

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES

April 6, 2021

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on April 6, 2021, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair; Commissioner Randy B. Elliott, Vice-Chair; Commissioner Lorene Miner Kamalu. Also present: Heidi Voordeckers, Davis County Chief Deputy Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, masks are required for all those in attendance. Meeting proceedings may be viewed remotely through YouTube live streaming at: <https://www.daviscountyutah.gov/commission/meetings>. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or by emailing comments to commissioners@daviscountyutah.gov by 3:00 p.m. the day of the meeting.

The meeting convened at 4:00 p.m., and Commissioner Elliott led the Pledge of Allegiance. Commissioner Stevenson gave a reminder of the COVID restrictions applied to the meeting.

Recognitions, Presentations & Informational Items

Reading of RFP responses for banking services — *Presented by Davis County Chief Deputy Clerk/Auditor Heidi Voordeckers*

RFP responses for banking services

The RFP (Request for Proposals) for banking services, put out by the Treasurer's Office, closed last week. There were five vendors that submitted proposals:

- Zions Bank
- Wells Fargo Bank
- U.S. Bank
- JPMorgan Chase Bank
- Bank of the West

COVID-19 Update

COVID-19 Update — *Presented by Commissioner Stevenson*

Commissioner Stevenson read a COVID-19 update letter regarding Davis County's policy as the statewide mask mandate ends on April 10 due to legislative action. Counties still have the ability to make decisions in their jurisdictions. Davis County will maintain a mask policy in all County facilities for the time being. Cities and businesses, at their discretion, are encouraged to follow suit. This mandate follows one in place in State offices, and it is temporary until all employees and residents who want a vaccine are able to receive one. It was noted that Davis County has been very efficient in getting vaccines administered and other providers are now coming online. The goal, in talking to County Health Director Brian Hatch, is to get general population vaccinations up to 70-plus percent, which will basically ensure that herd immunity is in place.

Commissioner Kamalu read Davis County COVID-19 statistics, noting that Davis County is not yet at the low transmission level; it is in the moderate level as determined by set metrics. She said that the purpose of the COVID-19 update letter is to reduce confusion, and she clarified that Davis County Commissioners are not mandating masks throughout the entire County.

See Attachment A – COVID-19 Mask Policy Update letter.

April Employee Service Awards

Employee Service Awards for April — *Presented by Commissioner Elliott*

The following employee service anniversaries were recognized:

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Five Years

JC (John) Ynchausti, Justice Court
Jonathan Black, Corrections
Caitlin Pratt, Health Administration
Robert Cook, Health Senior Services
Sheryl Knight, Health Senior Services
Jackie Smith, Health Senior Services
Jon Laybourne, Davis Park

Ten Years

Janine Nishiguchi, Library

Fifteen Years

Gary Cobia, Sheriff
Michael Thon, Sheriff
Leslie McEwan, Library

Twenty Years

Brian Marley, Sheriff's Office

Thirty Years

Mitch Matern, Sheriff's Office
Randall Smith, Sheriff's Office

The employees were thanked for their great work, and they will be awarded certificates and gift cards.

PUBLIC COMMENTS

Members of the public were invited to make comments to the Commission; no comments were made.

PUBLIC HEARINGS

Public Hearing Notice — Community Development Block Grant (CDBG-CV) Cares Act Funding

Resolution #2020-173-D to adopt Community Development Block Grant (CDBG-CV) Cares Act Funding received from U S Department of Housing and Urban Development (HUD) to add new projects

1. Resolution #2020-173-D to adopt Community Development Block Grant (CDBG-CV) Cares Act Funding received from U S Department of Housing and Urban Development (HUD) to add new projects — *Presented by Community and Economic Development Director Kent Andersen*

A public hearing and resolution were introduced regarding the Davis County Community Development Block Grant (CDBG-CV), Program Year 2020, for an Annual Action Plan amendment. Any time additional projects are added to a Community Development Block Grant program, which are considered substantial amendments, a public hearing is required to make the amendments and to include those projects in the plan. The projects to be considered in this public hearing were: Vehicles for mass vaccination through the Health Department; and a vehicle for food delivery for the Bountiful Food Pantry. Typically, a 30-day public notice is required but, due to this being CV (coronavirus) funding, a five-day notice was approved; it was noticed in the newspaper for at least five days prior to this meeting.

