

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Davis County 2018-19 Annual Action Plan (Plan) begins July 1, 2018 and operates through June 30, 2019. It describes the proposed investment of Community Development Block Grant (CDBG) program funds from the U. S. Department of Housing and Urban Development (HUD) for the upcoming fiscal year to address the needs identified in the 2016-20 Strategic Plan in the areas of housing, public services and community development. These activities are related to the HUD objectives of decent housing and a suitable living environment. Davis County is a recent entitlement community and is eligible to receive CDBG funds to benefit low and moderate income persons within the County outside of the two entitlement cities of Layton and Clearfield. The County submitted the 2016-20 Strategic Plan to HUD for approval. The Davis County Clerk/Auditors Department is responsible for administering the CDBG program and other grant programs. The original 2018-19 Annual Action Plan was approved by HUD in October 2018; an amendment is being completed to cover the additional projects accepted into the program from the special solicitation described below.

This plan was developed in accordance with the County's Citizen Participation Plan. Application materials were made available on the County website from January 04, 2018 through March 31, 2018. Notices of the availability of application materials were placed on the County website on January 04, 2018 and in the Standard Examiner newspaper on January 04, 2018. Email notices were sent out to past CDBG applicants and to a broad email list of social service providers and eligible municipalities in the County. County staff provided assistance to prospective applicants in assessing their programs and projects meeting CDBG requirements. The date for submission of applications for CDBG funds was March 31, 2018. Fifteen applications for CDBG funds were received and reviewed by staff for eligibility.

To utilize unspent funds from previous program years, the County held a special solicitation to identify additional projects for program year (PY) 2018. On February 5, 2019, Davis County issued a public notice on the County website and the State of Utah Public Notice website soliciting applications for PY 2018-19 funding. A total of \$235,000 was available. The special solicitation was held February 5 to March 7, 2019 and allowed cities and agencies to apply for the remaining \$235,000. Five applications were submitted; four of which were accepted and are described in more detail in Section AP-38.

The applications were reviewed by an independent review committee comprised of various stakeholders within the community. The committee reviewed the applications independently, met to

deliberate their findings and developed recommendations for the Davis County Commission. Recommendations were posted online and in public places as the Proposed Action Plan for public comment.

A public hearing was scheduled to receive comment from the public and applicants on July 10, 2018. No comments were received in writing or during the public hearing. On July 10, 2018, Davis County posted the draft 2018-19 Davis County Annual Action Plan. A public hearing was scheduled for August 14, 2018 for the public to comment on the draft Annual Action Plan. Public comments were encouraged from July 10, 2018 until the public hearing on August 14, 2018. No public comments were provided during the public comment period. On August 14, 2018, Davis County Commission held a public hearing and invited all to provide public comments. No Public Comments were offered and the public hearing was closed.

The PY 2018-19 Annual Action Plan Amendment was available for public review and comment from April 1 to May 7, 2019. A public hearing for the draft Amendment was held May 7, 2019, where comments could be made in person. No public comments were received.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The attached table is a summary of Davis County's 2018-19 Annual Action Plan, including objectives/services to be performed, allocation amounts for each service, and the organization/sub grantee contracted to provide the services. The Table is located in the Administration section AD-26 under the attachment section labeled SF 424

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Davis County evaluated each Sub-Grantee on their performance on previous year's projects and took this into consideration when reviewing applications for the 2018 Annual Action Plan. Sub-Grantees with exceptional performance were generally favored during the review process. Performance elements taken into account are timeliness of quarterly reports submission, completion of the information needed, CDBG regulations were being met, and the actual amount of services that were provided compared to the estimated/contracted amount. Davis County has been consulting with HUD representative Christopher Day and will be implementing new processes for evaluating Sub-Grantee performance more thoroughly in the future. If an organization has no history with contracting the County for CDBG funding, Davis County takes this into consideration when choosing which projects to fund and how much funding to allocate. In 2018, all but two organizations have provided satisfactory

services in past years. Davis County will be contracting with Big Brothers Big Sisters of Utah and Promise Bountiful for the first time this year and will be working with them closely to ensure these organizations follow all CDBG requirements when implementing their programs.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Once the deadline (03-31-2018) for CDBG funded applications past, a review committee was organized to review the applications and provide recommendations to the Davis County Commission regarding selection of services and allocation amounts for each service. The review committee is comprised of public and private citizens who are residents of Davis County. All committee members are vetted to ensure there is no conflict of interest regarding any applicant. The review committee ideally has five members, as was the case this year. The review committee was given approximately a week to review each application prior to the Review Committee Meeting held on June 15, 2018. The review committee discussed the pros and cons of each application and deliberated on how to allocate the CDBG funding that best fit the needs of Davis County. At the conclusion of the meeting, the committee members voted on each application regarding recommendation for funding and allocation amount if recommended. The recommendations were drafted into the Annual Action Plan and presented to the public for comment on July 10, 2018. Once the public comment period expired, the County presented the Annual Action Plan via a Public Notice posted on the County Website and published in the Standard Examiner. The Draft Annual Action Plan was made available on the County Website. The public notice requested public comments until August 14, 2018.

No public comments were received during the public comment period. On August 14, 2018 the Davis County Commission held a public hearing and invited the public to provide comments regarding the proposed 2018-19 Annual Action Plan. No public comments were provided and the Commission closed the public hearing.

