

# COMMISSIONERS' MINUTES – DAVIS COUNTY

## COMMISSION MEETING MINUTES

March 15, 2022

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 a.m. on March 15, 2022, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Randy B. Elliott, Chair; Commissioner Lorene Miner Kamalu, Vice-Chair; Commissioner Bob J Stevenson; Curtis Koch, Davis County Clerk/Auditor; and Neal Geddes, Chief Civil Deputy County Attorney.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

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### OPENING

The meeting convened at 10:00 a.m. and Information Systems Deputy Director Mike Pace led the Pledge of Allegiance.

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### PUBLIC COMMENTS

The public was invited to make comments to the Commission.

No public comment was made.

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### BUSINESS/ACTION

#### *Public Hearing*

Resolution #2022-118 for additional 2022 budget appropriations and adjustments to revenues

**1. Resolution #2022-118 for additional 2022 budget appropriations and adjustments to revenues — Presented by Deputy Clerk Auditor Heidi Voordeckers**

The contract period is 03/15/2022 to 12/31/2022. The amount decreased by \$1,920,838.  
**See Attachment A: March 15, 2022 Resolution & Budget Opening Items.**

Commissioner Kamalu moved to open the Public Hearing. Commissioner Stevenson seconded the motion. All voted Aye.

No public comment was made.

Motion to close the Public Hearing and approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

#### *Animal Care*

Summary List #2022-119 of the summary of adoption contracts for February 2022

**2. Summary List #2022-119 of the summary of adoption contracts for February 2022 — Presented by Animal Care Director Ashleigh Young**

The contract period is 02/01/2022 to 02/28/2022.

It was noted that there were 129 adoptions in February 2022. 62 cats, 61 dogs, and 6 other species were adopted.

Commissioner Elliott asked Ashleigh Young what the other species were that were adopted.

Ashleigh explained that Animal Care had a lot of reptiles as there was a seizure of several geckos. She stated they also adopted a few snakes.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

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## Clerk/Auditor

Agreement #2022-120 with Provox Systems Inc. for meeting management software to aid in the facilitation of meetings held by public bodies of Davis County

### **3. Agreement #2022-120 with Provox Systems Inc. for meeting management software to aid in the facilitation of meetings held by public bodies of Davis County — Presented by Chief Deputy Clerk Brian McKenzie**

The payable amount is \$37,850 for the first year and \$20,700 per year thereafter.

It was explained that this software will help the Clerk's Office in preparation of the agenda for the Commission as well as the preparation of the minutes and workflow process associated with the Commission Meetings. Brian further explained that this system will also be used for other public boards and bodies that the County is involved with. Brian noted that this is a great program and it was selected after going through the RFP (Request for Proposal) process last year.

Motion to Approve: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

## CEC

Agreement #2022-121 with New Life Consignment

### **4. Agreement #2022-121 with New Life Consignment for the Just Between Friends children's toy and clothing consignment sale — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 08/22/2022 to 08/27/2022. The receivable amount is \$7,021.83.

Agreement #2022-122 sponsorship agreement with On Pitch Performing Arts (OPPA!)

### **5. Agreement #2022-122 sponsorship agreement with On Pitch Performing Arts (OPPA!) for the Discover Davis 2022 sponsorship — Presented by Community and Economic Development Director Kent Andersen**

The contract period is 01/03/2022 to 12/31/2022. The payable amount is \$3,000.

#2022-123 Cooperative Agreement with the Utah Department of Transportation (UDOT) to maintain the Weber River Box Culvert under Highway 89

### **6. #2022-123 Cooperative Agreement with the Utah Department of Transportation (UDOT) to maintain the Weber River Box Culvert under Highway 89 — Presented by Community and Economic Development Director Kent Andersen**

It was explained that Items 6 and 7 are combined. Kent stated that the Weber River Box Culvert is going to be the connection for the Bonneville Shoreline Trail that will be tied to the Highway 89 and the I-84 improvement project.

#2022-124 Betterment Agreement with the Utah Department of Transportation (UDOT) to pay a portion of the cost to install the Weber River Box Culvert under Highway 89

### **7. #2022-124 Betterment Agreement with the Utah Department of Transportation (UDOT) to pay a portion of the cost to install the Weber River Box Culvert under Highway 89 — Presented by Community and Economic Development Director Kent Andersen**

The payable amount is \$399,553.68.

It was noted for context that UDOT is paying the lion's share of the project, approximately an additional two million dollars.

Commissioner Kamalu commented stating how proud she is of South Weber Mayor Sjoblom as she was very active with UDOT and this trail.

Planning Manager Jeff Oyler agreed with Commissioner Kamalu and added that Mayor Sjoblom deserves a lot of credit.

