

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES September 28, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on September 28, 2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Randy B. Elliott, Vice-Chair; Commissioner Lorene Miner Kamalu; Brian McKenzie, Davis County Chief Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

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### OPENING

The meeting convened at 10:00 a.m. and Dustin Volk, Director of Golf, led the Pledge of Allegiance.

Recognitions,  
Presentations &  
Informational  
Items

**Register Report for the Feasibility Study for Animal Control for Davis County RFP — Presented by Chief Deputy Clerk/Auditor Brian McKenzie**

The County received two responses to the RFP (Request for Proposals) on the Feasibility Study for Animal Control, which were read into the record. The businesses that submitted proposals were Citygate Associates, LLC and Zions Public Finance Inc. The feasibility study is to look at construction that may need to be done for the facility in the future.

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### PUBLIC COMMENTS

Commissioner Stevenson invited public comments. No comments were offered.

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### BUSINESS/ ACTION

#### COMMISSION

Notice of  
Resignation  
#2021-487 of  
Davis County  
Assessor Dale  
Peterson,  
effective  
Sept. 20, 2021,  
and the  
decision to  
temporarily  
discharge the  
duties of the  
County  
Assessor to  
Chief Deputy  
Lisa Manning

**1. Notice of Resignation #2021-487 of the Davis County Assessor, Dale Peterson, effective September 20, 2021, per Utah Code, and the decision to temporarily discharge the duties of the County Assessor to Chief Deputy Lisa Manning until an interim replacement is appointed by the Utah Republican Party [Correction: Davis County Republican Party] — Presented by Commissioner Stevenson**

The Notice of Resignation from the County's elected assessor, Dale Peterson, was presented as a ratification. Mr. Peterson's resignation was effective Sept. 20, 2021. The duties of the Assessor were temporarily discharged to Chief Deputy Lisa Manning, and appreciation was expressed to her for taking on that responsibility while the County goes through the process of putting a new person in place to fill the remainder of the term.

For clarity, it was emphasized that Ms. Manning will act as the temporary manager until an interim replacement is appointed by the Davis County Republican Party and that the agenda said Utah Republican Party but should have said Davis County Republican Party.

A motion was made to support the resignation of Dale Peterson and also the interim replacement appointment of Lisa Manning until the Republican Party appoints a permanent replacement for the remainder of the term.

Motion to Approve : Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

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It was noted that, per statute, the Commission is required to send an official notification to the Davis County Republican Party, which has been done.

## **CED**

MOU  
#2021-488 for  
2021 Utah  
Office of  
Tourism  
Marketing  
Co-op Funds to  
promote  
"Discover Davis:  
Utah's  
Amusement  
Capital" brand

**2. Acceptance [of Memorandum of Understanding] #2021-488 of the 2021 Utah Office of Tourism Marketing Co-op Funds awarded to promote the new tourism brand "Discover Davis: Utah's Amusement Capital" in the off season through digital and traditional media strategies to target audiences — Presented by Community and Economic Director Kent Andersen**

This item was introduced with no further discussion. Terms: Receivable in the amount of \$154,360, beginning 9/28/2021 to 12/31/2022.

MOU  
#2021-489 for  
the 2021 Utah  
Office of  
Tourism  
Marketing  
Co-op Grant to  
promote  
"Discover Davis:  
Utah's  
Amusement  
Capital" with a  
focus on  
Lagoon

**3. Acceptance of [Memorandum of Understanding] #2021-489 for the 2021 Utah Office of Tourism Marketing Co-op Grant awarded to market and promote "Discover Davis: Utah's Amusement Capital" with a focus on Lagoon — Presented by Community and Economic Director Kent Andersen**

Commissioner Kamalu said that she loves the County's new brand – a lot of great work has gone into it and she thinks it's going really well. She commended the CED department for earning these awards. Mr. Anderson said they have applied for co-op funds for a number of years, and this is by far the most funds they've ever received. He congratulated Tourism Director Jessica Merrill and her team. Terms: Receivable in the amount of \$50,538, beginning 01/01/2022 to 11/30/2022.