The special solicitation for PY 2018 applications was advertised through the County website and the State of Utah Public Notice website from February 5 to March 7, 2019. The PY 2018-19 Annual Action Plan Amendment was advertised through the same channels and available for public review and comment from April 1 to May 7, 2019. A hearing for the Amendment was held May 7, where comments could be made in person. No comments were received.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

On April 1, 2019 Davis County issued a public notice to the State of Utah Public Notice website (www.utah.gov/pmn) and to the *Standard Examiner* soliciting public comments on the substantial

amendments for the PY 2018-2019 Annual Action Plan Amendment. The public meeting was held May 7, 2019 for public comments, with the draft plan on the County website and the Utah Public Notice website, allowing for comments.

On June 25, 2018, Davis County issued a public notice in the *Standard Examiner* and posted on the County website to solicit public comments/participation. A public hearing was also held on July 10, 2018.

No public comments were received and no there was no public attendance for the public hearing.

On July 10, 2018, Davis County published a public notice and posted the draft 2018-19 Annual Action Plan on the County Website. The text of the public notice is as follows:

On August 14, 2018, Davis County will hold a public hearing for the 2018 Community Development Block Grant (CDBG) Consolidated Plan/Annual Action Plan. Davis County welcomes the participation of residents through the submission of public comments and participation in the public hearing. From July 10, 2018 until August 14, 2018 the draft 2018 Davis County Annual Action Plan will be available for public review and comment. During the public hearing on August 14, 2018, Davis County will open the hearing to all public comments. Public comments should address housing and community development needs, the development of proposed activities, proposed strategies and actions for affirmatively furthering fair housing consistent with the AFH. All comments will be addressed prior to submitting the 2018 Draft Consolidated/Annual Action Plan to HUD.

All public comments prior to the public hearing will be received by Tony Zambrana, Grant Auditor and addressed. If you wish to provide written comments, send them to Tony Zambrana, Davis County Clerk Auditors, PO Box 618, Farmington, UT 84025, or by email to tzambrana@co.davis.ut.us

The hearing will begin at 10:00 A.M. on August 14, 2018 and will be held in in Commission Chambers, room 303 in the County Administration Building at 61 South Main Street, Farmington, Utah. In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this hearing should notify Shauna Brady, at the Administration Building at 61 South Main Street, Farmington, Utah, by email at SBrady@co.davis.ut.us or by telephone at 801-451-3200 or TDD (801) 451-3421, at least three days prior to the hearing to be attended.

Following the public hearing, Davis County will submit the 2018 Consolidated/Annual Action Plan to HUD for approval.

No public comments were received during the public comment period. On August 14, 2018 the Davis County Commission held a public hearing and invited the public to provide comments regarding the

proposed 2018-19 Annual Action Plan. No public comments were provided and the Commission closed the public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

No public comments were provided. The public was encouraged to provide comments through email, mail, or in person during the public hearing(s). None were received.

7. Summary

Davis County takes public participation seriously and plans to take further steps to solicit public participation in the CDBG process. Because no public comments were received and no members of the public attended the public hearing, it appears that posting public notices in the newspaper and on the County Website is insufficient. Davis County will continue to publish the notices in the newspaper as required by HUD as well as post all public notices on the County Website, however, Davis County will look for additional ways to reach the public and motivate them to participate in this process. Social media sites such as Linked In, Facebook, or others may be an option to reach out to the public in the future.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator		Clerk/Auditor

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Mr. Stephen Lyon, MPA , Davis County Grants Administrator

61 S. Main, Farmington UT, 84025

801-451-3495

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The County works to consult with various jurisdictions and organizations to develop strategies and goals that will aid county residents and better the community. The County follows HUD regulations and statutes to ensure CDBG funds are monitored regularly and work toward the outlined national objectives. Public notices are posted regarding any CDBG-funded projects, and citizens have the opportunity to provide comments during formal comment periods and in public hearings.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The County will provide information on the County website, email and through direct contact to service providers, the housing authority and municipalities about the County CDGB program. The County coordinates with the grant activities of the Salt Lake County area municipalities on the Salt Lake County Grants Coordinating Committee. The County is part of the Balance of State Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. In the current year three providers who are members of the LHCC and also receive Davis County CDBG and/or SSBG funds will receive Continuum of Care funds – Family Connection Center, Safe Harbor Crisis Center and Davis Behavioral Health. The County coordinates the allocation of CDBG and SSBG funds to area non-profits to increase the coordination and effectiveness of services for homeless-related services. One review committee reviews applications to both the CDBG and the Social Services Block Grant program and coordinates the allocation of funds to area nonprofit agencies. The County has a small cadre of non-profit service providers so coordination takes place at the county grant allocation level and in formal and informal networks among the providers. For example there is a case manager network that coordinates services among state agencies and local nonprofit agencies.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Several Agencies listed below are members of the Continuum of Care and Davis County consults with these agencies when determining where to allocate CDBG funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

DRAFT

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Davis Community Housing Authority
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Publicly Funded Institution/System of Care Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis Community Housing Authority representatives provided valuable information regarding what the County's current needs during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.
2	Agency/Group/Organization	Davis Behavioral Health
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis Behavioral Health representatives participated in the public participation process and attended the ConPlan and Action Plan planning meeting. Suggestions were provided for what the County's needs are and how to meet these needs in the future.
3	Agency/Group/Organization	Bountiful Community Food Pantry
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A Bountiful Food Pantry representative provided valuable information regarding what the County's current needs are (particularly food needs) during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.

4	Agency/Group/Organization	Safe Harbor (Davis Citizens Coalition Against Violence)
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Safe Harbor representatives provided valuable information regarding what the County's current needs are during the County's solicitation for input on the Consolidated Planning process and Annual Action Plan process.
5	Agency/Group/Organization	SALT LAKE CITY
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff members of Salt Lake City's CDBG program attended several meeting and CDBG trainings Davis County CDBG staff. Davis County was able to gain insight into the Salt Lake City CDBG program with m and was able to use this information to aid in implementing the Davis County CDBG program.

