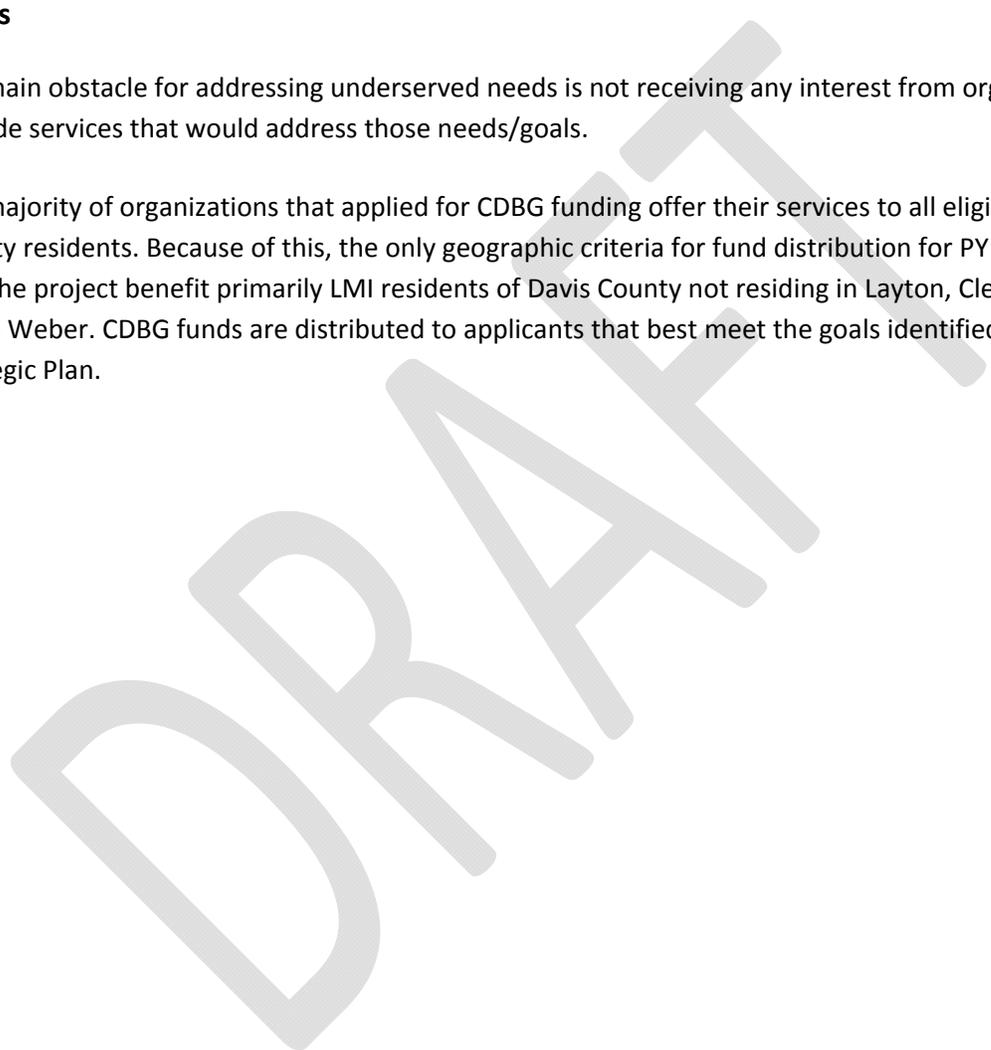
#	Project Name
9	South Davis Metro Fire Service Area Facility Improvements
10	West Point City Sidewalk Improvements
11	Woods Cross Housing Rehabilitation
12	Safe Harbor Crisis Center

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The main obstacle for addressing underserved needs is not receiving any interest from organizations to provide services that would address those needs/goals.

The majority of organizations that applied for CDBG funding offer their services to all eligible Davis County residents. Because of this, the only geographic criteria for fund distribution for PY 2019-20 was that the project benefit primarily LMI residents of Davis County not residing in Layton, Clearfield, and South Weber. CDBG funds are distributed to applicants that best meet the goals identified in the Strategic Plan.