Motion to Approve Items 2-3: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

## **GOLF**

Agreement  
#2021-490 with  
Weber State  
University  
allowing the  
university's golf  
teams  
privileges to  
practice and  
play at Valley  
View and Davis  
Park on a  
limited basis

**4. Agreement #2021-490 with Weber State University allowing the university's golf teams privileges to practice and play at Valley View and Davis Park on a limited basis — Presented by Director of Golf Dustin Volk**

Approval was requested of a Limited Use Agreement with Weber State University. For more than 15 years, an agreement has been in place allowing the university's men's and women's golf teams to practice at Valley View. Because of changes that restructured management of the County's golf courses, the County elected to change the agreement so the teams can also practice at Davis Park. The agreement goes until the end of 2024. The receivable amount is \$12,000 over three years, which breaks out to \$4,000 each year with \$2,000 to be given to each golf course to cover usage fees. The teams' season is fall and spring. The agreement starts July 1, when a lot of college athletes come back into town, and it ends May 1, so they really only have two months (May and June) when they don't have privileges there. There's no place for them in Weber County, and it's exciting that the men's and women's teams can work on their skills with our beautiful courses. Terms: Receivable in the amount of \$12,000 over 3 years, beginning 7/1/2021 to 5/1/2024.

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

## **HEALTH DEPT.**

Agreement  
#2021-491 with  
RBRA, LLC for  
office space for  
the Health  
Department,  
Family Health

**5. Agreement #2021-491 with RBRA, LLC for office space for the Health Department, Family Health — Presented by Commissioner Kamalu on behalf of Health Department Director Brian Hatch**

It was noted that the Davis County Health Department is very busy. The mass vaccination clinic reopened on Sept. 27, offering COVID-19 boosters for those who had the Pfizer vaccination in the past.

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A lease agreement was presented for office space for the Health Department's Family Health Services. Terms: Payable in the amount of \$72,575.52, beginning 11/1/2021 to 10/31/2022.

Amendment #2019-525-C to the Contract with the Utah Department of Health for Davis County Health Department WIC Program funding.

**6. Amendment #2019-525-C to the Contract with the Utah Department of Health for Davis County Health Department WIC Program funding — Presented by Commissioner Kamalu on behalf of Health Department Director Brian Hatch**

An amendment to a contract with the Utah Department of Health was presented. This is the third amendment to the contract and is for funding for Davis County Health Department's WIC (Women, Infants, and Children) program. Terms: Receivable in the amount of \$842,690, beginning 10/1/2021 to 9/30/2022.

Motion to Approve Items 5-6: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

## **INFORMATION SYSTEMS**

Summary List #2021-492 of RediWeb subscription service contracts

**7. Summary List #2021-492 of RediWeb subscription service contracts for 11 clients to access Davis County Recorder's Office Information — Presented by Commissioner Elliott on behalf of Information Systems Director Mark Langston**

This item was presented with no further discussion. Terms: Receivable with no amount given, beginning 03/12/2021 to 9/21/2021.

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

## **PUBLIC WORKS**

Ratification of Standard Service Provider Contract #2021-493 with Bragg Crane Service for crane service to offload, lift, and set pipe along Deuel Creek in Centerville.

**8. Ratification of the Standard Service Provider Contract #2021-493 with Bragg Crane Service utilizing crane service to offload, lift, and set pipe along Deuel Creek in Centerville — Presented by Public Works Director Adam Wright**

Adam Wright was thanked for working with the Health Department regarding road work at the Legacy Events Center. Everyone was impressed with how quickly it took place, and the Health Department's vaccine clinic is up and running there.

Commissioners were asked to ratify a Standard Service Provider Contract with Bragg Crane Service; the contract was needed in a rush due to a vendor's needs. Public Works is using this crane service to put into place an 8 X 4 box on Deuel Creek. It was estimated that it would take four days of utilization; however, because the first portion of the project was done in two days, it's likely that only one additional day will be needed to finish the project. The payable amount is to be determined based on the utilization. Terms: Payable in an amount to be determined, beginning 9/28/2021 to 9/28/2022.

