

COMMISSION MEETING MINUTES

July 15, 2008

The Board of Davis County Commissioners met in room 236 of the Davis County Courthouse, Farmington, Utah on July 15, 2008 at 10:00 a.m. for a telecommunication meeting. Members present were Chairman Louenda H. Downs, Commissioner P. Bret Millburn, Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Gerald E. Hess, and Commission Office Manager Linda May. Commissioner Alan Hansen joined the meeting by telecommunication.

Chairman Louenda Downs led the Pledge of Allegiance. All were invited to stand and join in.

Moonlight Bike Ride Theme Presentation

Neka Roundy, Davis County Community and Economic Development, was asked to come forward to discuss the upcoming Moonlight Bike Ride. Neka stated that this is the 15th Annual Antelope by Moonlight Bike Ride. The theme for this year is "Creatures of the Night." It will be held on July 18 at 10:00 p.m. It is a 22 mile round trip from the marina to Garr Ranch. The activity brings many into the County. As of this morning there are 750 registrations. Registrations will be accepted until noon on Friday, July 18.

Update of Appraisal Process in Preparation for Mailing of Property Valuation Notices

James Ivie, Davis County Assessor, was invited to explain where the County is with the 2008 appraisal process. Jim stated that it is going great. He expressed appreciation for the additional budget for software programs that have enhanced the process. There have been eight data entry individuals who have made it possible to accomplish the updates. All land has been broken down for valuing. HB54 has put many requirements in place for counties to accomplish. The goal is to have all properties up to equity and do appraisals for the entire County yearly. The resources that have been made available should make it possible. The appraisal process involves 93,000 parcels. The Utah Association of Counties is also assisting counties in looking at programs to accomplish the mandates of HB54. The valuation notices will be mailed out on July 25. If anyone feels there is inequity, the Board of Equalization appeal process is still available. There will be an increase in tax in certain areas due to reappraisals. The properties are valued as of January 1. There has been a slow down in growth but not value. The tax rate is adjusted to value. The deadline of May 22 to have the tax roles to the Clerk/Auditor was met.

Steve Rawlings, Davis County Clerk/Auditor, reminded everyone that Bountiful, North Salt Lake, Centerville, and Farmington were reappraised last year. Commercial was low and has been brought up to value.

Commissioner Millburn stated that it has been a collaborative effort and a great lesson in communication. Thanks were extended to the Davis County Assessor's Office, Information Systems, and the Davis County Clerk/Auditor's Office for all the efforts in connection with this project..

Report of Audit for 2007 and Presentation of the CAFR

Jeff Ambrose of Crane, Christensen & Ambrose presented a report of the audit findings and the Comprehensive Annual Financial Report. Jeff thanked Steve Rawlings, Davis County Clerk/Auditor, and his staff as well as Mark Altom, Davis County Treasurer, and his staff for assistance with the audit process. Jonathan Lee and Doug Stone, Davis County Clerk/Auditor's Office, were very supportive and involved with the audit procedure. The CAFR books are available through the Clerk/Auditor's Office. On page 17 and 18 is the Independent Auditors' Report. It is a "clean opinion" (conformity with accounting principles generally accepted in the United States of America). Pages 19 through 26 cover the Management's Discussion and Analysis for Davis County's financial performance and activities for the year ended December 31, 2007. Cash and fund balances are healthy. This is helpful with bond ratings. Pages 29 through 63 provide the Basic Financial Statements. Budget comparisons are reviewed in this section. There have been no over expenditures of budgets. Page 113 is the Statistical Schedule section reviewing the net assets by component of

the last five fiscal years for Davis County.

Steve Rawlings, Davis County Clerk/Auditor, stated that a few years ago the bond rating was slipping. Through a good working relationship within the departments in the County our position has improved through good budget management. Commissioner Millburn made a motion to accept the audit. Commissioner Hansen seconded the motion. All voted aye.

Request to
Declare a
Parcel of Land
as Surplus &
Authorize Sale

Tony Thompson, Davis County Community and Economic Development, presented a request for approval to declare a parcel of land, ID# 04-004-0058, as surplus and authorize notice of sale. The property is located to the rear of Bruce Barton's property, ID# 04-041-0038, at 1037 East 300 South in Bountiful and contains 442.112 sq. ft. (.01 acre). This property was struck to Davis County in 1993 for delinquent taxes. The Burtons have been using this property for a garden. A request from Bruce Burton to purchase this property has been received. The Davis County Properties Management Committee have reviewed this request and given approval. Commissioner Hansen made a motion to declare the parcel as surplus, to advertise the parcel and to negotiate the sale. Commissioner Millburn seconded the motion. All voted aye.

