

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

November 10, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on November 10, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

Excused: none

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4:00 p.m. and Ron Mortensen led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

Veteran's Day, November 11 — *Presented by Commissioner Kamalu*

Commissioner Kamalu thanked all who are currently serving in the military as well as those who have served and shared a poem by Charles M. Province to honor them all.

Introduction of Christopher Bone, Davis County Human Resources Director — *Presented by Commissioner Kamalu*

Commissioner Kamalu introduced Mr. Bone and then invited him to introduce himself. Mr. Bone most recently worked 14 years at the University of Utah where he was a Senior Human Resources Director over employee relations. He has received certificates in Human Resources Management, Senior Professional in Human Resources (SPHR) and Society of Human Resource Management Senior Certified Professional (SHRM-SCP). He has also served in various HR management capacities with Sarcos Incorporated, Flying J and the University of Utah. Mr. Bone said that he has been on the job for a couple of weeks now and is very excited to be part of the Davis County team.

November Employee Service Awards — *Presented by Commissioner Kamalu*

Assessor's Office
5 years - Nancy Robinette

Sheriff's Office
5 years - Shane Stubbs
15 years - Ryan Trees
20 years - John Nicholas

Corrections
5 years - Jeffrey Hancock and Mercedes Ortiz
15 years - Daniel Layton and Jose Lopez Padilla
30 years - Chief Deputy Arnold Butcher

911 Dispatch
5 years - Cameron McKinnon

Library
5 years - Melanie Clay

Animal Care
20 years - Ned Franklin

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RFP Register Report - Benefits Advisor — *Presented by Clerk/Auditor Curtis Koch*

1. Arthur J. Gallagher & Co.
2. Gygi Capital Management
3. HUB International
4. Moreton & Company
5. NFP
6. The Buckner Company
7. The Segal Company (Western States), Inc.
8. GBS
9. USI Insurance Services
10. Hays Companies

RFP Register Report - Legacy Events Center (LEC) Architectural Services Phases I,II,III — *Presented by Clerk/Auditor Curtis Koch*

1. Arch Nexus
2. FFKR Architects
3. Modern Out West, PLLC
4. Method Studio Inc.
5. Architectural Design West
6. CRSA
7. EDA Architects, INC
8. Think Architecture, Inc.

Notice of Intent to Engage in Contract Negotiations with Davis Behavioral Health - E-Cigarette, Marijuana and Other Drug Prevention Grant — *Presented by Clerk/Auditor Curtis Koch*

Clerk/Auditor Curtis Koch added that the Buckner Group was listed in the last meeting as applying for the e-cigarette RFP when in fact they were applying for the benefits RFP.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

Ron Mortensen, a Member of the Bountiful Veterans Park Board of Directors, commented that the Bountiful Veterans Park is being constructed entirely with private funding and volunteer contributions. He added that this park mirrors the way the WW2 Memorial in Washington, DC was built. Veterans and individuals that donate take pride in the park. He thanked the Commission for recognizing veterans and encouraged their continual support and invited others to donate on the website bountifulveteranspark.org. He informed the Commission that a large dedicatory celebration was meant to be held on November 11, 2020 but it has been postponed. There will be a private dedicatory ceremony and hopes to have a larger ceremony next year.

BUSINESS/ ACTION

Resolution
#Resolution
2020-611 to
adopt
additional 2020
budget
appropriation
requests.

Resolution #2020-611 to adopt additional 2020 budget appropriation requests - funded by new revenues and monies unspent from prior years. — *Presented by Curtis Koch, Clerk/Auditor*

Heidi Voordeckers, Chief Deputy Auditor, spoke on the Resolution, identifying some of the budget changes, informed the Commission of different Covid-19 related items as well as the justice complex project and a change in accounting practices for recognition of revenue between general funds and golf funds that transfer into the tourism fund.

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PUBLIC
HEARING

Commissioner Stevenson motioned to open a public hearing. Seconded by Commissioner Stevenson. All voted Aye.

Commissioner Kamalu asked if there was anyone that would like to comment on the Resolution. There was none.

Commissioner Stevenson motioned to close the public hearing and approve [adopt] the additional 2020 public budget appropriation request. Seconded by commissioner Elliott. All voted Aye.

Agreement
#2020-612 with
A Professional
Appraisal Firm
LLC for property
appeals hearing
officer services

Agreement #2020-612 with A Professional Appraisal Firm LLC for property appeals hearing officer services
— *Presented by Commissioner Kamalu*

The contract period is 02/28/2025. The payable amount is \$65 per hour.

