

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

December 17, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on December 17, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

### OPENING

The meeting convened at 4 p.m. Capt. [Heather] Beasley, of the Corrections Department, led the Pledge of Allegiance.

Recognitions,  
Presentations &  
Informational  
Items

#### **December Employee Service Awards — Presented by Commissioners**

The following awardees received a certificate and monetary gift, with the gift amount based on years of service:

**Kristina Schmidt-Andersen, Corrections, 5 years.** Kristina is a jail operations specialist. Capt. Beasley commended Kristina for her vigilance in watching to make sure everyone is safe when interacting with inmates inside the facility. She's a dedicated wife and mother. Kristina previously worked in dispatch for Beaver County, and she is the daughter of a California police officer.

**Scott Duffy, Corrections, 25 years.** Capt. Beasley, Jail Commander of Operations, said Scott Duffy began working for Davis County in 1994 and has been one of the most dependable deputies. Outside of work, he enjoys collecting and restoring cars and traveling to visit family. Scott was unable to attend the Commission Meeting, so Chief Deputy of Corrections Arnold Butcher accepted the award on his behalf.

**Yolanda Cabrera, Health-Administration, 5 years.** Yolanda is the Immunization Bureau manager and a nurse. Brian Hatch, Health Department Director, said Yolanda does a fantastic job running the immunization clinic and balancing that with her role as a nurse. She has turned the clinic around and been very effective. Davis County's Health Department has a special relationship with Hill Air Force Base, which is unique in the nation. The County Health Department provides more than 3000 flu shots that are given on Base, and that program is organized by Yolanda.

#### **Davis County offices will be closing at 2 p.m. on December 24 and 31, 2019 — Presented by Commissioner Elliott**

Notice was given that the Davis County offices will be closing at 2 p.m. on December 24 and 31, 2019.

#### **The Board of Davis County Commissioners Meetings have been cancelled for December 24 and 31, 2019 — Presented by Commissioner Elliott**

Notice was given that Davis County Commission Meetings scheduled for December 24 and 31, 2019, have been cancelled because of the County offices closing early for the holidays.

### PUBLIC COMMENTS

Members of the public were invited to make comments to the Commission.

**Rhonda Perkes**, representing Congressman Chris Stewart, wished everyone a merry Christmas. She reported that the House voted on two minibus bills earlier in the day. Congressman Stewart voted in favor of the military-centric bill that will include a pay raise for the military and also [98] F-35s. He voted against the other minibus bill, considering it to be irresponsible spending. Both bills passed.

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## BUSINESS/ ACTION

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Resolution  
#2019-620 for  
additional 2019  
Budget  
appropriation  
requests

**Resolution #2019-620 for additional 2019 Budget appropriation requests. Budget increases will be funded by new revenues and/or monies unspent in the prior year** — *Presented by Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor*

An introduction was made for a resolution and Public Hearing to open and amend the 2019 Budget. The budget opening cleans up several year-end transactions tied to monies that are sitting in a contingency fund and funding things that are happening toward the end of year. A line-by-line review was done in a work session held prior to this meeting. Monies are being moved from one department or one fund to another fund, and a lot of it is tied to payroll, moving employees between funds and making sure the clean-up happens before the County closes out the budget year.

The only new spending is tied to the first subsection for Animal Control. The department is recognizing new revenues coming in and about \$11,500 in new spending.

Commissioner Kamalu moved to open the Public Hearing. Commissioner Stevenson seconded the motion. All voted Aye.

## Public Hearing

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Commissioner Elliott invited comments from the public; none were offered.

Commissioner Stevenson made a motion to close the Public Hearing and approve the Budget amendments.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

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Resolution  
#2019-621  
adopting the  
Operating and  
Capital Budget  
of Davis County  
for the 2020  
Calendar Year

**Resolution #2019-621 adopting the Operating and Capital Budget of Davis County for the 2020 Calendar Year** — *Presented by Curtis Koch, Davis County Clerk/Auditor*

The Clerk/Auditor thanked individuals on the Budget Committee, including department heads, for their diligent work in helping to put together the budget. He particularly thanked Ms. Voordeckers. A great deal of time and effort goes into making sure the County is taken care of, and she plays a significant role in that work.

