

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

December 8, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on December 8, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Lorene Miner Kamalu, Chair; Commissioner Bob J Stevenson, Vice-Chair; Commissioner Randy B. Elliott; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 4:02 p.m. and Commissioner Stevenson led the Pledge of Allegiance.

Recognitions,
Presentations &
Informational
Items

Curtis Koch, Davis County Clerk/Auditor - named "Auditor of the Year" by Utah Association of Counties —
Presented by Commissioner Kamalu

Commissioner Kamalu stated that Davis County Clerk/Auditor Curtis Koch was named 2020 Auditor of the Year by the Utah Association of Counties (UAC). She added that the county is very proud of Curtis and the work he has done to receive this award. Commissioner Stevenson read a short press release from the UAC; Curtis brings excellent experience and insight to the UAC. CEO Brandi Grace added that Curtis has done a tremendous job and deserves recognition for such. He fulfills his job duties to the very highest of standards and is making moves that are idolized across the state of Utah. We are fortunate to have him in Utah and even more so with our UAC team. Commissioner Stevenson commented that one of the things that we all have to realize is that not only are these comments coming from the UAC but those same exact comments and even more so can be echoed from all within Davis County Government in all aspects. He then thanked Curtis for making a great difference in Davis County.

NOTICE OF PUBLIC HEARING - Consider additional 2020 budget appropriation requests. Budget increases will be funded by new revenues and/or monies unspent in the prior year. — *Presented by Curtis Koch, Clerk/Auditor*

Motion to open Public Hearing: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Davis County Chief Deputy Auditor, Heidi Voordeckers, presented the item and explained that most of the items are anticipated end of the year items.

See Attachment A, Resolution #2020-661, December 8, 2020, for the complete list of additional budget appropriation requests.

Motion to close the Public Hearing and approve the 2020 budget appropriations request: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

Commissioner Kamalu stated that due to implemented Covid restrictions not as many people are allowed to attend commission meetings in person, but that the public is welcome to submit comments through phone calls or email. No public comments were received and no public comments were made in person.

BUSINESS/ ACTION

Resolution
#2020-661 to

Resolution #2020-661 to adopt additional 2020 budget requests - requests funded by new revenues and unspent monies from prior years — *Presented by Curtis Koch, Clerk/Auditor*

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adopt
additional 2020
budget
requests.

The contract period is 12/05/2020 to 12/31/2020. The amount is \$3,435,000.

Agreement
#2020-662 with
Kronos
Incorporated

Agreement #2020-662 with Kronos Incorporated for Davis County time and attendance program — Presented by Commissioner Kamalu

The contract period begins 01/01/2021 with no ending date. The payable amount is \$126,118.50.

Amendment #
2019-613-A
with Utah
Transit
Authority (UTA)

Amendment #2019-613-A with Utah Transit Authority (UTA) for 2020-21 Ski Bus Service to Snowbasin — Presented by Commissioner Kamalu

The contract period is 12/12/2020 to 03/28/2021. The payable amount is \$82,025.

Amendment
#2019-614-A
with Layton City

Amendment #2019-614-A with Layton City for 2020-2021 Ski Bus services — Presented by Commissioner Kamalu

The contract period is 12/12/2020 to 03/28/2021. The receivable amount is \$27,341.

Consider
approval of
Davis County
Community
Development
Block Grant
(CDBG)
#2020-663

Consider approval of Davis County Community Development Block Grant (CDBG) #2020-663 Policies and Procedures for the administration of the CDBG program — Presented by Commissioner Kamalu

The contract period begins 12/08/2020 with no ending date.

Agreement #
2020-664 with
System Service
Specialists Inc.

Agreement #2020-664 with System Service Specialists Inc. for replacement of faulty fire panel at the Kaysville Branch Library — Presented by Commissioner Kamalu

The payable amount is \$4,750.

Change Order
#2020-332-B
with New
Concepts
Constructions
Inc.

Change Order #2020-332-B with New Concepts Constructions Inc. for Children's Justice Center's (CJC) exterior tile facade project, net decrease in final contract amount — Presented by Commissioner Kamalu

The pass-through amount is \$495.80.

Agreement #
2020-665 with
Davis Technical
College to
facilitate

Agreement #2020-664 with Davis Technical College to facilitate internship opportunities and experiences for students — Presented by Commissioner Kamalu

The contract period begins 12/08/2020 with no ending date.

Agreement
#2020-666 with
Utah Dept. of
Health, Family
Health &
Preparedness

Agreement #2020-666 with Utah Dept. of Health, Family Health & Preparedness to improve readiness of MRC (Medical Reserve Corps) units through recruitment, retention and training and to reduce barriers to use of MRC — Presented by Commissioner Kamalu

The contract period is 11/01/2020 to 09/29/2021. The payable amount is \$2,500.

Agreement
#2020-667 with
Utah Dept. of
Health, Family
Health &

Agreement #2020-667 with Utah Dept. of Health, Family Health & Preparedness Maternal & Child Health for FY2021 funding for Personal Responsibility Education Program (PREP) — Presented by Commissioner Kamalu

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Preparedness
Maternal &
Child Health

The contract period is 10/01/2020 to 09/30/2021. The receivable amount is \$74,568.

