

COMMISSION MEETING MINUTES  
January 3, 2017

The Board of Davis County Commissioners met on January 3, 2017 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commissioner P. Bret Millburn – Chair Pro-Tem, Commissioner Randy Elliott, Clerk/Auditor Curtis Koch, Chief Deputy Civil County Attorney Neal Geddes and Deputy Clerk/Auditor Shauna Brady. Commission Chair Jim Smith was excused.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Telephonic Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah commencing at 10 am on January 3, 2017.

**OPENING**

Pledge of Allegiance – by invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS**

Introduction of Commissioner Randy Elliott

***Chris Sanford, Davis County Library Director, presenting:***

Amendment with InfoUSA Marketing Inc. – Reference USA database license agreement (payable)

***Charlene Lamph, Davis County Risk Management Analyst, presenting:***

Acceptance of grant from State of Utah Labor Commission – Community Workplace Safety Project (receivable)

***Todd Utzinger, Davis County Attorney/Program Director-Legal Defense, presenting:***

Agreement with Michael Murphy – legal defense for indigent defendants/indigent juveniles (payable)

***Justen Smith, USU Extension-Northern Region Extension Department Head/Davis County Director, presenting:***

Amendment with Utah State University Cooperative Extension – 2017 cooperative extension services (payable)

***Brooks Burr, Davis County Fair Coordinator, presenting:***

Agreement with Redfin – sponsorship of 2017 Davis County Fair (receivable)

***Barry Burton, Davis County Community & Economic Development Director, presenting:***

Request appointment of Commissioner Randy Elliott to the Davis County Arts Advisory Committee

***Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:***

Memorandum of Understanding with U S Marshall Services – Violent Fugitive Apprehensive Strike Team (VFAST) overtime reimbursement award (receivable)

Agreement with Claudia Baldwin – barbering services for Davis County Jail inmates (payable)

Agreement with Rhonda McColloch – barbering services for Davis County Jail inmates (payable)

***Tony Zambrana, Davis County Grants Auditor, presenting:***

Subgrantee agreement with Big Brothers Big Sisters of Utah – Social Services Block Grant (SSBG) funding for operational expenses to provide mentoring to underserved youth (payable)

Subgrantee agreement with Utah Council of the Blind – Social Services Block Grant (SSBG) funding for operational Expenses for the Teacher Trainer Team program (payable)

***Brian Hatch, Davis County Interim Health Director, presenting:***

Memorandum of Understanding with Retired Senior Volunteer Program (RSVP) – provide volunteers to help at Clinton Elementary School (n/a)

Memorandum of Understanding with Retired Senior Volunteer Program (RSVP) – provide volunteers to help at Leadership Learning Academy in Layton (n/a)

Memorandum of Understanding with Retired Senior Volunteer Program (RSVP) – provide volunteers to help at East Layton Elementary School (n/a)

Memorandum of Understanding with Retired Senior Volunteer Program (RSVP) – provide volunteers to help at Oak Hills Elementary School (n/a)

Amendment with Utah Department of Health – provide support to conduct activities related to tuberculosis prevention and control (receivable)

Amendment with Utah Department of Health – provide additional funding to Public Health and Healthcare Preparedness Grant (receivable)

Amendment with Utah Department of Health – continued funding for the Nurse Family Partnership program (receivable)

Amendment with Utah Department of Health – funding to support suicide prevention efforts in Davis Health District (receivable)

Agreement with Utah Transit Authority (UTA), Federal Transit Administration – fund operating costs among Davis County Senior Services, Weber County Aging Services, Roads to Independence & transportation services provided by UTA (payable)

***Curtis Koch, Davis County Clerk/Auditor, presenting:***

Amendment with Ulrich & Associates, PC – audit engagement letter for auditing services for the year ended

December 31, 2016 (payable)

**Commissioner Smith presenting:**

Agreement with Utah Department of Human Services-Division of Substance Abuse & Mental Health – funding to maintain the “Use Only As Directed” campaign to raise awareness of prescription drug misuse (receivable)  
Conflict of Interest Statement with Utah Department of Human Services regarding Local Mental Health Authorities (LMHA) agreements (n/a)

**BOARD OF EQUALIZATION**

Request for Approval of the Property Tax Register

**CONSENT ITEMS**

Meeting Minutes - December 6, December 6 Special Meeting, and December 13, 2016  
Check Registers

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Welcome  
Commissioner  
Elliott

Commissioner Millburn welcomed Randy B. Elliott, who was sworn in as County Commissioner at an Oath of Office ceremony just prior to Commission Meeting.

