

COMMISSION MEETING MINUTES
January 31, 2017

The Board of Davis County Commissioners met on January 31, 2017 at 10 am in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were Commission Chair James E. Smith, Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Deputy-Criminal Division/County Attorney David Cole and Deputy Clerk/Auditor Shauna Brady.

Agenda as posted

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Room 303, Farmington, Utah commencing at **10 AM on Tuesday, January 31, 2017.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- RFP Opening – Life Skills, Reaching Out Potentially Engaging Skills (ROPES) & Thinking for a Change for Inmates at Davis County Jail
- Presentation of PILT (payment in lieu of taxes) check – Justin Dolling, Utah Division of Wildlife Resources
- Public Notice of Special Meeting – Davis County Commissioner will attend the North Salt Lake City Council Meeting February 7, 2017 (6 p.m. Work Session and 7 p.m. Council Meeting)

BUSINESS/ACTION:

Kristy Cottrell, Davis County Health Dept., Family Health & Senior Services Division Director, presenting:

Request for appointments of Debbie DeAgostine and Manuel Martinez to the Davis County Senior Services Advisory Board

Brandon Hatch, CEO-Davis Behavioral Health, presenting:

Amendment with Davis Behavioral Health – provide comprehensive substance abuse & mental health services to Davis County in 2017 (payable)

Chris Sanford, Davis County Library Director, presenting:

Agreement with Syracuse City – use of the Syracuse Community Center for Summer Reading Program (n/a)
Agreement with Tammy Coleman – children’s craft program at County Headquarters library (payable)

Tony Zambrana, Davis County Grants Auditor, presenting:

Subgrantee agreement with National Alliance on Mental Health – Social Services Block Grant program funding of operational expenses for County Mental Health Court mentor (payable)

Tony Thompson, Davis County Property Manager, presenting:

Ratify a permit to enter and construct on a parcel of land which is part of Tax ID 12-033-0036 and continue property exchange negotiations with UDOT (receivable)

Randy Cook, Davis County Tourism Specialist, presenting:

Agreement with Penna Powers – manage Davis County tourism marketing plan and advertising (payable)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Request for donation of equipment to Farmington Fire Department for use in outfitting off-road vehicles (n/a)

Brian Hatch, Davis County Health Director, presenting:

Agreement with Association of Food and Drug Officials (AFDO) – FDA Retail Standards Grant Program funding to perform verification audits; implement training and standardization procedures (receivable)
Agreement with Association of Food and Drug Officials (AFDO) – funding for attendance at FDA Southwest Regional Conference as part of Retail Standards Grant Program (receivable)
Agreement with Fun Food Handlers, LLC – Utah State approved vendor of services for food handler training (receivable)
Agreement with Retired Senior Volunteer Program (RSVP) – provide volunteers to help with services at Davis County Library Branches (n/a)
Agreement with Retired Senior Volunteer Program (RSVP) – provide volunteers to help with services at South Weber Elementary School (n/a)
Agreement with Retired Senior Volunteer Program (RSVP) – provide volunteers to help with services at Tolman Elementary School (n/a)
Amendment with Utah Department of Health – STD disease intervention and testing funding (receivable)
Amendment with Utah Department of Health – additional funding for Meningococcal H Flu Enhanced Surveillance (receivable)

Curtis Koch, Davis County Clerk/Auditor, presenting:

Agreement with James B. Ivie - serve as a Board of Equalization Hearing Officer (payable)
Agreement with Randy Kelly - serve as a Board of Equalization Hearing Officer (payable)

BOARD OF EQUALIZATION

Request approval of the Property Tax Register

CONSENT ITEMS

Meeting Minutes – January 24, 2017

Check Registers

Personnel Register

Basic Training Reimbursement agreements:

- Jonathan A. Black – Correctional Officer
- Sean C. Fox – Correctional Officer

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of
Allegiance

Brian McKenzie, Chief Deputy-Davis County Clerk/Auditor, led the Pledge of Allegiance. All in

attendance were invited to stand and join in.

RFP Opening

Curtis opened and presented bids received for the Davis County Sheriff’s Office for the following classes to be taught to inmates at the Davis County Jail: Life Skills, Reaching Out Potentially Engaging Skills (ROPES) & Thinking for a Change for Inmates at the Davis County Jail.

Project: Life Skills & Thinking for a Change
Classes for Inmates at the Davis County Jail
January 31, 2017

	BIDDER	AMOUNT
1.	Rebecca A. Tripp	\$600.00/8-wk Life Skills \$600.00/8-wk Thinking for a Change
2.	Mace Warren	\$1,440.00/8-wk Life Skills \$1,440.00/8-wk Thinking for a Change \$1,080.00/6-wk ROPES
3.	Chris Wilson	\$1,100.00/12 classes Life Skills \$1,100.00/6-wk ROPES

The bids will be forwarded to the Davis County Sheriff’s Office for review.