Commissioners were asked to consider adopting the Final Budget for Davis County for the year 2020. A public hearing was held on Dec. 3, 2019, where public comment was made. The Clerk/Auditor highlighted three minor changes to the budget. First, in Fund 10, Sheriff's Operating had an increase of \$22,500 for additional equipment for three new 2019 deputy positions that were approved. Second, in Fund 18, through an omission and programming issues, there were personnel left out of the Events Center; those have been put back in and are now shown in the budget with a total of \$26,327. Those positions previously existed and are not new positions. Third, there is a 2 percent market adjustment for all employees, not to include elected officials.

Commissioners expressed appreciation for the many opportunities given, in the public, to ask and have answers to questions regarding the budget.

Ordinance  
#11-2019  
amending  
Section  
2.48.080 of the

**Ordinance #11-2019 amending Section 2.48.080 of the Davis County Code regarding the fees of the Davis County Sheriff's Office** — *Presented by Curtis Koch, Davis County Clerk/Auditor*

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Davis County Code

The Clerk/Auditor presented three ordinances for Commissioners to consider – one for the Sheriff's Office, one for the Health Department's Senior Services division, and one for the Legacy Events Center. He explained that, as part of the budget process, departments are asked to review fees which are set in ordinance. Projected revenues in the budget are based off of these fee changes.

The first ordinance presented was to update Sheriff's Office fees. The ordinance approval date is 12/17/2019.

Ordinance #12-2019 amending Section 2.48.120 of the Davis County Code

**Ordinance #12-2019 amending Section 2.48.120 of the Davis County Code regarding the fees of the Davis County Health Department Senior Services Division — Presented by Curtis Koch, Davis County Clerk/Auditor**

The second ordinance presented was to update fees for the Senior Services Division of the Health Department. The ordinance approval date is 12/17/2019.

Ordinance #13-2019 amending Section 2.48.060 of the Davis County Code

**Ordinance #13-2019 amending Section 2.48.060 of the Davis County Code regarding the fees of the Davis County Legacy Events Center — Presented by Curtis Koch, Davis County Clerk/Auditor**

The third ordinance presented was to update the Legacy Event Center fee schedule. The ordinance approval date is 12/17/2019.

A motion was made to approve the Resolution of Davis County adopting the Operating and Capital Budget for the 2020 calendar year, and the ordinances amending Section 2.48.080, Section 2.48.120, and Section 2.48.060, of the Davis County Code.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Resolution #2019-622 setting the term and rotation of the Chair and Vice Chair of the Davis County Commissioner for the year 2020

**Resolution #2019-622 setting the term and rotation of the Chair and Vice Chair of the Davis County Commissioner for the year 2020 — Presented by Commissioner Elliott**

A resolution setting the term and rotation of the Chair and Vice Chair of the Davis County Commission for the year 2020 was read. Lorene Kamalu will serve as Chair for the coming year, with Bob J Stevenson as Vice Chair. The term is 01/01/2020 to 12/31/2020.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Tabled Interlocal Agreement with Grand County

**Tabled Interlocal Agreement with Grand County for 911 Shared Hosted System**

An interlocal agreement with Grand County was tabled until Mark Langston, Davis County Information Systems Director, arrived at the meeting.

Agreement #2019-623 with Utah Dept. of Health for DREAM (Disease Response, Evaluation, Analysis and

**Agreement #2019-623 with the Utah Dept. of Health for DREAM (Disease Response, Evaluation, Analysis and Monitoring) funding — Presented by Brian Hatch, Davis County Health Department Director**

A contract with the Utah Department of Health was presented. The contract is for funding for the DREAM (Disease Response, Evaluation, Analysis and Monitoring) program. These federal dollars come to Davis County through an Epidemiology and Laboratory Capacity grant. The contract is for five years, and the

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Monitoring)  
funding

amount given is for the first year. The contract will be amended each year for more money. The contract period is 08/01/2019 to 07/31/2024. The receivable amount is \$35,264.