AP-38 Project Summary

Project Summary Information

1	Project Name	Centerville City Corporation ADA Curb Ramps
	Target Area	Centerville City
	Goals Supported	SL1.2
	Needs Addressed	Public Infrastructure
	Funding	\$100,000
	Description	Installation and rehabilitation of ADA compliant curb ramps.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Sidewalks that need rehabilitation are located within the Centerville Boundary, east of the I-15.
	Planned Activities	Centerville City is replacing and rehabilitating curb ramps within the city boundaries to meet ADA compliance. Of the 1,069 sidewalk curb ramps within the city, only 394 are ADA compliant.
2	Project Name	Clinton City Corporation ADA Curb Ramps
	Target Area	Clinton City
	Goals Supported	SL1.2
	Needs Addressed	Public Infrastructure
	Funding	\$75,000
	Description	Installation and rehabilitation of ADA compliant curb ramps.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	There are two rehabilitation areas that will receive curb ramp improvements. The first is located at the northeast corner of Clinton and the other is located at the south east corner.
	Planned Activities	The City has a 40 Year Road Replacement Plan with 35 years left. As part of this plan, they have included their “transition plan” and have been replacing the ADA ramps with every road project. For this CDBG project, the city plans to rehabilitate or replace 50 curb ramps.
3	Project Name	Davis Behavioral Health, Inc. Supportive Housing
	Target Area	
	Goals Supported	DH 1.1 DH 1.2
	Needs Addressed	Affordable Housing
	Funding	\$150,000
	Description	Purchase of a home to provide a low-rent housing to clients living with a disability.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The project will aid eight clients who are living with a mental disability or struggling with substance abuse.
	Location Description	A home will be purchased somewhere in Davis County, except Clearfield or Layton.
Planned Activities	The project will include the purchase and possible repairs of a residential property. The home may be a single residence or a four-plex.	
4	Project Name	Davis Community Housing Authority DPA Program
	Target Area	
	Goals Supported	DH2.1
	Needs Addressed	Public Services Affordable Housing
	Funding	\$45,000
	Description	Aid for first time home-buyers with grants up to \$10,000 to help with half of the required down payment and closing costs.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	DCHA hopes to assist 12 households with down payment assistance.
	Location Description	DCHA will provide assistance for homes within Davis County, except those in Layton and Clearfield.
	Planned Activities	DCHA will provide down payment assistance of up to \$10,000 to help low-income households purchase a home.
5	Project Name	Davis Community Housing Authority Roof Repair
	Target Area	
	Goals Supported	DH3.1
	Needs Addressed	Affordable Housing
	Funding	\$65,000
	Description	Provide financial assistance to LMI home owners for repair or replacement of their roofs.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	DCHA plans to assist 8 low-income households with roof repairs.
	Location Description	Services will be provided throughout Davis County, except in Layton and Clearfield.
	Planned Activities	DCHA will provide roof repair to low-income households that would not otherwise be able to afford repairs. This helps keep the home safe and allows the household to afford their home.
6	Project Name	Davis Community Housing Authority Home Repair
	Target Area	
	Goals Supported	DH3.1 DH3.2
	Needs Addressed	Affordable Housing
	Funding	\$35,000
	Description	Assistance for LMI home owners to repair problems that affect the health and safety of the occupants.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	DCHA plans to aid 6 households with emergency home repairs.
	Location Description	Services are available for residents of Davis County, except Layton and Clearfield.
	Planned Activities	DCHA's mission & purpose for this program is to assist LMI home owners repair problems that exist in the homes that affect the health and safety of the occupants. This program helps preserve the home and prevent further deterioration of the homes. Many LMI home owners are unable to have serious problems in their home repaired or replaced due to the costs. This program helps the home remain safe and prevents further damage and possible displaced of the client due to safety concerns.
7	Project Name	Promise Bountiful Family Support Services
	Target Area	Bountiful City
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	\$25,000
	Description	Two staff positions (Family Support Specialists) to work with impoverished youth, families, and community members for three Title 1 schools (Adelaide, Meadowbrook, and Washington Elementaries).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Promise Bountiful plans to assist 160 children/clients through family support services.
	Location Description	The services will target three elementary schools in Bountiful (Adelaide, Meadowbrook, and Washington).

