

COMMISSION MEETING MINUTES
February 16, 2010

The Board of Davis County Commissioners met in room 236 of the Davis County Courthouse, Farmington, Utah on February 16 at 10:00 a.m. Members present were Chairman John Petroff Jr., Commissioner Louenda H. Downs, Commissioner P. Bret Millburn, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil Attorney Gerald E. Hess, and Deputy Clerk/Auditor Linda May.

Terry Tremea, Internal Auditor, Davis County Clerk/Auditor's Office, led the Pledge of Allegiance. All were invited to stand and join in.

Presentation of Certificate of Achievement for Excellence in Financial Reporting to Steve S. Rawlings, Davis County Clerk/Auditor

Chairman Petroff stated Davis County has been notified by the Government Finance Officers Association that the comprehensive annual financial report for the fiscal year ended December 31, 2008 qualified for a Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. The Certificate of Achievement plaque was presented to Steve S. Rawlings, Davis County Clerk/Auditor.

Steve Rawlings said, "This is the 16th year to receive the award. It is a County award and the highest honor by the GFOA." Steve introduced staff members who work diligently throughout the year: Jonathan Lee, Chief Deputy Finance; Doug Stone, Financial Reporting Accountant; LynnAnn Winterton, Contracts & Receivables; VerNon Griffeth, Purchasing & Fixed Assets; Carl Allen, Initial Information & Historical Records; and Terry Tremea, Internal Auditor. The Comprehensive Annual Financial Report is available on the internet and/or on disc.

Commissioner Millburn expressed thanks to Steve and his staff for their hard work. He said, "It is commendable to have Davis County recognized and be in such an enviable position. Many counties are not so fortunate."

Commissioner Downs stated, "15 years of awards makes a great statement. Steve's office marries the numbers and thanks to Steve for his leadership."

Annual Disclosure Statements Received from Each County Department

Chairman Petroff stated that according to UCA 17-16A-7 every appointed or elected officer who is an officer, director, agent, or employee, or owner of a substantial interest in any business entity which does or anticipates doing business with the county, shall publicly disclose any conflict that might exist with the County. All 21 departments have collected a disclosure statement from each employee and turned them over to the Davis County Commission Office. Documents are on file in the office of the Davis County Clerk/Auditor.

Bid Opening for 850 N 1250 W Parrish Creek Culvert in Centerville, UT

Steve Rawlings, Davis County Clerk/Auditor, opened and read bids for a project at 850 North 1250 West, Parrish Creek Culvert in Centerville, Utah:

Marathon Maintenance Inc.	\$100,741.00
Hughes General Contractors, Inc.	\$ 81,881.00
Jordan Valley Construction, Inc.	\$ 79,710.00
Craythorne, Inc.	\$ 82,490.00
Bowen Construction Co.	\$111,250.00
Wolff Excavating Inc.	\$ 66,729.00

Kirk Schmalz, Davis County Public Works Director took the bids to analyze and will return next week for a bid award.

Change Order
#2009-354A
Bowen
Construction
Co. for DSB
Channel
Construction

Kirk Schmalz, Davis County Public Works Director, presented change order #2009-354A with Bowen Construction Company. The project is the DSB channel and the change will be to widen the channel bottom from 13' as originally designed to 15' to enhance capacity. It is a payable of \$12,825.95. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2010-48
Compass
Group USA,
Inc. for Jail
Meals and
Commissary
Services

Keith Major, Davis County Sheriff's Office, presented agreement #2010-48 with Compass Group USA, Inc. The company provides the meals and commissary services for the Davis County jail. The rate is based on the number of inmates served and averages around \$1.03 per meal. It is a payable of \$975,000.00. The rate for meals prepared for Senior Services is approximately \$2.72 as the meals are different. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Agreement
#2010-49
Wasatch
Integrated
Waste
Management
District for
Lease
Agreement