Amendment  
#2019-005-B  
with the Utah  
Dept. of Health  
PREP (Personal  
Responsibility  
Education  
Program) to  
extend contract  
period and  
amend  
Attachment A

**Amendment #2019-005-B with the Utah Dept. of Health PREP (Personal Responsibility Education Program) to extend contract period and amend Attachment A, Special Provisions — Presented by Brian Hatch, Davis County Health Department Director**

An amendment to extend the PREP (Personal Responsibility Education Program) contract with the Utah Department of Health was introduced. The amendment changes the ending date to Sept. 30, 2020, so the remaining funds for that contract can be spent out into the next budget year. The contract period is 10/01/2019 to 09/30/2020.

Amendment  
#2015-518-D  
with the Utah  
Dept. of Health  
for MCH  
(Maternal &  
Child Health)  
for added  
funding and  
deliverables to  
Year 5

**Amendment #2015-518-D with the Utah Dept. of Health for MCH (Maternal & Child Health) for added funding and deliverables to Year 5 — Presented by Brian Hatch, Davis County Health Department Director**

Another amendment to a contract with the Utah Department of Health was presented. This amendment provides MCH (Maternal & Child Health) funding for this year. The contract period is 10/01/2019 to 09/30/2020. The receivable amount is a \$95,229 increase.

Motion to Approve Items: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Interlocal  
Agreement  
#2019-624 with  
Grand County  
for 911 Shared  
Hosted System

**Interlocal Agreement #2019-624 with Grand County for 911 Shared Hosted System — Presented by Mark Langston, Davis County Information Systems Director**

An interlocal agreement with Grand County for a 911 Shared Hosted System was presented. The contract period is 12/17/2022 to 12/17/2022. The receivable amount is three (3) seats at variable cost.

Motion to Approve Items: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Agreement  
#2019-625 with  
RailPros Field  
Services, Inc.  
for flagger  
services as  
consultant to  
Union Pacific  
Railroad (UPRR)

**Agreement #2019-625 with RailPros Field Services, Inc. for flagger services as consultant to Union Pacific Railroad (UPRR) — Presented by Adam Wright, Davis County Public Works Director**

An agreement with RailPros Field Services for flagger services was presented. The contract has a to-be-determined price. The schedule shows the County will be in the right of way for a total of 13 days, with eight of those days falling on weekends; there is a different price for weekdays and weekend days. Based on the schedule, the amount is approximately \$38,000 for Rail Pros. The estimate given to the County by Union Pacific, when considering a combined agreement with them, was a little over \$100K; a big portion of that might have been UP billing that was going to come to the County. RailPros will be observing County workers to make sure there is no equipment in the right of way when trains are coming and making sure nothing goes wrong with bore operations while workers are in the right of way, particularly with the tracks. If something does happen, they'll have radios and can contact someone in an emergency to shut down traffic. A very important part of the project is having these flaggers out there for the UP as well as UTA. The contract period is 12/17/2019 to 12/17/2020.

Agreement  
#2019-626 with  
Ralph L.  
Wadsworth  
Construction  
Company for

**Agreement #2019-626 with Ralph L. Wadsworth Construction Company for two underground pipeline crossings under UPRR (Union Pacific Railroad) tracks — Presented by Adam Wright, Davis County Public Works Director**

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two underground pipeline crossings under UPRR (Union Pacific Railroad) tracks

Commissioners were asked to ratify a construction agreement with Ralph L. Wadsworth for the construction of two 60-inch jack and bore culverts replacing a collapsed 78-inch/84-inch culvert underneath the railroad tracks. Because the Commission signed the contract earlier, the County was able to order the pipe. It will take four weeks to get the pipe in for the project but, in the meantime, equipment and materials should start to mobilize at the beginning of January with construction efforts starting January 6. The digging of bore pits will begin January 25, although that may require flaggers because work will be within the 50-foot mark of the track. If so, the schedule may be adjusted based on RailPros availability. In response to a question, Commissioners were informed that the next one is going to be filled with cellular concrete, which is a very flowable concrete that works better than sand. A plant will be set up on site to run the cellular concrete and abandon the old pipes. The contract period is 12/17/2019 to 12/17/2020. The payable amount is \$1,613,000.

