

COMMISSION MEETING MINUTES  
July 25, 2017

The Board of Davis County Commissioners met on July 25, 2017 at 10:00 AM in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Members present were: Commissioner P. Bret Millburn – Chair Pro-Tem, Commissioner Randy B. Elliott, Clerk/Auditor Curtis Koch, Chief Civil Deputy County Attorney Neal Geddes and Deputy Clerk/Auditor Janet Hanson.

Agenda as posted

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PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah, commencing at **10:00 AM on Tuesday, July 25, 2017.**

**OPENING:**

Pledge of Allegiance – By Invitation

**RECOGNITIONS, PRESENTATIONS AND INFORMATIONAL ITEMS:**

- Public Notice – Commissioners will attend Farmington City Council’s work session on August 1, 2017 at 6:00 PM
- Davis County Tourism Tax Advisory Board’s 2017 funding recommendations

**BUSINESS/ACTION:**

***Brian Hatch, Davis County Health Director, presenting:***

Amendment with Utah Dept. of Health – additional funding for the Arthritis Program (receivable)

***Tony Zambrana, Davis County Grant Auditor, presenting:***

Subgrantee agreement with Family Connection Center – Social Service Block Grant (SSBG) funding operational expenses for their Family Support and Community Action program. (payable)

***Mike Moake, Davis County Legacy Events Center Marketing, presenting:***

Agreement with American Martial Arts – rental for year-round karate classes (receivable)

***Brooks Burr, Davis County Fair Coordinator, presenting:***

Agreement with Monarch Dental – sponsorship of the 2017 Davis County Fair (receivable)

***Randy Cook, Davis County Tourism Manager, presenting:***

Agreement with Chevron Products Co. – sponsorship of the 2017 Tour of Utah (receivable)

***Mack McDonald, Davis County Facilities Director, presenting:***

Amendment with Syracuse City – extension of Syracuse Library lease for expansion (payable)

***Mark Langston, Davis County Information Systems Director, presenting:***

Agreement with Clinton City – Spillman Mobile reimbursement (receivable)

Agreement with South Weber City – Spillman Mobile reimbursement (receivable)

Agreement with Sunset City – Spillman Mobile reimbursement (receivable)

Agreement with Syracuse City – Spillman Mobile reimbursement (receivable)

Contract summary list (10) of internet connection users to access Recorder’s Office information on REDI WEB (receivables)

***Brian McKenzie, Davis County Deputy Clerk, presenting:***

Resolution of Davis County, Utah, approving interlocal cooperation agreements between Davis County and the following services districts located within Davis County for election services: 1) Benchland Water District; 2) Central Davis Sewer District; 3) Hooper Water Improvement District; 4) Mutton Hollow Improvement District; and 5) South Davis Water District.

Interlocal agreement with Benchland Water District – election services for 2017 Primary & General Elections (receivable)

Interlocal agreement with Central Davis Sewer District – election services for 2017 Primary & General Elections (receivable)

Interlocal agreement with Hooper Water Improvement District – election services for 2017 Primary & General Elections (receivable)

Interlocal agreement with Mutton Hollow Improvement District – election services for 2017 Primary & General Elections (receivable)

Interlocal agreement with South Davis Water District – election services for 2017 Primary & General Elections (receivable)

***Neka Roundy, Davis County Community & Economic Development Specialist, presenting:***

Grant from Rocky Mountain Power – donation to the Great Salt Lake Bird Festival (receivable)

Grant from Chevron Products Co. - donation to the Great Salt Lake Bird Festival (receivable)

Grant from National Audubon Society - donation to the Great Salt Lake Bird Festival (receivable)

Contract summary of vendors (5) at the Great Salt Lake Bird Festival (receivables)

**BOARD OF EQUALIZATION:**

Property Tax Register

**CONSENT ITEMS:**

- Check Registers
- Indigent Hardship Abatement Register
- Meeting Minutes: June 27 & July 11, 2017

**COMMISSIONER COMMENTS**

**PUBLIC COMMENTS** (3 Minutes per Person)

Pledge of Allegiance

Mark Langston, Davis County Information Services Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

Commissioner Smith was excused from the meeting

Commissioners will attend Farmington City Council's work session

Public notice was given that the Davis County Commissioners will attend Farmington City Council's work session scheduled for August 1, 2017 at 6:00 PM in their city offices.

