

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES November 17, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on November 17, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; and Commissioner Randy B. Elliott. Also in attendance: Curtis Koch, Davis County Clerk/Auditor; Neal Geddes, Chief Civil Deputy County Attorney; Chris Bone, Human Resources Director; Brian McKenzie, Chief Deputy Clerk/Auditor; and Shelly Jackson and Lori Schiess from the Clerk/Auditor's Election Office.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Recognitions,
Presentations &
Informational
Items

Due to the coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, attendance will be limited to no more than 10 individuals, including Commission and staff. Masks are recommended and all those in attendance will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live streaming at <https://www.daviscountyutah.gov/commission/meetings>. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or by emailing comments to commissioners@daviscountyutah.gov by 3 p.m. on the day of the meeting.

The meeting convened at 4:03 p.m. with a reminder of meeting guidelines related to COVID-19. It was noted that meetings are recorded and available for review after the fact, and that comments are welcome from people who attend the meetings in person or who email them to the address posted on the Commission website by 3 p.m. on the day of the meeting. No emailed comments pertinent to this meeting's agenda were received.

Chris Bone, Human Resources Director, led the Pledge of Allegiance.

RFP Responses - Feasibility Study for the South Branch Library — Presented by Curtis Koch, Davis County Clerk/Auditor

The County received five Request for Proposal (RFP) responses regarding the Feasibility Study for the South Branch Library, which is limited in scope to the building itself. Clerk/Auditor Curtis Koch read the list of firms that submitted responses: Blalock and Partners; FFKR Architects; Method Studio, Inc.; EDA Architects, Inc.; and CRSA. The responses will be distributed to the recommendation committee and, within two weeks, they will have a vendor recommendation for the Commission to approve.

PUBLIC COMMENTS

Public comments were invited; none were made.

Commissioner Stevenson moved to recess to the Board of Canvass. Commissioner Elliott seconded the motion. All voted Aye.

BOARD OF CANVASS

2020 General Election Results — Presented by Clerk/Auditor Curtis Koch and Chief Deputy Clerk Brian McKenzie

Clerk/Auditor Curtis Koch thanked the election staff for all of the hard, innovative, and challenging work

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they did during this year, adding that extraordinary times call for extraordinary solutions. He specifically thanked Brian McKenzie, Lori Schiess, and Shelly Jackson, but also recognized that there were many people behind the scenes who worked diligently through a variety of challenges this year. He said they make the Clerk's Office and Davis County proud of the work and professionalism that was exhibited, and continues to be exhibited, in our Election Office. He then turned time over to Brian McKenzie to present the Canvass Report.

Chief Deputy Clerk Brian McKenzie said the Clerk/Auditor's Office rolled out a campaign at the beginning of the year called "Ready for 2020." Little did they know that 2020 would bring earthquakes, civil unrest, east winds, supply shortages, and everything that came with the pandemic. The "Ready for 2020" campaign was a message to Davis County voters about things they needed to do. It was also a message to our voters that Elections officials were committed to being ready to provide an efficient, secure, and transparent election throughout the year 2020, which they did with three major elections in Davis County. Part of the goal set in the Clerk's Office for this year was to reach an 85 percent registration rate, meaning that 85 percent of the County's age-eligible population would be actively registered to vote. To reach that goal, they would have to reach 202,991 registrations. They did not quite get there but were close with 192,849 active registered voters, which is just under 81 percent of the total eligible population in Davis County. From November of 2019 there was an increase of nearly 30,000 active registered voters in Davis County. The team in the Clerk's Office also did well over 100,000 voter registration updates and changes in party affiliations. It was done by a remarkable staff. The Clerk's Office also conducted its first ever drive-through voting in the Primary election, which was a great success. They did it again for the November election, even though there were many people who expressed concerns, but it was done securely and safely and in a way that everybody was able to be involved if they chose to be. The County also installed 24-7 ballot drop boxes this year, and the November election was the first time more people returned their ballots in drop boxes than by mail. The amount of money saved from postage nearly paid for the drop boxes.

The overall turnout of 90.51 percent for this November General Election is the highest voter turnout in the history of Davis County. It's exciting to see how many people were engaged in the process, how many people were involved, and how many people recognized the wonderful blessing that we have in this Country to vote and participate and make our voices be heard as it relates to our government. Appreciation was expressed for the help of the Clerk's staff, the Record's staff with Rebecca Abbott and her team, and the temporary election workers recruited, trained and managed by Lori. The Elections team also tapped into resources with the Clerk/Auditor's Finance, Audit, and Tax Administration teams. Thanks was given for the help of the Sheriff's department in making the polling location successful, for the Facilities department's help with installing drop boxes, the Information Systems department's help with the website and more.

The Chief Deputy Clerk then presented the report of the Canvass. With permission from Commissioners, rather than verbally reading the results of each race he provided each Commissioner with a copy of the Summary Results Report to review and submitted the paper copy as the record copy.
See Attachments A1-A17.

An Audit Summary Report of the County's post-election audit was also submitted. There are a number of safeguards for elections conducted by the County, including a pre-election test of all equipment to make sure it's working properly and an audit after the election. It was noted that there was one small discrepancy identified by the audit, caused by a fold in a ballot, which did not have an impact on the election results.