Motion to Approve Items: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Agreement 2019-627 with Bonneville Basin Kennel Club for an all-breed dog show

**Agreement #2019-627 with Bonneville Basin Kennel Club for an all-breed dog show — Presented by Mike Moake, Davis County Legacy Events Center Marketing**

An agreement with Bonneville Basin Kennel Club, for an all-breed dog show, was presented. Last year's show brought in 3,000 people, and almost 99 percent were from outside of Davis County. The show has been coming to the Legacy Events Center for more than 20 years. It was likely the first event at the Legacy Events Center to have national and international participation, and continues each year to be the show with the highest national/internal percentage at the facility. It established the Legacy Events Center as a premier dog show site. It was noted that the contact for the show lives in Sandy because these shows generally have a local chair to help organize the event. The contract period is 09/09/2020 to 09/13/2020. The receivable amount is \$3,861.10.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Agreement #2019-628 with Stryker Sales Corp, Medical Division for annual preventative maintenance for the Lucas 3.0 Device

**Agreement #2019-628 with Stryker Sales Corp, Medical Division for annual preventative maintenance for the Lucas 3.0 Device — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office**

An agreement with Stryker Sales Corp was presented. The contract is for annual preventative maintenance for the Lucas 3.0 Device, which is a CPR device. The contract period is 12/17/2019 to 12/31/2023. The payable amount is \$1,162.80 per year for four years.

Agreement #2019-629 with Stryker Sales Corp, Medical Division for annual preventative maintenance for Lifepak 1000 (6 units)

**Agreement #2019-629 with Stryker Sales Corp, Medical Division for annual preventative maintenance for Lifepak 1000 (6 units) — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office**

A second agreement with Stryker Sales Corp was presented. The contract is for annual preventative maintenance for six Lifepak 1000 units, which are AEDs (Automatic External Defibrillators) placed throughout the jail. The contract period is 12/17/2019 to 12/31/2023. The payable amount is \$2,019.60 per year for four years.

Motion to Approve Items: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

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Agreement #2019-630 with Clint Evans Carter for Training reimbursement for basic Corrections Academy

**Agreement #2019-630 with Clint Evans Carter for Training reimbursement for basic Corrections Academy**  
— *Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office*

A training reimbursement agreement with Clint Evans Carter, for basic Corrections Academy, was presented. The contract period is 12/17/2019 to 12/17/2021. The receivable amount is \$5,985.06.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Change Order #2018-546-L with R&O Construction for Syracuse Library remodel and expansion

**Change Order #2018-546-L with R&O Construction for Syracuse Library remodel and expansion** —  
*Presented by Lane Rose, Davis County Facilities Director*

Change Order #10 to the contract with R&O Construction, for the Syracuse Library remodel and expansion, was presented. The details of the change order were discussed in the Commission Work Session held prior to this meeting. The contract period is 12/03/2019 to 01/01/2020. The payable amount is \$51,634.24.

Amendment #2015-603-A with Keystone Group LLC dba Vanguard Cleaning Systems of Utah for custodial services

**Amendment #2015-603-A with Keystone Group LLC dba Vanguard Cleaning Systems of Utah for custodial services** — *Presented by Lane Rose, Davis County Facilities Director*

An amendment to a contract with the County's custodian service provider was presented. The amendment extends the contract for one year. The intent, next year, is to assess County needs and go through an RFP process. The amendment will give the County a year to get that done. The contract period is 01/01/2016 to 12/31/2020. The payable amount is \$23,655 per month.

Motion to Approve Items: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Agreement #2019-631 with FundRacer Events LLC to operate the Valley View Golf Course Cafe

**Agreement #2019-631 with FundRacer Events LLC to operate the Valley View Golf Course Cafe** —  
*Presented by Dustin Volk, Davis County Valley View Golf Course Golf Professional*

Approximately one month ago, an RFP was done for the Valley View Golf Course Cafe. The person currently running the cafe elected not renew her contract, which was expiring this year. A couple of groups submitted proposals, and FundRacer Events LLC was selected. Typically, the County's golf course cafes have been run by smaller "mom and pop" businesses; FundRacer Events LLC is bigger. Although they haven't run a golf course cafe, they are an event management group with catering services. The holiday lights at Willard Bay is one of several events across the country that they run. They will take over the cafe on January 1, and have said they plan to keep most of the current employees as staff. The contract period is 01/01/2020 to 12/31/2023. The receivable amount is \$650/month or \$7,800 annually for a three-year total of \$23,400.00.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Memo of Understanding #2019-632

**Memo of Understanding #2019-632 with Farmington City to clarify the scope of the expansion of the Davis County Correctional Facility to include the construction of a medical unit** — *Presented by Neal Geddes, Davis County Chief Deputy County Attorney*

A Memo of Understanding that relates to the construction of a medical unit at the Davis County jail was presented. In late August of this year, Davis County submitted an application for a conditional use permit to construct the much-needed medical unit. It has been approved by Farmington City. That process was treated as it should be, as a land use issue, but the City wanted to have written acknowledgment that they

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have approved the County's conditional use permit to go ahead and begin constructing the medical unit and also to note, and make it clear, that the addition of the medical unit will not increase the operational capacity of the jail or the number of inmate beds the jail will house.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

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Property Tax  
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor.

Commissioners were asked to consider the following Auditor's Adjustments:

### Appeals

- A report recommending several Approved appeals, totaling \$675,640;
- A report with recommended No Change In Value;
- A report with Hearing Findings, totaling \$1,858,850.

### Abatements

- A report with various Late Abatement Application Requests, totaling \$8,601.93.

### Corrections

- Three corrections due to Veteran Exemption Abatements for the year 2018.

Under Assessor's Adjustments, there was a report with various Assessor-initiated corrections.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

## CONSENT ITEMS

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Check Registers

### Check Registers

Check Registers were approved.

Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

Commission  
Meeting  
Minutes

### Meeting Minutes

Meeting Minutes for November 26, 2019, and December 3, 2019, were presented for approval.

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Motion to Approve: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

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**Commissioner Elliott** wished everyone a merry Christmas and a happy New Year.

**Commissioner Kamalu** reported that all three Commissioners attended the annual staff appreciation banquet and recognition of the Sheriff's agency last week. The event was beautifully organized by Liz [Sollis] and Erin [Griffeth], and presented by the Sheriff and all three Chief Deputies. They brought people forward and recognized them for very specific things they had done during the year. The Commissioner had the feeling, watching and listening to the true stories of what County public safety officials have done, that there were heroes on stage and more heroes in the audience. Remarkable things were done, including lives of people in County institutions saved and comrades' lives saved, and other really great and important work done by the public safety team. She would like some of those individuals to come to a Commission Meeting but recognized that they are uncomfortable with receiving recognition on stage, even though they deserve every bit of it and more.

**Commissioner Stevenson** said it's hard to believe that a year has gone by for this Commission. He believes the things they were able to accomplish this year have been good and moved the County in the right direction – this has been due to the work of everyone, not just one or three individuals. He's grateful for everyone in in the County and the support they've given this Commission in their "rookie season." Davis County is very healthy, as far as finances go. It's good to be passing a budget where there is no tax increase, he said, contrasting the situation with that of other counties. The team works hard to try to keep this County in the fiscal position to not have to look at raising taxes in the future and yet also be able to take care of employees and citizens throughout the County. He thanked everybody for the opportunity to serve and work and to be part of this organization.

Commissioner Elliott invited other comments from the dais.

Clerk/Auditor      Curtis Koch wished a merry Christmas to all.

County Attorney      Neal Geddes noted that it was the last Commission Meeting of the year, and he felt especially grateful. He gets to work with nearly every department in the County, and a lot of very wonderful people. He expressed gratitude for the people working and serving in Davis County and for the opportunity of working with, and learning from, them. He wished everyone a wonderful Christmas and a happy New Year.

**MEETING  
ADJOURNED**      Commission meeting was adjourned at 4:40 p.m.

Minutes prepared by:  
Becky R. Wright  
Deputy Clerk/Auditor

Minutes approved on: 01/14/2020

/s/ Curtis Koch  
Curtis Koch  
Clerk/Auditor

/s/ Lorene Miner Kamalu  
Lorene Miner Kamalu  
Commission Chair