Request to
Proceed with
Grant
Application for
EOC Location
Funding

Brent Peters, Kenny Payne, and Brad Wilcox, Davis County Sheriff's Office, reviewed a grant application they would like to apply for in behalf of Davis County. The grant if accepted would provide funding to renovate or construction a facility for an Emergency Operations Center (EOC) site. The recommendation is to establish a secondary location for an EOC in the basement of the Public Works facility. It would be for funding in the year 2009 and would need to be completed within a three year period with a 25% match (in-kind qualifies) by Davis County. It is possible that \$200,000 could be received through the grant. The request is for a nod of support from the commission for the concept. This concept has been discussed for a number of years. Jerry Hess, Davis County Attorney Office, stated that if a project exceeds \$45,000.00 it must go out for bid. It is the opinion of the commission to move forward with the application.

Lewis Garrett, Davis County Health Director, stated that vehicle emission is the leading cause of pollution. In 1984 state inspection and emission standards were put in place. Counties are required to comply with the "Clean Air Act." Utah State legislative mandates and the State Implementation Plan (SIP) give direction to the program. Technology changes in vehicles, requires changes in testing. Ordinances and fees must be kept up to date. Private stations and the county will be allowed to charge as much as \$27.50 for inspections of all vehicles. The fee is up from \$25.00. The additional fees will be used for buying undercover audit vehicles that are used to check private station that do inspection and emission. The health department also plans to use the additional funds to buy air quality monitoring equipment. For vehicles 1996 or new they are required to do the inspection and emissions testing every other year. Lewis presented the following two ordinances the complete text of which can be reviewed at the office of the Davis County Clerk/Auditor or the Davis County Health Department:

Ordinance
#05-2008
Diesel Vehicle
Emission
Inspection/
Maintenance
Program

Ordinance #05-2008 an ordinance amending Davis County Code 10.08 – Diesel Vehicle Emission Inspection/Maintenance Program. Commissioner Millburn made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

Ordinance
#06-2008
Enhanced
Vehicle Inspec.
& Maintenance
Program

#06-2008 an ordinance providing for making technical and language changes to and amending Davis County Code 10.12 – Enhanced Vehicle Inspection and Maintenance Program for Davis County. Commissioner Millburn made a motion to approve. Commissioner Hansen seconded the motion. All voted aye.

In the future there will be kiosks which will be used to read the computer chips installed on vehicles. Eventually there will not be a need to go to a gas station or service center as a person will be able to use a kiosk, insert the computer chip, and receive their decal.

Agreement
#2008-186
Premier
Election
Solutions for
Rental of
Additional
Voting
Machines

Pat Beckstead, Election Coordinator of the Davis County Clerk/Auditor's Office, presented agreement #2008-186 with Premier Election Solutions. It is for voting machine rental for the 2008 General Election. It is anticipated there will be a high voter turn-out. The rental cost is \$99,000 for 183 machines plus 18 back-up machines will be provided. It would cost approximately \$2,700 - \$2,800 per machine to purchase. There will be a big push to try and get voters to do early voting to help eliminate long lines on election day. Commissioner Millburn made a motion to approve. Commissioner Hansen seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

(Commissioner Hansen is traveling and cell phone contact was lost at this point during the meeting.)

Agreement
#2008-187
South Weber
City for
Sheriff's Office
to Provide
Police & Bailiff
Services

Agreement #2008-187 was presented with South Weber City. The Davis County Sheriff's Office will provide police services and in addition bailiff services. The contract period is July 1, 2008 through June 30, 2013. It is a receivable in the amount of \$107,842.35. Commissioner Millburn made a made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Downs seconded the motion. All voted aye.

Property Tax
Register
Approved

A property tax register was presented. Steve Rawlings, Davis County Clerk/Auditor, stated there are nine Auditor's Adjustments for tax abatements. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to reconvene the regular commission meeting. Commissioner Downs seconded the motion. All voted aye.

Commission
Minutes
Approved

Commissioner Millburn made a motion to approve the commission meeting minutes of June 24, 2008. Commissioner Downs seconded the motion. All voted aye.

Check
Registers
Approved

Check registers as prepared by the Davis County Clerk/Auditor's Office were presented. Commissioner Millburn made a motion to approve. Commissioner Downs seconded the motion. All voted aye.

Commission Comments:

Commissioner Millburn said that he knows about creatures of the night. He now has his very own. He and his wife had a new baby girl born last Thursday at 8:11 a.m. She weighed 7 lbs 11 oz. and was 21 inches long. She is a joy in the home. Life has changed.

No public comments.

Meeting adjourned.