Excuse  
Commissioner  
Smith

Commissioner Millburn excused Commissioner Smith from the meeting. He is recovering from a recent surgery.

Pledge of  
Allegiance

Commissioner Elliott led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Agreement  
#2017-1 with  
InfoUSA  
Marketing Inc.  
for license to  
Reference USA  
database

Chris Sanford, Davis County Library Director, presented agreement #2017-1 with InfoUSA Marketing Inc. for license to access the Reference USA database. The payable contract amount is \$3,309.00. The contract period is January 1 through December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Acceptance of  
Workplace  
Safety Grant  
#2017-2 from the  
State of Utah  
Labor  
Commission

Charlene Lamph, Davis County Risk Management Analyst, presented acceptance of Workplace Safety Grant #2017-2 from the State of Utah Labor Commission. It will be used to support the County’s 2017 Safety Initiatives. The receivable contract amount is \$2,500.00. The contract period is January 1 through December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2017-3 with  
Michael Murphy  
for legal defense  
services

Todd Utzinger, Davis County Attorney/Program Director-Legal Defense, presented agreement #2017-3 with Michael Murphy for legal defense services for indigent defendants/indigent juveniles. The payable contract amount is \$30,000.00 for 2017 with a 3% increase in 2018. The contract period is January 4, 2017 through December 31, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2003-187N with  
USU Cooperative  
Extension for  
services

Justen Smith, Utah State University Extension-Northern Region Extension Department Head/Davis County Director, presented amendment #2003-187N with the Utah State University Cooperative Extension for County services. The payable contract amount is \$225,500.00 cash/\$88,679.56 in-kind. The contract period is January 1 through December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2017-4 with  
Redfin for  
sponsorship of  
the 2017 Davis  
County Fair

Dave Hansen, Davis County Legacy Events Center Director, presented agreement #2017-4 with Redfin for sponsorship of the 2017 Davis County Fair. Redfin is a residential real estate company that provides web-based real estate database and brokerage services. They will have 2 promotional posts on the Davis County Fair Facebook page and their logo will be placed on the Fair website within the sponsorship

section. The receivable contract amount is \$400.00. The contract period is January 1 through December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

MOU #2017-5  
with U S  
Marshall  
Services for  
VFAST overtime  
reimbursement

Memorandum of Understanding #2017-5 with the U.S. Marshall Services for the Violent Fugitive Apprehensive Strike Team (VFAST) overtime reimbursement award. The receivable contract amount is \$4,600.00. The contract period is October 1, 2016 through September 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2017-6 with  
Claudia Baldwin  
for barbering  
services for DC  
jail inmates

Agreement #2017-6 with Claudia Baldwin for barbering services for Davis County Jail inmates. The payable contract amount is \$8.00/haircut and \$3.00/beard trim. The contract period is from signature to December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2017-7 with  
Rhonda  
McColloch  
for barbering  
services for DC  
jail inmates

Agreement #2017-7 with Rhonda McColloch for barbering services for Davis County Jail inmates. The payable contract amount is \$8.00/haircut and \$3.00/beard trim. The contract period is from signature to December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Tony Zambrana, Davis County Grants Auditor, presented the following:

Sub-grantee  
agreement  
#2017-8 with Big  
Brothers Big  
Sisters of Utah  
for SSBG  
funding