TTAB 2017 funding recommendations

Shawn Beus, Davis County Community & Economic Development Manager, presented Davis County Tourism Tax Advisory Board's (TTAB) 2017 funding recommendations:

	Bountiful Davis Arts Council Ext. and Int. Renovations	Centerpoint Theater Dock enclosure/storage	Clearfield Bike Park	Keyville Bonneville Shoreline Trail (BST) improvements	Layton Ed Kenley Amphitheater Plaza/ Stage Roof	Layton Vietnam Wall Memorial	Woods Cross Spot the Dog	Total
<b>FINAL TTAB Rankings</b>								
Rank - highest is 1 to 7 (lowest)	3	7	1	2	4	6	5	
Recommended to Commission for funding*	Y	no	Y	Y	Y	no	no	
Amount Requested	\$ 25,000	\$ 40,000	\$ 250,000	\$ 9,725	\$ 600,000	\$ 100,000	\$ 3,000	\$ 1,027,725
Total Project Costs	\$ 67,000	\$ 90,000	\$ 900,000	\$ 11,225	\$ 1,500,000	\$ 330,987	\$ 3,000	\$ 3,102,212
% Project Costs Requested from Davis County	37%	44%	28%	87%	40%	19%	100%	
TTAB Amount recommended	\$ 19,240	n/a	\$ 250,000	\$ 9,725	\$ 600,000	n/a	n/a	\$ 859,725

Shawn gave a brief background of Transient Room Tax, the expenditure of its revenues and TTAB, which is in accordance with Utah Code Annotated 17-31. He explained that from funds derived from the Transient Room Tax, it is required that TTAB make recommendations to the Legislative Body based on the available budget set aside, who then makes the determination of which expenditures are prudent and appropriate.

Shawn explained that for 6 weeks there was an open receipt of applications and this year TTAB received 7 applications. Community & Economic Development facilitated the TTAB meeting.

Commissioner Millburn reiterated that TTAB is an "advisory committee" and does not have decision making authority. He asked if there was a budgeted amount that TTAB was made aware of, or was it a process by which there was open application to get a sense of what the needs/desires were out in the community. He noted that the budgeted amount set aside during last year's budget session was far less than what TTAB has recommended. Commissioner Millburn also indicated that many of the Tourism Tax funds were already committed through bond payments. Shawn indicated that the TTAB was advised that \$50,000.00 was set aside in the 2017 budget. This year, an effort was made to see what kind of needs were out there, so they accepted applications that exceeded \$50,000.00 to get a better feel for future budget expenditures. This was done knowing that Davis County would not be able to fulfill the requests and recommendations made by the Board. These applications gives the Commission a sense of what opportunities are out there and can possibly be budgeted for in future fiscal years. Shawn noted that the current TTAB guidelines indicated that applicants are only to receive funding every 4 years (Bountiful Davis Arts Council received a \$25,000.00 grant in 2015). He reiterated that this was an informational presentation of TTAB's

recommendations to the Board of Commissioners. Upon the Commissioners direction of which projects to move forward with, contracts will be developed for final approval at a subsequent Commission Meeting.

Commissioner Millburn expressed his appreciation to those on the TTAB for their time and effort in reviewing the applications. He recognized that some of the proposed applications would be for potential multi-year projects. Giving a bit of history, he said that in previous years TTAB would meet as projects were introduced for funding rather than gathering applications to review at one time. The ultimate goal for tourism is to bring more people in to our community, which then in turn has more people staying in hotels and eating in our restaurants. The TTAB process has been streamlined with relatively new guidelines which he felt still had some room for tweaking and improvement. Knowing some of the individual goals of what they're trying to accomplish in the County, the Commissioners will take these recommendations and meld those into a final proposal.

Amendment  
#2016-8C  
UT Dept of  
Health for  
Arthritis Program  
funding

Brian Hatch, Davis County Health Department Director, presented amendment #2016-8C with Utah Dept. of Health for FY18 funding renewal for the Arthritis Program. The period of contract is July 1, 2017 through June 30, 2018. The receivable contract amount is an additional \$11,000.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Subgrantee  
agreement  
#2017-315 with  
Family  
Connection  
Center

Tony Zambrana, Davis County Grant Auditor, presented subgrantee agreement #2017-315 with Family Connection Center (FCC) to receive Social Services Block Grant (SSBG) funding for operational expenses for their Family Support and Community Action programs. The period of contract is July 1, 2017 through June 30, 2018. The payable contract amount is \$40,000.00 with a 25% match by FCC of \$10,000.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brooks Burr, Davis County Fair Coordinator, presented the following:

Agreement  
#2017-316  
American Martial  
Arts for space  
rental @ LEC

Agreement #2017-316 with American Martial Arts for rental space for their year-round karate classes. The period of contract is July 31, 2017 through June 28, 2018. The receivable contract amount is \$6,600.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2017-317  
Monarch Dental  
Sponsorship of  
2017 Fair

Agreement #2017-317 with Monarch Dental for sponsorship of the 2017 Davis County Fair. The period of contract is July 19, 2017 through August 21, 2017. The receivable contract amount is \$1,850.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement  
#2017-318  
Chevron for  
sponsorship of  
2017 Tour of  
Utah

Randy Cook, Davis County Tourism Manager, presented agreement #2017-318 with Chevron Products Company to be a major sponsor of the 2017 Tour of Utah (10 days away). The period of contract is July through August 2017. The receivable contract amount is \$6,500.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment  
#2002-40A  
Syracuse City to  
extend lease of  
the Syracuse  
Branch Library

Mack McDonald, Davis County Facilities Director, presented amendment #2002-40A with Syracuse City for a lease extension of the Syracuse Branch Library. The County will be adding an auditorium to the library and with the expansion would like the lease to cover a 50 year period for the life of the Library. The initial lease was for 50 years and the amendment is for another 15 years. The amendment also includes detailed maintenance, by both Davis County and Syracuse City for the library area, for snow removal and

weed control, etc. The period of the contract is July 27, 2017 through January 30, 2067. The payable amount of the contract is \$1.00 per year throughout the term of this lease, plus utilities and maintenance.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Spillman Mobile software reimbursements from 4 cities

Mark Langston, Davis County Information Systems Director, explained that Davis County purchased dispatch software called Spillman Mobile. The following agreements are reimbursements from various cities within Davis County for their portion of the software's cost:

Agreement #2017-319 Clinton City Spillman Mobile software reimbursement

Agreement #2017-319 with Clinton City for Spillman Mobile software reimbursement. The period of the contract is July 20, 2017 through June 30, 2018. The receivable contract amount is \$14,269.18.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-320 South Weber City Spillman Mobile software reimbursement

Agreement #2017-320 with South Weber City for Spillman Mobile dispatch software reimbursement. The period of contract is July 20, 2017 through June 30, 2018. The receivable contract amount is \$1,804.84.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-321 Sunset City Spillman Mobile software reimbursement

Agreement #2017-321 with Sunset City for Spillman Mobile dispatch software reimbursement. The period of contract is July 20, 2017 through June 30, 2018. The receivable contract amount is \$2,672.39.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2017-322 Syracuse City Spillman Mobile software reimbursement

Agreement #2017-322 with Syracuse City for Spillman Mobile dispatch software reimbursement. The period of contract is July 20, 2017 through June 30, 2018. The receivable contract amount is \$14,342.52.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Contract summary #2017-323 Internet connection users for REDI WEB

Mark Langston also presented contract summary list #2017-323 of internet connection users (10) to access Recorder's Office information on REDI WEB. They are receivable contracts.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Brian McKenzie, Davis County Deputy Clerk, presented the following:

Resolution #2017-324 approving interlocal agreements with special service districts for election services

Resolution #2017-324 of Davis County, Utah, approving interlocal cooperation agreements between Davis County and the following service districts located within Davis County for election services:

- 1) Benchland Water District; 2) Central Davis Sewer District; 3) Hooper Water Improvement District;
- 4) Mutton Hollow Improvement District; and 5) South Davis Water District.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Interlocal cooperation agreements #2017-325 #2017-326 #2017-327 #2017-328 #2017-329 with special service districts for election services

The following interlocal cooperation agreements are for election services for the 2017 Primary and General Elections. Their contract period is July 18, 2017 through December 31, 2017. The receivable amounts are according to a fee schedule.

