

COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES January 18, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on January 18, 2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

The meeting convened at 10:00 a.m. and Commissioner Randy B. Elliott led the Pledge of Allegiance.

PUBLIC COMMENTS

The public was invited to make comments to the Commission.

No comment was made.

Public Hearing

Public Hearing for consideration of additional 2022 budget appropriation requests— Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers

Heidi Voordeckers explained that most of these changes are new funding request for SLFRF (State and Local Recovery Funds) from the Health Department as well as items that are rolling/crossing years due to supply issues, which are mostly vehicles.

Heidi Voordeckers continued by reading from the Resolution and Budget Opening Items sheet.

[See Attachment A. January 18, 2022 Resolution and Budget Opening Items.]

Curtis Koch clarified that the mini excavators will be going to the Facilities Department and not to the golf course.

Commissioner Stevenson moved to open the Public Hearing. Commissioner Kamalu seconded the motion. All voted Aye.

No public comment was made.

Commissioner Stevenson moved to close the Public Hearing. Commissioner Kamalu seconded the motion. All voted Aye.

BUSINESS/ ACTION

Clerk/Auditor

Resolution #2022-28 for additional 2022 budget appropriations and adjustments to revenues

1. Resolution #2022-28 for additional 2022 budget appropriations and adjustments to revenues, including consulting services funded by State and Local Fiscal Recover Funds (SLFRF) — Presented by Chief Deputy Clerk/Auditor Heidi Voordeckers

The contract period is 01/18/2022 to 12/31/2022. The amount is \$1,896,620.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

COMMISSIONERS' MINUTES – DAVIS COUNTY

Animal Care

Summary List #2022-29 of animal adoptions for December 2021.

2. Summary List #2022-29 of animal adoptions for December 2021 — *Presented by Animal Care Director Ashleigh Young*

It was noted that there were 129 adoptions in December 2021; 64 cats, 56 dogs, and 9 other species. The contract period is 12/01/2021 to 12/31/2021. The receivable amount is various amounts.

Ordinance #1-2022 amending sections 6.04.010 and 6.12.020 of the Davis County Code

3. Ordinance #1-2022 amending sections 6.04.010 and 6.12.020 of the Davis County Code regarding Definitions and Exemptions to Licensing Fees of Animal Care of Davis County — *Presented by Animal Care Director Ashleigh Young*

It was explained that this Ordinance will make minor edits to the definition of what a service dog is. This is being done to be inline with ADA (Americans with Disabilities Act) standards. This also allows for a larger exemption. Previously, licensing exemptions were only for sight and hearing dogs, which is not inline with the current ADA definitions.

Agreement #2022-30 with Citygate Associates LLC to complete a feasibility study for Animal Care

4. Agreement #2022-030 with Citygate Associates LLC to complete a feasibility study for Animal Care — *Presented by Animal Care Director Ashleigh Young*

It was noted that this is a nine month feasibility study. Commissioner Kamalu asked Ashleigh Young what the scope of this study was. Ashleigh advised that they will be looking at every part of Animal Care's operation from budget to staffing structure. She noted that there is an architect coming in who will look at schematics. It was clarified that a Work Session Meeting was held regarding this agenda item. The contract period is 01/18/2022 to 09/18/2022. The payable amount is \$189,525.

Amendment #2016-0235-F to the Interlocal Cooperation Agreement for Animal Services with Sunset City

5. Amendment #2016-0235-F to the Interlocal Cooperation Agreement for Animal Services with Sunset City for the 2022 calendar year obligation to Davis County for the capital projects fund regarding the shelter — *Presented by Animal Care Director Ashleigh Young*

Commissioner Elliott asked Ashleigh how this agreement with Sunset City went. Ashleigh advised that the agreement went well. The contract period is 01/01/2022 to 12/31/2022. The receivable amount is \$43,283.78.

Amendment # 2016-0234-G to the Interlocal Cooperation Agreement for Animal Services with Layton City

6. Amendment #2016-0234-G to the Interlocal Cooperation Agreement for Animal Services with Layton City for the 2022 calendar year obligation to Davis County for the capital projects fund regarding the shelter — *Presented by Animal Care Director Ashleigh Young*

The contract period is 01/01/2022 to 12/31/2022. The receivable amount is \$418,653.61.

Amendment #2016-0233-E to the Interlocal Cooperation Agreement for Animal Services with Fruit Heights City

7. Amendment #2016-0233-E to the Interlocal Cooperation Agreement for Animal Services with Fruit Heights City for the 2022 calendar year obligation to Davis County for the capital projects fund regarding the shelter — *Presented by Animal Care Director Ashleigh Young*

The contract period is 01/01/2022 to 12/31/2022. The receivable amount is \$19,594.69.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Amendment #2016-0230-F to the Interlocal Cooperation Agreement for Animal Services with Centerville City

8. Amendment #2016-0230-F to the Interlocal Cooperation Agreement for Animal Services with Centerville City for the 2022 calendar year obligation to Davis County for the capital projects fund regarding the shelter — *Presented by Animal Care Director Ashleigh Young*

The contract period is 01/01/2022 to 12/31/2022. The receivable amount is \$54,835.87.

