

## **What is considered a food truck?**

In simple terms a food truck is any fully enclosed truck or trailer where the operator stands within the unit to serve or prepare food. A more comprehensive definition can be found in the state Food Truck Sanitation Rule.

## **What is the difference between a Primary and a Secondary Food Truck permit?**

A *Primary Food Truck Permit* is issued to a food truck by the local health department that has jurisdiction wherein the majority of the food truck's operations take place. The purpose of the Primary Food Truck Permit is to designate which health department will be responsible to conduct the plan review, approve the food truck to operate, approve and maintain the commissary agreement, and provide the majority of the regulatory oversight for the food truck.

A *Secondary Food Truck Permit* is issued to a food truck which intends to operate in a jurisdiction other than where it obtained its Primary Food Truck Permit. The jurisdiction issuing a Secondary Food Truck Permit will have a lesser role in the regulatory oversight of the food truck.

## **Where can food trucks operate?**

Food trucks are permitted to operate at multiple locations daily or along a set route. A route or schedule should be submitted to the health department along with your initial permit application. Permitted food trucks are also permitted to operate at any public event in Davis County without obtaining a Temporary Food Establishment Permit. As events come up or changes to your route are desired, notify the Environmental Health Services Division by phone at 801-525-5128 during regular business hours or email Sarah Ross at [ross@co.davis.ut.us](mailto:ross@co.davis.ut.us). If the operating schedule is maintained on social media, reference all relevant social media websites on the application form.

## **I want to start a new food truck, how do I get started?**

If you are planning to operate a food truck primarily in Davis County, you must submit a completed [Food Truck Permit Application](#), plans, and applicable fees to the health department. These plans must include equipment specification sheets, plumbing and mechanical schedules, dimensional floor plans ( $\frac{1}{4}'' = 1$  foot scale), and finish schedule. As part of the application, a complete menu, route or event schedule, and [Commissary Agreement](#) are required to be submitted. An updated Commissary Agreement must be submitted to the health department any time changes occur, and each year when renewing a permit. Prior to receiving a permit, the food truck must complete a pre-opening inspection with division staff and be in compliance with the [Food Truck Pre-Opening Requirements](#).

If you are purchasing an existing food truck, the unit may be brought to the health department for an on-site review in lieu of submitting plans on paper.

## **I have a permit to operate as a food truck in another county, do I need another permit to operate in Davis County?**

Yes, you will need to obtain a Secondary Food Truck Permit by submitting a completed [Food Truck Permit Application](#), a copy of your Primary Food Truck Permit, and paying the applicable fees.

If you only plan to work one (1) or two (2) events in Davis County, you may also consider obtaining a Temporary Food Establishment permit instead of a Secondary Food Truck permit.

### **How do I renew my Primary Food Truck Permit?**

If you have previously obtained a Primary Food Truck Permit in Davis County and you want to renew your permit for the current year, you must submit a completed [Food Truck Permit Application](#), an updated [Commissary Agreement](#), and applicable fees to the Health Department.

### **What is a commissary?**

A commissary is a food service establishment, permitted by a local health department, that is equipped to allow a food truck operator to perform necessary operations including, but not limited to: food preparation; food and equipment storage; cold holding; disposal of solid and liquid wastes; washing and sanitizing of equipment and utensils; refilling of water tanks; and connecting to electrical power.

Food trucks that do the majority of their business in Davis County (Primary Food Truck Permit holders) must have a commissary located within Davis County

A commissary will only be approved after it has been registered with the Health Department and a member of the Health Department staff conducts a commissary assessment to verify that it can meet the needs of the food truck.

### **Can I use a commissary located outside of Davis County?**

No. In order to obtain a primary food truck permit, the commissary must be located within Davis County and be approved by the Davis County Health Department.

### **Do I have to use my commissary to dispose of my waste and fill my water tanks?**

Facilities not permitted as food establishments, can be approved for the disposal of liquid and solid waste, the refilling of water tanks, and connection to electrical power. A [Service Provider Agreement](#) must be submitted to and approved by the health department if these services will be provided by a facility other than the commissary.

### **How often do I have to report to my commissary?**

The frequency will be determined and approved at time of application, but food trucks should report to their commissary at least daily when operating. The commissary is required to maintain records that document the arrival and departure of the food truck each time they utilize the commissary.

### **Does the health department have a list of approved commissaries?**

Beginning in November 2018, the Health Department began requiring food establishments in Davis County that desired to act as a Commissary for Food Trucks, other than trucks they owned, to register with the Health Department. To become a registered commissary, a food establishment must submit a signed [Commissary Registration Form](#), be evaluated by the Health Department, and pay a \$25 registration fee. A list of registered commissaries may be made available upon request.

Food establishments not currently registered as commissaries with the Health Department can register at any time as long as they are able to provide the necessary services for the food service operators requesting their services.

### What are the fees associated with mobile food establishments?

The fees depend on the risk category and whether they conduct the majority of their business in Davis County. Primary Food Truck Permits expire on December 31<sup>st</sup> of the year they are issued. Secondary Food Truck Permits expire on the expiration date listed on their Primary Food Truck Permit.

Type of Permit	Risk Category	Permit Fee	Plan Review Fee
Primary Food Truck	Tier 1	\$200.00	\$350.00
Primary Food Truck	Tier 2	\$350.00	\$350.00
Secondary Food Truck	Tiers 1 & 2	\$100.00	Not Applicable

### Can I pay a reduced permitting fee if I start operating later in the year?

If you apply for a Primary Food Truck Permit between October 1<sup>st</sup> and December 31<sup>st</sup>, the permitting fees will be reduced by 50%. Secondary Food Truck Permit fees and plan review fees will not be discounted.

### Can I provide catering services in Davis County without obtaining a Primary or Secondary Food Truck Permit?

Any Food Truck currently permitted by any of the local health departments is allowed to cater private events, regardless if they are currently permitted in Davis County. However, if the event is open to the public, the Food Truck operator must have a current permit to operate issued by the Davis County Health Department.

### What other resources are available?

Entity	Resource or Reference
Davis County Board of Health	Food Service Sanitation Regulation <a href="https://www.daviscountyutah.gov/docs/librariesprovider5/administration-documents/board-of-health-regulations/food-sanitation-reg-final-11-13-18.pdf?sfvrsn=50542553_12">https://www.daviscountyutah.gov/docs/librariesprovider5/administration-documents/board-of-health-regulations/food-sanitation-reg-final-11-13-18.pdf?sfvrsn=50542553_12</a>
Utah Administrative Code	Rule R392-102 Food Truck Sanitation Rule <a href="https://rules.utah.gov/publicat/code/r392/r392-102.htm">https://rules.utah.gov/publicat/code/r392/r392-102.htm</a>
Utah Code	Food Truck Licensing and Regulation Act <a href="https://le.utah.gov/xcode/Title11/Chapter56/11-56-S101.html">https://le.utah.gov/xcode/Title11/Chapter56/11-56-S101.html</a>