Agreement
#2020-613 with
D. Randall
Henderson for
property
appeals hearing
officer services

Agreement #2020-613 with D. Randall Henderson for property appeals hearing officer services —
Presented by Commissioner Kamalu

The contract period is to 02/28/2025. The payable amount is \$100 per hour.

Agreement
#2020-614 with
Cache Humane
Society for cat
sterilization
services

Agreement #2020-614 with Cache Humane Society for cat sterilization services — *Presented by Commissioner Kamalu*

The contract period is 10/06/2020 to 12/31/2020. The payable amount is variable per contract.

Agreement
#2020-615 with
Dr. Eric Clough
for veterinary
services

Agreement #2020-615 with Dr. Eric Clough for veterinary services — *Presented by Commissioner Kamalu*

The contract period is 11/10/2020 to 11/10/2021. The payable amount is \$65 per hour.

Agreement
#2020-6160
with Resco for
walk-in freezer
compressor for
Davis
Conference
Center

Agreement #2020-6160 with Resco for purchase and installation of walk-in freezer compressor for Davis Conference Center — *Presented by Commissioner Kamalu*

The contract period is 11/10/2020 to 12/31/2020. The payable amount is \$10,040.16.

Agreement
#2020-617with
Bountiful
Community
Food Pantry for
distribution of
CARES Act
funds

Agreement #2020-617 with Bountiful Community Food Pantry for distribution of CARES Act funds to mitigate the effects of the COVID-19 pandemic — *Presented by Commissioner Kamalu*

Commissioner Kamalu explained that this is an agreement for the distribution of funds from the federal Cares Act to mitigate the effects of the COVID-19 pandemic. The sub-recipient shall provide mortgage assistance to assist persons who reside in Davis County and are affected by COVID-19 allowing them to continue living in their homes. This assistance will help 20 to 25 families or individuals in Davis County.

The contract period is 11/15/2020 to 12/31/2020. The payable amount is \$25,000.

Agreement
#2020-618 with
Family
Connection
Center (dba
Open Doors) for
distribution of
CARES Act

Agreement #2020-618 with Family Connection Center (dba Open Doors) for distribution of CARES Act funds to mitigate the effects of the COVID-19 pandemic — *Presented by Commissioner Kamalu*

Commissioner Kamalu explained that this agreement is slightly different from the former agreement. Stating that the sub recipient shall provide mortgage assistance to assist persons who reside in Davis County and are affected by COVID-19, allowing them to remain living in their own home. This agreement will

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funds to mitigate the effects of the COVID-19 pandemic

provide mortgage assistance to 30 - 40 families and or individuals in Davis County. It will also help to purchase needed foodstuffs providing support to low to moderate income persons in Davis County. Commissioner Kamalu then added how grateful the County is for these community partners and their assistance to help people in need during this pandemic.

The contract period is 11/15/2020 to 12/31/2020. The payable amount is \$50,000.

Interlocal Agreement #2020-619 with Fruit Heights City to receive 50% of Tranche 1 CARES Act Funds for Davis CARES Business Grant Program

Interlocal Agreement #2020-619 with Fruit Heights City to receive 50% of Tranche 1 CARES Act Funds for Davis CARES Business Grant Program — *Presented by Commissioner Kamalu*

Commissioner Kamalu added that this program concluded earlier in the year and that it was a great help to businesses in Davis County and that the Commission is grateful for Fruit Heights City's participation.

The contract period is 11/10/2020 to 11/30/2020. The receivable amount is \$92, 289.

Agreement #2020-620 Temporary Access License to Strong Solutions LLC

Agreement #2020-620 Temporary Access License to Strong Solutions LLC for access to, through and across the Flood Control Facilities and/or real property owned or otherwise controlled by Davis County — *Presented by Commissioner Kamalu*

Commissioner Kamalu stated that this is a standard procedure involving the Davis County Public Works upper storage area tax id number 11-0 through 0-5-002 and 11-117-0030 real property owned or otherwise controlled by Davis County.

The contract period is 11/10/2020 to 12/10/2020.

Appointment #2020-621 Request appointment of Matthew Brady to the Davis County Library Board

Appointment #2020-621 Request appointment of Matthew Brady to the Davis County Library Board — *Presented by Commissioner Kamalu*

The contract period is 10/01/2020 to 09/30/2024.