Commissioner Stevenson commented on a unique situation the County had over the adoption of a pet. There were a few families wanting to adopt the same pet and Ashleigh was able to work things through with them. She also relooked at the adoption policy in order to create fairness in the adoption process. Commissioner Stevenson thanked Ashleigh Young for her efforts.

Motion to Approve Items 2-8: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Attorney

Addendum #2022-31 to the Quote from Cellebrite for cell phone processing software

9. Addendum #2022-31 to the Quote from Cellebrite for cell phone processing software — *Presented by Chief Deputy Civil Attorney Neal Geddes*

It was explained that this software helps the Investigators conduct their investigations on internet crimes. This is a continuation of the service that the County has been using. The contract period is 01/18/2022 to 12/31/2022. The payable amount is \$4,300.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Commission

Resolution #2022-32 to appoint Rick Earnshaw to the South Davis Recreation District Administrative Control Board

10. Resolution #2022-32 to appoint Rick Earnshaw to the South Davis Recreation District Administrative Control Board — *Presented by Commissioner Randy Elliott*

The contract period is 01/01/2022 to 12/31/2025.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

Letter of engagement #2022-33 from Carver Florek & James, CPA's, LLC.

11. Letter of engagement #2022-33 from Carver Florek & James, CPA's, LLC. summarizing the terms and outlining the audit parameters to take place for the year ended 2021 — *Presented by Clerk/Auditor Curtis Koch*

It was noted that Carver Florek & James is Davis County's External Auditor. The County has a meeting set with Carver Florek & James tomorrow, January 19, 2022 to begin the audit.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

COMMISSIONERS' MINUTES – DAVIS COUNTY

CED

Agreement #2022-34 with the Davis Conservation District to use Building #1 at the Legacy Center

12. Agreement #2022-34 with the Davis Conservation District to use Building #1 at the Legacy Center for a business meeting free of charge — *Presented by Community and Economic Development Director Kent Andersen*

The date of the event is 01/20/2022.

Agreement #2022-35 with iWorQ Systems

13. Agreement #2022-35 with iWorQ Systems for software as a service for construction building permit application and approval processing — *Presented by Community and Economic Development Director Kent Andersen*

The contract period is 01/18/2022 to 01/18/2027. The payable amount is \$4,500 annually.

Motion to Approve 12-13: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Facilities

Agreement #2022-36 with Terracon Consultants, Inc.

14. Agreement #2022-36 with Terracon Consultants, Inc. for geotechnical sampling and reporting services for the Davis Park driving range renovation — *Presented by Facilities Director Lane Rose*

It was discussed that samples will be taken from the soil by drilling in order to know the size of the footings, the type of soil, etc. The final design is being worked on and will be presented to the Commission upon its completion. Lane Rose commended Public Works on the work they are doing by moving all that dirt.

The contract period is 01/18/2022 to 04/30/2022. The payable amount is \$4,905.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Health

Amendment #2018-054-I to the Environmental Policy and Improved Clinical Care Program (EPICC)

15. Amendment #2018-054-I to the Environmental Policy and Improved Clinical Care Program (EPICC) Contract with the Utah Department of Health adjusting funding codes and including expanded authority from year three — *Presented by Commissioner Lorene Kamalu*

EPICC 2019-2023 Amendment 9 adjusts funding codes and includes expanded authority from year three. The contract period is 09/30/2021. The receivable amount is no change in financial terms.

Summary List #2022-37 of contributions to the Health Department, Senior Services

16. Summary List #2022-37 of contributions to the Health Department, Senior Services — *Presented by Commissioner Lorene Kamalu*

Health Department, Senior Services summary list of contributions from Kathryn Sorte and Deborah Balone.

COMMISSIONERS' MINUTES – DAVIS COUNTY

Memo of Understanding #2022-38 with the Davis School District for COVID prevention through portable High-Efficiency Particulate Air (HEPA) units

17. Memo of Understanding #2022-38 with the Davis School District for COVID prevention through portable High-Efficiency Particulate Air (HEPA) units that allow for improved air circulation. — Presented by Commissioner Lorene Kamalu

The Memo of Understanding (MOU) finalizes a working relationship for a collaborative response to COVID-19 by providing technical assistance and consultation as needed or requested for the School District's purchase of portable HEPA (High-Efficiency Particulate Air) filtration systems for circulation. The contract period is 01/18/2022 to 12/31/2022. The payable amount is \$1,796,934.

