

SPECIAL COMMISSION MEETING MINUTES  
December 6, 2011

The Board of Davis County Commissioners met in room 236 of the Davis County Courthouse, Farmington, Utah on December 6, 6:00 pm. Members present were Chairman Louenda H. Downs, Commissioner Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil Attorney Bill McGuire, and Deputy Clerk/Auditor Linda May.

Review of  
Agenda for  
Meeting

Chairman Downs welcomed all other elected officials, employees and citizens in attendance. Chairman Downs announced the agenda for the meeting this evening is to amend the 2011 Budget; hold a Public Hearing for the 2012 Budget; and consider the possible adoption of the 2012 Budget. The 2012 Tentative Budget has been available to the public since November 23 and has been discussed with the Administrative Officers of Davis County. It clearly is a process and the cooperation from departments has been appreciated.

Commissioner Millburn made a motion to open the public hearing. Commissioner Petroff seconded the motion. All voted aye.

Chairman Downs asked that all individuals present please introduce themselves: Commissioner Louenda Downs, Commissioner John Petroff, Commissioner Bret Millburn, Clerk/Auditor Steve Rawlings, Attorney Bill McGuire, Jonathan Lee, Curtis Koch, Terry Tremea, Clint Thacker, Chris Sanford, Mark Altom Ross Bartholomew, Richard Maughan, Janet Buckley, Jory Francis, Kirk Schmalz, Lewis Garret, Mark Langston, Mel Miles, Jim Payne, and Linda May.

Jonathan Lee, Chief Deputy Finance, Davis County Clerk/Auditor's Office, presented the following budget changes for Fund 10 – General Fund that have occurred since the last public hearing:

Budget  
Changes for  
General Fund  
10

MJE	Account #	Increase	Decrease	Reason	Account Name	Rev/Exp
<b>FUND 10</b>						
				ADDL APPROPRIATION FOR ES GRANT 2010-371 & 2009-378	ES GRANT	R
12464	10-3312-020	21,508.57			ES TRAINING	E
	10-4210-233	<u>21,508.57</u>				
				TRANSFER UPTO \$3.5M TO CAP. PROJECTS FUND	TFER OUT	R
12276	10-4150-910		3,500,000.00		TFER IN	E
	45-3820-000	<u>3,500,000.00</u>				

No public comments were given. Commissioner Millburn made a motion to close the public hearing. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Petroff made a motion to approve the fund 10 items as presented. Commissioner Millburn seconded the motion. All voted aye.

A budget opening was held for all other funds as follows:

Budget  
Changes for  
Funds Other  
than the  
General Funds

MJE	Account #	Increase	Decrease	Reason	Account Name	Rev/Exp
<b>FUND 15</b>						
12275	15-3340-056	15,000		IMMUNIZATION CONTRACT AMENDMENT	GRANT	R
	15-4314-610	<u>15,000</u>			MISC SUPPLIES	E

FUND 61

12478	61-4440-510	50,000		ADDL PROPERTY INSURANCE DEDUCTIBLE FOR	INSURANCE	R
	61-2951-000		50,000	WIND STORM.	FUND BALANCE	FB

FUND 63

12274	63-3720-000	98,144		TRUE UP BGW MAINT. REVENUES & BALANCE JAIL	INTERDEPT CHRGR	R
	10-4230-940		400,000	MAINTENACE ALLOCATIONS TO PRIOR YEAR TTLS	JAIL - MAINT ALLOC.	E

Commissioner Millburn made a motion to approve the adjustments as presented. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Millburn made a motion to open the public hearing for the 2012 Budget.

Commissioner Petroff seconded the motion. All voted aye.

Jonathan Lee, Chief Deputy Finance, Davis County Clerk/Auditor's Office, presented the following Budget Message for 2012:

Budget Message for 2012

Thanks to our Elected Officials, Department Heads, Budget Committee and very qualified staff who have diligently helped assemble the balanced budget presented this evening for public comment and Commission approval. You have the budget documents before you that have been made available to the public since November 24. There is also supplemental information which has been handed out this evening for review and comment.

A quick review of the materials available includes:

- Budget Message for 2012
- Who Gets Your Tax Dollars Chart
- Budget Highlight Sheet
- Budget Final Page and Fund Summary Budget Final Report

Davis County has had relatively flat operating budgets for the past four years. The economic downturn has certainly contributed with the slowdown in the economy; however, Davis County continues to strive to provide necessary services at the lowest cost to taxpayers. In presenting the proposed 2012 budget, we are not recommending any tax increases, but a relatively flat operating budget with a small increase in operating revenues. We are also not recommending any reduction to services for our County residents.

