

COMMISSION MEETING MINUTES

October 31, 2017

The Board of Davis County Commissioners met on October 31, 2017 at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner James E. Smith - Chair, Commissioner P. Bret Millburn, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

Agenda as posted:

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah, commencing at **10:00 AM on Tuesday, October 31, 2017.**

OPENING:

Pledge of Allegiance – By Invitation

RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:

- Public Notice – Nov. 2, 2017 @ 7 pm County Commissioners will attend the Kaysville City Council Meeting

BUSINESS/ACTION:

Curtis Koch, Davis County Clerk/Auditor, presenting:

Request approval of the Davis County 2018 Tentative Budget

Mike Moake, Davis County Legacy Events Center Marketing, presenting:

Agreement with Layton High School Wrestling – space rental for High School Region Wrestling Tournament (receivable)

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presenting:

Agreement with Thomson Reuters – CLEAR PRO Gov Law Enforcement Investigator Subscription (payable)
Agreement with Integrated Power Systems, Inc. – maintenance on PowerWare 9155 batteries (payable)

Barry Burton, Davis County Community & Economic Development Director, presenting:

Agreement with Wasatch Front Regional Council – assistance in establishing Prop 1 grant program and evaluating grant applications (payable)

Tony Thompson, Davis County Property Manager, presenting:

Request to establish a minimum price and approve a Notice of Sale of surplus property, Tax ID 11-111-0072, (926 E 200 N, Kaysville)

Randy Cook, Davis County Tourism Manager, presenting:

Memo of Understanding with Utah Office of Tourism – Cooperative Marketing funding for Davis County 2017-18 Hotel-Ski Promotional Campaign (receivable)

Josh Johnson, Chief Deputy Davis County Library, presenting:

Agreement with Ebsco – license for My Heritage Library Edition database (payable)

Commissioner Smith presenting:

Amendment with Utah Dept. of Human Services, Div. of Substance Abuse & Mental Health – move SFF2018 funds from SPF-PFS and PFS RX stand-alone contracts to Substance Abuse Services contract (receivable) (pass-through to DBH)

Agreement with Hunter and Company Communications, LLC – consulting and strategic services (payable)

BOARD OF EQUALIZATION:

Property Tax Register

CONSENT ITEMS:

- Check Registers
- Indigent Abatement Register
- Meeting Minutes: October 10, 2017

COMMISSIONER COMMENTS

PUBLIC COMMENTS (3 Minutes per Person)

Pledge of Allegiance

Richard Maughan, Davis County Recorder, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Kaysville City Council Meeting 11/2/17 @ 7 PM

Public Notice was given of the commissioners' attendance at Kaysville City Council Meeting scheduled for November 2, 2017 at 7:00 PM to receive information from citizens and to provide a question and answer forum for Davis County issues.

"2018 Budget Message" presentation

Curtis Koch, Davis County Clerk/ Auditor, indicated that state statute requires on or before November 1st, his office is to present a tentative budget to the Commission. The Commission has the opportunity to

accept it and over the next month or two it gives them the opportunity to make modifications if desired. He presented and read the following “2018 Budget Message”:

October 31, 2017

Dear Davis County Board of Commissioners,

Utah State Law requires that this tentative budget be prepared and filed with the Legislative Body of Davis County by November 1st, to be followed by a public hearing and final adoption by December 31st. Special thanks to the budget committee, elected officials, department heads, and staff who have provided valuable insight in to the ongoing and future needs of the County. The 2018 tentative budget has been prepared with an emphasis on core County functions combined with individual performance measures for each department.

2018 OUTLOOK AND RECOMMENDATIONS

For the 2018 budget year, initial departmental expenditure requests totaled \$213,636,195. This exceeds 2017 projected expenditures including transfers by \$29,387,442 or 16%. Projected revenues for the 2018 budget totaled \$193,869,669 which represents an increase of \$5,830,080 (3%) over 2017 projected revenues. Total departmental requests exceeded anticipated revenues by \$19,811,187, requiring the budget committee and auditor’s office to put forth significant effort to prepare a balanced budget for adoption. As such, the 2018 tentative budget represents reductions from initial department requests as indicated in the chart below. Projected revenue shortfalls of approximately \$2,300,000 will be offset by the use of fund-balance reserves.