Motion to Approve Items 15-17: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

Public Works

Agreement #2022-39 Standard Form (SF)299 Permit with the U.S. Bureau of Reclamation for developer Jay Gough

18. Agreement #2022-39 Standard Form (SF)299 Permit with the U.S. Bureau of Reclamation for developer Jay Gough, High Gate Estates to build a new culvert that will be maintained and operated by Davis County — Presented by Public Works Director Adam Wright

It was explained that this agreement is similar to the license agreement the County made with the Ewe Turn. Developer Jay Gough is adding a street crossing to the existing culvert which he is extending. It was noted that Davis County is the owner of that culvert. The contract period begins 01/18/2022.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Sheriff

Agreement #2022-40 Interlocal Cooperation Agreement with Davis School District's Board of Education

19. Agreement #2022-40 Interlocal Cooperation Agreement with Davis School District's Board of Education to employ a trained law enforcement officer qualified to act as a School Resource Officer (SRO) in West Point Junior High on a full time basis for five years — Presented by Sheriff Chief Deputy Susan Poulsen

The contract period is 01/04/2022 to 01/04/2027.

Motion to Approve: Com. Kamalu
Seconded: Com. Stevenson
All voted Aye

CONSENT ITEMS

Commission Meeting Minutes

Meeting Minutes

Meeting Minutes for December 14, 2021 and December 21, 2021, were presented for approval.

Motion to Approve: Com. Stevenson
Seconded: Com. Kamalu
All voted Aye

Commissioner Kamalu moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. All voted Aye.

COMMISSIONERS' MINUTES – DAVIS COUNTY

BOARD OF EQUALIZATION

Property Tax
Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

Auditor's Adjustments:

- 22 Veteran Exemption Tax Abatements, totaling \$18,454.91

Assessor Adjustments:

Corrections:

- Various Assessor initiated corrections, totaling \$127,645

Motion to Approve: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Commissioner Stevenson moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

COMMISSION COMMENTS

Commissioner Elliott invited other comments from the dais.

Commissioner Stevenson stated that a meeting needs to be set up to discuss the following items:

1. With the upcoming elections, we need to discuss separating the Davis County Clerk/Auditor position into two separate positions.
2. With the size of Davis County and what is happening in our State, we need to study putting the form of government to a vote.

Chief Deputy Civil Attorney Neal Geddes proposed holding the meeting Thursday afternoon.

Clerk/Auditor Curtis Koch reminded those on the dais that a Work Session is scheduled for Thursday afternoon, however, the meeting could be added to that. It was agreed that a meeting will be held after the Work Session on Thursday, January 20, 2022 to discuss those items.

Commissioner Kamalu announced that the well respected Kristy Cottrell, Deputy Director of the Health Department, Senior Services retired as of Friday, January 14, 2022.

She noted that this position went through a robust recruiting process with both internal and external candidates. Rachele Blackham was selected to fill that position. Rachele was formerly over the Environmental Services Division of the Health Department. Rachele has been working with Kristy over the last several weeks and is excited about this opportunity. Commissioner Kamalu said the Commissioners are excited to have her and she will do a great job. She went on to state that Davis County has a very well respected Health Department and Senior Services Department, this County is very fortunate.

Commissioner Kamalu announced that Friday, January 28th is the Fourth Annual Community Resilience Symposium. This has been an amazing event which informs all of the businesses, organizations, individuals, and households throughout Davis County how to be trauma informed. It also teaches people how to be resilient both as individuals and as a community. She stated that this topic is so important and is one you will hear across the Nation. Commissioner Kamalu said in the years she has spent as a Commissioner, Davis County has needed to be resilient with the number of big events to get through together. The registration has been going on for some weeks now. This event happens at Davis Tech in their new Allied Health Building, from 8:45 a.m. to noon. This event will be available online for those who register. Commissioner Kamalu continued by saying that this training is professional level but is for the layperson as well. Last year, hundreds of people registered and attended virtually. That event was recorded and was put up on YouTube and was viewed after the fact a few thousand times. Commissioner Kamalu added that highly regarded presenters have presented at the symposium every year. She stated again that those who are interested in attending the day of the event will need to register to participate. It will be available after the fact on the County YouTube channel.

Commissioner Kamalu said that this event is a big deal and is really well done. The County, Davis Tech, Davis Health Department, and Davis Behavioral are all sponsors of this event. Commissioner Kamalu stated it is wonderful to see Davis County take a place of understanding, prominence and education on the topic of community and individual resilience.

COMMISSIONERS' MINUTES – DAVIS COUNTY

MEETING
ADJOURNED

Commission meeting was adjourned at 10:25 a.m.

All publicly distributed materials associated with this meeting are noted as follows:

A. January 18, 2022 Resolution and Budget Opening Items

Minutes prepared by:
Rian Santoro
Deputy Clerk/Auditor

Minutes approved on: 2/22/2022

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Randy B. Elliott
Randy B. Elliott
Commission Chair