Sub-grantee agreement #2017-8 with Big Brothers Big Sisters of Utah to receive Social Services Block Grant (SSBG) funding for operational expenses for the support staff that provides mentoring to underserved youth. The payable contract amount is \$3,000.00 with a local match by the sub-grantee of \$750.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Sub-grantee  
agreement  
#2017-9 with  
Utah Council of  
the Blind for  
SSBG funding

Sub-grantee agreement #2017-9 with the Utah Council of the Blind to receive Social Services Block Grant (SSBG) funding for operational expenses for the Teacher Trainer Team program. The payable contract amount is \$2,000.00 with a local match by the sub-grantee of \$500.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner  
Randy Elliott  
appointed to  
Davis County  
Arts Advisory  
Committee

Barry Burton, Davis County Community & Economic Development Director, presented a request for appointment of Commissioner Randy Elliott to the Davis County Arts Advisory Committee.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye.

Brian Hatch, Davis County Health Director, presented the following:

MOU #2017-10  
with RSVP to  
provide  
volunteers at  
Clinton  
Elementary

Memorandum of Understanding #2017-10 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at Clinton Elementary School. There are no monies involved. The contract period is October 7, 2016 through October 7, 2019.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2017-11 with RSVP to provide volunteers at Leadership Learning Academy

Memorandum of Understanding #2017-11 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at Leadership Learning Academy. There are no monies involved. The contract period is October 4, 2016 through May 2019.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2017-12 with RSVP to provide volunteers at East Layton Elementary

Memorandum of Understanding #2017-12 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at East Layton Elementary School. There are no monies involved. The contract period is October 2016 through June 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2017-13 with RSVP to provide volunteers at Oak Hills Elementary

Memorandum of Understanding #2017-13 with Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at Oak Hills Elementary School. There are no monies involved. The contract period is October 14, 2016 through October 14, 2019.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-34B with Utah Dept. of Health to provide support of tuberculosis prevention

Amendment #2015-34B with the Utah Department of Health to provide support for activities relating to tuberculosis prevention and control. The receivable contract amount is \$8,133.00. The contract period is January 1, 2017 through December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2016-306A with Utah Dept. of Health - Public Health and Healthcare Preparedness Grant

Amendment #2016-306A with the Utah Department of Health providing additional funding to the Public Health and Healthcare Preparedness Grant. The receivable increase amount is \$18,116.00, resulting in a total amount of \$303,030.00. The contract period is November 1, 2016 through June 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-446B with Utah Dept. of Health to fund NFP

Amendment #2015-446B with the Utah Department of Health to continue funding for the Nurse Family Partnership (NFP) program. This program provides a cost-effective, evidence-based nurse home visitation program to improve pregnancy outcomes, child health and development, and self-sufficiency for eligible, first-time parents. The receivable contract amount is \$489,722.00. The contract period is October 1, 2016 through September 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-580A with Utah Dept. of Health to fund suicide prevention efforts through PHHSBG Boost Contract

Amendment #2015-580A with the Utah Department of Health for funding to support suicide prevention efforts in the Davis Health District through the Preventive Health and Human Services Block Grant (PHHSBG) Boost contract. The receivable contract amount is \$50,677.00. The contract period is October 1, 2016 through September 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-14 with UTA FTA to fund operating

Agreement #2017-14 with the Utah Transit Authority (UTA), Federal Transit Administration (FTA) to fund operating costs among Davis County Senior Services, Weber County Aging Services and the Road to

costs among senior services programs

Independence. UTA will provide transportation services to elderly persons and persons with disabilities. This agreement states the terms and conditions in which the project will be undertaken and completed. Eligible participants will receive vouchers from the partner agencies for transportation covered in the scope of the project. The program is administered by the UTA mobility department. Davis County's payable share of the total budget of \$77,783.00 is \$2,500.00. The contract period commences in accordance with terms and concludes when the funds are exhausted.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-596B with Ulrich & Associates, PC – engagement letter for 2016 Audit Services