6	Agency/Group/Organization	Ogden City
	Agency/Group/Organization Type	Other government - Local Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff members of Ogden City's CDBG program attended several meeting and CDBG trainings Davis County CDBG staff. Davis County was able to gain insight into their CDBG program with m and was able to use this information to aid in implementing the Davis County CDBG program.
7	Agency/Group/Organization	Davis Homeless Coordinating Council
	Agency/Group/Organization Type	Planning organization Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. Davis County utilizes the council to understand the homeless needs in the County.

Identify any Agency Types not consulted and provide rationale for not consulting

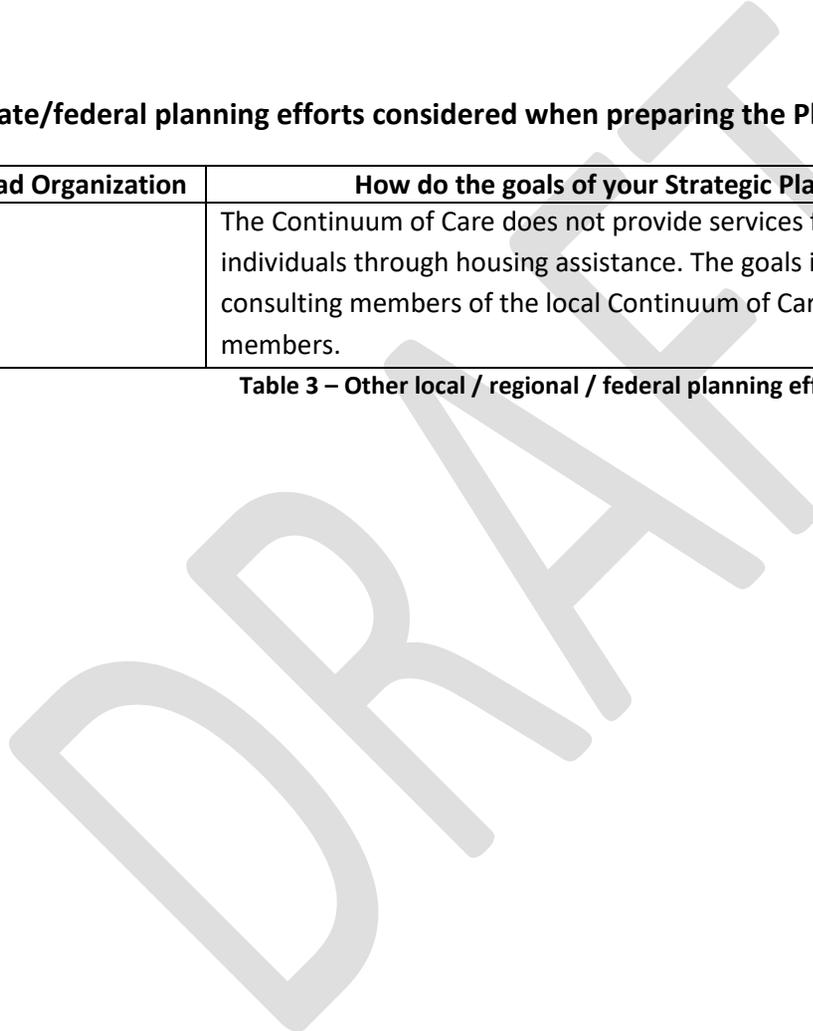
There were no Agencies that Davis County chose not to consult. Davis County will continue to search for additional Agencies to consult and welcomes the input from any organization that has a stake in the community.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		The Continuum of Care does not provide services for homelessness, it seeks to assist needy individuals through housing assistance. The goals in the Strategic Plan were implemented in part by consulting members of the local Continuum of Care and reflect the needs identified by CoC members.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)



AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

On June 26, 2018, Davis County issued a public notice in the Standard Examiner to solicit public comments/participation. The public notice was also placed on the County webpage. The public notice also informed the public that the County would hold a public hearing on July 10, 2018 to discuss the goals for the Annual Action Plan. On July 10, 2018, a public hearing was held. No comments were provided prior to the public hearing and no comments were provided during the public hearing.

On July 10, 2018, Davis County posted the draft 2018-19 Annual Action Plan on the County website along with a public notice. The public notice was also published in the Standard Examiner. The public notice requested public comments on the draft Annual Action Plan and informed the public that a public hearing would be held on August 14, 2018 to discuss the Annual Action Plan. No comments were provided prior to the public hearing and no comments were provided during the public hearing.

On February 5, 2019, Davis County issued a public notice on the County website and the State of Utah Public Notice website soliciting applications for PY 2018-19 projects. Five applications were submitted. The County also issued a public notice on the County website and State of Utah Public Notice website on April 1, 2019, announcing a comment period from April 1 to May 7, and a public hearing for the draft PY 2018-19 Annual Action Plan Amendment. The public hearing was held May 7, 2019 and allowed comments to be made in person. No comments were received prior or during the public hearing.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	No responses were received.	No comments were provided.	Not Applicable.	
2	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community	There were no attendees for the public hearing.	No comments were provided.	Not Applicable.	
3	Internet Outreach	Non-targeted/broad community	No responses were received	No comments were provided.	Not Applicable.	
4	Public Hearing	Non-targeted/broad community	There were no attendees for the public hearing.	No comments were provided.	Not Applicable.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5 Special Solicitation	County Website State of Utah Public Notice Website	Minorities Persons with disabilities Non-targeted/broad community	Five applications submitted	No comments were provided.	Not Applicable.	http://www.co.davis.ut.us/clerk-auditor/grant-programs https://www.utah.gov/pmn/index.html
6 PY 2018-19 Annual Action Plan Amendment	County Website State of Utah Public Notice Website	Minorities Persons with disabilities Non-targeted/broad community	There were no attendees for the public hearing.	No comments were provided.	Not Applicable.	http://www.co.davis.ut.us/clerk-auditor/grant-programs https://www.utah.gov/pmn/index.html