Commissioner Kamalu agreed and stated that she gives Mayor Sjoblom public credit as this a huge asset to the trail system.

Jeff Oyler explained that Mayor Sjoblom went to UDOT's board and legislated for this project and should be largely credited for getting UDOT to pay the lion's share of it.

Commissioner Kamalu thanked Jeff and continued by stating that trails are a big deal in Davis County and along the entire Bonneville Shoreline. She asked Jeff if this culvert will have lighting and what will be done to prevent water from collecting down low.

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Jeff explained that this culvert will not get water in it even if the Weber River flooded, which is pretty rare these days. The culvert is designed to run water away from it so flooding is not a concern. Jeff continued by stating that it is a long culvert, 170 feet long, as it is being designed to incorporate the future expansion of Highway 89 and the I-84 Interchange and will have lights in it. Davis County will maintain those lights and discussions will be had on how to maintain those most effectively. He stated that occasionally, the County will probably have to deal with some graffiti just as everywhere else but noted that the public benefit outweighs what Davis County will have to do from a maintenance standpoint. He stated that this box culvert will be Davis County's responsibility to take care of and noted that this culvert will outlive all of us. Commissioner Stevenson asked Jeff if Third Quarter Prop One Dollars was used for this project. Jeff answered in the affirmative.

Commissioner Kamalu thanked Jeff for his work on this project.

Amendment #2020-0617-A to the Agreement for Distribution of Cares Act Funds - BCHA with the Bountiful Community Food Pantry to include rental assistance

## **8. Amendment #2020-0617-A to the Agreement for Distribution of Cares Act Funds - BCHA with the Bountiful Community Food Pantry to include rental assistance — Presented by Community and Economic Development Director Kent Andersen**

Kent Andersen explained that this contract is a cleanup contract where some modifications are being made as well as some of the eligible activities in the scope of work. It was noted that originally, the terms were 10/1/2020 to 12/30/2020. It was also noted that the original scope of work was specific to mortgage assistance and went from 11/15/2020 to 12/30/2020. The rental assistance that occurred prior to those dates was spent in coordination and cooperation with the eligible use of the Cares Act Funds. The contract period is 10/01/2020 to 12/31/2020.

Agreement #2022-125 with Wasatch Front Regional Council - Wasatch Front Economic Development District (WFRC/WFEDD)

## **9. Agreement #2022-125 with Wasatch Front Regional Council - Wasatch Front Economic Development District (WFRC/WFEDD) to provide a scope of services through Lewis Young Robertson and Burningham to complete an update of the County's Economic Development (Strategic) Plan — Presented by Community and Economic Development Director Kent Andersen**

It was explained that this item is only specific to Attachment D, The Local Government Understanding, which essentially states that Davis County will work with the consultant from Wasatch Front Regional Council (WFRC) to complete this project.

The contract period is 01/01/2022 to 05/31/2022.

Motion to Approve Items 4-9: Com. Kamalu  
Seconded: Com. Stevenson  
All voted Aye

### *Facilities*

Agreement #2022-126 with Robinson Waste Services for waste removal and haul away services for 15 county facilities

## **10. Agreement #2022-126 with Robinson Waste Services for waste removal and haul away services for 15 county facilities — Presented by Facilities Director Lane Rose**

Commissioner Stevenson asked Lane Rose how much of a difference this contract is to what Davis County has been paying. Lane answered by stating the amount is minimal, about \$1,800. Lane explained that Robinson Waste is the company Davis County was using before and they came in again with the lowest bid. The contract period is 04/01/2022 to 03/31/2027. The payable amount is \$2,100 per month.

Motion to Approve: Com. Stevenson  
Seconded: Com. Kamalu  
All voted Aye

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#2022-127  
Ratification of  
the Real Estate  
Purchase  
Contract with  
Raelyn Hazen

**11. #2022-127 Ratification of the Real Estate Purchase Contract with Raelyn Hazen as the General Personal Representative of the estate of Bryan Eckersley (seller) to purchase the property located at 110 South Main (Depot) Street in Clearfield City known as Tax ID No. 12-020-0033 — Presented by Property Manager Tony Thompson**

Tony Thompson advised he was presenting the two Real Estate Purchase Contracts on behalf of the Health Department and noted that Brian Hatch, the Health Department Deputy Director, was present at the meeting and happy to get this property under contract and underway.  
The payable amount is \$330,000.