Commissioner Stevenson opened the Public Hearing and invited comment; there were no comments made.

A motion was made to close the Public Hearing and adopt the resolution on the Community Development Block Grant.

Motion: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Public Hearing Notice — Consider additional budget appropriation requests

Resolution #2021-145 to adopt additional budget appropriations for the 2021 Davis County budgety Events Center parking lot

2. Resolution #2021-145 to adopt additional budget appropriations for the 2021 Davis County budget — *Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers*

A public hearing and resolution were introduced regarding the adoption of additional budget appropriations. The key purpose of this amendment and corresponding hearing is for the Emergency Rental Assistance program, for which funding was received in January. Appropriations were also requested by various departments. Heidi Voordeckers read the list of requests.
See Attachment B, April 6, 2021 Resolution & Budget Opening Items.

Commissioner Stevenson opened the Public Hearing and invited comment; no comment was made.

A motion was made to close the public hearing and approve the resolution to adopt the additional budget appropriations for 2021.

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Motion to Approve: Com. Elliott

Seconded: Com. Kamalu

All voted Aye

BUSINESS/ ACTION

Clerk/Auditor

Ordinance #2-2021 amending Sections 2.42.050 and 2.42.060 of the Davis County Code regarding procurement and disposal of County property

3. Ordinance #2-2021 amending Sections 2.42.050 and 2.42.060 of the Davis County Code regarding the procurement and disposal of County property — Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers

An ordinance was presented amending Ordinance 2.42.050 relating to the disposal of personal property and Ordinance 2.42.060, which is for the disposal of real property. The current ordinance, without revisions, involves the Property Committee in any type of surplus disposal from old furniture to real property. This provides clarifying language to allow the purchasing agent to handle disposals through appropriate methods, such as public auction, but it leaves real property disposal with the five-member Property Committee.

CED/Legacy Events Center

Agreement #2021-146 with Utah Sports Car Club of America for sports car rally course racing in the LEC parking lot

4. Agreement #2021-146 with Utah Sports Car Club of America for sports car rally course racing in the Legacy Events Center parking lot — Presented by Community and Economic Development Director Kent Andersen

An agreement with the Utah Sports Car Club of America was introduced. The event will occur April 11 through June 27, [2021,] on five separate Sundays. The receivable amount is \$4,635.

Amendment #2021-83-A with Can-Do Landscaping for drilling under the sidewalk to hook up secondary waterline

5. Amendment #2021-83-A with Can-Do Landscaping for time and equipment to drill under the sidewalk to hook up secondary waterline — Presented by Community and Economic Development Director Kent Andersen

An amendment was introduced to a contract with Can-Do Landscaping, for an increase of \$1,400 to bore under the sidewalk to hook up a secondary water line. The total payable amount is \$11,839.

Summary List #2021-147 of rental agreements at LEC as of March 28, 2021

6. Summary List #2021-147 of rental agreements as of March 28, 2021 at the Legacy Events Center — Presented by Community and Economic Development Director Kent Andersen

A summary list of 11 Legacy Events Center agreements was presented, covering activities March 2 [2021], through May 23 [7/30/22]. The total receivable amount is \$4,861.15.

Summary List #2021-148 of rental agreements at LEC as of March 29, 2021

7. Summary List #2021-148 of rental agreements as of March 29, 2021 at the Legacy Events Center — Presented by Community and Economic Development Director Kent Andersen

A summary list of 12 Legacy Events Center agreements was presented, covering activities March 2 through May 28, [2021]. The total receivable amount is \$1,389.98.

Facilities Management

Agreement #2021-149 with Lawn Butler for landscape service at the Public Works Administration Building

8. Agreement #2021-149 with Lawn Butler for landscape service at the Public Works Administration Building — Presented by Facilities Director Lane Rose

An agreement was presented with Lawn Butler, the County's current landscape contractor, to do enhancement work at the entrance of the Public Works Administrative Building. This work was budgeted last year; however, due to resource demands, not having inmate workers, and other projects, it couldn't be done. It was decided, instead, to contract the project out with Lawn Butler. Beginning and ending dates are flexible. The payable amount is up to \$7,000.