Curtis Koch presented amendment #2015-596B with Ulrich & Associates, PC providing an engagement letter for audit services in the year ending December 31, 2016. The period of contract is 2017. The payable contract amount is \$31,650.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brandon Hatch, Davis Behavioral Health Director, presented the following:

Agreement #2017-15 with Utah Dept of Human Services – DSAMH for UOAD campaign

Agreement #2017-15 with the Utah Department of Human Services, Division of Substance Abuse and Mental Health (DSAMH) to fund ongoing costs to maintain the "Use Only As Directed" (UOAD) campaign to raise awareness of prescription drug misuse issues. The project utilizes statewide epidemiological and Prescription Drug Monitoring Program data to identify areas where prescription drug misuse is most prevalent. The receivable contract amount of \$1,000,000.00 (\$200,000.00 per year) is a pass through to Davis Behavioral Health. The contract period is November 15, 2016 through September 30, 2021.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Conflict of Interest Certificate #2017-16 with Utah Dept of Human Services

Conflict of Interest Certificate #2017-16 with the Utah Department of Human Services regarding the Local Mental Health Authorities (LMHA) agreements, which are passed through to Davis Behavioral Health. There are no monies involved.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Convene BOE

Commissioner Elliott made a motion to convene as the Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Approve Property Tax Register

Curtis Koch, Davis County Clerk/Auditor, presented the Property Tax Register which reflected 16 parcels stipulated to value, 16 hearings – 2 that resulted in no change, 8 denied after the hearing and 6 that were approved, 2 each 2016 corrections for value, 22 each 2016 late abatements, 3 corrections – 2 each 2015 abatements for veteran exempt 2015 and 1 abatement due to the sale of property to a tax exempt property.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvene Commission Meeting

Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Approve minutes

Minutes of December 6, 2016 and Special Meeting held December 6, 2016. Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Approve check registers

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Elliott. Commissioner Millburn seconded the motion. All voted aye. The documents are

on file in the office of the Davis County Clerk/Auditor.

Commission  
comments

Commission comments:

Commissioner  
Elliott

Commissioner Elliot expressed appreciation for the opportunity to serve as County Commissioner for the next four years. He is looking forward to learning more about the County and the different issues we are facing and to move forward with a new willingness and commitment from a new commissioner.

Commissioner  
Millburn

Commissioner Millburn once again welcomed Commissioner Elliott to the Davis County team and said he looks forward to working with him. He said there is a wide range of issues that we deal with and we do it with fantastic department heads and staff. He wished Commissioner Petroff the very best as he enters a new phase of his life.

Curtis Koch

Curtis – “Welcome aboard. We look forward to working with Commissioner Elliott.”

Neal Geddes

Neal – “Welcome Commissioner Elliott. Look forward to 2017.”

Public Comments

Public comments:

Lee Scapland,  
Centerville  
resident

Centerville resident, Lee Scabelund, 466 East 200 South, addressed the Deuel Creek Basin Property located at 641 East 200 South in Centerville. He said it was brought to his attention that concerning this property, the Commission was waiting for a proposal from the local citizens and local citizens were waiting to hear back from the Centerville City manager. He is requesting that “somehow we put together in good faith an expiration and communication session where we can see what the possibilities might be in preserving access to this historic sight for the old mill, where we used to do all the baptisms historically, and the grist mill. People have been using the area over the years and invested a lot of volunteer effort from that south Centerville area . . . There needs to be citizens, not too many, someone from the County and City just to explore what the range of possibilities are and what might be required . . . I would appreciate it if we could move in that direction with a respectful and courteous discussion. Thank you.”

Rhonda Perkes,  
Congressman  
Stewart’s office

Representing Congressman Chris Stewart, Rhonda Perkes welcomed Mr. Elliott to the County Commission. She mentioned she is working with some Davis County constituents regarding some land issues that involve the forest service and reiterated that if there are any constituents in Davis County that need help with federal issues including social security, passport and immigration issues, she is happy to help them. She wished all a Happy New Year.

Meeting adjourned.

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Clerk/Auditor

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Chair