#2022-128  
Ratification of  
the Real Estate  
Purchase  
Contract with  
Raelyn Hazen

**12. #2022-128 Ratification of the Real Estate Purchase Contract with Raelyn Hazen as the General Personal Representative of the estate of Bryan Eckersley (seller) to purchase the property located at 140 South Main (Depot) Street in Clearfield City known as Tax ID No. 12-020-0047 — Presented by Property Manager Tony Thompson**

It was explained that the seller of both item numbers 11 and 12, Raelyn Hazen, is dealing with her deceased father's estate.

Tony went on to explain that the settlement will be done at Stewart Title and there will be closing documents that will need to be signed along with the acceptance of the Conveyance Deed and Warranty Deed. Tony noted that the Recorder's Office knows that when those Deeds are accepted by a government body, the properties are to be officially removed from the tax roll.

Commissioner Kamalu asked Tony if this is going to be parking lot space. Tony said it was and explained that the Health Department and The Senior Center are doing a lot of business at this location. He stated that the parking is tight and they need to expand and extend the parking to the south of the building.

Commissioner Elliott confirmed with Tony that this expansion is not being done through condemnation and was with a willing seller.

The payable amount is \$340,000.

Motion to Approve Items 11 and 12: Com. Stevenson

Seconded: Com. Kamalu

All voted Aye

Agreement  
#2022-129 with  
PathSolutions,  
Inc. for  
TotalView12  
Network  
troubleshooting  
software with  
Telecom Ops  
module

**13. Agreement #2022-129 with PathSolutions, Inc. for TotalView12 Network troubleshooting software with Telecom Ops module — Presented by Information Systems Deputy Director Mike Pace.**

The contract period is 03/15/2022 to 03/15/2023. The payable amount is \$20,496.

Agreement  
#2022-130 with  
Monsido, Inc.  
for website  
scanning and  
analytics

**14. Agreement #2022-130 with Monsido, Inc. for website scanning and analytics — Presented by Information Systems Deputy Director Mike Pace**

The contract period is 03/15/2022 to 03/15/2023. The payable amount is \$5,500.

Motion to Approve Items 13 and 14: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

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Agreement #2022-131 with the Jason W. Read Protect and Serve Foundation for a cash donation to purchase protective equipment

## **15. Agreement #2022-131 with the Jason W. Read Protect and Serve Foundation for a cash donation to purchase protective equipment — Presented by Sheriff's Office Chief Deputy Arnold Butcher**

It was explained that Jason Reed was a Centerville Police Officer who, unfortunately, was killed in a motorcycle accident off-duty. Jason was very active in public safety and law enforcement in Davis County. His family created this foundation in his memory where they contribute to public safety across Davis County. The contract period is 03/03/2022. The receivable amount is \$4,200.

Agreement #2022-132 with David L. Jensen & Associates for engineering services on the Davis County Jail domestic hot water boiler replacement project

## **16. Agreement #2022-132 with David L. Jensen & Associates for engineering services on the Davis County Jail domestic hot water boiler replacement project — Presented by Sheriff's Office Chief Deputy Arnold Butcher**

It was noted that this contract has been a couple of years in the making and that these boilers have withstood the test of time. Chief Butcher asked Clerk/Auditor Curtis Koch how many times the newer boilers have been replaced.

Curtis answered by stating twice. He went on to say that this has been a war-horse of a boiler system. The contract period is 03/15/2022 to 12/31/2022. The payable amount is \$24,025.03.

Motion to Approve Items 15 and 16: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

### CONSENT ITEMS

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Commissioner Stevenson moved to recess to the Board of Equalization. Commissioner Kamalu seconded the motion. All voted Aye.

### BOARD OF EQUALIZATION

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Property Tax Register

Property Tax Register matters were presented by Curtis Koch, Davis County Clerk/Auditor, as follows:

#### **Auditor's Adjustments:**

#### **Tax Exempt Requests:**

- 81 Exempt Entities Renewal Applications

#### **Corrections:**

- 4 Veteran Tax Exemptions for 2021
- 5 items related to a parcel which upon review by the County Surveyor, does not exist, so the taxes will be abated for 2021. It was noted that those are small dollar taxes, under \$20.00 per year.
- 1 Residential Exemption Grant for a primary residence

Commissioner Kamalu asked Curtis to explain the Board of Equalization and a little about these different exemptions that exist by law.

Curtis explained that the Board of Equalization is composed of the Commission and they have the ability to adjust or correct errors in the tax system.

Curtis stated that as recommended by the Clerk/Auditor's Office, the Tax Administration Office, the Treasurer's Office and the Assessor's Office, the Property Tax Register is gone through on a weekly basis in order to make appropriate adjustments to taxes through abatements or simply granting tax-exempt status. He stated that in some cases, corrections need to be made where there are factual errors in the data. Curtis explained that in special circumstances, taxes can be abated by the Board of Equalization.