- Interlocal agreement #2017-325 with Benchland Water District.
- Interlocal agreement #2017-326 with Central Davis Sewer District
- Interlocal agreement #2017-327 with Hooper Water Improvement District
- Interlocal agreement #2017-328 with Mutton Hollow Improvement District
- Interlocal agreement #2017-329 with South Davis Water District

Commissioner Elliott made a motion to approve the interlocal agreements with Benchland Water District, Central Davis Sewer District, Hooper Water Improvement District, Mutton Hollow Improvement District and South Davis Water District. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Neka Roundy, Davis County Community & Economic Development Specialist, presented the following:

Grant #2017-330  
Rocky Mountain  
Power's donation  
to GSLBF

Grant #2017-330 from Rocky Mountain Power for a donation to the Great Salt Lake Bird Festival. The contract period was May 12, 2017. The receivable contract amount is \$3,000.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant #2017-331  
Chevron  
Products Co's  
donation to  
GSLBF

Grant #2017-331 with Chevron Products Company for a donation to the Great Salt Lake Bird Festival. The contract period was April 4, 2017. The receivable contract amount is \$3,000.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Grant #2017-332  
National  
Audubon  
Society's  
donation to  
GSLBF

Grant #2017-332 with the National Audubon Society for a donation to the Great Salt Lake Bird Festival. The contract period was May 15, 2017. The receivable contract amount is \$3,000.00.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Contract  
summary  
#2017-333  
of vendors during  
GSLBF

Contract summary #2017-333 of vendors (5) for advertising and field trips during the Great Salt Lake Bird Festival which was held May 18-22, 2017. They are low dollar receivables.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

BOE

Commissioner Elliott made a motion to recess to the Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Property Tax  
Register  
approved

Curtis Koch presented the Property Tax Register which reflected: 1 veteran exemption for 2016; and Assessor adjustments of various initiated corrections.

Commissioner Elliott made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Reconvened

Commissioner Elliott made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Check registers  
approved

Check registers as prepared by the Davis County Clerk/Auditor were approved with a motion by Commissioner Elliott. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Indigent  
Hardship  
Abatement  
Register  
approved

Commissioner Elliott made a motion to approve the Indigent Hardship Abatement Register for Kevin K. S. Solberg and Mark H. Wheeler. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Meeting minutes  
approved

Commissioner Elliott made a motion to approve Commission Meeting minutes for June 27 and July 11, 2017. Commissioner Millburn seconded the motion. All voted aye. The documents are on file in the office of the Davis County Clerk/Auditor.

Commissioner  
comments

Commissioner comments:

Commissioner Elliott indicated that he and Commissioner Millburn returned yesterday evening from attending the National Association of Counties (NACo) Conference which was held in Columbus, Ohio. He thought that one of the more enlightening tours was of the redevelopment they did in Columbus. He described that there had been a mall in the center of the town and because of the urban growth the retailers had moved out of the mall. To redevelop the area they removed the mall structure and kept the underground parking structure (1,000 parking stalls). Then they created an amphitheater and green space above the parking structure. The economic redevelopment came up around the area with housing, etc. He said it was enlightening to see how they thought outside the box to revitalize the area. Another one of their projects was to move the river several yards to construct a trail and green space so they could have a connector. In order to do so, when they drained the river, they had to fly in 20 biologists who specialized in mussels due to Federal oversight. Each biologist oversaw 5 volunteers who would pick up the mussels by hand, put them in a bucket and move them to a certain spot in the river. These two projects helped revitalize their community. The conference held leadership meetings and opportunities to talk with other commissioners from other parts of the country who have similar issues with opioids, marijuana and criminal justice reform. "It is enlightening to collaborate with others to see what is working in their communities and what we can use in our own."

Commissioner Millburn agreed with Commissioner Elliott's comments regarding the opportunity to attend these conferences to look at issues that we face here locally but it also gives you the sense that you are not alone in some of these major issues across the country, whether it is the opioid epidemic or the opportunities for economic revitalization of communities, to transportation issues. It is also an opportunity to be individually involved in NACo's subcommittees. He indicated that he currently sits on the Transportation Steering Committee which helps identify and move policy positions that are important to counties, then acted upon or moved up to the federal level. There are different viewpoints and it makes you feel blessed to work with those you do here in our particular state. Utah is heads above many of other states with how we are dealing with issues. "It doesn't mean that we have it right. There is plenty of room for improvement."

Curtis Koch indicated that 2 weeks ago he had the opportunity to spend some time at the election center with 8 days of lectures from University of Auburn professors regarding everything from voter registration to the management of election issues. Last week he attended the Utah Association of Clerk/Auditor's annual summer conference where they worked with the Utah State Tax Commission, the Lt. Governor's Office and the State Auditor.

No public  
comments  
Adjourned

No public comments.

Meeting adjourned.

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Clerk/Auditor

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Chair Pro-Tem