Category	2017 Projected	2018 Requested	2018 Proposed	Proposed Reduction
Personnel	\$ 69,709,528	\$82,686,448	\$76,125,405	(\$ 6,561,043)
Operations	\$ 72,298,039	\$78,041,904	\$75,361,329	(\$ 2,680,575)
Capital	\$ 10,893,011	\$22,583,133	\$16,009,849	(\$ 6,573,284)
Allocations/Transfers	\$ 31,348,175	\$30,324,710	\$28,667,473	(\$ 1,657,237)
Totals	\$ 184,248,753	\$213,636,195	\$196,164,056	(\$ 17,472,139)

SUMMARY OF REQUESTS BY CATEGORY

Personnel

Significant efforts were undertaken in 2016 and 2017 to both study and modify the compensation strategy in Davis County. Results from an outside study indicated that wages in approximately half of the 86 benchmarked positions fell under current market (mid-point). A decision was made by the budget committee and supported by the Commission to adopt a pay strategy that keeps ranges consistent with the market and individual compensation at 90-95% of market. Furthering this objective, the 2018 tentative budget represents a 3% market adjustment for all Davis County employees and elected officials.

Several departments indicated increased demand for services, resulting in a substantial increase in requests for new positions. This represents a significant portion of increase in department requested expenditures for 2018. County-wide requests for new hires included 82 full-time and 21 part-time positions. After review by the budget committee, the tentative budget proposes staffing increases of 11 full-time and 7 part-time positions (with 4 of the full-time positions being placed in contingency pending anticipated program changes). Requests for new public safety and corrections positions are on hold pending an outside study/needs assessment as well as filling current vacancies.

Employee benefits costs have held steady, with no change in the participation rate for Utah Retirement Systems and little increase in the cost of medical premiums due to the introduction of a high-deductible health-plan in 2017. Employees opting to remain on the traditional plan will continue to pay a higher percentage premium contribution (currently set at 20%) in 2018.

Operations

Nearly every fund across the County experienced growth in department requested operating expenditures. The majority of these requests were for on-going expenditures as opposed to specific or program related one-time costs. The tentative budget reflects budget reductions of over \$1,700,000 to be performed/processed at the discretion of the department before final budget approval. Other operational decreases between requested and proposed are related to corrections of initial requests.

Capital

The 2018 tentative budget represents several new capital projects. The library is proposing a significant remodel to the Syracuse branch as part of the overall system overhaul that was proposed and funded with the 2017 tax increase. Other projects include technology improvements to the financial and human resources systems and new election equipment/programming. Other requests for the addition of a medical wing on the jail have been placed on hold pending needs assessment and engineering studies.

In addition, many of the requests for new full-time positions discussed above came with an associated request for new vehicle purchases. While the vehicle rotation schedule supported approximately \$630,000 in replacement vehicles in 2017, vehicle requests for 2018 exceeded \$2,100,000. In keeping with the current focus on existing needs, the tentative budget proposes \$665,082 in vehicle replacements.

Allocations

Allocations are assessed on an annual basis to distribute the cost of providing internal services to the various departments. This category also represents inter-fund transfers in and out. Changes between department requested and proposed tentative are related to reduced transfers from the General Fund to both the health department and dispatch after other budget reductions were processed.

SUMMARY OF REQUESTS BY FUND

Fund 10 - General

General Fund expenditures are projected to increase by 11%, from \$77,096,417 projected in 2017 to \$85,396,926 in the 2018 tentative budget. Of this increase, \$2,200,000 is related to one-time spending on software, computer equipment, and system implementation. An additional \$2,563,276 (when adjusted for turn-back) reflects projected increases in personnel costs, including a 3% market adjustment, annual merit increases, and the addition of 9 full-time and 1 part-time position.

2018 General Fund revenues are projected to increase by 3%, or approximately \$2,750,000, with the majority of growth occurring in sales and property tax revenues. Other areas of growth include jail reimbursement revenues resulting from holding prisoners for outside agencies via inter-local agreement.

The 2018 fund balance goal for the General Fund is to maintain a balance of 20-25% of prior year expenditures, plus one-year's debt service obligation, in reserve for emergency use and to stabilize cash flow while awaiting annual property tax collections.