Brad Wilcox, Davis County Sheriff's Office, presented agreement #2010-49 with Wasatch Integrated Waste Management District for a lease agreement. The Davis County Sheriff's Office will use the storage site to store emergency response trailers, vehicles, and other emergency response equipment. It is a payable of \$2,400.00/yearly. Brad invited the commissioners to come and see the site. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2010-50
Mountainland
Business
Systems for
Maintenance
Services

Keith Major, Davis County Sheriff's Office, presented agreement #2010-50 with Mountainland Business Systems. It is the service/maintenance contract for Data Card CP80 P10733. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2010-51 UT
Dept of
Community &
Culture for
Funding to
Weatherization

Lewis Garrett, Davis County Health Director, presented the following:
Agreement #2010-51 with the Utah Department of Community and Culture. It is a receivable of \$148,566.00 maximum for inspection, repair or replacement of natural gas appliances as necessary for weatherization clients with Questar gas service. The program for weatherization replaces 130 to 150 yearly. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Amendment
#2008-283A
UT Dept of
Community &
Culture for
Date Extension
for
Weatherization

Amendment #2008-283A with the Utah Department of Community and Culture. The contract is for the weatherization program to provide electric base load reduction services to low-income households served by Rocky Mountain Power. This amendment is to extend the contract period from November 30, 2009 to March 31, 2010. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2010-52 Joy
Bossi as
Presenter for
Great Salt Lake
Bird Festival

Neka Roundy, Davis County Community and Economic Development, agreement #2010-52 with Joy Bossi. She will present a workshop May 15, 2010 at the Davis County Legacy Events Center during the Great Salt Lake Bird Festival. It is her third year as a presenter. It is a payable of \$100.00. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Agreement
#2010-53 Utah
Trailways for
Transportation
at Great Salt
Lake Bird
Festival

Neka Roundy presented agreement #2010-53 with Utah Trailways. The company will provide transportation for field trips associated with the Great Salt Lake Bird Festival. It is a payable of \$3,847.00. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Budget Change
for Davis
County
Facilities
Management

Steve Rawlings, Davis County Clerk/Auditor, presented a budget change for Davis County Facilities Management. It is to decrease line item 63-2951-000 Fund Balance by \$15,000.00 and increase line item 63-4161-310 Professional & Technical by \$15,000.00. The Davis County Budget Committee approved \$15,000.00 but when the budget was finalized it was noticed it was zero. This change is for county buildings that don't have good CAD files. It is not just for campus buildings. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. Document on file in the office of the Davis County Clerk/Auditor.

Commissioner Downs made a motion to convene as the Board of Equalization. Commissioner Millburn seconded the motion. All voted aye.

Property Tax
Register
Approved

Ross Bartholomew, Davis County Tax Administration Director, presented the property tax register. The register reflects 175 items for approvals, denials, and Assessor and Treasurer corrections. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Millburn made a motion to reconvene the regular commission meeting. Commissioner Downs seconded the motion. All voted aye.

Check
Registers
Approved

Check registers as prepared by the Davis County Clerk/Auditor's Office were presented. Commissioner Downs made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. Documents are on file in the office of the Davis County Clerk/Auditor.

Commission Comments:

Commissioner Downs said, "I find the legislature very stimulating and time consuming. It is now half way through the session. We have a great contingency from Davis County."

Commissioner Millburn said, "I echo Commissioner Downs' comments. Thanks to Steve Rawlings for his work with the CAFR. It has been eight years since the Winter Olympics of 2002 were here. I reflect back on the experience with fondness having been associated with the Olympics at that time. The 2010 games are good and I am looking forward to the remainder of the games."

Commissioner Petroff said, "The community has all been aware of the loss of the two little girls in Layton. The Davis County Health Department has been very involved. It has taken its toll on all of those involved. The way the family is dealing with the situation is a lesson to all of us. It has been a tough week for them, the community, and neighbors."

Steve Rawlings, Davis County Clerk/Auditor, extended thanks and recognition to the commission for their support.

No public comments.

Meeting adjourned.