Amendment #2017-373-C with Hunter & Company Communications LLC

Amendment #2017-373-C with Hunter & Company Communications LLC for additions to Scope of Services and extension of contract date for legislative consulting services — *Presented by Commissioner Kamalu*

The contract period is 11/01/2020 to 10/31/2022. The payable amount is \$5,750.

#2020-622 Update Policy for Cremation of Indigent Persons within Davis County and Affidavit of Indigency

Update Policy #2020-622 for Cremation of Indigent Persons within Davis County and Affidavit of Indigency — *Presented by Commissioner Kamalu*

Policy update takes place 11/10/2020 with no ending date.

Amendment #2017-20-A with Golf Compete, Inc. dba ForeUp for stripe credit card processing

Amendment #2017-20-A with Golf Compete, Inc. dba ForeUp for stripe credit card processing — *Presented by Commissioner Kamalu*

The contract begins 01/01/2021 with no ending date. The payable amount is 2.65% processing fees & a flat 10 cents transaction fee.

Donation agreement #2020-623 with Brad Stone to cover costs and

Donation agreement #2020-623 with Brad Stone to cover costs and expenses for constructing the Pierre Hualde Memorial Bridge at the 18th Hole — *Presented by Commissioner Kamalu*

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expenses for constructing the Pierre Hualde Memorial Bridge

The contract period is 11/06/2020 to 11/10/2020. The receivable amount is \$12,178.97.

Ratification of Agreement #2020-624 with Rocky Mountain Asphalt Rejuvenation

Ratification of Agreement #2020-624 with Rocky Mountain Asphalt Rejuvenation for asphalt preventative maintenance on main parking — Presented by Commissioner Kamalu

The payable amount is \$14,601.30.

Amendment #2020-320-A with Utah Dept. of Health for additional funding to increase clinic capacity and provide COVID-19 vaccinations

Amendment #2020-320-A with Utah Dept. of Health for additional funding to increase clinic capacity and provide COVID-19 vaccinations — Presented by Commissioner Kamalu

The contract period is 10/01/2020 to 06/30/2021. The receivable amount is an increase of \$115,892.

Agreement #2020-625 with Utah Dept. of Health for authorization to make presumptive eligibility determinations in Baby Your Baby program

Agreement #2020-625 with Utah Dept. of Health for authorization to make presumptive eligibility determinations in Baby Your Baby program — Presented by Commissioner Kamalu

The contract period is 10/14/2020 to 09/30/2021.

Agreement #2020-626 with Healthcare Waste Services for biohazard waste disposal for Davis County Health Department

Agreement #2020-626 with Healthcare Waste Services for biohazard waste disposal for Davis County Health Department — Presented by Commissioner Kamalu

The contract period is 11/10/2020 to 11/9/2023. The payable amount is based on a monthly schedule.

Agreement #2020-627 with Utah Highway Safety Office for funding to support child passenger safety program

Agreement #2020-627 with Utah Highway Safety Office for funding to support child passenger safety program designed to increase the use of appropriate safety restraint systems — Presented by Commissioner Kamalu

The contract period is 10/01/2020 to 09/30/2021. The receivable amount is \$10,000.

Summary List #2020-628 of MOUs (8) providing RSVP volunteers at Animal Care and elementary schools

Summary List #2020-628 of MOUs (8) providing RSVP volunteers at Animal Care and elementary schools — Presented by Commissioner Kamalu

This memo of understanding provides RSVP volunteers to help with services at the locations listed.

1. Animal Care of Davis County
2. E.G. King Elementary School
3. Holt Elementary School
4. Knowlton Elementary
5. Reading Elementary
6. Safe Harbor Crisis Center

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7. Sam Morgan Elementary
8. West Clinton Elementary

Terms begin 11/10/2020 with no ending date.

Agreement #2020-629 with Robert I. Merrill Co. for installation of automatic sliding door and ADA operators at North Davis Senior Center

Agreement #2020-629 with Robert I. Merrill Co. for installation of automatic sliding door and ADA operators at North Davis Senior Center — Presented by Commissioner Kamalu

The contract period is 10/27/2020 to 12/31/2020. The payable amount is \$28,105.

Notice to Proceed #2020-563-A with Acme Construction, Inc.