Presentation of
PILT check

Justin Dolling, Utah Division of Wildlife Resources, presented Davis County with a PILT (payment in lieu of taxes) check in the amount of \$489.19. He indicated there are 800 acres of State owned land in Davis County, primarily associated with Farmington Bay Water Fowl and Howard Slough Management Areas. Justin said the Bald Eagle event will be held February 11 from 9 am – 3 pm at Farmington Bay. He commented the Nature Center is currently out for bid and thanked the commissioners for their support in helping it become a reality.

Public Notice of
Special Meeting
– North Salt Lake
City Council
Meeting Feb 7

Notice was given that the Commissioners will attend the North Salt City Council Meeting on February 7 at the city offices located at 10 East Center Street. The work session is scheduled for 6 pm and 7 pm for the Council meeting. This is the Commissioners’ opportunity to engage with the city council and members of the general public who attend to have an informal discussion on what is going on at the county and city levels.

Request for
appointments of
Debbie
DeAgostine and
Manuel Martinez
to DC Senior
Services
Advisory Board

Kristy Cottrell, Davis County Health Department Deputy Director-Family Health & Senior Services, introduced Debbie DeAgostine and Manuel Martinez and presented a request for their appointments to the Davis County Senior Services Advisory Board.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Amendment
#2015-102B with
DBH to provide
comprehensive
substance abuse
& mental health
services

Brandon Hatch, CEO-Davis Behavioral Health (DBH), presented amendment #2015-102B with Davis Behavioral Health to provide comprehensive substance abuse & mental health services to Davis County. The payable contract amount is \$1,690,300.00. The contract period is January 1 through December 31, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chris Sanford, Davis County Library Director, presented the following:

Agreement
#2017-31 with
Syracuse City for
use of
Community
Center for
Summer Reading
Program

Agreement #2017-31 with Syracuse City for use of the Syracuse Community Center for the Library’s Summer Reading Program. There are no monies involved. The contract period is June 5 through July 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-32 with Tammy Coleman to present children's craft program at DC libraries

Agreement #2017-32 with Tammy Coleman to present a children's Valentine's craft program at Davis County Libraries. This is in conjunction with the Library's new program for patrons – "Beyond Books." The payable contract amount is \$50.00. The contract period is January 31 through February 13, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk Auditor.

Sub-grantee agreement #2017-33 with NAMI for SSBG funding of operational expenses for mentor at County Mental Health Court

Tony Zambrana, Davis County Grants Auditor, presented sub-grantee agreement #2017-33 with the National Alliance on Mental Illness (NAMI) for funding of operational expenses for a mentor at the County Mental Health Court. The payable contract amount is \$8,000.00 with a 25% local match by the sub-grantee of \$2,000.00. The contract period is July 1, 2016 through June 30, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request to ratify #2016-462A with UDOT to enter & construct on Tax ID 12-033-0036 parcel of land

Tony Thompson, Davis County Property Manager, presented request #2016-462A to ratify a Permit to Enter and Construct with the Utah Department of Transportation (UDOT) on a parcel of land which is part of Tax ID 12-033-0036. This is located on the 200 South Drain and 2000 West in West Point. The receivable contract amount is \$500.00. This is a one-time contract.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-34 with Penna Powers to manage DC tourism marketing

Randy Cook, Davis County Tourism Specialist, presented agreement #2017-34 with Penna Powers to manage Davis County's tourism marketing and advertising. The payable amount is \$250,000.00. The contract period is from January 1 through December 31, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request #2017-35 for donation of equipment to Farmington Fire Department

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented request #2017-35 for donation of equipment to Farmington Fire Department to outfit off-road vehicles with a Code 3 light bar, miscellaneous red/blue exterior lights, control heads for lights, siren controls and speakers, and related wiring harnesses. The equipment is not usable to the County and has already changed hands. It was listed in the meeting as having an approximate value of \$1,900.00. It has been listed as \$2,500.00.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian Hatch, Davis County Health Director, presented the following:

Agreement #2017-36 with AFDO for FDA Retail Standards Grant Program funding

Agreement #2017-36 with the Association of Food and Drug Officials (AFDO) for FDA Retail Standards Grant Program funding to perform verification audits on Food Standards 1, 2 & 7 and implementation of training and standardization procedures in compliance with Standard 2. The receivable contract amount is \$3,000.00. The contract period is February 1 through November 20, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-37 with AFDO for funding for attendance at FDA Southwest Regional Conf

Agreement #2017-37 with the Association of Food and Drug Officials (AFDO) for funding of travel expenses to attend the FDA Southwest Regional Conference as part of the Retail Standards Grant Program. The receivable contract amount is \$3,000.00. The contract period is February 2, 2017 through November 30, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-38 with Fun Food Handlers for food handler training

Agreement #2017-38 with Fun Food Handlers LLC for Utah state approved vendor of services for an acceptable and valid means of food handler training as outlined in the Utah Administrative Code. The receivable contract amount is \$15.00 per successful trainee. The contract period is until terminated.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2017-39 with RSVP for volunteer services at DC libraries

Memorandum of Understanding #2017-39 with the Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at the Davis County libraries. There are no monies involved. The contract period is January 24, 2017 through January 23, 2020.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2017-40 with RSVP for volunteer services at South Weber Elementary School