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Amendment #2021-44-A with Eagle Environmental Inc. for removal of hazardous waste

9. Amendment #2021-44-A with Eagle Environmental Inc. for removal of hazardous waste — Presented by Facilities Director Lane Rose

A change order was introduced to a contract with Eagle Environmental for the Memorial Courthouse project. As discussed in past meetings, mastic and asbestos tile were discovered on concrete in the basement of the building. It all had to be removed, including the concrete, and is all considered asbestos waste. The original proposal for removal would have cost about \$27,000. Lane Rose asked if removal could be charged at time and material, saving the County about \$4,000 by capturing the true costs of labor. Beginning and ending contract dates are flexible.

Golf Course

Agreement #2021-150 with Derek Schmehl for profit sharing contract to assist in running Davis Park Shop and the men's and women's associations and tournaments

10. Agreement #2021-150 with Derek Schmehl for a profit sharing contract to assist in running Davis Park Shop and the men's and women's associations and tournaments — Presented by Zach Johnson, Assistant Golf Professional

A contract with Derek Schmehl was presented for a profit sharing plan between the golf course and Schmel, who is now the assistant pro at Davis Park. He comes with 25 years of experience in the golf business and 15-plus years as a head professional at Rose Park. The hiring of Schmel is the final piece of restructuring the golf courses. At the golf courses, pros organize and operate a plethora of leagues and tournaments which benefit both the golf course and the merchandising concessions, and to be compensated and incentivized in these agreements is very beneficial to both the golf course and professionals. Having all five professionals contractually obligated to this arrangement helps disperse responsibility. The contract period is 01/01/2021 to 12/31/2023. Payment is based on net profits of the pro shop sales using a contract percentage.

In response to a question, Commissioners were informed that Davis Park is having a good year, aside from the driving range which is closed and under construction. Green fees, carts, and tournament prize entry numbers are up substantially.

Health Dept.

Agreement #2021-151 with Farmington City for use of County bus to view examples of affordable housing options

11. Agreement #2021-151 with Farmington City for use of a County bus to view examples of affordable housing options — Presented by Commissioner Kamalu

From Senior Services, an agreement was presented for Farmington City to use a Health Department bus to look at examples of housing in other locations. The contract is for 04/08/2021. The receivable amount is dependent upon the costs incurred.

Agreement #2021-152 with Honey Bucket Services for delivery and cleanings for portables at the mass vaccination clinic at LEC

12. Agreement #2021-152 with Honey Bucket Services for delivery and twice a week cleanings for two regular and two ADA portables at the mass vaccination clinic at the Legacy Center — Presented by Commissioner Kamalu

An agreement from Health Administration, with Honey Bucket Services, was presented. It is a service provider contract for delivery and twice a week cleanings for two regular and two ADA portables at the mass vaccination clinic at the Legacy Events Center. The contract begins 03/01/2021 and there is no ending date. The payable amount is \$1,392 per month.

Information Services

Amendment #2020-156-A with ConvergeOne for renewal of OPENTEXT CX-E SUPPORT 2021

13. Amendment #2020-156-A with ConvergeOne for renewal of OPENTEXT CX-E SUPPORT 2021 — Presented by Information Services Director Mark Langston

A renewal of a service agreement for the County's voicemail system, from OPENTEXT, was introduced. The contract period is 4/13/21 to 4/13/22 [4/29/2021 to 4/28/2022]. The payable amount is \$5,228.80.

Public Works

Agreement #2021-153 with Jones & Associates for professional engineering services for 650 North

14. Agreement #2021-153 with Jones & Associates for professional engineering services for 650 North Street rebuild design and construction management — Presented by Public Works Director Adam Wright

An agreement with Jones & Associates, for design for the reconstruction of 650 North, was presented. This is the road from the gate to Davis County's Public Works shop to the gate of the shooting range. This summer's reconstruction will coincide with Fruit Heights City's replacement of 650 coming down to

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Street rebuild design and construction management

Mountain Road, so the whole stretch will be replaced and in good shape for the new highway coming in. The contract period is 03/30/2021 to 12/31/2021. The payable amount is \$9,797.