Summarizing the comparative 2011 approved operating budget of \$94.3 million against the 2012 proposed operating budget of \$97.8 million yields a 3.7% increase of \$3.5 million. For 2012, County Departments requested an additional \$5.7 million more than revenues available. Requests have been trimmed by \$5.7 million to match available resources and continue to provide uninterrupted services to our residents.

Over 4 years ago Davis County began annual appropriations into a Capital Projects fund while at the same time accumulating all annual departmental budget savings to this same fund. Utilization of this appropriated resource is now allowing us to fund and construct much needed facilities without a tax increase while minimizing future burden on taxpayers. The new Health Building and the Senior Services Center in Clearfield are two of the buildings already built with these funds.

Flood projects have been bonded for utilizing existing property tax revenues to make debt service payments on \$27 million dollars of the most critical flood projects without a tax increase. These projects have been ongoing for the last couple of years and will culminate in 2012. The projects completed thus far, has helped County residents avert major negative consequences during the unusually high 2011 Spring runoff season.

Economic Recovery Zone Bonds of \$19.6 million are being utilized to construct badly needed Davis County Farmington campus facilities to replace aging and substandard buildings. These bonds have produced an all time low interest rate to the County of 3.01 %. They will be paid back over 28 years utilizing the departmental savings mentioned above and the cost savings to maintenance and utilities. The construction of the CJC is almost complete, and the new Administration Building and Headquarters Library are scheduled for completion mid and late-2012 respectively.

Departments have been very frugal in their utilization of budget appropriations. We have held off hiring a number of approved positions in the 2011 year and have adjusted downward in many areas to compensate for increased operating costs. The 2012 Budget includes a decrease of approximately 4 FTEs from 2011. And once again the County anticipates staying below the approved FTE levels.

Davis County continues to maintain the highest bond rating available minimizing interest costs to our taxpayers. We are rigorously maintaining our vehicles and other equipment to extend useful life.

Health insurance providers nationwide are taking needed increases to maintain a positive business posture and we have built into the 2012 budget the anticipated 5% increase in those benefit costs.

One of the largest challenges, like most Utah counties, has been to get all property values to market values and gain equity in taxation throughout the County. We are seeing very positive results with our increased efforts and appropriations to the Assessing and Collecting and Tax Administration functions. Our appeal process is working very effectively and efficiently. The number of appeals and costs directly related to that process has been cut in half.

As you consider your comments, please note the following areas on the "Where Your Property Tax Goes" summary as the areas that Davis County Government has responsibility and oversight for. As presented in the 2012 budget this evening, the Davis County portion approximates 20% of your total property taxes consisting of the line items for Davis County and Library.

The remaining approximately 80% of the property taxes shown on this graph are collected for the Davis School District, Cities, Sewer and Water Districts, Weber Basin Water, Fire Districts, Recreation District, and Mosquito Abatement and are distributed to those taxing entities and their respective budgets. Those budget hearings are under the management and control of those separate entities and are not included in the Davis County Budget.

As we progress through the 2012 year and continue to monitor the economic climate we will be ready to react to any additional material downward or upward changes in revenue with offsetting changes in expenditures.

Commissioners and others attending, this concludes our budget message for the 2012 Budget. It is our recommendation that you now consider this budget for approval.

**Davis County Budget Committee:**

*Steve S. Rawlings, Clerk/Auditor and Budget Officer; Commission Chair, Louenda Downs; Commissioner, Bret. Millburn; Commissioner, John Petroff; Treasurer, Mark Altom; Personnel Director, Mel Miles; IT Director, Mark Langston; Director of Tax Administration; Ross Bartholomew; Chief Deputy Administration, Terry Trenea; Chief Deputy Finance; Jonathan Lee; Director of Procurement and Contracts; Curtis Koch.*

Chairman Downs asked for any public comments. No public comments were given. Commissioner Petroff made a motion to close the Public Hearing. Commissioner Millburn seconded the motion. All voted aye.

Steve Rawlings stated that it has been an incredible budget cycle. Davis County watches the operating budget in comparison to revenue and does not depend on one time money. In future years we want to continue without a tax increase. I believe it demonstrates we are doing a better job when fewer people show up.

Budget 2012  
Approved

Commissioner Petroff made a motion to approve the 2012 Budget. Commissioner Millburn seconded the motion. All voted aye.

Commissioner Millburn stated there has been a lot of hard work by the Budget Committee and by the Department Heads. Thank you for the dedication of individual employees. We don't overreach and plan ahead. It is a pleasure to work for Davis County.

Meeting adjourned at 6:20 pm.