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Davis County participates in the CDBG program, awarding nearly \$900,000 a year to agencies and almost all cities within its boundaries. The following table lists the expected resources and available CDBG funds for PY 2018-19.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	900,700	0	313,979	1,214,679	2,700,000	The County received \$900,700 for PY 18 but had only allocated \$811,666 at the primary submittal of the PY 2018-19 Action Plan. An application solicitation for \$235,000 identified five more applicants, four of which were awarded a total of \$230,500.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Davis County Senior Activity Center project, accepted through the special solicitation, will utilize funds from both the County Health Department and CDBG program. The leveraging of these funds will allow the senior activity center to replace their roof, as CDBG funds alone would not cover the full expense.

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If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding*	Goal Outcome Indicator
1	DH 1.1	2016	2020	Affordable Housing		Public Facilities	CDBG: \$170,000	Housing for Homeless added: 4 Household Housing Unit
2	DH 1.2	2016	2020	Affordable Housing		Public Services	CDBG: \$28,972	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 1,650 Households Assisted
3	DH2.1	2016	2020	Affordable Housing		Affordable Housing	CDBG: \$115,000	Direct Financial Assistance to Homebuyers: 23 Households Assisted
4	DH3.1	2016	2020	Affordable Housing		Affordable Housing	CDBG: \$35,000	Homeowner Housing Rehabilitated: 8 Household Housing Unit
5	DH3.2	2016	2020	Affordable Housing		Affordable Housing	CDBG: \$117,000	Homeowner Housing Rehabilitated: 30 Household Housing Unit
6	SL1.1	2016	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development		Public Services Public Facilities	CDBG: \$323,000	Public service activities other than Low/Moderate Income Housing Benefit: 6,130 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding*	Goal Outcome Indicator
7	SL1.2	2016	2020	Homeless Non-Homeless Special Needs Non-Housing Community Development	Bountiful City Kaysville City Clearfield City Centerville		CDBG: \$113,194	Homelessness Prevention: 2,650 Persons Assisted ADA Compliance - Centerville

*Note that the funding totals in this table include the unspent funds from previous years that will be used for the projects added to PY 2018-19 through the special solicitation.

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	DH 1.1
	Goal Description	To provide funding to assist in the development of affordable special-needs housing for very low- to moderate-income households.
2	Goal Name	DH 1.2
	Goal Description	Provide funding to assist in transitional housing for very low- to moderate income households. Safe Harbor Case Management (\$16,684) and Open Doors Diversion Program (\$12,288) address both DH 1.2 and SL1.1 goals. In order to ensure funding is not counted twice, Davis County will allocate the funding to DH 1.2, however these programs also address the goals in SL 1.1.
3	Goal Name	DH2.1
	Goal Description	Provide funds for down payment assistance to eligible low- to moderate-income households.

4	Goal Name	DH3.1
	Goal Description	Provide funds for emergency repairs to eligible extremely low- to moderate-income households
5	Goal Name	DH3.2
	Goal Description	Provide funds for affordable housing rehabilitation for renter and owner housing for extremely low- to moderate-income households
6	Goal Name	SL1.1
	Goal Description	Allocate up to 15% of CDBG funds to public service programs that provide supportive services to low/moderate income persons, homeless persons or to prevent homelessness
7	Goal Name	SL1.2
	Goal Description	Provide CDBG funds for building and site improvements to organizations that provide services to homeless and low/mod income clients

Projects

AP-35 Projects – 91.220(d)

Introduction

The Davis County 2018-19 Annual Action Plan (Plan) begins July 1, 2018 and operates through June 30, 2019. It describes the proposed investment of Community Development Block Grant (CDBG) program funds from the U. S. Department of Housing and Urban Development (HUD) for the upcoming fiscal year to address the needs identified in the 2016-2020 Strategic Plan in the areas of housing, public services and community development. These activities are related to the HUD objectives of decent housing and a suitable living environment. Davis County is an entitlement community and is eligible to receive CDBG funds to benefit low and moderate income persons within the County outside of the two entitlement cities of Layton and Clearfield. The Davis County Clerk/Auditors Department is responsible for administering the CDBG program and other grant programs.

This plan was developed in accordance with the County’s Citizen Participation Plan. Application materials were made available on the County website from January 04, 2018 through March 31, 2018. Notices of the availability of application materials were placed on the County website on January 04, 2018 and in the Standard Examiner newspaper on January 04, 2018. Email notices were sent out to past CDBG applicants and to a broad email list of social service providers and eligible municipalities in the County. County staff provided assistance to prospective applicants in assessing their programs and projects meeting CDBG requirements. The date for submission of applications for CDBG funds was March 31, 2018. Fifteen applications for CDBG funds were received and reviewed by staff for eligibility.

The PY 2018-19 Annual Action Plan Amendment was also developed according to the County’s Citizen Participation Plan. The special solicitation for applications was made available on the County website and State of Utah Public Notice website on February 5, 2019, and applications were due by March 7, 2019, a 30-day period. Five applications were received and reviewed by staff for eligibility.

The applications were reviewed by an independent review committee comprised of various stakeholders within the community. The committee reviewed the applications independently, met to deliberate their findings and developed recommendations for the Davis County Commission. Recommendations were posted online and in public places as the Proposed Action Plan for public comment.