Memorandum of Understanding #2017-40 with the Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at the South Weber Elementary School. There are no monies involved. The contract period is December 1, 2016 through December 1, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU #2017-41 with RSVP for volunteer services at Tolman Elementary School

Memorandum of Understanding #2017-41 with the Retired Senior Volunteer Program (RSVP) to provide volunteers to help with services at the Tolman Elementary School. There are no monies involved. The contract period is August 2016 through August 2019.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-35B with Utah Department of Health for funding for STD intervention and testing

Amendment #2015-35B with the Utah Department of Health to continue funding for Sexually Transmitted Disease (STD) intervention and testing. The receivable contract amount is \$21,455.00. The contract period is January 1 through December 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2015-141C with Utah Department of Health for funding of Meningococcal and H Flu Enhanced Surveillance grant

Amendment #2015-141C with the Utah Department of Health providing additional funding for the Meningococcal and H Flu Enhanced Surveillance grant. The receivable contract amount is \$2,083.00. The contract period is August 1, 2016 through July 31, 2017.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Curtis Koch presented the following:

Agreement #2017-42 with James B. Ivie to serve as BOE hearing officer

Agreement #2017-42 with James B. Ivie to serve as a Board of Equalization Hearing Officer. The payable contract amount is \$45.00 per hour (service dependent). The contract period is January 1 through December 31, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-43 with Randy Kelly to serve as BOE hearing officer

Agreement #2017-43 with Randy Kelly to serve as a Board of Equalization Hearing Officer. The payable contract amount is \$60.00 per hour (service dependent). The difference in pay from Mr. Ivie is due to Mr. Kelly's expertise in commercial appraisals. The contract period is January 1 through December 31, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Convene BOE

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Elliott seconded the motion. All voted aye.

Approve
Property Tax
Register

Curtis Koch presented the Property Tax Register which reflected 1 veteran abatement exempt correction.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvene
Commission
Meeting

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted aye.

Approve minutes

Commissioner Millburn made a motion to approve the Commission Meeting minutes of January 24, 2017. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Approve
check registers

Check registers as prepared by the Davis County Clerk/Auditor's Office were approved with a motion by Commissioner Millburn. Commissioner Elliott seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Personnel
Register
approved with
basic training
agreements
#2016-386
#2016-387

The Personnel Register was presented inclusive of the following Davis County Sheriff's Office Basic Training Reimbursement agreements:

Agreement #2017-45 – Jonathan A. Black – Correctional Officer

Agreement #2016-387 – Sean C. Fox – Correctional Officer

Commissioner Millburn made a motion to approve the Personnel Register and the basic training reimbursement agreements. Commissioner Elliott seconded the motion. All voted aye. These documents are confidential.

Commission
comments

Commissioner comments:

Commissioner Millburn said the Legislature has been in session for one week and there are already plenty of things going on. He can hardly wait to see what the next few weeks will bring.

Commissioner Smith said he appreciates how well Commissioner Millburn represents Davis County at the Legislature because he understands and gets engaged in the legislative process.

Curtis commented "One week down with the Legislature and heaven help us all!"

Commissioner Smith said there are some very interesting bills that impact us and, hopefully, common sense will reign.

Commissioner Smith noted and welcomed Attorney David Cole, Chief Deputy-Criminal Division. David was in attendance for Attorney Neal Geddes, Chief Deputy-Civil Division, who was excused from today's meeting.

Public Comment

Public comment:

Rhonda Perks

Rhonda Perks:

Representing Congressman Chris Stewart, Rhonda read the following statement by him:

"As a member of the House Intelligence Committee I've traveled extensively to war torn areas of the world and a majority of my time is spent in classified briefings on global terrorism. It's become clear to me that terrorist organizations may try to use the refugee program to infiltrate the United States. Until we can improve the vetting process, this temporary pause is needed to protect our national security. But at the same time, America is a compassionate country and that must not change. I urge the appropriate government agencies to work as quickly as possible to make the necessary changes to the vetting process so that the refugee program can resume. In the meantime, I will use my role on the Appropriations State and Foreign Operations subcommittee to prioritize funding to help alleviate the suffering of refugees around the world." Representative Chris Stewart, US Congress (UT-2)

She also mentioned their office is sponsoring an annual Valentine's Day service project. They are

trying to collect 5,000 valentines to deliver to veterans homes around the state. She made available flyers indicating where to mail or drop off valentines.

Rhonda also shared a story of her friend's son getting his vehicle stuck in a recent snow storm. Two gentlemen in suits pulled over and helped free him. The two gentlemen were Curtis Koch and his chief deputy, Brian McKenzie. Rhonda wanted to recognize them for their good deed.

Domenica Watkins introduced herself as a new representative from the office of Congressman Rob Bishop. She said she previously worked for the Weber County Commission and her husband is stationed at Hill Air Force Base as an F-35 pilot. Domenica was welcomed by the commissioners.

Domenica
Watkins

Meeting adjourned.

Clerk/Auditor

Chair