Commissioner Kamalu asked Curtis Koch about the outreach his office does for Veterans who qualify.

Curtis explained that there are various programs for abatements for folks who are low income, indigent, or blind in order to help those who are struggling with income levels. He stated there are Veteran Exemptions for those who have served and have a percentage of disability so they can qualify for a reduction in their taxes.

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Motion to Approve: Com. Kamalu

Seconded: Com. Stevenson

All voted Aye

Commissioner Kamalu moved to reconvene the Commission Meeting. Commissioner Stevenson seconded the motion. All voted Aye.

## COMMISSION COMMENTS

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Commissioner Elliott invited other comments from the dais.

**Commissioner Stevenson** commented by stating he recently attended the UCIP (Utah Counties Indemnity Pool) seminar where discussions were held on potential liability struggles. The main key topic was on cyber security. He stated that he had a discussion with Information Systems Director Mark Langston on cyber security a few days ago and it was discussed how as more things become digital, cyber security will become a very big deal. Commissioner Stevenson stated the IT Departments are working very hard to protect themselves and commented on the importance of the employees taking cyber security seriously. Commissioner Stevenson explained that Davis County and the cities within the county need to pick up the pace a little bit on cyber security in order to be protected. A lot of the computers that are being hacked are on the computers being used by the employees and the hackers work their way into the mainframe. He stated this was a very interesting discussion and something Davis County will continue to improve on.

**Commissioner Kamalu** commented on the most recent Criminal Justice Coordinating Council meeting, which is held monthly. She explained that this council is considered best practice in the Nation, however, very few counties in the state of Utah have a Criminal Justice Coordinating Council. She went on to state that Legislation was passed this last session that actually requires all counties in Utah to have one. She explained that Davis County is fortunate as back in 2019, Chief Deputy Butcher received input from a citizen who had family in the jail. Commissioner Kamalu explained that at that time, she was asked to bring people together and that is when the County started the Criminal Justice Coordinating Council, years ahead of the law requiring it. She stated that it has grown into a wonderful group. She further explained that this is not a policy making committee, it is to prevent silos in the system and to enhance collaboration of all parts of the system that includes the Sheriff's responsibilities, the jail, the Chief Corrections Officer, the County Prosecuting Attorney, and the Defense Attorney, which is super important. Commissioner Kamalu stated that Davis County invested in a Pre-Trial Department prior to her and Commissioner Stevenson coming into office. She stated that the manager of the Pre-Trial Department is incredible and that is kind of the core of the Criminal Justice Coordinating Council. She stated that they have had city police chiefs wanting to be a part of the council as well as AP&P Agents and Judges. She stated Davis Behavioral Health does very important work with Davis County and in the jail. Commissioner Kamalu stated that criminal justice is a big part of the government, giving constitutional rights to everyone whether they can afford to pay or not.

**Commissioner Elliott** invited Rhonda Perkes from Congressman Chris Stewart's Office to comment as she missed the opportunity to make a public comment at the beginning of the meeting.

**Rhonda Perkes** provided an update on the spending bill that she discussed with the Commission the week prior. Rhonda stated that generally, Congressman Stewart does not like Omnibus Bills, which seem to come up more often than not in recent years. She explained that this time around, this bill was allowed to have two separate votes. She explained that the money was divided and in one pot was defense and security and in the other pot was everything else. This enabled Republicans who were not willing to vote for the bill to at least vote for the defense and spending part of the bill. The defense portion of the bill was 780 billion, everything else was 730 billion. Both passed, however, it passed more heavily on the defense side. Rhonda noted that the other side of the bill was something Congressman Stewart was not in support of. She stated that the reporting of that in Utah was not complete. She explained that you will read in a couple of different news outlets that the entire Utah Delegation voted for the bill when, in fact, they all voted the same way. All four of the Utah Congressmen voted yay on the defense part and nay on the other part. Rhonda provided an update on Russia and Ukraine stating that Congressman Stewart was very much in support of the proposition to deliver Polish fighter jets to Ukraine via a US Air Base in Germany. That was vetoed by the White House and the Congressman felt that was the wrong decision as it could have been helpful and been a sign of strength.

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MEETING  
ADJOURNED

Commission meeting was adjourned at 10:30

All publicly distributed materials associated with this meeting are noted as follows:

- A. March 15, 2022 Resolution & Budget Opening Items

Minutes prepared by:

Rian Santoro

Deputy Clerk/Auditor

Minutes approved on: 4/19/2022

/s/ Curtis Koch

Curtis Koch

Clerk/Auditor

/s/ Randy B. Elliott

Randy B. Elliott

Commission Chair