Projects

#	Project Name
1	Davis Community Housing Authority Roof Repair Project
2	North Salt Lake City Home Repair Program

#	Project Name
3	Davis Community Housing Authority Emergency Home Repair
4	Davis Community Housing Authority Down Payment Assistance
5	Davis Behavioral Health Acquisition of Housing
7	Bountiful Community Food Pantry Building Improvements 2018
8	The Road Home 2018
9	St Anne's Center (Lantern House) Emergency Shelter 2018
10	Promise Bountiful Learning Center
11	Big Brothers Big Sisters 2018
12	Safe Harbor Case Management 2018
13	Open Doors Diversion Program 2018
14	Bountiful Community Food Pantry Case Management 2018
15	Bountiful Community Food Pantry Smiles and Vision 2018
16	Bountiful Community Food Pantry Packs 2018
17	Safe Harbor Building Improvements 2018
18	Davis County Administrative Costs 2018
19	South Davis Senior Center Roof Project
20	DMV Building ADA Project
21	Centerville ADA Sidewalk Project
22	NSL ADA Project

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The main obstacle for addressing underserved needs is not receiving any interest from organizations to provide services that would address those needs/goals.

The majority of organizations that applied for CDBG funding offer their services to all eligible Davis County residents. Because of this, the only geographic criteria for fund distribution for PY 2018-19 was that the project benefit primarily LMI residents of Davis County not residing in Layton, Clearfield, and South Weber. CDBG funds are distributed to applicants that best meet the goals identified in the Strategic Plan

AP-38 Project Summary

Project Summary Information

1	Project Name	Davis Community Housing Authority Roof Repair Project
	Target Area	
	Goals Supported	DH3.2
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$62,000
	Description	The Subgrantee will assist homeowners with the repair or replacement of their damaged roof.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The Subgrantee will assist homeowners with the repair or replacement of their damaged roof. The number of persons assisted is an estimate, some roof repairs may cost more than others and may reflect the number of repairs able to be performed with the funding allocated.
2	Project Name	North Salt Lake City Home Repair Program
	Target Area	North Salt Lake City
	Goals Supported	DH3.2
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$55,000
	Description	The Subgrantee will provide grants to low income residents to make physical improvements to their homes.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	
	Planned Activities	The Subgrantee will provide grants to low income residents to make physical improvements to their homes. The number of grants provided will be contingent on the cost of each repair and available funding.
3	Project Name	Davis Community Housing Authority Emergency Home Repair
	Target Area	
	Goals Supported	DH3.1
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$35,000
	Description	The subgrantee will provide emergency home repair to illegible Davis County residents.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Grants will be provided for emergency home repair to illegible Davis County residents. The estimated number of homes to be repaired will depend on the cost of each grant and the available funding.
4	Project Name	Davis Community Housing Authority Down Payment Assistance
	Target Area	
	Goals Supported	DH2.1
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$115,000
	Description	The Subgrantee will assist eligible first time home buyers with grants up to \$5,000 to help with down payment, closing costs, and/or up-front mortgage insurance.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	CDBG funds will be used to assist eligible first time home buyers with grants up to \$5,000 to help with down payment, closing costs, and/or up-front mortgage insurance. The number of households to be assisted is dependent on the cost of each grant and the available funding.
5	Project Name	Davis Behavioral Health Acquisition of Housing
	Target Area	
	Goals Supported	DH 1.1
	Needs Addressed	Public Facilities
	Funding	CDBG: \$170,000
	Description	The Subgrantee will purchase one or more housing units in the County for the Supportive Housing Program.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The Subgrantee will purchase one or more housing units in the County for the Supportive Housing Program. Once a property is located, Davis County will ensure the property is eligible (through the environmental review process) prior to committing funds to the project.
6	Project Name	Bountiful Community Food Pantry Building Improvements 2018
	Target Area	
	Goals Supported	SL1.2
	Needs Addressed	Public Facilities
	Funding	CDBG: \$22,755
	Description	For the construction cost of a new roof for the no Hunger Zone

	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The subgrantee will install a new roof for the no Hunger Zone
7	Project Name	The Road Home 2018
	Target Area	
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	CDBG: \$12,000
	Description	Operational expenses for shelter staff for a program that provides shelter and supportive services to homeless persons.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The subgrantee will provide shelter and supportive services to homeless persons who are residents of Davis County.
8	Project Name	St Anne's Center (Lantern House) Emergency Shelter 2018
	Target Area	
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	Operational expenses for the emergency shelter, including case management, to assist individuals and families work towards self-sufficiency.
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The subgrantee will provide overnight shelter to an estimate of 25 eligible Davis County residents.
9	Project Name	Promise Bountiful Learning Center
	Target Area	
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	CDBG: \$11,000
	Description	For operational expenses to support a Family Support Specialist.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The Subgrantee's Family Support Specialist will provide in home case management and education services to eligible Davis County residents. The Family Support Specialist facilitates the following: Help meet the immediate needs of the student and the family to reduce potential trauma; work with family members for the student to increase attendance and help remove barriers to academic progress; and assist in the stabilization in the family.
10	Project Name	Big Brothers Big Sisters 2018
	Target Area	
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	CDBG: \$5,000

	Description	Funding will support salaries and benefits for the staff who recruit, screen, interview, train, and provide ongoing support for one-to-one mentoring relationships between volunteer mentors and low-to moderate income eligible Davis County youth
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The Subgrantee will recruit, screen, interview, train, and provide ongoing support for one-to-one mentoring relationships between volunteer mentors and low-to moderate income eligible Davis County youth
11	Project Name	Safe Harbor Case Management 2018
	Target Area	
	Goals Supported	SL1.1 DH 1.2
	Needs Addressed	Public Services
	Funding	CDBG: \$16,684
	Description	CDBG funds will be used to supplement personnel and operating expenses of running the emergency shelter and transitional housing operations.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The subgrantee will provide protective shelter, safe housing and support services to women, children, and men in Davis County who are homeless due to domestic violence.
	Project Name	Open Doors Diversion Program 2018