Notice to Proceed #2020-563-A with Acme Construction, Inc. for Mill Creek Sediment Basin Concrete Floor Project 2020-563 — Presented by Commissioner Kamalu

The contract period is 9/30 2020 to 9/30/2021.

Agreement #2020-630 with Jones & Associates Consulting Engineers, Inc. for engineering services

Agreement #2020-630 with Jones & Associates Consulting Engineers, Inc. for engineering services for design, drawings and construction management of Ewe Turn street rebuild in Farmington — Presented by Commissioner Kamalu

The contract period is 11/10/2020 to 11/10/2021. The payable amount is \$19,173.

Agreement #2020-631 with Alex and Natalie Lawrence for Kerrybrook Drive project in Kaysville

Agreement #2020-631 with Alex and Natalie Lawrence for Kerrybrook Drive project in Kaysville — Presented by Commissioner Kamalu

Commissioner Elliott explained that the county had a project next to the home of Mr. and Mrs. Lawrence and needed to remove some landscape in their yard including a fence. Therefore this item is a reimbursement so they can replace the fence that was removed.

The contract period is 11/10/2020 to 11/10/2021. The payable amount is \$2,058.30.

Agreement #2020-632 Agreement with Salt Lake Wholesale Sports

Agreement #2020-632 with Salt Lake Wholesale Sports - sponsorship for law enforcement training - Presented by Commissioner Kamalu

The contract period begins on 11/3/2020 with no ending date. The receivable amount is \$200.

Agreement #2020-633 Training Reimbursement Agreement with James Snow

Agreement #2020-633 Training Reimbursement Agreement with James Snow - for Special Functions and Law Enforcement Training, wages and benefits - Presented by Commissioner Kamalu

The contract period is 11/3/2020 to 11/3/2022. The payable receivable amount is \$14,030.

Memo of Understanding #2020-634 with the Federal Bureau of Investigation (FBI)

Memo of Understanding #2020-634 with the Federal Bureau of Investigation (FBI) - to formalize relationships between the FBI and Davis County Sheriff's Office and delineate responsibilities of the - Wasatch Metro Drug Task Force (WMDTF) - Presented by Commissioner Kamalu

Terms begin 10/30/2020.

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Agreement #2020-635 with the Federal Bureau of Investigation (FBI)

Agreement #2020-635 with the Federal Bureau of Investigation (FBI) - cost reimbursement to pay overtime for deputies assigned to WMDTF, expenses for detection, investigation and prosecution of crimes against the United States - Presented by Commissioner Kamalu

The contract period begins 10/30/2020 with no ending date.

Motion to Approve all business/action items: Com.Stevenson

Seconded: Com. Elliott

All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

- Recommendation of denial of tax exempt request for Liberty Hills Academy

Appeals

- Evaluation corrections or changes of \$7,475,900 on seven different properties (Land and Building Value Changes).
- Seven changes in value of over one million dollar adjustments.
- One no change in value report for various properties listed.

Abatements

- Late abatement request totalling \$34,040.46

Corrections

- Two exempt entity purchases, one exemption of the sale of land, six veteran exemptions for the year 2019 and one property that was an exempt entity under assessor adjustments totaling \$2,224,796.

Assessor's Adjustments

- Various corrections recommended totalling \$2,224,796.

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Indigent Hardship Abatement Register

Indigent Hardship Register

Commissioner Stevenson motioned to approve applicants 1 - 9 and deny applicants 10 - 13. Commissioner Elliott seconded the motion. All voted Aye.

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for Davis/Weber Counties Joint Public Hearing - October 14, 2020, were presented for approval.

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Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu congratulated the entire Clerk/Auditor team on a successful election. It was a safe and secure election where every ballot cast was counted. She added how smoothly everything ran on election day as well as the days leading up to it and that the drive-thru voting at Legacy Events Center on election day was amazing. Commissioner also expressed her gratitude to the Health Department for their continual hard work. The County also acknowledges the hard work of Governor Herbert and his team. Davis County supports their emergency broadcasts and recognizes that Davis hospitals are stressed. She offered her thanks to everyone that is doing all that they can during this pandemic and emphasized that the Board of Health has encouraged all to be diligent in wearing masks or face coverings.

Commissioner Kamalu invited other comments from the dais. There were none.

MEETING ADJOURNED

Commission meeting was adjourned at 5:03 p.m.

Minutes prepared by:
Kandice Cotterell
Deputy Clerk/Auditor

Minutes approved on: 12/01/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair