

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## WORK SESSION MINUTES

January 25, 2022

The Board of Davis County Commissioners met for a Work Session at 8:30 a.m. on January 25, 2022, in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Notice of this meeting was given under the requirements of UCA §52-4-202.

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### AGENDA AS POSTED

#### Roll Call

- 8:30 a.m. Review and Discussion of the Status of the State and Local Fiscal Recovery Funds (SLFRF) and Emergency Operation Center (EOC) Needs**
- 9:30 a.m. Administration Building Wellness/Lactation Room—Presented by Lane Rose, Facilities Director and Chris Bone, Human Resources Director**
- 9:40 a.m. Employee Appreciation Summer Event—Presented by Chris Bone, Human Resources Director**

#### Adjournment

### DISCLAIMER

The meeting was an open dialogue. Critical points in the discussion have only been briefly summarized. The reader may refer to the audio recording and the publicly distributed materials for further clarification of the content. Timestamps have been noted in the minutes to aid in locating points of discussion in the audio record. The audio recording is available based upon the County's current retention schedule.

All documents from this meeting are on file in the Davis County (DC) Clerk/Auditor's office.

### ROLL CALL

Davis County Commissioners in attendance: Randy B. Elliott, Chair; and Lorene Miner Kamalu, Vice-Chair. Bob J Stevenson joined the meeting at 9:09 a.m.

Davis County Staff in attendance: Shairise Bills, Deputy Clerk/Auditor; Heidi Voordeckers, Chief Deputy Clerk/Auditor; Curtis Koch, Clerk/Auditor; Lane Rose, Facilities Director; Chris Bone, Human Resource Director; Neal Geddes, Chief Civil Deputy Attorney; Brian Hatch, Health Director; Josh Johnson, Library Director; and Chad Monroe, Emergency Operations Manager.

There were no members of the public in attendance.

The meeting commenced at 8:38 a.m.

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### WORK SESSION DISCUSSION

#### **Review and Discussion of the Status of the State and Local Fiscal Recover Funds (SLFRF) and Emergency Operations Center (EOC) Needs—Presented by Curtis Koch, Clerk/Auditor (Minute 00:45)**

Curtis updated the Commission on the SLFRF spending plan. On August 31, 2021, the County put forth its Annual Recovery Plan under the interim final rule that spelled out how the \$69,048,017 allocated would be spent. Curtis detailed how the money is planned for various Public Health and Administrative Projects, leaving \$12,297,517 unallocated for future use. The Commission agreed that it is a good idea to have projects stack up in case any programmed funds fall short.

*(See Attachments A1-A13)*

#### **Administration Building Wellness/Lactation Room—Presented by Lane Rose, Facilities Director, and Chris Bone, Human Resources Director (Minute 40:54)**

Chris said it is part of the Utah Code to have a designated lactation room (not bathrooms) available for nursing mothers. Since there is no such designation, it needs to be implemented, and it was suggested to have it share a dual purpose of serving as a wellness room.

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Lane suggested building out an area in an unused portion of the employee's fitness area that could be made soundproof, well-lit, secure, and comfortable. Chris added it could be done for less than \$5,000 and be funded from some monies remaining in a Wellness Fund. The Commission would like to look at the proposed construction area but is agreeable if the space works.

**Employee Appreciation Summer Event**—*Presented by Chris Bone, Human Resources Director (Minute 48:52)*

Chris said they are considering putting together an employee appreciation event this summer. Historically, that event was tied to the Fair when Davis County hosted it, but now the Fair is planned and hosted by the USU Botanical Center. The Commission was comfortable with the plan to organize a significant event despite the Omicron virus. Chris would like the Administrative Officers of each department to select an employee to participate in an organizing committee to plan the event. The Commission supported the idea. Chris said he would contact the Administrative Officers.

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**ADJOURNMENT** The meeting adjourned at 9:34 a.m.

**MATERIALS PRESENTED** All publicly distributed materials associated with this meeting are noted as the following attachments:

A1-A13 SLFRF Update

Minutes prepared by:  
Shairise Bills  
Deputy Clerk/Auditor

Minutes approved on: 2/22/2022

/s/ Curtis Koch  
Curtis Koch  
Davis County Clerk/Auditor

/s/ Randy B. Elliott  
Randy B. Elliott  
Commission Chair