

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

October 8, 2019

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on October 8, 2019, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: Commissioner Bob Stevenson.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

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### OPENING

The meeting convened at 4:00 p.m., and Lane Rose, Assistant Director of Facilities Management, led the Pledge of Allegiance.

### Recognitions, Presentations & Informational Items

Commissioner Bob Stevenson was excused as he was meeting with the County's insurance providers. It was mentioned that Commissioner Elliott will be excused next week to attend courses at the annual meeting of the Utah Mosquito Abatement Associations.

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### PUBLIC COMMENTS

Commissioner Elliott invited public comments; none were offered.

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### BUSINESS/ ACTION

#### Agreement #2019-514 with SBR Technologies for acrylic prints for the Syracuse/North- west Branch Library

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#### **Agreement #2019-514 with SBR Technologies for acrylic prints for the Syracuse/Northwest Branch Library** — Presented by Lynnette Mills, Davis County Library Deputy Director

A service provider contract for SBR Technologies was presented. SBR Technology will make and install acrylic prints of photographs for the Syracuse library. A contract with a photographer, for photos of Davis County, was approved in a past Commission Meeting. The SBR Technologies contract beginning date is 10/8/2019, and the art pieces are slated to be installed by 10/28/2019. The payable amount is \$6,539.41.

Motion to Approve: Com. Kamalu

Seconded: Com. Elliott

All voted Aye

#### Agreement #2019-515 with GSH Geotechnical Inc. for study for new North Branch library

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#### **Agreement #2019-515 with GSH Geotechnical Inc. for a study for the new North Branch library** — Presented by Kyle Phillips, Davis County Facilities Project Manager

A contract was presented regarding the boring for the Clearfield Library. Five boreholes need to be done for a soils report/geotechnical report for the structural engineers and the building in general. It was believed this was supposed to be done by the developer; however, that is not the case. In response to questions, Commissioners were informed that once the report is back it goes to the structural engineer to design the spread footing for the foundation, and the steel, accordingly. The contract beginning date is 10/8/19, with no ending date noted. A meeting will be held Wednesday [Oct. 9], and the County should be able to get to the exact locations needing to be bored within 10 days of the meeting. The payable amount is \$4,500.

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Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Agreement #2019-516 with Union Pacific Railroad for license for the County to manage Stone-Barton projects in Centerville

## **Agreement #2019-516 with Union Pacific Railroad for a license for the County to manage Stone-Barton projects in Centerville — Presented by Adam Wright, Davis County Public Works Director**

An amended license agreement with Union Pacific was presented. The license was introduced a couple of weeks ago, but things have changed with the management of the project and Davis County will be taking over. As a result, verbiage in the contract needed to be replaced. The hope is to get the project started as soon as Nov 15. It is a good time of year to work in the channels because there aren't the worries caused by summer rainstorms and runoff.

Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Summary List #2019-517 of 18 agreements for rental space at Legacy Events Center

## **Summary List #2019-517 of 18 agreements for rental space at the Legacy Events Center — Presented by Dave Hansen, Davis County Legacy Events Center Director**

A summary list of low-risk, low-dollar agreements with the Legacy Events Center was presented. The space rentals are for everything from RV sites to soccer, work fairs, and concessions. The contract period is 07/11/2019 to 09/11/2019. The receivable amount is \$5,378.52.

Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Agreement #2019-518 with PluralSight for online training modules

## **Agreement #2019-518 with PluralSight for online training modules — Presented by Mark Langston, Davis County Information Systems Director**

An agreement with PluralSight was presented for 29 licenses for training software utilized in the IS division to keep employees up to speed on the applications and hardware they serve. It is a two year agreement. The contract period is 10/08/2019 to 10/08/2020. The payable amount is \$13,021 annually.

Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Agreement # 2018-286-B with Joshua Jeffries - supersedes prior contract

## **Agreement #2018-286-B with Joshua Jeffries which supersedes a prior contract — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office**

A training reimbursement agreement [with Joshua Jeffries] was presented. This new contract supersedes a prior one that omitted a semester of paramedic school. It was noted that the contract was listed on the meeting agenda as payable, but it should be receivable. The contract period is 04/18/2019 to 04/18/2024. The receivable amount is \$2,962.

Agreement #2019-519 with Christopher

## **Agreement #2019-519 with Christopher Morreale for training reimbursement for corrections academy — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office**

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Morreale for training reimbursement for corrections academy

A training reimbursement agreement with Christopher Morreale was presented for the corrections academy. The contract period is 09/30/2019 to 09/30/2021. The receivable amount is \$11,970.12.

Summary List #2019-520 of 2019 Ride Along Program applications (12) received since 8/1/19

**Summary List #2019-520 of 2019 Ride-Along Program applications (12) received since 8/1/19 — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office**

A summary of the 2019 Ride-Along applications, received since Aug. 1, 2019, was presented. The applications date from 10/1/2019 through 9/30/2020.

Agreement #2019-521 with Davis County Sheriff's Employee Association for donation of Halloween candy for the DCSO Trunk or Treat event

**Agreement #2019-521 with Davis County Sheriff's Employee Association for the donation of Halloween candy for the DCSO Trunk or Treat event — Presented by Chief Deputy Susan Poulsen, Davis County Sheriff's Office**

A contract for the donation of Halloween candy for the Davis County Sheriff's Office "Trunk or Treat" event was presented. The donation is being made by the Davis County Sheriff's Employee Association. The contract date is 10/25/2019. The receivable amount is \$300.

Motion to Approve Agenda Items: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Proclamation #2019-522 declaring October 11, 2019 as Congressman Rob Bishop Day in Davis and Weber Counties

**Proclamation #2019-522 declaring October 11, 2019, as Congressman Rob Bishop Day in Davis and Weber Counties — Presented by Commissioner Elliott**

Commissioner Elliott introduced and read a proclamation declaring Oct. 11, 2019, as Congressman Rob Bishop Day in Davis and Weber counties. The contract period is 10/08/2019 to 10/11/2019.

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

**APPROVED**

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor.

Commissioners were asked to consider the following Auditor's Adjustments:

- Under Appeals, a report with various recommended approvals totaling \$4,969,786; a report with several No Change in Values recommended; and a report recommending dismissal of several appeals.
- Under Abatements, a Late Abatement application request totaling \$12,953.35.
- Under Corrections, three corrections related to the sale of property to a tax-exempt entity and one veteran tax exemption.

Under Treasurer Adjustments, there was a report with various small-dollar balance write-offs totaling \$3.40.

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Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Commissioner Kamalu moved to reconvene Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

## CONSENT ITEMS

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Check Registers

### **Check Registers**

Check Registers were approved.

Motion to Approve: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

Indigent  
Hardship  
Abatement  
Register

### **Indigent Hardship Abatement Register**

A motion was made to hold hearings for the following individuals who registered for indigent abatement hardships to review their applications:

- Rudy C Bergen
- Chase Jensen

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

## COMMISSION COMMENTS

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**Commissioner Kamalu** noted that the County just finished its “budget week.” Different government organizations have different financial years, she said, and Davis County’s fiscal year runs on the calendar year. The County works well in advance, thanks to the Clerk/Auditor’s team, to have all of the departments prepare. There were some tremendous presentations, and the presenters took all of the questions that were asked. There’s a Budget Committee that works together to listen, to learn, and to ask questions. The process took all week long, but it was incredibly valuable for all of the citizens of Davis County. There’s so much work that goes into a balanced budget, and there are still more meetings ahead, but Commissioner Kamalu wanted to thank everyone who worked hard to bring forward the very best information so the Board of Commissioners can ultimately approve the budget. It’s a big responsibility, but the Commissioners have a lot of help, and she’s very grateful.

**Commissioner Kamalu** said the third meeting of the Internal Audit Committee was held yesterday. She explained that the Clerk/Auditor’s Office determined it would be in the County’s best interest to have the Commission responsible for an Internal Audit Committee. The administrative staff is doing a great job to organize it, record it, and provide minutes. There are a couple of members of the public who serve on that Internal Audit Committee and are doing great work. The whole purpose of any audit is to have everyone be open to opportunities to make things better, because there’s always room to become better. The Commissioner said she’s very impressed with the work of the Internal Audit Committee and the Auditing Department. There will be quarterly meetings in the new year, after finishing up with the December meeting for 2019. She expressed gratitude for the cooperation of the departments, because it takes them time to reply to questions. The Committee is striving to make sure every department knows this is just an on-going opportunity for all of us to work together to find ways to improve.

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MEETING  
ADJOURNED

Commission meeting was adjourned at 4:20 p.m.

Minutes prepared by:

Becky R. Wright

Deputy Clerk/Auditor

Minutes approved on: 10/29/19

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Randy B. Elliott

Randy B. Elliott

Commission Chair