	Planned Activities	A Family Support Specialist (FSS) is a resource specifically trained through the Davis Community Learning Center within the Davis School District. An FSS is generally connected to a single elementary school site to facilitate the following: (1.) Help meet the immediate needs of a student and/or their family and reduce their dose of adversity and trauma; (2.) Work with the family of the student to increase student attendance and help remove barriers which may be interfering with student's academic progress; (3.) Assist in the ongoing strengthening of the family by connecting them with agencies and partners for economic self-sufficiency and overall health (physical, social, emotional, and mental) of family through in-home visits and case management; (4.) Build capacity and resilience within the family through evaluating strengths and weaknesses (ACEs), identifying goals and objectives, teaching skills, and overall strengthening of the Five Protective Factors (FPF) to reduce and/or protect against neglect, abuse, violence, poverty, and household dysfunction and rehabilitate and strengthen the family unit.
8	Project Name	DCHD Senior Services - Study
	Target Area	
	Goals Supported	SL1.2
	Needs Addressed	Public Infrastructure
	Funding	\$75,000
	Description	Conduct programming and feasibility study to determine if the current building can be reconfigured to use the existing footprint or if expansion needs to be pursued to accommodate the expanding programming and nutrition services.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The senior center estimates serving 4,455 seniors during the program year as the expansion/remodel study is conducted.
	Location Description	The study will focus on the Central Davis Senior Activity Center, located at 81 E Center St., Kaysville, UT. However, seniors throughout the County may use their services.

	Planned Activities	The center lacks capacity in space and design flexibility to increase service utilization, technology requirements, and updates to accommodate staff. Due to limited space, the center is unable to fully function as the designated “focal point” for older adults to receive information and support for more than center activities. Embedding case managers/care connectors opens an access point for county citizens to receive assistance in navigating the menu of options to assist with aging-in-place. By conducting the study, the center anticipates being able to remodel and offer enhanced programming, increase utilization and nutrition services provided at the center, allowing more older adults to access services and programming.
9	Project Name	South Davis Metro Fire Service Area Facility Improvements
	Target Area	Bountiful City
	Goals Supported	SL1.2
	Needs Addressed	Public Facilities
	Funding	\$100,000
	Description	Parking lot replacement and garage repair, including retrofitting to withstand seismic activity, for Mueller Park Station (Station 84).
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	The Mueller Park Fire Station aims to assist 28,250 people through infrastructure improvements.
	Location Description	The infrastructure improvements will take place at Mueller Park Fire Station, located at 1995 E Bountiful Blvd., Bountiful, UT.
Planned Activities	<p>The parking lot of the station is beyond repairs and must be replaced. If this is not replaced it will impact the station and the citizens as an emergency evacuation site and or an Emergency Operations Center. Our citizens need to have a functional fire station with parking that does not risk injury to them.</p> <p>Retrofitting the garage areas and the parking lot is a top priority for South Davis Metro Fire Service Area. The facility needs to withstand seismic activity so apparatus’ and equipment will be available to attend to the needs of the communities located within the service area. The current status of the station has a negative impact on the citizens because of the access to the station.</p>	