Amendment
#2019-623-A
with Utah
Department of
Health

Amendment #2019-623-A with Utah Department of Health to increase funding and replace Attachment A for DREAM (Disease Response, Evaluation, Analysis and Monitoring) contract — Presented by Commissioner Kamalu

The contract period is 08/01/2020 to 07/31/2021. The receivable amount is \$35,264.

Memo of
Understanding
#668 with
Dept. of
Veterans Affairs

Memo of Understanding #668 with Dept. of Veterans Affairs to allow Area Agency on Aging to provide the Veteran Directed Care program to supply or assist in services that will help to maintain veteran participants at home — Presented by Commissioner Kamalu

The contract period is 12/08/2020 to 12/08/2025. The receivable amount varies with services provided.

Commissioner Kamalu added that Davis County is grateful for outreach services to veterans.

Agreement
#2020-669 with
Layton Strikers

Agreement #2020-669 with Layton Strikers for rental space for indoor soccer training — Presented by Commissioner Kamalu

The contract period is 12/01/2020 to 12/30/2020. The receivable amount is \$2,855.16.

Agreement
#2020-670 with
MetaSports
Soccer

Agreement #2020-670 with MetaSports Soccer for soccer team tryouts — Presented by Commissioner Kamalu

The contract period is 05/24/2021 to 06/03/2021. The receivable amount is \$2,832.50.

Agreement
#2020-671 with
MetaSports
Soccer

Agreement #2020-671 with MetaSports Soccer for soccer tournament Sept 2021 — Presented by Commissioner Kamalu

The contract period is 09/01/2021 to 09/06/2021. The receivable amount is \$3,141.50.

Agreement
#2020-672 with
Jason Clint
Falslev

Agreement #2020-672 with Jason Clint Falslev for law enforcement training, wages and benefits — Presented by Commissioner Kamalu

The contract period is 12/08/2020 to 12/08/2022. The receivable amount is \$15,547.04.

Agreement
#2020-673 with
Kirk M. Silver

Agreement #2020-673 with Kirk M. Silver for law enforcement training, wages and benefits — Presented by Commissioner Kamalu

The contract period is 12/08/2020 to 12/08/2022. The receivable amount is \$15,508.84.

Temporary
Access License
#2020-674 to
T-Mobile West
LLC

Temporary Access License #2020-674 to T-Mobile West LLC to perform geotechnical investigation relating the communications tower — Presented by Commissioner Kamalu

The contract period is 11/09/2020 to 12/09/2020.

Memo of
Understanding
#2020-675 with

Memo of Understanding #2020-675 with Utah Dept. of Corrections for Utah Sex and Kidnap Offender Registry — Presented by Commissioner Kamalu

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Utah Dept. of
Corrections

The contract period is 01/01/2021 to 12/21/2025.

Motion to Approve all remaining action items: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commissioner Elliott moved to recess to Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Heidi Voordeckers, Davis County Chief Deputy Auditor, as follows:

Tax Exempt Requests:

Appeals:

- Approved Land & Building Value Change Report totaling \$100,769
- No Change in Value Report

Abatements:

- Late Abatement Application Requests totaling \$14,870.56

Corrections:

Treasurer's Adjustments:

- A small balance write off of \$6.84 for November

Assessor's Adjustments:

- A residential exception to an individual property for \$150,750

Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

CONSENT ITEMS

Indigent
Hardship
Abatement
Register

Indigent Hardship Register

One Indigent abatement was discussed.

Motion to deny the application and hold a hearing: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Commission
Meeting
Minutes

Meeting Minutes

Meeting Minutes for October 20, 2020 and November 17, 2020, were presented for approval.

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Motion to Approve: Com. Stevenson
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu commented on her work with Safe Harbor Shelter and their great work and progress. She then commented on the change in Commissioner liaison duties for the upcoming year. Each Commissioner is assigned different offices to be a liaison for and they change at the end of each calendar year. In 2021 Commissioner Kamalu will be working with the Clerk/Auditor and Treasurer's office. Commissioner Elliott will be working with the Assessor, Recorder and Surveyor's offices and Commissioner Stevenson will be working with the Attorney and Sheriff's offices. Commissioner Kamalu also commented on the yearly change within the Commission itself as Commissioner Stevenson will become Chair and Commissioner Elliott will be Vice-Chair.

Commissioner Elliott commended Commissioner Kamalu on her great work as the Commission Chair for 2020, especially dealing so well with all of the ups and downs that came throughout the year.

Commissioner Kamalu thanked Commissioner Elliott for his kind words and added that as 2020 continues Davis County continues its efforts and plans for the pandemic as it moves into 2021. She added that the county meets regularly with the Emergency Operations Center Policy Team and that the Health Officer and Epidemiologist, Brian Hatch, believes that it will more than likely be early fall of 2021 before we can fully expect to be back to normal. Commissioner Kamalu then thanked all of those that continually work to stay prepared as the pandemic continues on.

Commissioner Kamalu invited other comments from the dais. None were made.

MEETING ADJOURNED

Commission meeting was adjourned at 4:27

For transparency and ease of use, the following document copy is attached and noted as follows:

A, Resolution #2020-661, December 8, 2020, to adopt additional 2020 budget requests

Minutes prepared by:
Kandice Cotterell
Deputy Clerk/Auditor

Minutes approved on: 01/05/2021

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Bob J Stevenson
Bob J Stevenson
Commission Chair