A Summary of Ballots Not Counted was also submitted with the report. The total number of ballots not counted is 1,424, which includes 170 Provisional Ballots. Provisional ballots are ballots that some voters have to cast at the polling location because there is a question with their voter registration. Reasons for not counting these ballots are shown on the summary. For the majority of By-mail Ballots, the issues were no signature or the signature did not match or that the voter did not provide proof of identity. Voters were notified if their ballot was rejected, and they were given approximately two weeks to resolve the issue. These are the remaining ballots that voters did not resolve. This 1,424 is only 0.72 percent of all ballots cast, which is the County's lowest percentage of rejected ballots since 2014. Appreciation was expressed for Lori, Shelly, and their team for reaching out to these voters to get issues resolved.

Commissioner Kamalu noted that the Commission Meeting scheduled for Election Day was intentionally canceled knowing that the Election would take great efforts from many County departments. She said it was amazing to witness the drive-through voting. It was smooth and innovative. The various departments came together, and it was remarkable for all of our citizens to have such an extraordinary and successful Election Day.

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A motion was made to approve the results as presented and to declare elected those Davis County candidates and Davis County School Board candidates.

Motion: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

BUSINESS/ ACTION

Agreement #2020-0636 with Suzanne Murdock for settlement and release of claims

Agreement #2020-0636 with Suzanne Murdock for settlement and release of claims — Presented by Commissioner Kamalu

An agreement with Suzanne Murdock, which is a settlement and release of claims, was introduced. The agreement beginning date is 11/17/2020 and there is not an ending date. The payable amount is \$10,000.

Amendment #2020-361-A, First Supplement agreement with Hogan & Associates Construction, Inc., for guaranteed maximum price (GMP) for the Memorial Courthouse Project

Amendment #2020-361-A, First Supplement agreement with Hogan & Associates Construction, Inc., for guaranteed maximum price (GMP) for the Memorial Courthouse Project — Presented by Commissioner Kamalu

An amendment to a contract with Hogan & Associates Construction, Inc. was presented. This item is related to the Guaranteed Maximum Price (GMP) for the Memorial Courthouse Project. It does not change the agreement but adds more to it. The GMP Amendment for Bid Package #1 for the Memorial Courthouse Renovation Project includes: selective demo, building demo, fire suppression design and install, electrical and HVAC disconnect and removal, temporary power reconnect, hand work for excavating select areas in the crawl space, making safe other utilities, and the Storm Water Pollution Prevention Plan (SWPPP). There are no beginning or ending dates. The payable amount is \$757,660.

Summary List #2020-637 of agreements for space rentals

Summary List #2020-637 of agreements (12) for space rentals — Presented by Commissioner Kamalu

A Summary List of agreements with the Legacy Events Center was presented. The list of 12 agreements is dated November 9, 2020. The various contract periods range from 11/2/2020 to 05/16/2021. The total receivable amount is \$6,692.08.

Motion to Approve Business and Action Items: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments

Appeals

- Approved Report with various Recommended Approvals for Land & Building Value Change
- A single Million-Dollar-Plus Adjustment on that Approved Report for \$1,150,000
- No Change in Value Report with various parcels listed
- Hearing Findings Report with various parcels listed and various dollar value change recommendations

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Abatements

- Late Abatement Application Request Report with various parcels listed

Corrections

- Four properties that have been sold to an exempt entity and need a correction made on Taxes Due
- Two Veteran Tax Exemptions for the year 2019

Assessor's Adjustments

Corrections

- Assessor-Initiated Corrections Report with various parcels listed totaling \$2,550,615

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Indigent
Hardship
Abatement
Register

Indigent Hardship Register

The Indigent Hardship Register was presented for approval.

A motion was made to hold a hearing for the one person on the Indigent Abatement Register.

Motion to Approve: Com. Elliott

Seconded: Com. Stevenson

All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu spoke about the third annual Community Resilience Symposium. It was decided, more than three years ago, that it would be a very good thing for County businesses, citizens, and residents to grow in resilience. The symposium has professionals who teach and train on being trauma-informed, able to prevent things like Adverse Childhood Experiences and trauma to children, and knowing how individuals, families, and workplaces/businesses throughout this County can become more resilient. Past attendees have included police departments and professionals involved with social work. Attendance has grown each year, and the year 2020 has enhanced interest in growing community resilience.

This year's symposium will be held virtually, so people can tune in from anywhere, and it is free of charge. The symposium will be held from 8:45 a.m. to noon [on Jan. 29, 2021]. There will be three renowned speakers. Registration has opened up and information can be found by searching online for "Davis County Community Resilience Symposium." The anchor location for the virtual meeting will be Suite 303 of the Davis County Administration Building. Thanks to the County's Information Services, the symposium will also be taped and available for viewing after the event. It is hoped that hundreds of people will watch. Social workers can get continuing education credits from participating in this event.

Davis County has partnerships with Davis Behavioral Health and the County Health Department, as well as professional trainers, therapists, and counselors who help hundreds of people throughout the County.

MEETING ADJOURNED

Commission meeting was adjourned at 4:31 p.m.

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All attachments associated with these minutes are specific to the Board of Canvass. The attachments are noted as follows:

A1-A17. Board of Canvass Report, 2020 General Election November 3, 2020

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 12/08/2020

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Lorene Miner Kamalu
Lorene Miner Kamalu
Commission Chair