Fund 15 – Health and Aging Services

The initial budget request for the health department was \$17,566,308, exceeding 2017 expenditure projections by over \$1,000,000. The tentative budget reflects proposed expenditures of \$16,931,905 and includes the addition of 1 full-time and 6-part time positions. This is a 3% increase over 2017 expenditure projections and reflects programmatic changes in both WIC and the Nurse-Family Partnership, both funded by outside resources.

The health department receives significant funding from state and federal grants, although these are often program specific and subject to re-approval through legislative action. Fees for services comprise approximately 19% of 2018 revenues, which is down from a high of 27% in 2015. The balance of funding for health and senior services is provided via transfer from the General Fund, budgeted at \$5,000,000 in the 2018 tentative budget and resulting in a projected ending fund balance of just over \$2,000,000. In addition, the 2017 tax increase committed an annual transfer of \$200,000 to a capital reserve fund in order to address future capital needs in health and seniors services.

Fund 18 – Tourism

The tourism fund is largely supported by room, restaurant, and rental tax revenues and recognizes activities related to increasing local and regional tourism, oversight of the Davis Conference Center, and management of the Davis County Events Center. While overall personnel and operating expenditures reflect a modest increase of \$127,805 (5%), allocations are projected to drop by over \$3,000,000 related to a one-time transfer of fund balance to a capital reserve in 2017. Other variances from 2017 projected expenditures include an increase in capital spending related to an outside study and continued improvements to the Bountiful Shoreline Trail.

Fund 19 – 911 Emergency

Similar to requests submitted by the Sheriff's office and corrections, much of the \$680,000 in increased 2018 expenditure requests in Fund 19 are for new positions. These requests are being held for purposes of the 2018 tentative budget pending external study of County-wide law enforcement needs. Other areas of the budget are relatively flat, with \$57,000 in one-time expenditures recommended for upgrades to existing dispatch consoles.

Revenues in the fund are fairly stable and consist of cellular fees and contract revenues for services provided to other law enforcement agencies. The tentative budget proposes a transfer of \$200,000 from the General Fund, consistent with 2017 needs, to cover revenue short-falls.

Fund 21 – B Roads

The tentative budget reflects significant capital investment of B Road funds in 2018, including approximately \$1,500,000 in new projects. These include road reconstruction of \$1,130,000 and a new truck bay to store and secure equipment, funded through the use of approximately \$1,269,000 in fund balance reserves. Expenditures in personnel, operations, and allocations are projected to be flat compared to 2018 estimates.

Class B revenues distributions have grown over the last few years, with \$1,399,854 projected in 2017 and \$1,502,200 projected in 2018, an increase of 7%.

Fund 22 – Prop 1 Transportation Revenues

The majority of activity in this fund reflects pass through revenues to the Davis County cities and Utah Transit Authority. The remaining portion of this tax, approximately \$2,000,000, is allocated for County use. Presently, there is only one project funded by this revenue; however the Community and Economic Development department in conjunction with the Davis County Commission is developing a long-term plan, including a grant program to assist other agencies within Davis County. As development of these programs is still in its infancy, the 2018 tentative budget reflects no new expenditures outside of the existing Midtown Trolley contract.

Fund 23 – Library

Library expenditures for the 2018 tentative budget indicate a slight decrease of 1% over 2017 projections. The department has added one new full time employee, which is offset by a decrease in the transfer to the library capital reserve. The operating budget has also decreased by \$52,066 (3%).

Overall library revenues are projected to increase by 3%, largely related to new growth in property taxes. The library is proposing a new fee structure for 2018 that eliminates fines for overdue materials and increases the fee for non-residents using the library. While the net result is a \$100,000 loss in revenues, it is anticipated that there will be an associated decrease in operating costs related to fine collection.

Fund 24 – Public Works

Overall expenditures for flood control have decreased by \$101,840 (2%) from 2017 projections. While personnel and operating costs are up by 10%, capital spending has been reduced by \$300,000. Currently, all funding for these services/projects are recognized in Fund 24 and are dependent on an annual transfer from the General Fund. The amount of this transfer in 2018 is \$4,800,000, with \$1,597,272 allocated to personnel, \$172,075 to operations, and \$501,000 to capital projects. The remainder of this transfer covers departmental allocations and debt service payments on the 2009 flood bonds. Estimated ending fund balance for 2018 is \$3,538,127 while the target ending fund balance is one-year of debt service obligation, or approximately \$2,240,000.

Fund 25 – Special Service Area

The special service area fund is designed to appropriate and track expenditures related to municipal-type services that are provided to those that live in the unincorporated areas of the County. These services include public safety, fire protection, animal control, streets and roads maintenance, planning and engineering, and general administration. Revenues for these services are provided by individual mil levy (currently set at .000962), sales tax revenues, and user fees. Projected ending fund balance is \$583,895, representing approximately \$500,000 use of fund balance reserves. As the cost of providing public safety and fire services to this area increases, the County will be required to pursue new funding and service options in 2019.

Funds 26 and 27 – Tax Pass-Through

The County uses pass through funds 26 and 27 to record monies levied by the County but dispersed to another government agency. These include transportation taxes, corridor preservation funds, and tax increment to redevelopment and community development

agencies. In Fund 26 the ending fund balance is attributed to reserves for future corridor preservation projects and Fund 27 ending fund balance is expected to be zero as money is received and dispersed within the same budget year.

Funds 45, 46, 47, 48 – Capital Projects

Beginning in 2016, the County created dedicated capital reserve funds to manage and plan for future capital improvement needs. Use of these funds is specifically tied to the purpose for which they have been committed, as further described below and the *attached Summary of Capital Requests*:

- **Fund 45 – General Governmental:** Revenues of \$1,035,000 (transfer in, tax increase and interest earnings), expenditures of \$90,000 in building improvements for the remodel and expansion of the human resources offices. Additional \$600,000 in transfer to the General Fund for the procurement of a new election system. Projected ending fund balance of \$5,363,395, of which \$1,600,000 is committed to the Memorial Court House project.
- **Fund 46 – Health:** Revenues of \$203,500 (transfer in, tax increase and interest earnings), expenditures of \$171,500 for building improvements to Autumn Glow, Golden Years, and the Health Department Administrative building, projected ending fund balance of \$1,085,936.
- **Fund 47 – Tourism:** Revenues of \$2,310,000 (transfers in and interest), expenditures of \$133,600 for building improvements at Legacy Events Center, projected ending fund balance of \$9,825,441.
- **Fund 48 – Library:** Revenues of \$1,054,000 (transfer in, tax increase and interest earnings), expenditures of \$264,255 for building improvements spread across several branches, \$2,918,550 for Syracuse branch remodel, projected ending fund balance of \$313,213.

Fund 51 – Golf

Budgeted golf revenues for 2018 are expected to increase by 6%, from \$2,460,369 to \$2,596,662. This is a continuation of growth projections based on fee increases that took place in 2017. Likewise, the 2018 tentative budget represents a 6% increase in expenditures, with personnel increasing from \$1,539,875 to \$1,777,291, or 15%.

After a projected use of approximately \$500,000 in fund balance reserves in 2018, the anticipated ending fund balance is \$ 4,511,337 with a targeted fund balance goal of \$4,900,000. As with all enterprise funds, the Davis County golf courses are expected to operate independently from the government-wide funds.

Fund 52 – Commissary

Revenue growth in the Commissary fund is relatively flat in 2018. This is related to a decline in telephone revenues that is offsetting the growth in other revenue areas. Revenues from inmate telephone use are now directed to an inmate education program via contract with the service provider.

Revenues generated from this area are utilized to offset funding for inmate programs, which have increased by 46% from 2017 estimates. The projected ending fund balance is \$1,445,186 with a target fund balance goal of \$500,000.

Funds 61, 62, 63 – Internal Services

The County continues to create efficiencies by centralizing key services, including Insurance, Telephone, Security, Email, and Building Maintenance. Funds 61 and 62 (Insurance and Telephone & Security) expenditures have dropped slightly while charges for Building Maintenance have increased by approximately 20%. Much of this increase is directly related to department requested improvements, as well as an increase in the base cost per square foot in Buildings East from \$8.74/sf in 2017 to \$10.86/sf in 2018.

CONCLUSION AND ACKNOWLEDGEMENTS

Special thanks to the Budget Committee for their input, direction, and on-going dedication during this year's budget process. Likewise, the participation of the Elected and Administrative Officers of the County, including communicating departmental visions and long-term needs, is appreciated and recognized as a critical part of the budget process. Most importantly, this document represents the efforts of all County employees in providing feedback and delivering services that are consistent with the strategic goals of Davis County.

Sincerely,

Curtis Koch
Clerk/Auditor

Curtis turned the tentative budget over to the Commissioners for acceptance with one caveat; he also gave a special thanks to Shairise Bills, who joined their team on the Monday morning of the first budget meeting and was very diligent in making sure the minutes are taken care of. Also to Heidi Voordeckers, his Chief Deputy of Finance and Audit, who once again did a phenomenal job in all of her efforts to get the job done right, also noting that what was presented today was in large part due to her efforts.

Commissioner Smith acknowledged the very extensive report indicated that they have a lot of work ahead. He indicated that it was not a fun process of a difficult week of discussions and all that is done to get to this point. He said that it is a pleasure to work with Curtis, Heidi, Shairise and all of the team and they did a phenomenal job in filling their responsibilities. He thanked them for that work.

Commissioner Millburn echoed Commissioner Smith's comments. He thanked the members of the Budget Committee and those behind the scenes throughout the County as they prepared their individual department budgets. As noted in the budget, there was a large spread in the "asks" for 2018 versus what is available via revenue to accommodate the tasks that the County is charged with. As the budget is reviewed, they realize the departments ask for what they feel they need. As a Budget Committee and Commission, they have to look at the larger picture and don't have an easy task making sure the dollars are spread out so everyone can do their jobs. He felt there was a good foundation with a little work still to accomplish over the next few weeks.

Commissioner Elliott also echoed the comments. He also appreciated all of the work put into the budget by all of the staff and those on the Budget Committee, looking through their numbers and looking where they can save and what they need. He indicated that the Tentative Budget will be worked through to fine tune it.

Commissioner Millburn made a motion to accept and approve the 2018 Tentative Budget as presented. Commissioner Elliott seconded the motion. All voted aye.

Commissioner Smith indicated that the document is about 45 pages and is available by contacting Heidi Voordeckers at 801-451-3482. It will also be available on-line before November 1st. Curtis noted that it could not be posted until it had been approved.

Agreement
#2017-451 with
Layton High
School Wrestling
for space rental @
LEC

Mike Moake, Davis County Legacy Events Center Marketing, presented agreement #2017-451 with Layton High School Wrestling for space rental for a High School Regional Wrestling Tournament. The receivable amount is \$4,535.00. The period of the contract is November 27 through December 2, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Chief Deputy Kevin Fielding, Davis County Sheriff's Office, presented the following:

Agreement
#2017-452 with
Thomson Reuters
for CLEAR PRO
Gov Law
Enforcement
Investigator
subscription

Agreement #2017-452 with Thomson Reuters for CLEAR PRO Gov Law Enforcement Investigator subscription which is a database/people finder used by investigators (warrants, civil process & investigations). It is a new database utilized by the Attorney General's Office, JCAT and the Marshals Office. It will be partially reimbursed with ICAC Grant funds. The payable amount is \$2,400.00 annually (\$200.00/month). The period of the contract is October 1, 2017 through September 30, 2018.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-453 with
Integrated Power
Systems for UPS
maintenance in
Dispatch

Agreement #2017-453 with Integrated Power Systems, Inc. for maintenanc on the PowerWare 9155 batteries in Dispatch/911. It is one of 3 UPS systems; Sheriff's Office, Dispatch, & Jail. The payable amount is \$1,667.00. The period of the contract is October 24, 2017 through September 30, 2018.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-454 with
WFRC to assist
with Prop 1
grant program

Barry Burton, Davis County Community & Economic Development Director, presented agreement #2017-454 with Wasatch Front Regional Council (WFRC) for assistance to design and work through the intricacies of a grant program for Proposition 1 funds. The payable amount is \$10,000.00. The period of the contract is January 1, 2017 through December 31, 2017.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Request
#2017-410A
Establish a min
price & authorize
Notice of Sale on
surplus property
Tax ID
11-111-0072
(Kaysville)

Tony Thompson, Davis County Property Manager, presented request #2017-410A to establish a minimum price and authorize a Notice of Sale of surplus property, Tax ID 11-111-0072 (926 E. 200 N., Kaysville) according to Davis County Code 2.42.050 & 2.42.060. It is a 0.45 acre piece of land which was struck to the County in 1992 as a result of a delinquent tax sale (\$9,307.95.) The property was discussed by the Property Committee on January 31, 2017. It was declared surplus in the October 10, 2017 Commission Meeting. The Davis County Assessor's Office has established a taxable market value of \$64,243.00 (\$3.27/sq. ft.) being classified an undevelopable vacant land. He indicated that there is a storm drain line that runs through the center of the property that would have to be re-routed and site work to make it a buildable area. As a Property Committee member, Commissioner Millburn noted that to make the property developable, the pipeline located on the property would have to be moved at the owner's discretion and expense. After discussion, the Committee concluded that the property be offered as is. He also indicated that in setting a minimum price and Notice of Sale, there is a process where there is a period of time after it is noticed for public comment, a date of sale will be established, and that there will be an open bid process, similar to the May Tax Sale. The caveat, same as at the May Tax Sale, it is sold as is. Tony indicated that it would be transferred by a Quit Claim Deed with no warrants which is covered in the Notice of Sale (to be posted on Davis County's website and on the actual property). The tentative posting/publication date in the Davis County Clipper is November 7, 2017. Public comments can be submitted until November 28, 2017 and in Commission Meeting that day. The sale date will be December 5, 2017 in Commission Meeting with an open bid process. Also reserved is the right by the Commission to reject any and all bids and the option, under the ordinance, to dispose of it to the greatest benefit of the County.

Commissioner Millburn made a motion to establish the minimum price at \$64,243.00 and approve the Notice of Sale of Surplus Property Tax ID #11-111-0072. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

MOU
#2017-455
UT Office of
Tourism – hotel
ski promotion
campaign

Randy Cook, Davis County Tourism Manager, presented memo of understanding #2017-455 with the Utah Office of Tourism for Cooperative Marketing funding for Davis County's 2017-18 Hotel Ski Promotion Campaign. The funds will be used to attract out-of-state skiers to come and utilize Davis County as a base camp both on and off the slopes. The receivable contract amount is \$22,200.00 (50% upfront & 50% upon receipt of final report). The period of the contract is December 16, 2017 through April 1, 2018.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-456 with
Ebsco for
license to My
Heritage Library
Edition database

Josh Johnson, Chief Deputy Davis County Library, presented agreement #2017-456 with Ebsco for a license for My Heritage Library Edition database. The parent company has consolidated World Vital Records with My Heritage which will provide additional content. The payable contract amount is \$5,250.00. The period of the contract is November 1, 2017 through October 31, 2018.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Smith presented the following:

Amendment
#2015-327M
DHS/SAMH to
move SFF18
funds to
Substance
Abuse Services

Amendment #2015-327M with Utah Dept. of Human Services, Div. of Substance Abuse & Mental Health to move SFF2018 funds from SPF-PFS and PFS RX stand-alone contracts to this Substance Abuse Services contract. It is an increase of \$134,068.00 resulting in a total allocation of \$5,417,796.00 which is a pass-through to Davis Behavioral Health. The period of the contract is July 1, 2017 through June 30, 2018.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2017-373
Hunter & Co.
Communications
as consultants for
legislative efforts

Agreement #2017-373 with Hunter and Company Communications, LLC for consulting and strategic services for Davis County's legislative efforts. The payable contract amount is \$49,000.00. The period of the contract is November 1, 2017 through October 31, 2018.

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Elliott made a motion to recess to Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Property Tax
Register approved

Curtis Koch presented the Property Tax Register which reflected:

- Auditor's adjustments: various appeals; various abatements filed after September 1, 2017; and 5 corrections.
- There were no Treasurer adjustments.
- Assessor adjustments: initiated corrections for various corrections (attached).

Commissioner Millburn made a motion to approve. Commissioner Elliott seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened
Commission
Meeting

Commissioner Millburn made a motion to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted aye.