10	Project Name	West Point City Sidewalk Improvements
	Target Area	West Point City
	Goals Supported	SL1.2
	Needs Addressed	Public Infrastructure
	Funding	\$75,000
	Description	Sidewalk reconstruction along 300 North, from 3500 West to 3650 West, to meet ADA compliance.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	West Point City estimates the project will serve 170 people over the course of the program year.
	Location Description	The project is located at the southern sidewalk on 300 N, from 4000 W to 4050 W
Planned Activities	The proposed project will remove and replace a dangerous section of sidewalk that was constructed on a steep embankment and is extremely unsafe. It is not ADA compliant and is completely unusable to the ADA population. The sidewalk is commonly used by elementary students walking to and from West Point Elementary.	
11	Project Name	Woods Cross Housing Rehabilitation
	Target Area	Woods Cross
	Goals Supported	DH3.1
	Needs Addressed	Affordable Housing
	Funding	\$75,000
	Description	Stabilize two homes in and around the Farm Meadows Subdivision, located between 1100 W and 800 W and 1500 S and 850 S, due to severe settlement issues. The project will stabilize the homes by using a pired system.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Two households will benefit directly from the project. Woods Cross City plans to assist a total of 11 people.

	Location Description	The homes are located in Woods Cross, in the Farm Meadows Subdivision.
	Planned Activities	Housing Rehabilitation will consist of constructing a deep foundation (pier) system that will transfer foundation loads to dense granular soil beneath problematic soil. This system will underpin and support distressed homes, providing a permanent solution in which homeowners no longer need to worry about their homes settling and breaking apart.
12	Project Name	Safe Harbor Crisis Center
	Target Area	
	Goals Supported	SL1.2
	Needs Addressed	Public Infrastructure
	Funding	\$60,250
	Description	Facility improvement project includes: water heaters for our shelter and transitional housing facilities; flooring for our shelter and transitional housing facilities; air conditioning for our shelter facility. In order to be habitable to serve those who are homeless due to domestic violence it's essential that the basic needs of residents are met, which means hot water, a comfortable environment, and flooring that isn't a tripping hazard due to peeling up.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Safe Harbor expects to aid 343 people through the course of the program year.
	Location Description	Services are open to residents of Davis County.
	Planned Activities	Facility improvements include: water heaters for shelter and transitional housing facilities; flooring for shelter and transitional housing facilities; air conditioning for the shelter facility.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Most of the sub-grantees providing services operate countywide; however, due to the nature of the services provided, a concentration of those receiving services may reside in lower income areas within the County such as Sunset, West Point, Clinton, and other cities with populations with lower incomes.

Geographic Distribution

Target Area	Percentage of Funds
Sunset City	
Clinton City	
North Salt Lake City	6
West Point City	
Countywide Service Area	
Layton City	
Bountiful City	
Syracuse City	
Kaysville City	
Farmington City	
Centerville City	
Clearfield City	
Salt Lake City	
Ogden City	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Many of the projects offer their services countywide, making it difficult to pinpoint geographically the areas that receive the most benefit. Davis County generally contracts with organizations that offer their services Countywide so the funds reach as many residents possible. North Salt Lake City is the only project that serves a defined geographic area. Their program is only available to residents of North Salt Lake.

Discussion

N/A

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The County works with Davis Community Housing Authority (DCHA) to assist in first-time home buyers grants. The County also works with DCHA to provide emergency home repair, which allows residents to keep their home. Public service activities such as Safe Harbor provide shelter for those experiencing homelessness or crisis.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	20
Special-Needs	0
Total	20

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	20
Total	20

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Davis Community Housing Authority will assist eligible first time home buyers with grants up to \$5,000 to help with down payment, closing costs, and/or up-front mortgage insurance.

AP-60 Public Housing – 91.220(h)

Introduction

County CDBG funds will be used to address in a small way the great need to maintain the current housing stock to keep LMI families in their housing. The nonprofit agencies raise funds from local private foundations and combine those funds with the CDBG funds they receive from Davis County, and other governmental agencies, in order to leverage their resources and make their programs viable. Davis Community Housing Authority will leverage CDBG funds with other funds, including HUD public housing funds.

Actions planned during the next year to address the needs to public housing

The Davis Community Housing Authority (DCHA) has applied for CDBG funding for down payment assistance. The County will allocate \$45,000 to this activity to assist the Authority with its mission of helping low-income families find and maintain affordable housing. The Housing Authority offers a self-sufficiency program to residents to help them save for down payments and closing costs. The County provides DCHA with program notices of important stages of development of the Action Plan and encourages it to distribute it to its residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the down payment assistance program of the Housing Authority, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing. Davis Community Housing Authority also provides information to public housing residents regarding resources available to them and encourage participation in homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

Not Applicable

Discussion:

Not applicable

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AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Davis County does not directly receive funds from any sources to address homelessness or homeless prevention. However, the County will use 2019-20 CDBG funds to support Safe Harbor with shelter services to homeless women coming out of domestic violence situations and Davis Behavioral Health with development of transitional housing. Davis Behavioral Health will also use funds provided under the Balance of State Continuum of Care for homeless programs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

All homeless related services are referred to the public and all contracted organizations are encouraged to provide the information needed to reach the homeless service requested.

Addressing the emergency shelter and transitional housing needs of homeless persons

The following sub-grantees will be contracted to provide the following services to address the needs of the homeless population:

- Safe Harbor: emergency shelter and transitional housing services
- Davis Behavioral Health: low-income housing for persons with mental disabilities or substance abuse
- Davis Community Housing Authority: the down payment program will allow residents to meet the down payment requirements and own a home. Emergency home and roof repair allows homeowners to keep their home without fear they will become homeless due to the cost of repairs.
- Woods Cross Housing Rehabilitation: this project will allow residents to keep their homes without fear of damage beyond repairs. Without assistance, homeowners would not be able to rehabilitate their homes and they would ultimately become uninhabitable.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

The County is funding the following programs that aid those who are homeless transition to permanent housing:

- Safe Harbor: This organization provides emergency shelter and transitional housing services to those who are homeless or at risk of becoming homeless
- Davis Community Housing Authority: This organization provides grants to first time home buyers for down payment and closing costs.

Davis County also hosts a Human Services Directors meeting to, in part, address homelessness within the County. Davis County Department heads and heads of non-profit organizations meet monthly to discuss the needs of the community, including strategies to address causes and remedies to homelessness. Input gathered during these meetings is taken into account when implementing the CDBG program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Davis County recognizes the potential for residents to risk homelessness during transitional periods in their life mentioned above. The County is funding the following programs that, at least in part, address homeless prevention:

- Safe Harbor: This organization provides emergency shelter and transitional housing services to those who are homeless or at risk of becoming homeless

Davis County also hosts a Human Services Directors meeting to, in part, address homelessness within the County. Davis County Department heads and heads of non-profit organizations meet monthly to discuss the needs of the community, including strategies to address causes and remedies to homelessness. Input gathered during these meetings is taken into account when implementing the CDBG program.

Discussion

N/A

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Economic conditions with tighter lending requirements and the loss of employment have become the greatest barriers to affordable housing in Davis County. The County has seen a dramatic reduction in the development of new housing units, and families with higher incomes are moving from more expensive housing into more moderately priced housing. This creates a compression issue in the housing industry as many households in moderately priced housing then scale down to more affordable housing, reducing the number of affordable housing units available for low- and moderate-income households.

Many communities in the Davis County are nearing build out and need to identify creative ways to offer affordable housing options. Additionally, land values are making it difficult to provide for the construction of new affordable housing units.

By zoning for large-lot single-family homes, many communities unwittingly do not offer affordable housing options for low-income households, which consist often of a racial, ethnic, or religious minority.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the down payment assistance program of the Housing Authority, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing.

Municipalities need to update their State-required Moderate Income Housing Plans and begin to use them to encourage the development of affordable housing options.

County staff are becoming more knowledgeable about resources available to create and encourage affordable housing and will continue to do so, including creating partnerships with housing providers.

Discussion:

N/A

AP-85 Other Actions – 91.220(k)

Introduction:

Davis County has identified CDBG priority needs as the following:

- Public facility improvements, particularly for senior centers, facilities for the disabled or homeless, youth centers, child care facilities, and mental health facilities
- Public infrastructure which include street improvements, sidewalks, accessibility ramps, park improvements, water and sewer lines, water drainage, and landscape improvements
- Public services which will serve seniors, persons with disabilities, legal needs, child care, health, fair housing, housing counseling, food pantries, after school programs, substance abuse services, and so on.