12	Target Area	
	Goals Supported	SL1.1 DH 1.2
	Needs Addressed	Public Services
	Funding	CDBG: \$12,288
	Description	The subgrantee provides supportive services to low/moderate income persons and homeless persons. The subgrantee will use the funding for salaries and mileage of their rabid rehousing case manager.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The subgrantee provides supportive services to low/moderate income persons and homeless persons. The subgrantee will use the funding for salaries and mileage of their rabid rehousing case manager.
13	Project Name	Bountiful Community Food Pantry Case Management 2018
	Target Area	
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	CDBG: \$15,000
	Description	To pay for salary and benefits for the Case Manager. The Case Management program helps clients with finding employment, housing, health/dental care, transportation, emergency food, and other related needs.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	The Case Management program will help clients with finding employment, housing, health/dental care, transportation, emergency food, and other related needs
14	Project Name	Bountiful Community Food Pantry Smiles and Vision 2018
	Target Area	
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	CDBG: \$9,500
	Description	For operational expenses related to the Pantry Dental and Vison Programs. These programs provide dental and vision care to those who are unable to afford it.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The subgrantee will provide dental and vision care to those who are unable to afford it.
15	Project Name	Bountiful Community Food Pantry Packs 2018
	Target Area	
	Goals Supported	SL1.1
	Needs Addressed	Public Services
	Funding	CDBG: \$25,000
	Description	To provide three pound bags of child friendly food to children in participating elementary schools.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	This organization will provide three pound bags of child friendly food to children in participating elementary schools.
16	Project Name	Safe Harbor Building Improvements 2018
	Target Area	
	Goals Supported	SL1.2
	Needs Addressed	Public Facilities
	Funding	CDBG: \$50,439
	Description	The subgrantee will install privacy fencing and two gates to the facility.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The subgrantee will install privacy fencing and two gates to the facility.
17	Project Name	Davis County Administrative Costs 2018
	Target Area	
	Goals Supported	DH 1.1 DH2.1 DH3.1 DH3.2 SL1.1 SL1.2 DH 1.2
	Needs Addressed	Public Facilities Public Infrastructure Public Services Affordable Housing
	Funding	CDBG: \$180,000
	Description	Administrative costs to manage the County CDBG program
	Target Date	

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	The County plans to hire another staff member to administer the CDBG program with the current full time CDBG administrator.
18	Project Name	South Davis Senior Center Roof Project
	Target Area	Clinton City North Salt Lake City Bountiful City Centerville City
	Goals Supported	SL1.1
	Needs Addressed	Public Facilities
	Funding	CDBG: \$130,500
	Description	Re-roofing of the South Davis Senior Center to improve and update the overall safety of the building for seniors and public utilizing the building
	Target Date	7/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	This facility serves LMI 1200 seniors, 55+, per year with food and activities.
	Location Description	South Davis Senior Center, "Golden Years", located at 726 South 100 East Bountiful, Utah 84010
	Planned Activities	Remove and replace existing roof with upgraded roof to protect and enhance structure for Low-to-Moderate income older persons in the county
19	Project Name	DMV Building ADA Project
	Target Area	Countywide Service Area
	Goals Supported	SL1.1
	Needs Addressed	Public Facilities
	Funding	CDBG: \$40,000

	Description	Removal of ADA barriers with the addition accessibility for seniors and severely handicapped individuals
	Target Date	7/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve approximately 500-750 individuals utilizing this building
	Location Description	This building in located at 969 Clark Lane in Farmington, Utah 84025
	Planned Activities	Remove and replace existing doors to increase ADA Access for older and handicapped individuals
20	Project Name	Centerville ADA Sidewalk Project
	Target Area	Centerville City
	Goals Supported	SL1.2
	Needs Addressed	Public Facilities
	Funding	CDBG: \$40,000
	Description	Removal and replacement of sidewalks with ADA ramps to increase mobility for seniors and severely disabled
	Target Date	7/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project will support the support the city in the needs of it older and severely disabled population to utilize the sidewalks
	Location Description	400 West to 400 East from Parrish Lane to Pages Lane, Centerville, Utah 84014
	Planned Activities	Remove and replace sidewalks in the city with ADA ramps to assist the elderly and severely disabled.
21	Project Name	NSL ADA Project
	Target Area	North Salt Lake City
	Goals Supported	SL1.1
	Needs Addressed	Public Facilities Public Infrastructure
	Funding	CDBG: \$20,000

Description	Remodel and add ADA accessible doors to City Offices to increase access for seniors and severely disabled individuals
Target Date	7/31/2019
Estimate the number and type of families that will benefit from the proposed activities	This project will assist 500 older adults and the severely disabled in North Salt Lake with increased access to the City Hall
Location Description	The project is located at 10 E Center Street, North Salt Lake, Utah 84054
Planned Activities	Remove and replace door entryway to accommodate ADA access for elderly and severely disabled persons.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Most of the sub-grantees providing services operate countywide; however, due to the nature of the services provided, a concentration of those receiving services may reside in lower income areas within the County such as Sunset, West Point, Clinton, and other cities with populations with lower incomes.

Geographic Distribution

Target Area	Percentage of Funds
Sunset City	
Clinton City	
North Salt Lake City	6
West Point City	
Countywide Service Area	
Layton City	
Bountiful City	
Syracuse City	
Kaysville City	
Farmington City	
Centerville City	
Clearfield City	
Salt Lake City	
Ogden City	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Many of the projects offer their services countywide, making it difficult to pinpoint geographically the areas that receive the most benefit. Davis County generally contracts with organizations that offer their services Countywide so the funds reach as many residents possible. North Salt Lake City is the only project that serves a defined geographic area. Their program is only available to residents of North Salt Lake.

Discussion

N/A

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The County works with Davis Community Housing Authority (DCHA) to assist in first-time home buyers grants. The County also works with DCHA to provide emergency home repair, which allows residents to keep their home. Public service activities such as The Road Home, St Anne’s Center, and Safe Harbor provide shelter for those experiencing homelessness or crisis.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	20
Special-Needs	0
Total	20

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	20
Total	20

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Davis Community Housing Authority will assist eligible first time home buyers with grants up to \$5,000 to help with down payment, closing costs, and/or up-front mortgage insurance.

AP-60 Public Housing – 91.220(h)

Introduction

County CDBG funds will be used to address in a small way the great need to maintain the current housing stock to keep LMI families in their housing. The nonprofit agencies raise funds from local private foundations and combine those funds with the CDBG funds they receive from Davis County, and other governmental agencies, in order to leverage their resources and make their programs viable. Davis Community Housing Authority will leverage CDBG funds with other funds, including HUD public housing funds.

Actions planned during the next year to address the needs to public housing

The Davis Community Housing Authority (DCHA) has applied for CDBG funding for down payment assistance. The County will allocate \$65,000 to this activity to assist the Authority with its mission of helping low-income families find and maintain affordable housing. The Housing Authority offers a self-sufficiency program to residents to help them save for down payments and closing costs. The County provides DCHA with program notices of important stages of development of the Action Plan and encourages it to distribute it to its residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the down payment assistance program of the Housing Authority, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority as well as North Salt Lake City offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing. Davis Community Housing Authority also provides information to public housing residents regarding resources available to them and encourage participation in homeownership.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Davis County does not directly receive funds from any sources to address homelessness or homeless prevention. However, the County will use 2018-19 CDBG funds to support Family Connection Center with homeless prevention activities, Bountiful Community Food Pantry with homeless prevention activities, Safe Harbor with shelter services to homeless women coming out of domestic violence situations, The Lantern House with emergency shelter services, Davis Behavioral Health with development of transitional housing, and the Road Home with operational support for the shelter. Davis Behavioral Health will also use funds provided under the Balance of State Continuum of Care for homeless programs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

All homeless related services are referred to the public and all contracted organizations are encouraged to provide the information needed to reach the homeless service requested.

Addressing the emergency shelter and transitional housing needs of homeless persons

The following sub-grantees will be contracted to provide the following services to address the needs of the homeless population:

- Bountiful Community Food Pantry: food, employment, transportation, dental, and housing services will be provided.
- Safe Harbor: emergency shelter and transitional housing services
- Family Connection Center: motel voucher and alternate housing services
- The Road Home: shelter services
- St. Anne's Center (DBA Lantern House): emergency shelter services

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The County is funding the following programs that aid those who are homeless transition to permanent

housing:

- Bountiful Community Food Pantry: This organization provides food, employment skills building, transportation coordination, dental work, and housing services to eligible persons who are homeless or may be at risk of homelessness. These services aid homeless individuals obtain skills to find employment, find housing, and obtain necessities while in transition.
- Safe Harbor: This organization provides emergency shelter and transitional housing services to those who are homeless or at risk of becoming homeless
- Family Connection Center: This organizations provides motel vouchers and alternate housing services to those who are homeless or at risk of becoming homeless. This aids homeless in being temporarily sheltered while looking for permanent housing.
- The Road Home: This organization provides shelter services to those who are homeless. This aids homeless in being temporarily sheltered while looking for permanent housing.
- Davis Community Housing Authority: This organization provides grants to first time home buyers for down payment and closing costs.
- St. Anne’s Center: This organization provides emergency shelter to those who are homeless or at risk of becoming homeless.

Davis County also hosts a Human Services Directors meeting to, in part, address homelessness within the County. Davis County Department heads and heads of non-profit organizations meet monthly to discuss the needs of the community, including strategies to address causes and remedies to homelessness. Input gathered during these meetings is taken into account when implementing the CDBG program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Davis County recognizes the potential for residents to risk homelessness during transitional periods in their life mentioned above. The County is funding the following programs that, at least in part, address homeless prevention:

- Bountiful Community Food Pantry: This organization provides food, employment skills building, transportation coordination, dental work, and housing services to eligible persons who may be at risk of homelessness.
- Safe Harbor: This organization provides emergency shelter and transitional housing services to

those who are homeless or at risk of becoming homeless

- Family Connection Center: This organizations provides motel vouchers and alternate housing services to those who are homeless or at risk of becoming homeless.
- The Road Home: This organization provides shelter services to those who are homeless.
- St. Anne’s Center: This organization provides emergency shelter to those who are homeless or at risk of becoming homeless.

Davis County also hosts a Human Services Directors meeting to, in part, address homelessness within the County. Davis County Department heads and heads of non-profit organizations meet monthly to discuss the needs of the community, including strategies to address causes and remedies to homelessness. Input gathered during these meetings is taken into account when implementing the CDBG program.

Discussion:

N/A

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Economic conditions with tighter lending requirements and the loss of employment have become the greatest barriers to affordable housing in Davis County. The County has seen a dramatic reduction in the development of new housing units, and families with higher incomes are moving from more expensive housing into more moderately priced housing. This creates a compression issue in the housing industry as many households in moderately priced housing then scale down to more affordable housing, reducing the number of affordable housing units available for low- and moderate-income households.

Many communities in the Davis County are nearing build out and need to identify creative ways to offer affordable housing options. Additionally, land values are making it difficult to provide for the construction of new affordable housing units.

By zoning for large-lot single-family homes, many communities unwittingly do not offer affordable housing options for low-income households, which consist often of a racial, ethnic, or religious minority.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the down payment assistance program of the Housing Authority, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority as well as North Salt Lake City offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing.

Municipalities need to update their State-required Moderate Income Housing Plans and begin to use them to encourage the development of affordable housing options.

County staff are becoming more knowledgeable about resources available to create and encourage

affordable housing and will continue to do so, including creating partnerships with housing providers.

Discussion:

N/A

AP-85 Other Actions – 91.220(k)

Introduction:

Davis County has identified CDBG priority needs as the following:

- Public facility improvements, particularly for senior centers, facilities for the disabled or homeless, youth centers, child care facilities, and mental health facilities
- Public infrastructure which include street improvements, sidewalks, accessibility ramps, park improvements, water and sewer lines, water drainage, and landscape improvements
- Public services which will serve seniors, persons with disabilities, legal needs, child care, health, fair housing, housing counseling, food pantries, after school programs, substance abuse services, and so on.

In addition to CDBG priorities, the County works to provide for needs that are not addressed within the program year. These opportunities are discussed below.

Actions planned to address obstacles to meeting underserved needs

Declining federal, state and local funds is a major ongoing obstacle in Davis County to meeting underserved needs. Municipalities are dealing with recovering tax revenues which leave infrastructure needs unmet. Nonprofit service providers are likewise adjusting to fewer funds to serve growing and potentially under-served populations. Decreasing operational funds limits the services provided to households.

Agencies are countering the decline in outside funds by using, where appropriate, more volunteers to assist in providing services.

The lack of transportation alternatives is a major barrier to low-income families who need to travel to doctor appointments, pharmacies, grocery stores, job and home with no or poor quality vehicles. The County will identify qualified agencies that transport people to their necessary destinations and work to encourage them to apply for CDBG funds.

Actions planned to foster and maintain affordable housing

The 2018-19 Davis County Action Plan sets aside funds to assist one agency (Davis Community Housing Authority) in providing down payment grants to those seeking to purchase affordable housing and two agencies (Davis Community Housing Authority and North Salt Lake City) that work to maintain existing affordable housing and enables eligible households to purchase affordable housing.

Actions planned to reduce lead-based paint hazards

The Davis County Health Department has trained and certified inspectors who test resident's homes and

have brochures and information for residents who think they may have a home with lead based paint. These agencies handle information calls and explain the process of removing lead based paint safely; they also coordinate with state programs on how to help educate residents on the dangers of lead based paint.

According to the Davis County Health Department, incidents arising from lead-based paint poisoning the County are extremely rare. As such, the Health Department no longer conducts a regular evaluation program for lead-based paint hazards in the County. Instead, the focus of the Health Department is on educational programs on the risks associated with lead-based paint and common tips on mitigation of such hazards. The Planning Department supports the educational efforts of the Health Department. The County will require housing providers undertaking rehabilitation activities with CDBG funds to comply with HUD guidelines.

Actions planned to reduce the number of poverty-level families

Davis County's antipoverty strategy involves supporting local non-profit organizations that provide counseling, teach life skills, and offer all types of other assistance to those residents living in poverty. For 2018-19, the County will provide funds to Family Connection Center and the Bountiful Community Food Pantry to assist low income families with case management, referrals and food. The County will also utilize the Housing Authority in its antipoverty strategy to fund an emergency repair program and offer rental assistance programs, in addition to providing public housing services. Davis County's program coordinates with those entities that are best equipped to address poverty issues.

Actions planned to develop institutional structure

The County Grant Auditor within the Clerk/Auditors Department will continue to develop the structure and processes to ensure timely filing of the Action Plan, CAPER and documents with HUD.

County staff involved with CDBG will attend trainings provided by HUD throughout the year, including the HUD Region VIII CPD All-Grantee Conference that is held annually.

Staff will continue to coordinate grant activities with the Davis Council of Governments, the Salt Lake County Grants Coordinating Committee, the Balance of State Continuum of Care, the Davis Community Housing Authority and other entities.

County staff will also assist and train sub-grantee staff to collect required information and maintain appropriate records and provide the County with the appropriate information in reports. The Grant Auditor will work closely with other County staff in finance and legal to ensure understanding of local requirements.

Actions planned to enhance coordination between public and private housing and social

service agencies

Davis County hosts the Davis Local Homeless Coordinating Council (LHCC) that coordinates homeless services under the Balance of State Continuum of Care system that allocates HUD homeless funds to local providers. In the current year three providers who are members of the LHCC and also receive Davis County CDBG and/or SSBG funds will receive Continuum of Care funds – Family Connection Center, Safe Harbor Crisis Center and Davis Behavioral Health. The County coordinates the allocation of CDBG and SSBG funds to area non-profits to increase the coordination and effectiveness of services for homeless-related services. One review committee reviews applications to both the CDBG and the Social Services Block Grant program and coordinates the allocation of funds to area nonprofit agencies. The County has a small cadre of non-profit service providers so coordination takes place at the county grant allocation level and in formal and informal networks among the providers. For example there is a case manager network that coordinates services among state agencies and local nonprofit agencies.

Discussion:

N/A

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

 This Annual Action Plan covers PY 2018, which begins July 1, 2018 and ends June 30, 2019.