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

## **SHERIFF'S OFFICE**

Memo of Agreement #2021-494 with Utah Highway Safety Office to conduct high visibility enforcement activities and authorization

**9. Memorandum of Agreement #2021-494 with the Utah Highway Safety Office to conduct high visibility enforcement activities with authorization for Davis County Sheriff, Kelly V. Sparks, to electronically execute and submit the Memorandum — Presented by Chief Deputy Susan Poulsen**

Commissioners were asked to approve a Memorandum of Agreement with the Utah Highway Safety Office. The agreement is for conducting high visibility enforcement activities such as DUI enforcement, seat belt, and child restraint enforcement activities. This is an electronic submission application, so Commissioners

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for Sheriff to electronically execute the Memorandum

were also asked to give approval for the Sheriff to sign [and submit] the MOA electronically.

FY 2021 Beer Tax Fund usage report #2021-495

## **10. Approval of FY 2021 Beer Tax Fund usage report #2021-495 — Presented by Chief Deputy Susan Poulsen**

Approval of the Fiscal Year 2021 Beer Tax Fund usage report was requested. Terms: Receivable in the amount of \$200,613.93, beginning 7/1/2020 to 6/30/2021.

In response to a question about the amount of money received, Commissioners were informed that it was about the same as the amount received last year. The amount is based on alcohol sales. It was mentioned that there is another liquor store in Davis County, and there have been changes to Lagoon's beer sales, so maybe the amount will go up.

Commissioners thanked the Sheriff's Office deputies for the important work they do to help rescue people, often putting themselves in difficult situations to keep the public safe.

Motion to Approve Items 9-10: Com. Kamalu  
Seconded: Com. Elliott  
All voted Aye

## CONSENT ITEMS

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Commission Meeting Minute

### **Meeting Minutes**

Meeting Minutes for August 17, 2021, were presented for approval.

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Elliott seconded the motion. All voted Aye.

## BOARD OF EQUALIZATION

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Property Tax Register

Property Tax Register matters were presented by Brian McKenzie, Chief Deputy Clerk/Auditor, as follows:

### **Auditor's Adjustments**

- Seven appeals
- Thirteen abatements
- Two corrections

### **Assessor's Adjustments**

- Four Assessor's-Initiated Corrections

Motion to Approve: Com. Elliott  
Seconded: Com. Kamalu  
All voted Aye

Commissioner Kamalu moved to reconvene the Commission Meeting. Commissioner Elliott seconded the motion. All voted Aye.

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## COMMISSION COMMENTS

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Commissioner  
Kamalu

**Commissioner Kamalu** noted that the County recently hosted the Davis County Fine Art Exhibit reception, after a long delay because of the pandemic, but with a high percentage of people vaccinated in our County it was time to bring folks back in. She thanked Megan Christensen and the Community and Economic Development Department for their work on the exhibit, which has been a tradition for many years. The tradition was started to support local artists and to bring beautiful art into the Davis County Administration Building. When the art is temporarily down, and the halls are empty, the employees noticeably miss the beauty and what it contributes. There is an open invitation for artists to submit to the fine art display, which is juried because there is a lot of great art that comes in from local artists. Awards are given, with very modest prize money that goes to the effort to support local art and to bring beauty into our buildings. The reception was held on Wednesday [Sept. 22]. It was a small group in attendance, probably because the rise in cases (of COVID-19) kept the numbers down for the reception, so the approximately 20 artists there were able to introduce themselves and to share stories behind the art that they had done. There are sculptures on exhibit, as well watercolor and oil [paintings]; some are more modern and others more traditional. Commissioner Kamalu said one aviation art piece was created by her husband, who is practicing his art skills and almost does nothing that doesn't have a plane in it. He had fun being there with artists who are very experienced. Commissioner Kamalu said there are some serious artists in our County community, and she learned that they mentor each other and encourage each other to submit their artwork. The Davis County Fine Art Exhibit includes works by newbies all the way up to people who are pretty well known. It was really great to get back to things like this that happened before the pandemic very regularly, and maybe now we don't take it for granted quite as much, she said, thanking everyone who took part.

## MEETING ADJOURNED

Commission meeting was adjourned at 10:20 a.m.

Minutes prepared by:

Becky R. Wright

Deputy Clerk/Auditor

Minutes approved on: 10/26/2021

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Bob J Stevenson

Bob J Stevenson

Commission Chair