In addition to CDBG priorities, the County works to provide for needs that are not addressed within the program year. These opportunities are discussed below.

Actions planned to address obstacles to meeting underserved needs

Declining federal, state and local funds is a major ongoing obstacle in Davis County to meeting underserved needs. Municipalities are dealing with recovering tax revenues which leave infrastructure needs unmet. Nonprofit service providers are likewise adjusting to fewer funds to serve growing and potentially under-served populations. Decreasing operational funds limits the services provided to households.

Agencies are countering the decline in outside funds by using, where appropriate, more volunteers to assist in providing services.

The lack of transportation alternatives is a major barrier to low-income families who need to travel to doctor appointments, pharmacies, grocery stores, job and home with no or poor quality vehicles. The County will identify qualified agencies that transport people to their necessary destinations and work to encourage them to apply for CDBG funds.

Actions planned to foster and maintain affordable housing

The 2019-20 Draft Annual Action Plan sets aside funds to assist one agency (Davis Community Housing Authority) in providing down payment grants to those seeking to purchase affordable housing and one agency (Davis Community Housing Authority) that work to maintain existing affordable housing and

enables eligible households to purchase affordable housing.

Actions planned to reduce lead-based paint hazards

The Davis County Health Department has trained and certified inspectors who test resident's homes and have brochures and information for residents who think they may have a home with lead based paint. These agencies handle information calls and explain the process of removing lead based paint safely; they also coordinate with state programs on how to help educate residents on the dangers of lead based paint.

According to the Davis County Health Department, incidents arising from lead-based paint poisoning the County are extremely rare. As such, the Health Department no longer conducts a regular evaluation program for lead-based paint hazards in the County. Instead, the focus of the Health Department is on educational programs on the risks associated with lead-based paint and common tips on mitigation of such hazards. The Planning Department supports the educational efforts of the Health Department. The County will require housing providers undertaking rehabilitation activities with CDBG funds to comply with HUD guidelines.

Actions planned to reduce the number of poverty-level families

Davis County's antipoverty strategy involves supporting local non-profit organizations that provide counseling, teach life skills, and offer all types of other assistance to those residents living in poverty. For 2019-20, the County will utilize the Housing Authority in its antipoverty strategy to fund an emergency repair program and offer rental assistance programs, in addition to providing public housing services. Davis County's program coordinates with those entities that are best equipped to address poverty issues.

Actions planned to develop institutional structure

The County Grant Auditor within the Clerk/Auditors Department will continue to develop the structure and processes to ensure timely filing of the Action Plan, CAPER and documents with HUD.

County staff involved with CDBG will attend trainings provided by HUD throughout the year, including the HUD Region VIII CPD All-Grantee Conference that is held annually.

Staff will continue to coordinate grant activities with the Davis Council of Governments, the Salt Lake County Grants Coordinating Committee, the Balance of State Continuum of Care, the Davis Community Housing Authority and other entities.

County staff will also assist and train sub-grantee staff to collect required information and maintain appropriate records and provide the County with the appropriate information in reports. The Grant Auditor will work closely with other County staff in finance and legal to ensure understanding of local

requirements.

Actions planned to enhance coordination between public and private housing and social service agencies

Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. In the current year two providers who are members of the LHCC and also receive Davis County CDBG and/or SSBG funds will receive Continuum of Care funds – Safe Harbor Crisis Center and Davis Behavioral Health. The County coordinates the allocation of CDBG and SSBG funds to area non-profits to increase the coordination and effectiveness of services for homeless-related services. One review committee reviews applications to both the CDBG and the Social Services Block Grant program and coordinates the allocation of funds to area nonprofit agencies. The County has a small cadre of non-profit service providers so coordination takes place at the county grant allocation level and in formal and informal networks among the providers. For example there is a case manager network that coordinates services among state agencies and local nonprofit agencies.

Discussion:

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The one year covered in this Draft Annual Action Plan begins July 1, 2019, and ends June 30, 2020.

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