Amendment #2018-349-K with Wardell Brothers Construction, Inc. for extension of warranty of asphalt portion of Mutton Hollow Road street rebuild project

15. Amendment #2018-349-K with Wardell Brothers Construction, Inc. for extension of warranty of asphalt portion of Mutton Hollow Road street rebuild project — Presented by Public Works Director Adam Wright

An amendment was introduced to a contract with Wardell Brothers Construction related to the reconstruction of Mutton Hollow in 2019. Some issues were noticed with the quality of installation of the asphalt. After meeting with them last year, the contractor and the provider of the asphalt said they would double the warranty on the road to ensure that if there were any mistakes made it would show up in that amount of time. The warranty has been extended to six years. It took a while for the agreement to pass back and forth between legal, so the County is now two years (almost three years) into the warranty. The road is still holding up pretty well, and the cracking seen is what would be expected for a road of that age. The amendment dates for the warranty are 04/06/2021 to 12/03/2024. There is no additional financial information for the warranty extension.

Sheriff's Office

Interlocal Agreement #2021-154 with Clinton City to provide dispatch services for police and fire

16. Interlocal Agreement #2021-154 with Clinton City to provide dispatch services for police and fire — Presented by Chief Deputy Susan Poulsen

An interlocal agreement with Clinton City, for dispatch services for police and fire, was presented. The contract period is 07/01/2021 through 06/30/2022. The cost for fire dispatch is \$41,536, and police dispatch is \$44,982, for a total of \$86,518.

Interlocal Agreement #2021-155 with Sunset City to provide dispatch services for police

17. Interlocal Agreement #2021-155 with Sunset City to provide dispatch services for police — Presented by Chief Deputy Susan Poulsen

An interlocal agreement with Sunset City, for dispatch services for police, was presented. The contract period is 07/01/2021 through 06/30/2022. The receivable amount is \$19,992.

Motion to approve Business and Action Items 3-17, as presented: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Heidi Voordeckers, Chief Deputy Clerk/Auditor, as follows:

Auditor's Adjustments

Three corrections applying approximately \$6,200 in Veteran Abatements to three separate properties for Tax Year 2020.

Assessor's Adjustments

One Residential Exemption that has been granted for 2020, and the amount of the adjustment is \$1,788.96.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

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Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

CONSENT ITEMS

Commission
Meeting
Minutes

Meeting Minutes

Work Session Minutes from March 16, 2021, were presented for approval.

Motion to Approve: Com. Kamalu
Seconded: Com. Elliott
All voted Aye

COMMISSION COMMENTS

Commissioner Kamalu said, regarding the COVID-19 mask policy, the County government will continue walking the walk. She expressed gratitude to everyone working in the County for the amazing work they've been doing for a long time and will continue to do. She advised watching for an update from the libraries regarding masks – as they are in County facilities they will be wearing masks, but other guidelines might be adjusted a little for libraries. They'll be able to send out information to patrons through social media, and through a new email program, soon.

Commissioner Kamalu said there is a lot of data around job loss, or the choice to no longer be fully employed, or to have the employment that women have heretofore had, because of the pandemic. She spoke of support by the Governor and Lieutenant Governor to encourage those who want to get employment opportunities back. There is a "returnship" movement to provide opportunities for people trying to re-enter the workforce. She mentioned the Department of Workforce Services website, jobs.utah.gov, and encouraged those looking for a new job with a different company or industry to look at transferable skills in related occupations. Sometimes people undervalue the experience and the skills they have, and just a little bit of encouragement and professional help gets people into something that's new and wonderful for themselves. She expressed appreciation for the County's partnerships with other government agencies, and all kinds of community partners, in getting through the pandemic.

MEETING ADJOURNED

Commission meeting was adjourned at 4:43 p.m.

All publicly distributed materials associated with this meeting are noted as follows:

- A. *COVID-19 Mask Policy Update letter.*
- B. *April 6, 2021 Resolution & Budget Opening Items.*

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 05/04/2021

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Bob J Stevenson
Bob J Stevenson
Commission Chair