Check registers
approved

Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion by Commissioner Millburn. Commissioner Elliott seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Indigent
Hardship
Abatements
approved

Commissioner Elliott made separate motions to approve the following Indigent Hardship Abatements:

Bobbie Shaver

Mary J. Fredrickson

Commissioner Millburn seconded the motions. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commission
Meeting
Minutes
approved

Commissioner Elliott made a motion to approve Commission Meeting minutes for October 10, 2017. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner
comments

Commissioner comments:

Commissioner Smith gave a reminder and encouragement to vote. Vote-by-Mail must be done as soon as possible. “Make sure you get participating in that important part of our heritage and responsibilities in America.” He again complimented the Clerk/Auditor team for a job very well done on the budgeting process. “I love to see the effort that goes in to making sure we do it right.”

Commissioner Millburn reiterated the appreciation of the hard work and acknowledgement of the Budget Committee which also included: Deb Alexander, Human Resources; Mack McDonald, Facilities; and Mark Langston, Information Systems. Their input is greatly valued. With it being October 31st, he wondered where the year had gone and that we’re at this point in putting the budget forward. Being Halloween he acknowledged that there were those that were being festive for the holiday. He recommended visiting the various departments as there are some very creative individuals. “They know how to work hard but also know how to have fun.”

Commissioner Elliott wished everyone a happy Halloween. As a member of the Mosquito Abatement Board, he recently attended a Mosquito Abatement Conference. He said he had heard enough about how different viruses affect mosquitos. The wave of the future for mosquito abatement is the use of drones for sampling water and spreading chemicals in targeted areas. He had been impressed by the college professors with doctorates in mosquito issues, spending their careers tracing mosquito issues and blood borne pathogens. He was grateful to his daughters for pulling him out of the conference to celebrate Halloween at their schools with them.

Commissioner Millburn indicated that Brian Hatch, in the audience, would have loved the conference as it dealt with blood borne pathogens. Commissioner Elliott indicated that they use a whole different language, which reminded him of going back to high school science class. Commissioner Smith said between Animal Care & Control and Mosquito Abatement, Commissioner Elliott has taken over the biology position in the commission.

Neal Geddes wished everyone a happy Halloween! “And once we hit November, we can hope and pray for the snow in the mountains.” Curtis Koch seconded the motion. Commissioner Millburn joked that the motion was “out of order.”

Public
comments

Public comments:

Rhonda Perkes, representing Congressman Chris Stewart’s Office, provided follow-up on items that she had commented on in the past:

- 1) The “Judgement Fund Transparency Act” passed in the full House. They are optimistic that it will pass in the Senate as well. It is an important bill in which the Judgement Fund has been used for decades as a piggy bank with no real transparency as to where the money was going.
- 2) Congressman Stewart has named Chris Harmer as his new Chief of Staff who is working and living in Washington DC. He has Davis County roots as a graduate of Woods Cross High School. Most recently he was the Senior Naval Analyst at the Institute for the Study of War. His focus the past decade has been on Iranian intelligence, specifically maritime capabilities. He is a well-respected expert on Iran which will be a boon to have for the intelligence work that Congressman Stewart does. He is a graduate of Annapolis. He has master’s degrees from both Johns Hopkins and Troy Universities. “He’s about 6’5” so when he walks into the room you know he’s the boss.” They’re very happy to have him on their team. He’s learning the ropes of a congressional office and is a quick study.

Rhonda passed along Congressman Stewart’s appreciation to the local officials. Saying that he reminds his staff that the true trenches in politics is at the local level.

Having attended a seminar Congressman Stewart hosted, Commissioner Smith asked if Chris Harmer, the new Chief of Staff, spoke at the conference. Rhonda confirmed that he had. Commissioner Smith indicated that his presentation had left a lasting impression on him. He said that Chris Harmer was very bright and very well informed and felt that he is a great addition to the Congressman’s team. He also expressed his appreciation that Congressman Stewart is involved in intelligence and international affairs. “He’s the right guy to have there and this is the right kind of guy to help him.” He asked that Rhonda spread their appreciation for him joining the team.

Meeting adjourned.

Clerk/Auditor

Chair

